

WIRRAL COUNCIL

CABINET

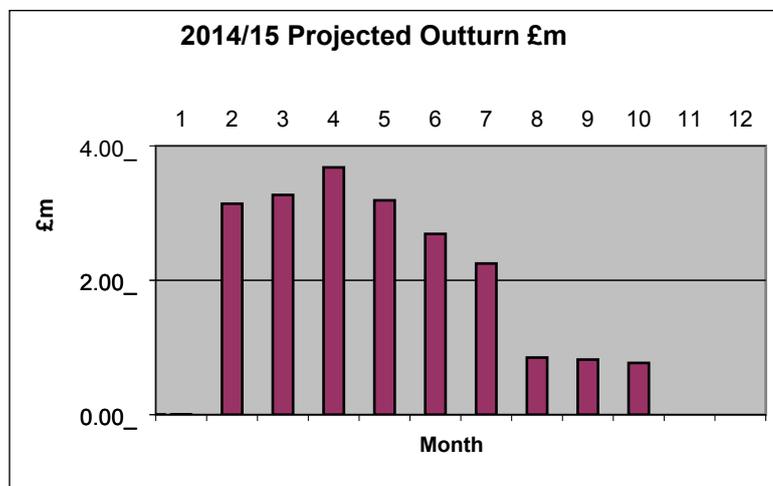
12 MARCH 2015

SUBJECT	REVENUE MONITORING 2014/15 MONTH 10 (JANUARY 2015)
WARD/S AFFECTED	ALL
REPORT OF	ACTING SECTION 151 OFFICER
RESPONSIBLE PORTFOLIO HOLDER	COUNCILLOR PHIL DAVIES
KEY DECISION	YES

1 EXECUTIVE SUMMARY

- 1.1 This report sets out the revenue position for 2014/15, which at Month 10 (January 2015) shows a projected General Fund overspend of £0.77 million (0.3% of the net revenue budget). This is an improvement of £50,000 on the Month 9 projected overspend (as shown in Graph 1).
- 1.2 The Adult Social Services projected overspend has decreased in the month by £30,000 to £2.74 million and management actions required to contain budget pressures have reduced by £0.7 million. The overspend is due to slippage or non-delivery of in year savings and continued demand pressures. The forecast overspend within Children's Services has remained the same in Month 10 as in the previous month at £196,000. The overspend largely relates to the non-achievement of in year transport savings as well as costs of external placements. The Families and Wellbeing Directorate has implemented a number of management actions to help compensate and/or limit any adverse variances.

Graph 1: Wirral Council – 2014/15 General Fund Variance, by month



2 CHANGES TO THE AGREED BUDGET

- 2.1 The 2014/15 Budget was agreed by Council on 25 February 2014 and is detailed in Annex 2; any increase in the Budget has to be agreed by full Council. Any changes to the budget occurring since it was set will be summarised in the table below.

Table 1: 2014/15 Original & Revised Net Budget by Directorate £000's

	Original Net Budget	Approved Budget Changes Prior Mths	Approved Budget Changes Month 10	Revised Net Budget
Chief Executive	10,035	-1419	423	9,039
FWB - Adult Social Services	74,667	-337	-	74,330
FWB – Children & YP, Schools & Safeguarding	82,877	-3102	11	79,786
FWB - Sport & Recreation	8,502	-66	-	8,436
Regeneration & Environment	95,190	2778	5	97,973
Transformation & Resources	20,199	-221	-439	19,539
Corporate Growth & Savings	-15,813	2,367	-	-13,446
Net Cost of Services	275,657	0	0	275,657

- 2.2 Budget changes made in Month 10 relate to the re-allocation of capital financing impairment charges.

3 PROJECTIONS AND KEY ISSUES

- 3.1 The outturn position projected as at the end of Month 10, key issues emerging and Directorate updates are detailed below.

Table 2: 2014/15 Projected Budget variations by Directorate £000's

Directorates	Revised Budget	Forecast Outturn	(Under) Overspend Month 10	RAGBY Classification	Change from prev
Chief Executive	9,039	8,845	-194	B	15
FWB - Adult Social Services	74,330	77,075	2,745	R	-24
FWB – Children & YP, Schools & Safeguarding	79,786	79,982	196	A	-1
FWB - Sport & Recreation	8,436	8,695	259	A	44
Regeneration & Environment	97,973	96,498	-1,475	Y	-
Transformation & Resources	19,539	18,780	-759	Y	-87
Corporate Growth & Savings	-13,446	-13,446	-	G	-
TOTAL	275,657	276,429	772		-53

The main report only comments on large variations (Red and Yellow items). The 'variations' analysis over 29 budget areas, distinguishes between overspends and underspends. The 'risk band' classification is:

- Extreme: Overspends - **Red** (over +£301k), Underspend **Yellow** (over - £301k).
- Acceptable: Amber (+£141k to +£300k), Green (range from +£140k to - £140k); Blue (-£141k to -£300k).

