



***Wirral
Safeguarding Adults
Partnership Board***

***Annual Report
2015- 2016***



Foreword by the Independent Chair

Bernard Walker Independent Chair

This will be my last foreword for the Wirral Safeguarding Adults Partnership Board after three years as the chair. This period has seen the board establish itself as a statutory body under the Care Act 2014 against the background of the integration of adult services and health services. During the past year the board and its sub groups have worked to integrate these changes into policy and practice and ultimately into making peoples lives safer and fulfilled. This work has also ensured that the principles of making safeguarding personal underpin all safeguarding practise.

One the key aims of the board is to listen carefully to the views of people and communities so that these are used consistently to advise the development of safeguarding plans. To this end the board has collaborated with Research in Practice for Adults to produce a clear consultation plan, which is now being progressed. Self-neglect is a particularly challenging area of safeguarding, consequently the board has commissioned Liverpool John Moore's University to undertake a research project on this topic, which is due to report in September 2017. The board has also led in other areas of more recent safeguarding responsibilities, such as the Prevent duty and hate crime.

Other achievements in the last year have been the commissioning of a suite of over fifty on-line safeguarding courses for access by safeguarding staff on the Wirral over the next two years. This was achieved in collaboration with the Wirral Safeguarding Children Board (WSCB). Further cooperation with the WSCB has resulted in the creation of a joint dedicated safeguarding website and an audit tool.

The board has also created its own performance dashboard, which has formed part of this annual report, which serves to inform better understanding and decision making.

In closing I would like to thank all those who have contributed to safeguarding adults on the Wirral by their valuable participation in the work of the SAPB, and offer my best wishes for the future.



Foreword by Chair



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Working Together Locally

The Wirral Safeguarding Adults Partnership Board (SAPB) is a multi-agency partnership that leads the development of safeguarding adults work in Wirral.

The Main purpose of the Board is to safeguard adults who are aged 18 and over with care & support needs who are experiencing , or may at risk of experiencing, abuse and / or neglect and are unable to protect themselves.

The Wirral Safeguarding Adults Partnership Board seeks to ensure that adults with care and support needs in Wirral are able to live free from the fear of abuse, neglect, harm and exploitation.

The Board is committed to developing a culture of positive learning and best practice across agencies and promote engagement with the wider communities of Wirral.

Through the work of its sub groups the Board seeks to ensure adults are supported to exercise their rights, to live as independently as possible, and to receive access to appropriate information, care and support, protection and justice.

The Wirral Safeguarding Adults Partnership board benefits from the membership of a wide range of partners including representation from the main statutory agencies including Health Organisations, the Police, Housing and the Independent and Voluntary Sector, Probation and the Fire service.

SAPB Priorities 2016 - 2017

Moving forward the board has agreed to maintain the four key objectives from 2015—2016 in order to further progress work in these areas;

- ◆ Adults who may be at risk are safe, outcomes are improved and they feel safe;
- ◆ Partnership arrangements for safeguarding adults in Wirral are improved;
- ◆ A range of responses are developed to enable earlier identification of need and provision of support through preventative measures; and
- ◆ The implementation of the multi-agency domestic abuse strategy ensures professionals are equipped to quickly respond to domestic abuse in all its forms.

For further detail on the work to be undertaken by the Board you can see the full SAPB Business Plan on pages 25—32.

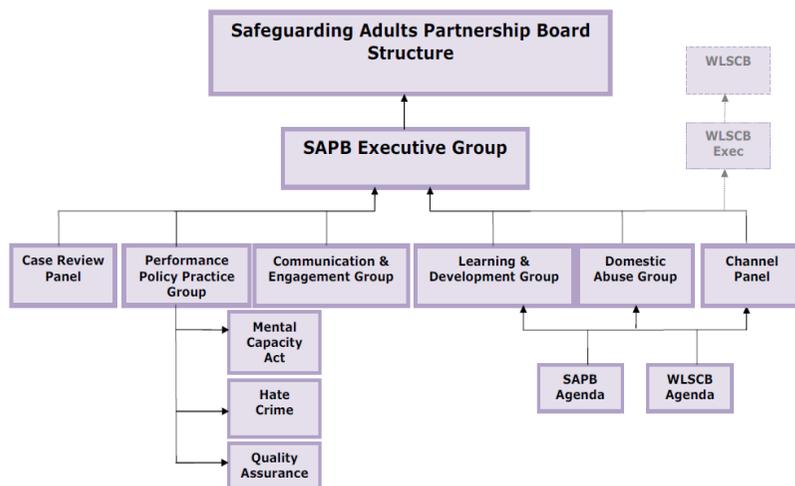
Structure and Governance

The Wirral Safeguarding Adults Partnership Board has a strategic role in determining policy and co-ordinating activity between organisations. The Board is chaired by an independent person and supported by the Safeguarding Adults Partnership Board Manager within the Department of Adult Social Services, within a clear governance structure.

