

WIRRAL HEALTH & WELLBEING BOARD

Meeting Date	9 th July 2014	Agenda Item	
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Report Title	Revised Terms of Reference for Health & Wellbeing Board
Responsible Board Member	Fiona Johnstone

Link To HWB Function	Board development					
	JSNA / JHWS					
	Health and social care integrated commissioning or provision					
Equality Impact Assessment Required & Attached	Yes		No		N/A	x
Purpose	For approval	x	To note		To assure	

Summary of Paper	The purpose of this report is to enable the Health and Wellbeing Board to review the revised terms of reference, following a paper and discussion at the Health & Wellbeing Board on 12 th March 2014. At this meeting additional members were suggested to ensure relevant stakeholders are appropriately represented. Original paper also proposed sub-groups to support the Health & Wellbeing Board in delivering its responsibilities.		
Financial Implications	Total financial implication	New investment required	Source of investment (e.g. name of budget)
	£ None	£ n/a	£ n/a
Risks and Preventive Measures	The Memorandum of Understanding has been developed to provide a governance framework within which risks can be managed.		
Details of Any Public/Patient/ Service User Engagement	Healthwatch and the voluntary sector, community and faith are represented on the Health and Wellbeing Board		
Recommendations/ Next Steps	<ol style="list-style-type: none"> 1. The Board is asked to approve the proposed revisions to the Memorandum of Understanding; Terms of Reference of the Wirral Health & Wellbeing Board. 2. The Board is asked to note the updated Terms of Reference for the relevant sub-groups of the Health & Wellbeing Board. 		

Report History		
Submitted to:	Date:	Summary of outcome:
Health & Wellbeing Board	March 2014	Approved proposed changes
Shadow Health and Wellbeing Board	March 2013	Agreed Memorandum of Understanding.
Shadow Health and Wellbeing Board	December 2012	Revision of membership of terms of reference

Publish On Website	Yes	x	Private Business	Yes	
	No			No	x

Report Author: Fiona Johnstone
Contact details: fiona.johnstone@wirral.gov.uk

Revised Terms of Reference for Health & Wellbeing Board

Purpose

1. The purpose of this report is to enable the Health and Wellbeing Board to review the revised terms of reference, following a paper and discussion at the Health & Wellbeing Board on 12th March 2014. At this meeting it was agreed for additional members to join the Board. This was designed to ensure relevant stakeholders are appropriately represented and reflected the wider determinants of health.
2. This paper also stated those sub-groups that are accountable to the Health & Wellbeing Board and support the Board in delivering its responsibilities.

Purpose of memorandum of understanding

3. The purpose of this Memorandum of Understanding (Appendix 1) is to establish the Wirral Health and Wellbeing Board arrangements for governance, integrated working, joint planning and accountabilities in order to deliver improved outcomes for the health and wellbeing of local people. Specifically the document has been developed to provide the Board with an effective and transparent framework with clarity of roles and responsibilities and to ensure effective use is made of public resources for the benefit of local people.

Highlighting revisions

4. The Health & Wellbeing Board agreed for the purpose of the Board to be updated to include the statutory requirement to develop the Pharmaceutical Needs Assessment and also the Board's monitoring role regarding the development and implementation of the Better Care Fund plan.
5. It was agreed for the membership of the Board to be extended to include representatives from:
 - Police
 - Fire & Rescue Service
 - Housing
 - Jobcentre Plus
6. It was recognised at the Board discussion that this extended membership risks duplicating the Public Sector Board. However, it was agreed for membership of the Board to be reviewed in six months to ensure there is no inappropriate duplication of activity between the two Boards.
7. There was also agreement around the following sub-groups that are accountable to the Board:
 - JSNA Exec Group
 - Vision 2018 Strategic Leadership Group
 - Health Protection Group
 - Wirral Strategic Commissioning Group
 - Wirral Tackling Tobacco Group
8. Narrative has been added which proposes that the Board will need to *“demonstrate clear links with other strategic partnerships to ensure alignment of strategic intent and activity”* (Section 9.1) whilst references to the Local Strategic Partnership have been deleted.

Recommendations

9. The Board is asked to approve the revised Memorandum of Understanding particularly the amendments to the purpose and membership of the group together with accountability for the different sub-groups. The Board is also asked to note that, as agreed at the Board meeting in March 2014, the revised Board membership will be reviewed in six months' time.

Report Author: Fiona Johnstone
Director of Public Health / Head of Policy & Performance
Wirral Council

Date: 24th June 2014