3.2 Directorate Updates

Families and Wellbeing: Adults

- 3.2.1 A potential overspend of £2.74 million is forecast at Month 10. This is made up of £2.4 million slippage against current year savings and £0.34 million demand pressures. The level of management actions required to contain budget issues has reduced significantly from £3.0 million in Month 9 to £2.3 million due to substantial progress made in relation to Health-funded packages of care. Following implementation of the new care management system, financial data has been transferred and an in year reconciliation between old and new systems undertaken which will provide information to monitor future progress.
- 3.2.2 Day Services are likely to only achieve in year £370,000 of the £750,000 2014/15 saving, due to part year impact of implementation, with the balance slipping into 2015/16. The full saving will be made from 1 April 2015 when the new service commences.
- 3.2.3 Targeting support through NHS contracts and targeting Council resources are large 2014/15 savings options. The review of current cases remains challenging, however revised processes and tightened procedures are now in place for all new packages and current packages are being picked up through the review process.
- 3.2.4 Demand for Adult Social Care continues to increase and the mix of services provided to individuals continues to vary as a consequence. These changes together with the outcome of case reviews impact on the forecasted spend across care areas. At this stage there remains a £400,000 projected overspend.
- 3.2.5 The review of Continuing Health Care Appeals has required liaison. Whilst a number of hurdles have now been cleared the NHS project includes a lengthy 10 stage process. This is taking longer than initially envisaged delaying the achievement of the £500,000 saving.
- 3.2.6 A number of the savings are linked to increased income, the main item being the income from the domiciliary care block contracts. The £250,000 target is viewed as achievable but the full target is unlikely to be reached until 2015/16.
- 3.2.7 Management actions include:-
- The assessment and review of cases is key and a Business Case is being prepared about the potential recruitment of additional temporary support in order to progress the reviews.
 - For the high cost placements an additional review is being undertaken by the Head of Service and Director.
 - A Transformation Group supported by colleagues from other Directorates monitors progress and has given greater focus to ensure

that scarce resources are targeted towards achieving the savings.

- Review of other Directorate budgets to ascertain if any efficiencies can be identified to mitigate against the projected overspend being forecast. This includes the use of the monies set-aside as a result of the early delivery of savings achieved in 2013/14.

Families and Wellbeing: Children's

3.2.8 There has been a stabilising of the position within this area with the overspend remaining at the same level as at month 9. Pressures continue within the areas of Social Care, in particular the costs of agency staff and within the transport budget all of which are being closely managed.

3.2.9 As previously reported the savings attributed to changes in the Day Nursery provision have slipped. This will be compensated for from savings within the service and use of the early learning reserve.

3.2.10 A number of management actions are being taken with regards to controlling the overspend, these are -

- Restructures across the department are being implemented and are closely managed to minimise the impact on services and staff, whilst keeping slippage on savings targets as low as possible.
- There is a rolling programme of recruitment to Social Work positions. Agency costs and placements are reviewed on a monthly basis.
- Residential Care placements are by a multi-agency panel and no decision is made below head of service. Progress and packages of care are closely monitored by the Head of Service in monthly meetings to ensure that decisions are implemented and overall costs for children entering and leaving care are clearly understood.
- Budget progress is reported and reviewed monthly at DMT with opportunities to maximise grant and external funding are constantly reviewed.

3.2.11 **Sport & Recreation:** An adverse variance of £259,000 is currently forecast which is attributable to elements of the transformation programme taking longer to deliver than was originally anticipated.

3.3 Other Directorate Variances

3.3.1 **Chief Executive's:** A potential underspend of £194,000 is currently forecast as a result of staffing vacancies and anticipated non-utilisation of the improvement fund for 2014/15.

3.3.2 **Regeneration and Environment:** This area has a forecast underspend of £1,475,000. This underspend is due to a number of variations with the largest being:

- £500,000 currently set aside for match funding future grant delivery programmes will not be used in this financial year due to delays in

finalising future ERDF & ESF grant programmes.

- £300,000 of savings made in advance plus efficiencies within the Supporting People contract area of Housing & Community Safety.
- £250,000 underspend on staffing costs in various areas including non-filling of posts ahead of implementation of new structures.
- £100,000 from areas increasing their income generation forecasts such as Environment Health from export certificates and Community Safety from community patrol work.

The Floral Pavilion budget position remains challenging (the Budget 2015/16 includes increased investment). The overall Directorate forecast however remains an underspend position.