From April 2015 the SAPB has been operating within the structure shown below. This has enabled the Board to meet the statutory requirements and responsibilities as set out in the Care Act 2014.



Safeguarding Adults Partnership Board Final Structure 2016



SAPB Sub groups

The Board is supported by a number of subgroups which are accountable to the Board for progressing and delivering the priorities set out in its Business Plan.

The subgroups are:

- ◆ Case Review group
- ◆ Performance, Policy and Practice
- ◆ Communications and Engagement
- ◆ Learning and development
- ◆ Domestic Abuse
- ◆ Channel Panel

The chairs of the subgroups are also members of the Board's Executive Committee which is responsible for coordinating the work of the subgroups and supporting the Board.

Case Review sub group

This group meets regularly and leads on the process of reviewing serious and critical safeguarding incidents. It is also responsible for ensuring a programme of work takes place to embed the learning from such cases locally and nationally and to monitor the completion of actions and recommendations by individual agencies.

Performance sub group

This group is responsible for a number of areas of work including the development of a Quality Assurance & Performance Framework for the Board alongside developing and

Prevent Agenda & Channel Panel

multi-agency safeguarding policies and procedures. It meets regularly to consider performance in relation to safeguarding activity on the Wirral.

Communications and Engagement

This group is responsible for developing and implementing a strategy for raising the profile of adult safeguarding in the community and partnership, and particularly the work of the Board. It is also responsible for developing ways in which the voices of service users are heard within the work of the board.

Domestic Abuse

This group is a joint group working across both the Adult's and Children's Safeguarding Boards. It is tasked with understanding the issues surrounding Domestic Abuse on the Wirral and developing multi-agency pathways to improve responses to Domestic Abuse issues.

Learning and Development

The Learning and Development group works across both the Adult's and Children's Safeguarding Boards to support improved knowledge and practice of professionals across the partnership.

All activities provided through this group are included in the Multi-Agency Safeguarding Development Plan and can be found via this link <http://www.wirral.gov.uk/my-services/social-care-and-health/im-worried-about-someone/training>

Prevent

Under the Counter Terrorism and Security Act 2015 Local Authorities now have a duty to have 'due regard to the need to prevent people from being drawn into terrorism'. They also are obliged to establish and chair 'Channel Panels'. These are multi-agency bodies required to consider how to support referred individuals away from radicalised activity, that may result in them becoming directly involved in terrorism, or supporting terrorism. The Prevent strategy is part of the Government's CONTEST counter-terrorist strategy. It has three specific strategic objectives, to:

- ◆ respond to the ideological challenge of terrorism and the threat we face from those who promote it;
- ◆ prevent people from being drawn into terrorism and ensure that they are given appropriate advice and support; and
- ◆ work with sectors and institutions where there are risks of radicalisation that we need to address.

Prevent cont'd

To this end the Safeguarding Adults Board has established a Prevent sub-committee and a multi-agency Channel Panel. Channel is a proven multi-agency safeguarding approach to protecting vulnerable people by:

- ◆ identifying individuals at risk;
- ◆ assessing the nature and extent of that risk; and
- ◆ developing the most appropriate support plan for the individuals concerned.

These activities have been supported by the delivery of the Home Office Workshop to Raise Awareness of prevent (WRAP) to Wirral safeguarding agencies as part of the board's training programme. A 'train the trainer' course was developed in collaboration with Merseyside Police and Liverpool City Council, which was delivered to Wirral head teachers and safeguarding leads to enable them to cascade WRAP training to their staff.



