

## APPENDIX

THEME	Activity	Planned Outcome	Activity Owner and Partners	Detailed Actions	Review Date/ Milestones	Progress to date	Next Steps	On Target R-A-G
EXPAND THE COVERAGE OF THE KERBSIDE CO-MINGLED RECYCLING SCHEME TO INCLUDE ALL REMAINING HOUSEHOLDS	Complete the provision of recycling services to multi occupancy properties	Ensures that all multi occupancy properties in the Borough are provided with the recycling scheme	Activity Owner = Wirral Council. Partners = management companies and Biffa. Contact = Robert Jones (Waste Strategy and Recycling Manager - Wirral Council).	Complete the service delivery to 14 Zulu2 locations.	End of May 2010	Complete		G
				Contact all sites that refused the service to give six months notice of the intention of the Council to work with them to include them on the service	End of May 2010	Complete apart from two locations	Add two remaining locations in Early New year 2011.	
	Continue to map collection rounds onto the Councils GIS system	Will enable one point of contact for staff to acquire information providing improved customer focus. Will also improve	Activity Owner = Wirral Council. Contact is Jo Watson (Waste Performance Officer Wirral Council)- Wirral Council.	Map the multi occupancy collection round	May-10	Ongoing		

THEME	Activity	Planned Outcome	Activity Owner and Partners	Detailed Actions	Review Date/ Milestones	Progress to date	Next Steps	On Target R-A-G
				Map the AWC round	TBC	Ongoing	Completion of end Jan 2011 estimated	
				Map the narrow access and hard to reach round	TBC	Ongoing		
	Roll out co mingled recycling service to all Council buildings. To ensure that as many Council buildings as possible receive the new service.	Ensures that all buildings have an upto date recycling service.	Activity Owner= Wirral Council and Biffa Waste Services Limited. Contact = Robert Jones (Waste Strategy and Recycling Manager)- Wirral Council.	Report for Executive Management Team Approval. Engage with building managers and secure any additional resources.	End of June 2010  Jul-10	Report delayed due to financial data from MWDA and feedback from facility managers	Report with Exec Mgt Team for approval.	G

THEME	Activity	Planned Outcome	Activity Owner and Partners	Detailed Actions	Review Date/ Milestones	Progress to date	Next Steps	On Target R-A-G
				Undertake waste compositional analysis of office waste.	Jun-10	Complete		
				Collection service to be up and running and communicated to staff	Sep-10	Financial gate fee data now gained from MWDA. Updated report. Roll out planned form early New Year.		
				Tonnage performance figures to be collected for annual reporting.	ongoing	Ongoing , figures are now being provided for residual and recycling tonnages.		

THEME	Activity	Planned Outcome	Activity Owner and Partners	Detailed Actions	Review Date/ Milestones	Progress to date	Next Steps	On Target R-A-G
	Implement the co mingled recycling service on the bag round	Ensures that as near to 100% of properties in the Borough receive the recycling service	Activity Owner= Wirral Council and Biffa Waste Services Limited. Contact = Robert Jones (Waste Strategy and Recycling Manager)- Wirral Council.	Develop Action log with Biffa.	Jul-10	Complete		G
				Undertake a trial	Aug-10	Decided that a trial is not needed		
				Roll out the service to properties	By December 2010	Financial negotiation for variation to contract with Biffa now complete and rollout can commence in the early New Year.		

THEME	Activity	Planned Outcome	Activity Owner and Partners	Detailed Actions	Review Date/ Milestones	Progress to date	Next Steps	On Target R-A-G
IMPROVE THE QUALITY OF RECYCLATES DELIVERED TO THE MRF	Implement project plan for further improving the quality of recyclates collected, including a communications plan.	Improve the levels of contamination and compacted loads delivered to the MRF in line with MWDA targets	Activity Owner = Wirral Council, Biffa, MWDA, Veolia Environmental Services Ltd. Contact = Robert Jones (Waste Strategy and Recycling Manager)- Wirral Council.	Develop Project Plan	Apr-10	Complete		G
				Meet with Councils Press and PR Section	Apr-10	Complete		
				Develop communications campaigns including dates and time span.	May-10	Complete		

THEME	Activity	Planned Outcome	Activity Owner and Partners	Detailed Actions	Review Date/ Milestones	Progress to date	Next Steps	On Target R-A-G
				Implement Partnering Board Contamination/ Compaction project plan, including FJF action plan.	May-10	A lot of communications work and operation work undertaken.	Continue to monitor. Biffa looking into lock out mechanism on the collection vehicles	
				Monthly project meetings to track project plan	May-10	Ongoing		
				Phase 1 and Phase 2 Waste Analysis	March and June 10	Complete		

THEME	Activity	Planned Outcome	Activity Owner and Partners	Detailed Actions	Review Date/ Milestones	Progress to date	Next Steps	On Target R-A-G
DELIVER INITIATIVES THROUGH PARTNERSHIP WORKING AIMED AT EDUCATING AND EMPOWERING RESIDENTS AND BUSINESSES TO MINIMISE WASTE AND MAXIMISE RECYCLING				Project Plan update reports to partnering board	Quarterly from April 2010	Ongoing		
	Improve glass recovery capability at Bidston	Reduce the amount of glass entering the residual waste stream	Activity Owner = MWDA and Veolia. Contact = Stuart Donaldson , MWDA.	Implement glass recovery technology at the MRF	Due for completion mid 2011	Ongoing		G
	Expand On Street recycling provision from 22 to 55 bins to be collected by Biffa	Completes the second phase of the rollout	Activity Owner= Wirral Council , Biffa Waste Services. Contact is Robert Jones (Waste Strategy and Recycling Manager) - Wirral Council .	Develop Project plan	Apr-10	Complete		G

THEME	Activity	Planned Outcome	Activity Owner and Partners	Detailed Actions	Review Date/ Milestones	Progress to date	Next Steps	On Target R-A-G
				Remove existing glass recycling bulk bins	Apr-10	Complete		
				Install on street recycling bins	Jun-10	Complete		
				Monitor	Ongoing	Some teething problems due to concerns at some locations regarding vehicle access.	Continue to monitor.	