- 3.3.3 **Transformation & Resources:** An underspend of £759,000 is currently forecast for the directorate. The main reason being a predicted reduction in revenue funding costs following the review and re-profiling of the 2014/15 Capital Programme, plus savings on directorate staffing and running costs within business processes. The increased saving in Month 10 reflects full year savings arising from the merged Coroner service and further capital programme financing costs.
- 3.3.4 For libraries and One Stop Shops a saving of £466,000 was predicated upon revised opening hours, introducing lone working with support from volunteers and / or agile workers. These measures have yet to be introduced, but compensatory savings, primarily from vacant posts have been found in the year. Cabinet and Council in December agreed further proposals for future service provision and the undelivered savings will be implemented alongside these from March 2015.
- 3.3.5 Corporate Wide Budgets: A number of high value corporate-wide savings options, because of their size and complexity, are currently classed as red or amber. These include savings from Corporate Commissioning where mitigation has been identified. Given their strategic importance these projects are being very closely monitored and will be further reported upon during the year.
- 3.3.6 The Remodelling saving for 2014/15 remains rated as amber. The £9.4 million savings remodelling target was originally scheduled to deliver over two years - £4.9 million in 2014/15 and £4.5 million in 2015/16. As reported in previous monitors implementation has been re-profiled allowing for consultation proposals and subsequent feedback to be fully resolved. It is anticipated that £1.9 million of savings will be delivered in year with any in year shortfall funded from the Remodelling Reserve. The full year effect of the remodelling changes will deliver the £9.4 million in 2015/16.

Table 3: Directorate Business Area Projected Budget variations

	Chief Exec	FWB	Rege & Environ	Trans & Res	Total
Red Overspend	0	3	0	0	3
Yellow Underspend	0	2	3	1	6

The full Table is set out at [Annex 3](#)

3.4 Directorate budgets are further sub-divided into a number of business areas.

Three business areas are currently flagged as red rated.

3.4.1 Delivery within Families and Wellbeing (Adult Social Services). This relates mainly to the delivery of some 2014/15 savings for which management actions are as outlined earlier in the report.

3.4.2 Integrated Transport Unit within Families and Wellbeing (Children's). Overall against the £556,000 target for both the Children's (£306,000) and Adults (£250,000) provision there is £90,000 shown as being achieved. There is £104,000 of travel grant monies brought forward that will help to offset the savings target leaving a potential shortfall of £362,000. The overspend is also attributable to the Depot savings target of £100,000 which has only been partially met by the relocation of the Reeds Lane Depot and the lease of the Salt Barn.

3.4.3 Specialist Services within Families and Wellbeing (Children's). The main reasons for the projected overspend remains to be in relation to the cost of agency staff (currently 39 in Fieldwork) exceeding the established employee budget however there are contributions from reserves helping to reduce the impact. The forecast for Residential placements exceeds the available budget by £0.6 million with 43 in residential and 16 in semi-independent placements compared to 45 and 34 at the start of the financial year respectively. Fostering is £0.6 million over budget with 37 in non-local authority placements compared to 34 at the start of the year.

Six business areas are currently flagged as yellow rated.

3.4.4 Targeted Services within Families and Wellbeing (Children's). There are reduced budgetary pressures within Youth & Play and, although New Brighton Day Nursery has transferred, the remaining 5 nurseries are subject to ongoing discussions. The additional costs to the end of March have been offset by a reserve and vacancies.

3.4.5 Universal Services within Families and Wellbeing (Children's) - Vacant posts within Admin contribute largely towards the under spend together with a projected £150,000 under spend against the redundancy/severance budget relating to teachers.

- 3.4.6 Resources within Transformation & Resources. Increased Treasury Management savings have been generated from the review and re-profiling of the Capital Programme and from the continuing use of internal resources to temporarily fund spend. There is a consequential reduction in investment income but this is outweighed by a greater saving on borrowing costs with the net saving being approximately £410,000. There are also some underspends within salary budgets and running costs within business processes.
- 3.4.7 Housing & Community Safety within Regeneration and Environment. The proposed 2015/16 budget saving option for Supported Housing is £150,000 which will be generated from efficiency savings in contract negotiations. These efficiencies have already been negotiated and therefore are reflected in the 2014/15 forecast. There are also further savings (£150,000) from one off in-year variations in contract use. Other smaller savings are from the reduced requirement for repairs & maintenance of alley gates and from vacancies across the service area.
- 3.4.8 Environment & Regulation within Regeneration and Environment. There are currently a number of vacancies in the Parks & Countryside, Traffic and Transport (school crossing patrols) and Waste & Environment Service Areas. There are also budget savings on the wheelie bin replacement budget lines due to the innovative use of the spare parts of discarded bins being used to limit purchase of replacement bins. These underspends have now been offset by the Cabinet approval to postpone £85,000 of street lighting budget savings and the approval for the free after 3pm car parking initiative over the Christmas period.
- 3.4.9 Investment Strategy & Business Support within Regeneration and Environment. Employee costs within the Invest Wirral team are currently being subsidised by ERDF grants, as part of their delivery of the Council's grant funded Business Support programme. This is time limited funding but does enable this service area to declare an underspend of approximately £100,000 in 2014/15. There is also £100,000 of savings from employee costs due to delays in establishing the new Economic Development unit approved as part of the 2014/15 budget. Budgets of £500,000, currently set aside for match funding future grant delivery programmes, will not be used in this financial year due to delays in finalising future ERDF & ESF grant programmes.