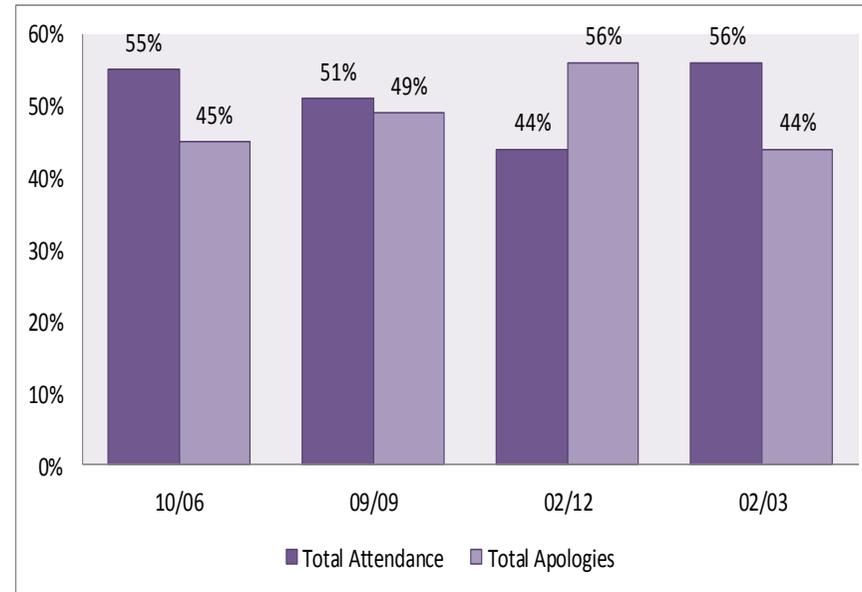
SAPB Partnership Team

The Safeguarding Adults Partnership Board team are located in the Council's Department of Adult Social services and carries out work on behalf of the Board.

This includes:

- ◆ Managing the functions of the Partnership Board ensuring it meets its requirements under the Care Act 2014;
- ◆ Supporting the Chair of the Board;
- ◆ Providing the Adult Local Authority Designated Officer function to ensure allegations against those working with Adults at Risk are managed appropriately;
- ◆ Offering advice to those coordinating multi-agency responses to abuse and harm in care home settings and other institutions and in domestic settings where paid staff are involved;
- ◆ Supporting social workers to coordinate responses to abuse and harm in domestic or community based settings;
- ◆ Providing advice and support to partner agencies and promoting best practice;
- ◆ Developing and monitoring the implementation of multi-agency policies and procedures; and
- ◆ Development and maintenance of the Board website.

SAPB Attendance



Attendance at Board meetings in 2015—2016 has reduced from 2014 –2015 however all meetings have been quorate and the commitment of the partnership remains strong. Wirral benefits from a broad range of agency participation on the Board and its sub groups at a time of austerity.

SAPB Attendance

Case Reviews

During this period there have been no Safeguarding Adults Reviews (SARs) undertaken on the Wirral however several cases have been referred to the multi-agency Case Review group of the Board. The cases were considered alongside the multi-agency thresholds for SARs and whilst they did not progress to full reviews use was made of individual agency Root Cause Analyses and reports to identify learning that could be shared across partners.

The Board has also looked at learning from other case reviews and undertook a benchmarking exercise in relation to Modern Slavery and Human Trafficking and the recommendations drawn from the Case Review.

Key Achievements

- ◆ During 2015 the SAPB introduced a new performance dashboard, which can be seen on pages 8-21 of this report
- ◆ This year the Board engaged Ripfa (Research in Practice for Adults) to undertake a piece of work to support the engagement of service users in Safeguarding processes and the work of the board. This resulted in the development of an action plan which will be progressed over the next 12-18 months
- ◆ An independent website for the board was commissioned and developed. The joint website with Wirral Safeguarding Children Board provides safeguarding information and advice to the public and professionals. It also manages the training application system for multi-agency safeguarding training taking place in the borough. For more information please visit www.wirral safeguarding.co.uk
- ◆ The Board purchased the Virtual College audit tool and e-learning package and made both facilities available to partners organisations free of charge
- ◆ Following discussions with John Moores University the Board agreed to participate in a piece of action research looking at self neglect and current practices on the Wirral. This work involves practitioners from a wide range of agencies and will continue into 2017
- ◆ A multi-agency Domestic Abuse Pathway and training programme was developed by the joint sub group to improve the recognition and response to Domestic Abuse across all age groups
- ◆ Reviews into local arrangements for MAPPA (Multi-Agency Public Protection Arrangements) and DA MARAC (Domestic Abuse Multi-Agency Risk Assessment Conference) were undertaken resulting in changes to membership and format of meetings.

Wirral Safeguarding Adults Data 2015—2016

This report provides an update on Safeguarding Adults activity on the Wirral from 1st April 2015 – 31st March 2016 .