THEME	Activity	Planned Outcome	Activity Owner and Partners	Detailed Actions	Review Date/ Milestones	Progress to date	Next Steps	On Target R-A-G
	Encourage businesses to gain Tidy Business Standards Silver Standard	Demonstrates that businesses are actively minimising waste and engaged in recycling	Activity Owner= Wirral Council. Contact = Daniel Molyneux (Tidy Business Standards Officer) - Wirral Council	Hold Tidy Business Standards Annual Conference	TBC	Planning for March to tie in with Environmental Week.		G
				Engage with businesses that have demonstrated bronze standard	Quarterly updates throughout the year	Base line data gathered for West Kirby Project.		
	Support the Love Food Hate Waste Campaign	To attend key events in the Borough to promote the campaign and to ensure Wirral is represented with funding.	Activity Owner = Wirral Council and Love Food Hate Waste co ordinator for Merseyside. Contact is Robert Jones (Waste Strategy and Recycling Manager) - Wirral Council.	Liase with LFHW co ordinator programme in key events, including sponsorship deals.	May-10	Complete. Wirral Food and Drink Festival and Port Sunlight Festival attended.		G

THEME	Activity	Planned Outcome	Activity Owner and Partners	Detailed Actions	Review Date/ Milestones	Progress to date	Next Steps	On Target R-A-G
				Liase with Wirral Council community liaison manager and programme in events.	May-10	Complete		
				Produce timetable of events to attend.	May-10	Complete		
				Purchase LFHW leaflet holder for Council buildings.	Sep-10	Attended one Council event and promoted via intranet		
	Identify further NHS premises that require the household waste recycling service.	Supports the NHS on the Wirral C Red Action Plan and diverts more	Activity Owner= Wirral Council & NHS Wirral. Contact = Robert Jones (Waste Strategy and Recycling Manager)-	Meet with the NHS and agree locations and price	Aug-10	Complete		G

THEME	Activity	Planned Outcome	Activity Owner and Partners	Detailed Actions	Review Date/ Milestones	Progress to date	Next Steps	On Target R-A-G
		waste away from landfill.	Wirral Council.	Establish capacity on the collection rounds	Aug-10	Complete		
				Roll out to properties	Dec-10	Three extra locations added.		
	Promote Home Composting to residents	To encourage waste minimisation	Activity Owner = Wirral Council, Biffa. Contact = Robert Jones (Waste Strategy and Recycling Manager) - Wirral Council.	Join the new National Home Composting Framework	Apr-10	Complete		
				Launch the Framework, including advertisement in the local media and new bin wagon signage.	May-10	Complete		

THEME	Activity	Planned Outcome	Activity Owner and Partners	Detailed Actions	Review Date/ Milestones	Progress to date	Next Steps	On Target R-A-G
				Monitor the number of home compost bins purchased by residents through the scheme.	Ongoing	Predicting 200 by the end of the year.		
				Hold two compost giveaway promotions.	Jun-10	Complete		
				Promote and deliver wormery units to all schools in Wirral	Jul-10	Ongoing		

THEME	Activity	Planned Outcome	Activity Owner and Partners	Detailed Actions	Review Date/ Milestones	Progress to date	Next Steps	On Target R-A-G
INCREASE DIVERSION OF STREET CLEANSING WASTE STREAMS FROM LANDFILL	Monitor monthly diversion tonnages.	To increase the amount of waste recycled.	Activity Owner= Biffa , MWDA, Wirral Council. Contact is Robert Jones	Monitor monthly tonnages recycled	Monthly	Ongoing, upto 400 t per month		G
PARTICIPATE IN THE DEVELOPMENT OF THE FUTURE OF WASTE STRATEGY IN MERSEYSIDE	Sit on the Merseyside Joint Municipal Waste Management Strategy Review Group	Ensures the development of the JMWMS addresses important priorities for Wirral and the environment.	Activity Owner= Merseyside Waste Partnership. Contact = Stuart Donaldson (Merseyside Waste Disposal Authority).	Attend JMWMS meetings	Ongoing	Ongoing		G
				Complete work required from meetings	Ongoing	A lot of work coming out of this regarding issues and options for Merseyside and Wirral. Public consultation held in Wirral.	Opportunity for member scrutiny in Feb/March 2011.	

THEME	Activity	Planned Outcome	Activity Owner and Partners	Detailed Actions	Review Date/ Milestones	Progress to date	Next Steps	On Target R-A-G
	Sit on the Merseyside Kitchen Waste Strategy Group	To evaluate the feasibility of implementing a kitchen waste collection strategy focussing on best value and efficiency opportunities with Merseyside partners.	Activity Owner= Merseyside Waste Partnership. Contact is Robert Jones (Waste Strategy and Recycling Manager) - Wirral Council.	Complete work required by the Waste Resources and Action Programme (WRAP) and MWDA project manager.	Ongoing	Options report is now complete, reporting on a number of options for Wirral.		G