4 IMPLEMENTATION OF SAVINGS

- 4.1 The delivery of the agreed savings is key to the Council's financial health and is tracked at both Council and Directorate level. The assumption is that, where there is slippage, the Strategic Director will implement replacement savings.

Table 4: Budget Implementation Plan 2014/15 whole Council (£000's)

BRAG	Number of Options	Dec 2014	Change from prev mnth	Approved Budget Reduction	Amount Delivered at Jan	To be Delivered
B - delivered	50	49	1	11,032	11,032	0
G – on track	24	24	0	5,130	2,265	2,815
A - concerns	21	22	-1	13,008	3,261	9,086
R - high risk/ not achieved	9	9	0	7,089	1,318	1,128
P – mitigation achieved	0	0	0	0	5,354	0
Total at M10 Jan 15	104			36,259	23,230	13,029
<i>Total at M9 Dec 14</i>	<i>104</i>			<i>36,259</i>	<i>23,079</i>	<i>13,180</i>

Note: For 2014/15 the red rating definition has been amended from that used in 2013/14. Red is now classed as high risk or not achieved (in 2013/14 it was defined as failed)

- 4.2 A number of savings options are currently red rated. The 2014/15 red rating definition has been broadened from that used in 2013/14 to now include high risk rather than only failed options.
- 4.3 The mitigation achieved (purple) category is used to show mitigating actions taken against savings that have failed or partially failed within 2014/15. This reflects adjustments including a review of corporate growth assumptions and mitigation against the Corporate Commissioning targets.
- 4.4 The savings tracker contains an assessment of the 2014/15 savings programme. This shows £7.1 million of savings assessed as red (defined as high risk or not achieved) with a further £13 million of options rated at amber (concerns). Please note that a red rating does not mean that savings will not be delivered, but that there is a risk to full delivery in the year. Savings of £4.6 million have been delivered so far in year relating to options currently rated red or amber. In addition mitigation has further reduced the amount outstanding required to meet the overall £36 million savings target.
- 4.5 The ratings are a result of robust assessment of progress to date against the original proposed budget options and identification of in year slippage against targets. Red rated options include a number relating to Adult Social Services, transport, Floral Pavilion, the library budget, not yet implemented. The corporate commissioning and procurement savings are still to be identified. However mitigation is in place and being developed as set out below.
- 4.6 A number of identified mitigating actions are in place to assist the Corporate savings delivery and reduce the risks to the budget. These include continuation of the spending freeze, vacancy management, the voluntary redundancy offer, reviewing growth allocations and identification and control of other underspending directorate budgets.
- 4.7 The impact of the above measures combined with the projections for the overall budget position reduces the forecast overspend to £0.77 million. Projections are updated monthly and further mitigating measures are being

identified to cover any potential overspend.

5 GROWTH

- 5.1 An allowance for the impact of demographic changes, inflation and other risks - that is outcomes that could be worse than assumed - was built into the budget 2014/15 as detailed at Annex 4. The assumptions which totalled £9.2 million were subject to review resulting in a reduction of £0.9 million as reported in the Month 2 monitor. Both the Budget (at Month 7) and Annex 4 has been adjusted to reflect this. These reductions have contributed to mitigating savings held within the Corporate Growth and Savings area.

6 INCOME AND DEBT

- 6.1 Revenue and Income falls into the four broad areas shown below for reporting purposes:

Table 5: Amount to be collected in 2014/15

	2014-15	2014-15	
	Collectable	Collected	%
	£000	£000	
Council Tax	137,413	125,523	91.4%
Business Rates	71,317	63,220	88.7%
Fees and charges – Adults & Children	39,264	30,118	76.7%
Fees and charges – all other services	34,385	36,232	104.1%

Note: fees and charges income includes receipts for invoices raised pre 1 April 2014