Total Concerns Per Quarter:

Quarter 1 - 831

Quarter 2 - 922

Quarter 3 - 932

Quarter 4 - 922

Total Concerns to date = 3,607



Total Concerns Progressing to an Enquiry:

Quarter 1 - 399

Quarter 2 - 469

Quarter 3 – 437

Quarter 4 - 326

Total Concerns progressing to date= 1,631



Total Open Enquiries (at report date):

Quarter 1 - 13

Quarter 2 - 27

Quarter 3 – 48

Quarter 4 - 127

Total enquiries opened remaining open at the end of Q4 = 215

Summary

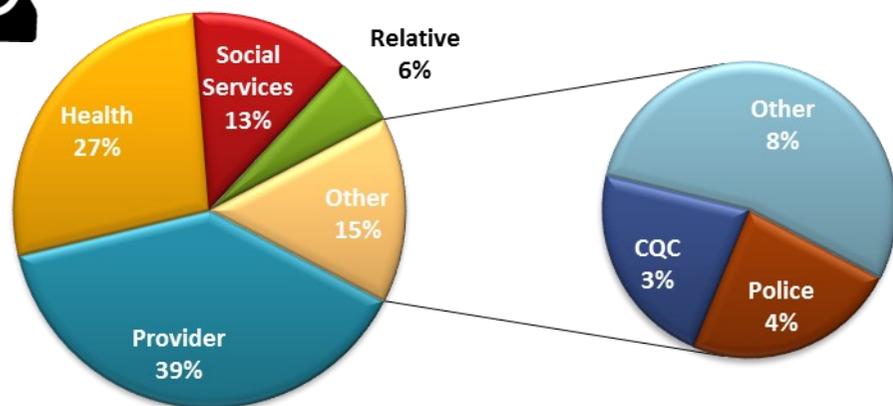
To date there has been an average of 301 Safeguarding concerns raised each month.

45% of concerns have been deemed to have met the threshold criteria for progression to a Safeguarding enquiry.

At year end there has been an average of 136 concerns progressed to the Enquiry stage each month; 408 per Quarter.

It should be noted that open enquiries refers to enquiries opened in the specified quarter still open at the end of Q4. The closure of enquiries will reduce the number of open enquiries from the quarter in which the **specific** enquiry was opened.

Safeguarding Concerns



Safeguarding concerns

As in the previous year (14-15) more than half of Safeguarding concerns were sourced by Health agencies, Care providers and their staff.

In the previous year, the period Q1 to Q4 Safeguarding concerns (recorded as Alerts) involved the following service user groups:

- Older people 54%
- Learning Disabilities 23%
- Physical Disability 9%
- Other 8%
- Mental Health 6%

This compares to the following all England figures for 2014-15:

- Physical Disabilities – 40%
- Learning Disabilities – 15%
- Mental Health – 12%
- Other – 33%

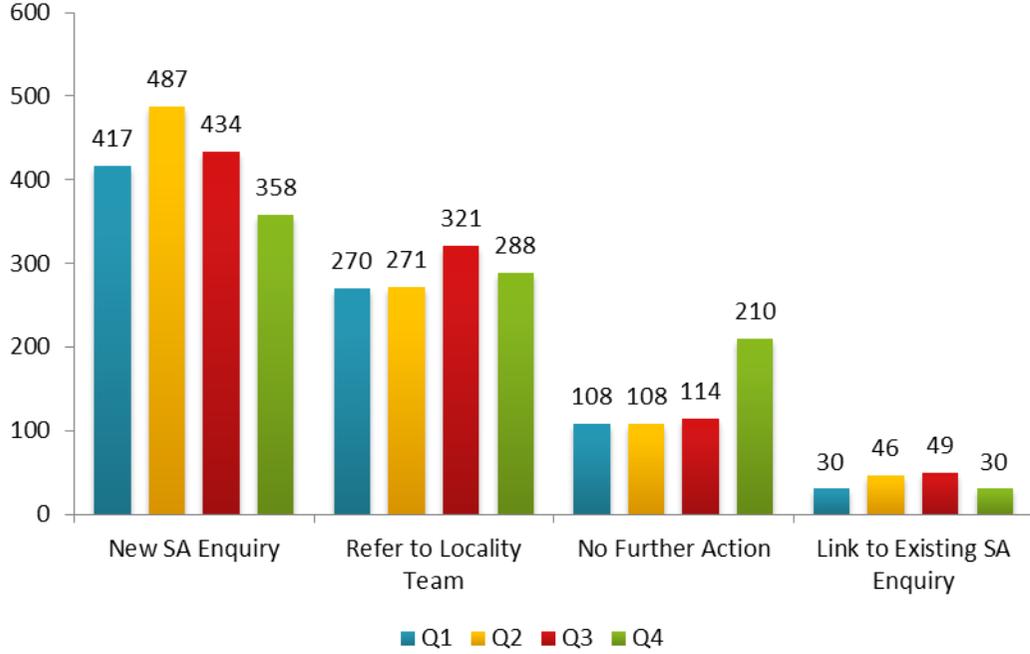
The categorisation of 'Older people' within Wirral data is largely made up of individuals with 'physical' or 'other' support needs which brings it largely in line with the all England data.