COUNCIL TAX

- 6.2 The Council Tax collection after ten months of the year is comparable with the equivalent 2013/14 collection rate. No significant changes to Council Tax apart from the amendment to the Pensioner Discount scheme were implemented for 2014/15. This is now the second year of Local Council Tax Support scheme.
- 6.3 Recovery from non-Council Tax Support recipient debtors is continuing. Action taken to recover from those of Working Age that previously received Council Tax Benefit is on-going. Repayment plans offering weekly/fortnightly instalments were offered to those contacting the Council. Where possible attempts to collect by Attachment of Earnings and Benefits will be prioritised however inevitably in some cases this will not be possible and alternative methods including Bailiffs will need to be utilised.
- 6.4 An exercise is currently underway, utilising an external supplier chosen by tender, to check the Single Person Discounts awarded (25%). In excess of 31,000 out of 55,640 discount awards are being checked. Council Tax Support recipients are excluded from this exercise. The incumbent firm, Capacity Grid, estimates that between 4-6% of the discount will be cancelled

and the full 100% charge re-instated. The 2015/16 Council Tax Base includes a £300,000 increase in Council Tax receipts to reflect this exercise which ensures that Wirral Council taxpayers are not subsidising falsely claimed discounts.

- 6.5 Capacity Grid has access to records such as credit checks and other financial details not available to the Council. They have contacted the relevant council taxpayers on the Council's behalf whereby discrepancies are apparent and are amending the records on the basis of supplied information or failure to reply. 295 accounts have had their discount removed and the full charge re-instated.

BUSINESS RATES

- 6.6 Following changes introduced by central government, businesses can now have the option to pay Business Rates over 12 monthly instalments. Previously payment options had been over 10 instalments. Income collection to the end of January was 88.7%. This was lower than the 94.2% collected at the equivalent period in 2013/14 and is in line with reported drop in collection for similar authorities who are on average 4.5% down on the previous year.

DEBTORS

- 6.7 On-going work has continued on collection and to resolve outstanding debts and currently there is a balance outstanding of £22,997,451 compared to last year which at the end of January 2014 was £22,331,306
- 6.8 There has been an increase in the level of debt outstanding compared to the December 2014 figure of £19,336,872. This is a timing issue and follows the raising of invoices in January relating to Adult Social Services for home support and residential care. The income is being received during February.

7 RELEVANT RISKS

- 7.1 The possible failure to deliver the Revenue Budget is being mitigated by:
- Tracking system of savings options to ensure delivery.
 - Budget Tracker Officer Group / CESG review savings progress.
 - Future Council Project Governance arrangements.
 - Benefits Realisation Group monitoring the delivery of future savings and delivery of the key change projects.
 - Monthly review by Chief Officers and Cabinet, together with an improved Scrutiny regime and greater transparency.
 - Individual monthly review by Cabinet Portfolio holder at portfolio meeting.

8 OTHER OPTIONS CONSIDERED

- 8.1 Any option to improve the monitoring and budget accuracy will be considered.

9 CONSULTATION

9.1 No consultation has been carried out in relation to this report.

10 OUTSTANDING PREVIOUSLY APPROVED ACTIONS

10.1 There is an ongoing requirement to identify during the financial year necessary actions to mitigate any forecast overspend.

11 IMPLICATIONS FOR VOLUNTARY, COMMUNITY AND FAITH GROUPS

11.1 As yet there are no implications for voluntary, community or faith groups.

12 RESOURCE IMPLICATIONS: FINANCIAL, IT, STAFFING AND ASSETS

12.1 Cabinet 12 February 2014 agreed a 2014/15 General Fund balance risk calculation of a minimum of £17.3 million. As part of the budget process for 2015/16 the level of risk was reassessed and resulted in a similar figure being required. The level is kept under review during the year to reflect changing circumstances and any in year developments.

Table 6: Summary of the projected General Fund balances

Details		£m
Balance 31 March 2015 when setting the Budget 2014/15		+17.3
Less: Potential overspend, at Month 10		-0.8
Add: Additional New Homes Bonus		+0.2
Projected balance 31 March 2015		+16.7

12.2 Earmarked Reserves excluding School balances totalled £66.1 million at 1 April. These include reserves relating to the cost of Council remodelling, mitigation and specific project support and ongoing financial risks. Earmarked reserves are reviewed during the year and this review was included within the Revenue Budget 2015/18 report to Cabinet on 10 February 2015.

13 LEGAL IMPLICATIONS

13.1 The entire report concerns the duty of the Council to avoid a budget shortfall. The Chief Finance Officer has a personal duty under the Local Government Finance Act 1988 section 114A to make a report to the executive if it appears to them that the expenditure of the authority incurred (including expenditure it proposes to incur) in a financial year is likely to exceed the resources (including sums borrowed) available to it to meet that expenditure.

14 EQUALITIES IMPLICATIONS

14.1 This report is essentially a monitoring report which reports on financial performance. Any budgetary decisions, of which there are none in this report, would need to be assessed for any equality implications.

15 CARBON REDUCTION AND ENVIRONMENTAL IMPLICATIONS

15.1 There are no implications arising directly from this report.

16 PLANNING AND COMMUNITY SAFETY IMPLICATIONS

16.1 There are no implications arising directly from this report.

17 RECOMMENDATIONS

17.1 Cabinet is asked to note that at Month 10 (January 2015), the full year forecast projects a General Fund overspend of £772,000.