Concerns received involve individuals with the following support needs:

- Older People 56%
- Learning Disabilities 27%
- Mental Health 9%
- Physical Disabilities 6%
- Other 2%

Safeguarding Concern Outcomes



Summary

This detail translates into the following percentages against each recorded outcome:

- 48% - New Enquiry
- 32% - Refer to Locality Team
- 15% - No further action
- 4% - Link to Existing Enquiry

The outcomes of Safeguarding concerns shown are cumulative, from the start of the year to the end of Q4/end of year. However the concerns included here are those that have been **concluded**; they will not match those opened in the year.

The rise in outcomes for concerns recorded as “No Further Action” was identified for further investigation.



Location of Alleged Abuse

Wirral All England 14-15

Location of Alleged Abuse	Wirral	All England 14-15
Care Home	44%	36%
Own home	29%	43%
Supported Accommodation	8%	n/a
Home of Alleged Perpetrator	6%	n/a
Hospital	5%	6%
Day Centre	2%	n/a
Public Place	2%	n/a
Other	3%	15%

NB. The above figures are rounded to the nearest %

Summary

The cumulative categories of alleged abuse in the year (Q1-Q4) may also be represented as the following:

- Neglect 29%
- Physical abuse 19%
- Psychological abuse 15%
- Institutional abuse 15%
- Financial abuse 10%
- Other 3%
- Domestic abuse 3%
- Sexual abuse 3%
- Self neglect 2%
- Discrimination 1%

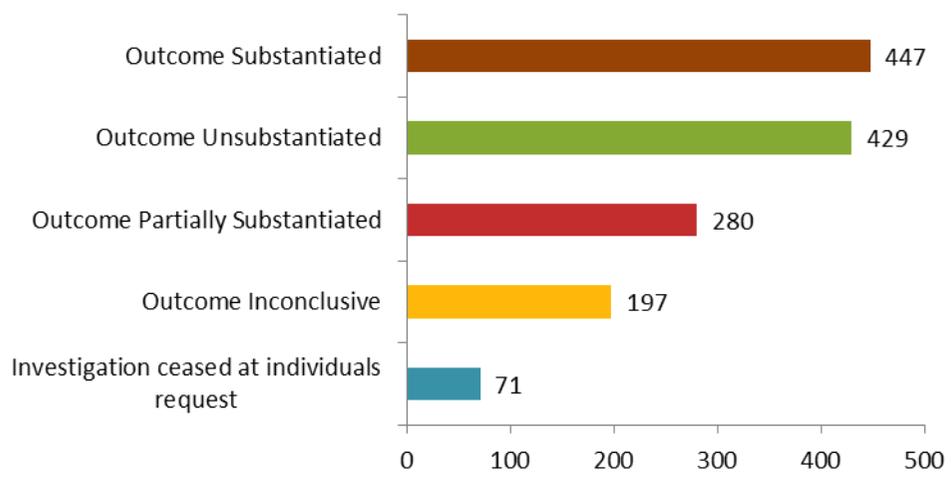
Abuse Categories



This compares to the following all England figures for 2014-15:

- Physical abuse 27%
- Sexual abuse 5%
- Psychological / Emotional 15%
- Financial / Material 17%
- Neglect / Omission 32%
- Discrimination 1%
- Institutional 3%

Conclusion of Safeguarding Enquiries



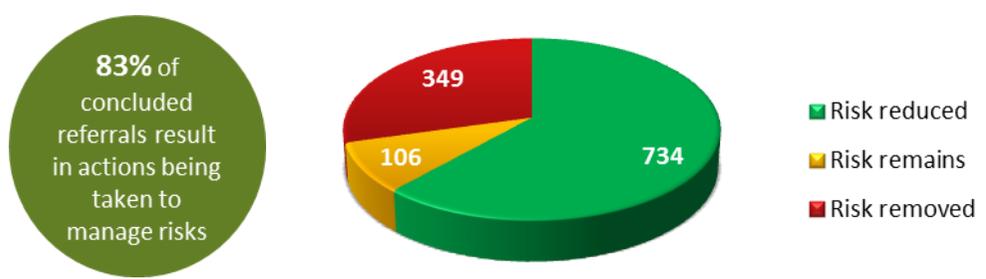
Summary

In percentage terms the conclusion of enquiries (Q1-Q4) can be shown as follows:

	Wirral	All England 14-15
• Substantiated	31%	31%
• Unsubstantiated	30%	30%
• Partially substantiated	20%	10%
• Inconclusive	14%	22%
• Investigation ceased at individual's request	5%	7%

The people using services who remain subject to identified risk have been made the subject of a report in order that their situations may be reviewed.