17.2 Cabinet is asked to note the changes in budget allocations relating to the re-allocation of the capital financing impairment charges (as outlined in paragraphs 2.1 and 2.2) which does not impact on the General Fund position.

17.3 Cabinet is asked to note the risks relating to non-delivery of savings as detailed within the report and the continued requirement for mitigation and actions to be identified.

18 REASONS FOR THE RECOMMENDATIONS

18.1 The Council, having set a Budget at the start of the financial year, needs to ensure that the delivery of this Budget is achieved. This has to be within the allocated and available resources to ensure the ongoing financial stability of the Council. Consequently there is a requirement to regularly monitor progress so that corrective action can be taken when required which is enhanced with the monthly reporting of the financial position.

REPORT AUTHOR: Peter Molyneux
Senior Manager
Telephone (0151) 666 3389
Email petemolyneux@wirral.gov.uk

ANNEXES

Annex 1 Revenue Monitoring and Reporting Timetable 2014/15.
Annex 2 General Fund Revenue Budget for 2014/15 agreed by Council.
Annex 3 Monitoring RAGBY Full Details
Annex 4 Growth and Risk
Annex 5 Income and Debt

SUBJECT HISTORY

Council Meeting	Date
Since September 2012, a monthly Revenue monitoring report has been submitted to Cabinet. Budget Council	25 February 2014

REVENUE MONITORING AND REPORTING TIMETABLE 2014/15

Period Number	Month	General Ledger Updated and Reports Available To Be Produced	Reports Available For The Executive Strategy Group	Reports Available For Cabinet
			Monthly	Monthly
1	April	N/A	N/A	N/A
2	May	Jun 6	Jun 17	Jul 7
3	June	July 7	Aug 26	Sep 11
4	July	Aug 7	Aug 26	Sep 11
5	August	Sep 5	Sep 22	Oct 9
6	September	Oct 7	Oct 20	Nov 6
7	October	Nov 7	Nov 20	Dec 9
8	November	Dec 5	Dec 19	Jan 15
9	December	Jan 8	Jan 19	Feb 10
10	January	Feb 6	Feb 23	Mar 12
11	February	Mar 6	TBC	TBC
12	Outturn (Provisional)	TBC	TBC	TBC

GENERAL FUND REVENUE BUDGET 2014/15

AGREED BY COUNCIL ON 25 FEBRUARY 2014

Directorate/Service Area	Original Budget	Variances	Revised Budget
	£000	£000	£000
Expenditure			
Chief Executives	10,035	-1,419	8,616
Families and Wellbeing		-	
Children and Young People, Schools and Safeguarding	82,877	-3,102	79,775
- Adult Social Services	74,667	-337	74,330
- Sports and Recreation	8,502	-66	8,436
Regeneration and Environment	95,190	2,778	97,968
Transformation and Resources	20,199	-221	19,978
Net Cost of Services	291,470	-2,367	289,103
Corporate Growth	1,016	-310	706
Corporate Savings	-16,829	2,677	-14,152
Budget Requirement	275,657	-	275,657
Income			
Local Services Support Grant			
New Homes Bonus	1,768	-	1,768
Revenue Support Grant	87,492	-	87,492
Business Rates Baseline	32,036	-	32,036
Top Up	40,513	-	40,513
Council Tax Requirement	112,214	-	112,214
Council Tax Freeze Grant	1,334	-	1,334
Contribution from G Fund Balances	300	-	300
Total Income	275,657	-	275,657
Statement of Balances			
As at 1 April 2014	17,300	-	17,300
Contributions from Balances	-300	-	-300
Forecast Balances 31 March 2015	17,000	-	17,000

Note: This table will be updated for agreed variances during the year

MONITORING FULL DETAILS

RAGBY REPORTING AND OTHER ISSUES

The Red and Yellow RAGBY issues that are the subject of corporate focus are detailed in the following sections by Business Areas within Directorates.

Department	Number of Budget Areas	Red	Amber	Green	Blue	Yellow
Chief Executive's	6	0	0	5	1	0
Adult Social Services	2	1	0	1	0	0
Children & Young People, & Schools	5	2	0	1	0	2
Safeguarding	1	0	0	1	0	0
Sports & Rec	1	0	1	0	0	0
Regeneration & Environment	5	0	1	1	0	3
Transformation & Resources	7	0	0	6	0	1
Corporate Growth & Savings	2	0	0	2	0	0
Total	29	3	2	17	1	6

Business Area Reds

	Chief Exec	People	Places	Trans & Res	Total
Red Overspend	0	3	0	0	3
Value £000s		4,256			4,256

Business Area Yellows

	Chief Exec	People	Places	Trans & Res	Total
Yellow underspend	0	2	3	1	6
Value £000s		1,425	1,655	635	3,715

GROWTH AND RISK

DIRECTORATE	OPTION TITLE	2014/15 £000
FAMILIES		4,115
Demographic Growth	Childrens - Special Guardianship & Adoption numbers	240
	Adults - Demand (Young Adults with Learning Disabilities)	926
	Adults - Increased demand Older People (Adj)	1,039
	Adults - Ordinary Residence (Adj)	300
Other Growth	Assets - Leasowe Millennium Centre (Adj)	0
	Childrens - Youth and Play Services - refocus provision(Adj)	0
Inflation	Childrens - Fostering & Adoption Allowances	200
	Childrens - PFI Affordability Gap	190
	Childrens - Teacher Retirement Costs	80
	Childrens - Transport Contracts	80
	Childrens - Energy and CRC Allowances	310
	Adults - Contract inflation (Adj)	750
REGENERATION		1,506
Demographic Growth	Temporary Accommodation Budget	50
Other Growth	Car Parking Operations Income	350
	Increase to green waste processing gate fee	65
	Economic Strategy Unit (Adj)	100
	New System for administering Resident Parking	40
	Parking Income due to end of income agreement	68
	Biffa Property Uplift	13
	Selective Licensing of Landlords (Adj)	178
	Homelessness Prevention Grant	221
Inflation	Highway Services Contract	48
	Contract for Parking Enforcement Services	10
	Urban Traffic Control Systems	20
	Biffa Contract Inflation	343
TRANSFORMATION		2,685
Other Growth	Graduate Trainee Programme (Adj)	0
	Savings Profiling including Business Rates	900
	Council Tax Summonses	1,300
	Council Tax Support Scheme: Uprating	265
	IT Support	120
	Benefit Advice Services	100
TOTAL GROWTH		8,306

The table reflects the outcome of the review of growth and assumptions which was undertaken and which was reported in the Month 2 monitor.

INCOME AND DEBT

The following shows the collection progress for Council Tax, Business Rates, Accounts Receivable and Benefits

COUNCIL TAX

The following statement compares the amount collected for **Council Tax** in the period 1 April 2014 to 31 January 2015 with the amount collected in the same period in 2013/14:

	Actual 2014/15 £000s	Actual 2013/14 £000s
Cash to Collect	137,413	135,524
Cash Collected	125,523	123,929
% Collected	91.4%	91.4%

Council Tax benefits were abolished at the end of 2012/13 and replaced by Council Tax Support £27.44 million is currently in payment and the numbers and awards as at 31 January 2015 are as follows:

Number of pensioners	15,488
Number of vulnerable (working age)	8,614
Number of working age	<u>12,680</u>
Number of Council Tax Support recipients	<u>36,782</u>

Council Tax Support claimants have dropped from 37,932 to 36,782 (1,150) since the beginning of the financial year.

Council Tax Discretionary Policy as at 31 January 2015

38 awards granted totalling £6,718

282 refused reason, requesting payment of 22% after maximum Council Tax Support granted.

9 cases reason, moved to 100% CTS from 78%,

8 cases reason, other/misc.

0 cases outstanding.

BUSINESS RATES

The following statement compares the amount collected for **National Non-Domestic Rates** for the period 1 April 2014 to 31 January 2015 with the amount collected for the same period in 2013/14:

	Actual 2014/15 £000	Actual 2013/14 £000
Cash to Collect	71,317	69,649
Cash Collected	63,220	65,637
% Collected	88.7%	94.2%

* 12 instalments introduced and adopted by at least 25% of accounts

Accounts Receivable

The table below shows the directorates and amount of debt at each recovery stage:

Directorate Description	Less than 10 days	1st reminder	2nd reminder	3rd reminder	Total at 31.01.15
Chief Executive	£58,458	£67,653	£7,993	£695,136	£829,240
Neighbourhood	£8,025	£1,681	£462	£13,308	£23,476
Transformation & Resources	£2,011,106	£114,035	£173,293	£1,109,375	£3,407,809
Families & Wellbeing	£5,069,301	£2,730,635	£186,596	£9,394,434	£17,380,966
Regeneration & Environment	£363,337	£87,811	£109,406	£655,256	£1,215,810
Policy & Performance	£26,111	£95,089	£0	£18,950	£140,150
Totals	£7,536,338	£3,096,904	£477,750	£11,886,459	£22,997,451

The above figures are for invoices in respect of the period up to the end of January 2015. Payments as well as amendments such as write-offs and debt cancellations continue to be made after this date on all these accounts. There is a further deduction of £394,159 to be made for unallocated payments at month end leaving a balance of **£22,603,292**.