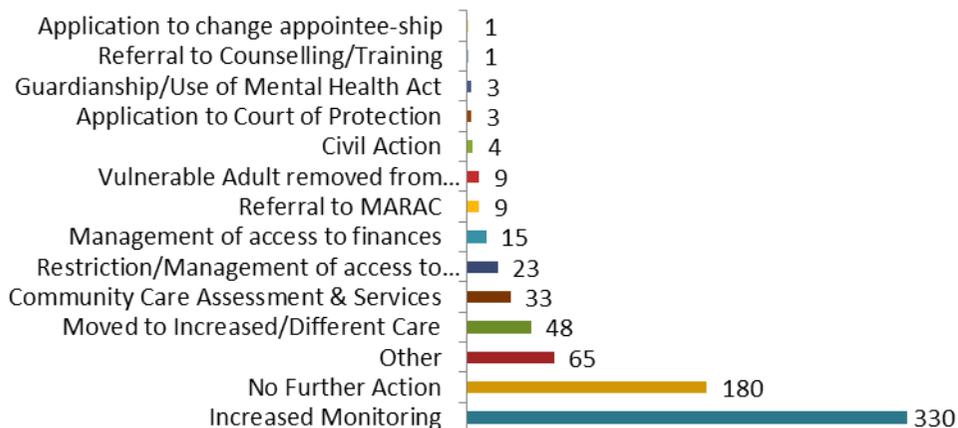
Impact of Actions on Risks



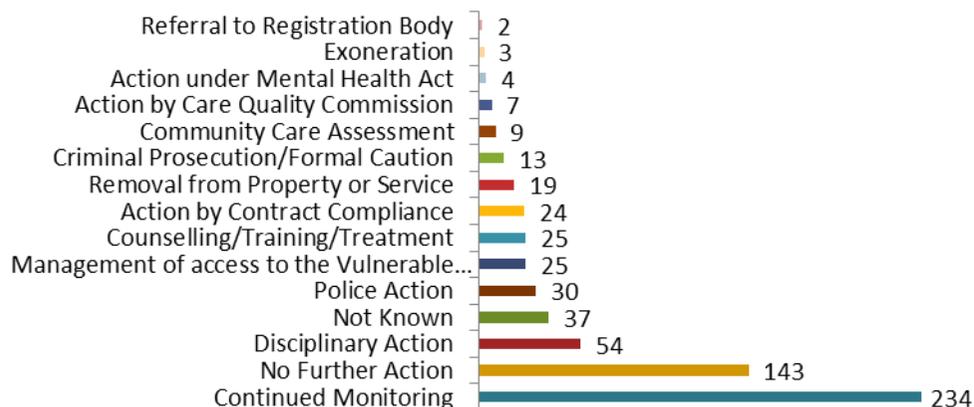
The impact of actions on risks translates into the following percentages:

• Risk reduced	61.7%
• Risk removed	29.4%
• Risk remains	8.9%

Victim Outcomes



Perpetrators Outcomes



Summary

The majority of recorded Victim outcomes represent the following percentages:

- Increased Monitoring 45.6%
- No Further Action 24.9%
- Increased/Different care 6.6%
- Community Care 4.6%
- Other 8.9%

With regard to the majority of outcomes for Perpetrators, the recorded outcomes represent the following percentages:

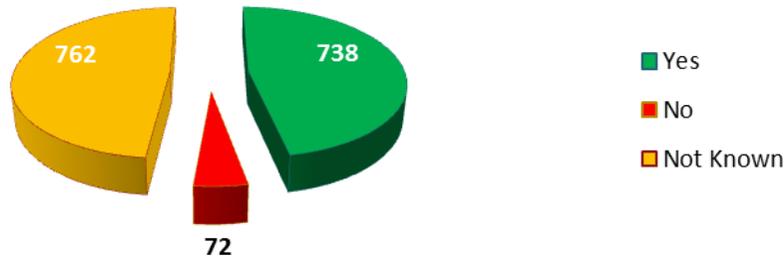
- Continued monitoring 37.2%
- No further Action 22.7%
- Disciplinary Action 8.6%
- Not Known 5.9%
- Police Action 4.7%

- Note: The categories displayed reflect those selected by staff completing Liquid Logic records.