There has been an increase in the level of debt outstanding compared to the December 2014 figure of £19,336,872. This is within Families & Wellbeing which has risen by £3 million. It is a timing issue and follows the raising of invoices in January relating to Adult Social Services for home support and residential care. The income is being received during February.

BENEFITS

The following statement details the number of claimants in respect of benefit and the expenditure for Private Tenants and those in receipt of Council Tax Support up to 31 January 2015:

	2014/15	2013/14
Number of Private Tenant recipients	31,504	32,146
Total rent allowance expenditure	£116,923,549	
Number under the Local Housing Allowance Scheme (<i>included in the above</i>)	11,980	12,366
	£47,999,806	
Number of Council Tax Support recipients	36,782	38,046
Total Council Tax Support expenditure	£27,444,847	
Total expenditure on benefit to date	£144,368,396	

The following statement provides information concerning the breakdown according to client type as at 31 January 2015 and gives the early year numbers to show the shift in sector by benefit claimants during the year.

	31.01.15	30.4.14
Claimants in the Private Rented Sector	14,142	14,531
Claimants in the Social Rented Sector	17,331	16,906
Owner Occupiers	10,103	10,118
Total claimants by age group		
- under 25 years old	2,305	2,504
- 25 – 60 years old	22,179	21,730
- over 60 years old	17,092	17,321

There are 41,576 benefit recipients in Wirral as at 31 January 2015.

Under Occupancy regulations

From 1 April 2013 property size criteria was introduced to working age tenants of social landlords (Registered Providers). Where a claimant is deemed to be occupying accommodation larger than they reasonably require Housing Benefit is restricted:-

- By 14% in 2,665 cases
- By 25% in 632 cases

The number of claims affected does fluctuate. The numbers above are a snapshot at 31 January 2015

Housing Benefit Fraud and Enquiries – 1 April 2014 to 31 January 2015

New Cases referred to Fraud team in period	1027
Successful Prosecution/Administration penalty/caution	56
Tenancy Fraud	3

Discretionary Housing Payments

The table below profiles the position of Discretionary Housing Payment (DHP) administration and associated spend. DHP is not a payment of Housing Benefit and is funded separately from the main scheme. Since the introduction of Welfare Reform and associated impacts, additional funding has been made available.

The Government contribution for 2014/15 is £995,795 with an overall limit of £2,489,487 which the Authority must not exceed. The difference must come from the Authority's own Expenditure. The projected spend to year-end is £1.06 million (106% of the Government Grant which compares to 71% at the end January 2014)

57% of awards made are in respect of social sector tenant/claimants whose housing benefit has been reduced on the basis of accommodation size. Whilst the variant is considerable at this point in 2013/14, spend did increase to 95% at year end. To meet the requirement above the available Government Grant Cabinet on 10 February 2015 agreed to support the scheme with an LA contribution of £70,000 from the Council Tax Discretionary Hardship Relief fund. This additional sum allows new/repeat claims to be considered but only those facing the greatest difficulties and risk of hardship, with no other means of assistance are in reality likely to secure an award. It is hoped, that on this basis, the fund will be able support a small number of applicants between now and year end.

Month	Claims Considered			DHP Awards in Payment	Current Awards	% spent (committed) of total fund
	Total considered	Awarded	Refused			
April	259	203	56	248	£93,371	10%
May	464	361	103	816	£181,503	35%
June	501	358	143	1370	£307,503	57%
July	401	235	166	1777	£503,465	74%
August	248	124	124	1953	£600,280	81%
September	203	96	107	2073	£689,039	83%
October	255	132	123	2238	£779,946	87%
November	235	145	90	2418	£870,520	92%
December	156	92	64	2557	£948,694	98%
January	154	102	52	2635	£975,168	103%
Totals	2617	1589	1028			

Local Welfare Assistance

The Local Welfare Assistance Support Scheme (LWA), supported by a £1,345,925 Government Grant, gives assistance to those in immediate crisis or need through the provision of pre-payment cards for food and fuel and direct provision of white goods. The number of applications continues to rise on a week by week basis. The present rate of focused spend now does suggest a year end underspend.

LWA details for period from 07 April 2014 to 31 January 2015:

Number of awards granted for food	2,267	value	£107,271
Number of awards granted for fuel	3,003	value	£ 48,906
Number of awards granted for goods	5,631	value	£598,033
Total number of awards made	10,901	value	£754,210

This direct grant will end on 31 March 2015. Cabinet on 10 February 2015 recommended to Council that as the Council has £600,000 held in a Reserve from the unspent 2013/14 Grant, and the projections for 2014/15 indicate a potential underspend of £300,000 this be added to the Reserve. This provides a fund of £900,000 and the existing scheme will continue to July 2015. In the interim a Scrutiny review Group will recommend how the balance in this fund should be allocated.t