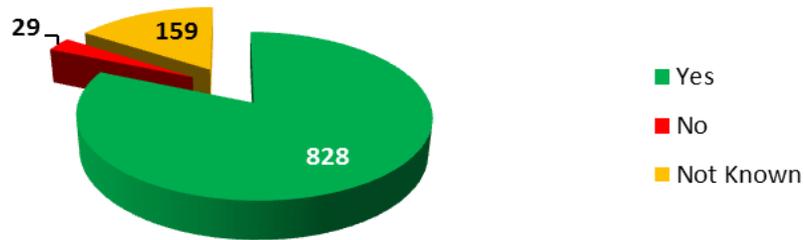


Making Safeguarding Personal

Service User Satisfaction



Referrer Satisfaction



Summary: With regard to Service User Satisfaction, the outcomes recorded at Q4 represent the following percentages;

- SU Satisfaction "Yes" 47%
- SU Satisfaction "No" 5%
- SU Satisfaction "N/K" 48%

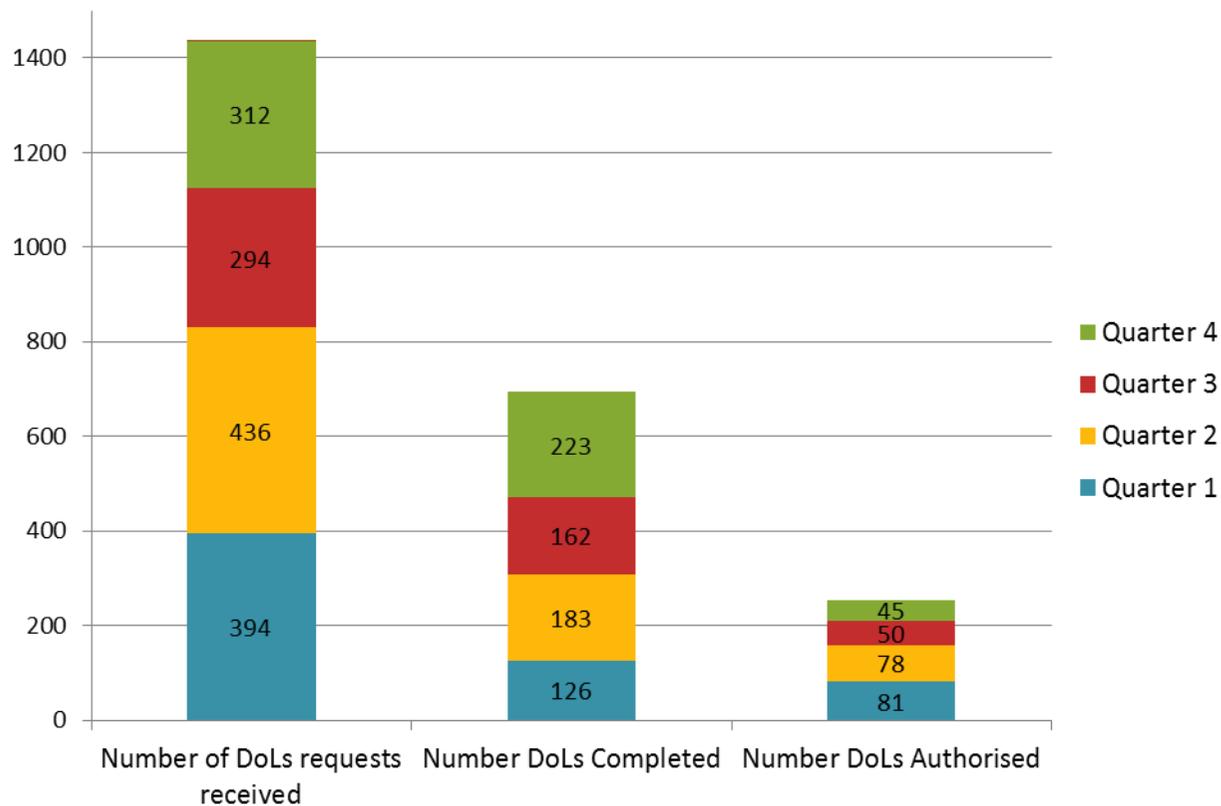
With regard to Referrer satisfaction with outcomes, at Q3 the responses recorded represent the following percentages:

- Referrer Satisfaction "Yes" 82%
- Referrer Satisfaction "No" 3%
- Referrer Satisfaction "N/K" 16%

The people expressing dissatisfaction with their outcome will be identified to establish the possible causes, while changes to the process, to record reasons, may be introduced.

The recorded percentages are cumulative and run from the start of the year to Q4.

Deprivation of Liberty Safeguards (DoLS)



Summary
 During the period April 2015 – March 2016 48.33% of all DoLS requests were completed and 17.69% were authorised. In order to address the low authorisation rate DASS have recently implemented a revised authorisation process.



Adult Local Authority Designated Officer

The ALADO role and policy has been in place and has been adopted across the Wirral safeguarding partnership since September 2012.

The purpose of the policy is to ensure transparency & co-ordination in the management of alleged perpetrators who are staff, volunteers or carers working with Adults with Care & Support Needs

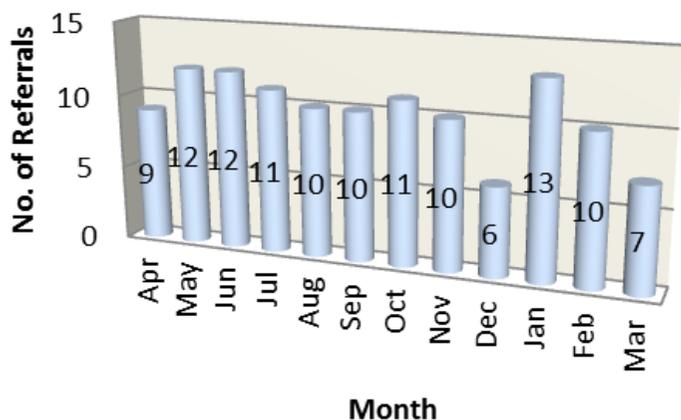
The data below represents the ALADO activity from April 2015 – March 2016.

In total there have been 121 cases referred to and overseen by the ALADO. The largest numbers of cases related to Neglect with the lowest in relation to Discrimination and Child Abuse.

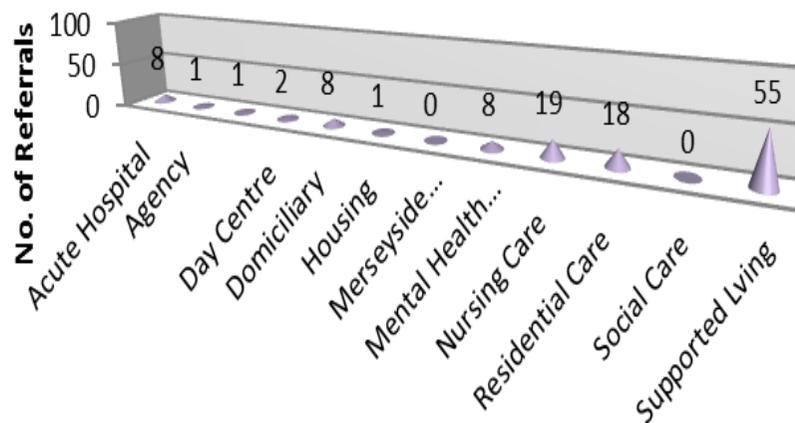
Type of Abuse



Monthly Breakdown

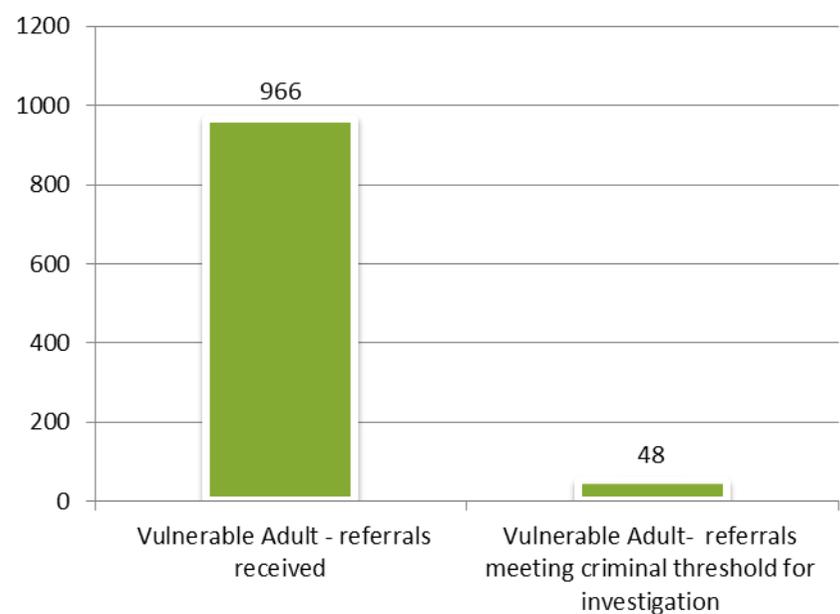


Employment Area

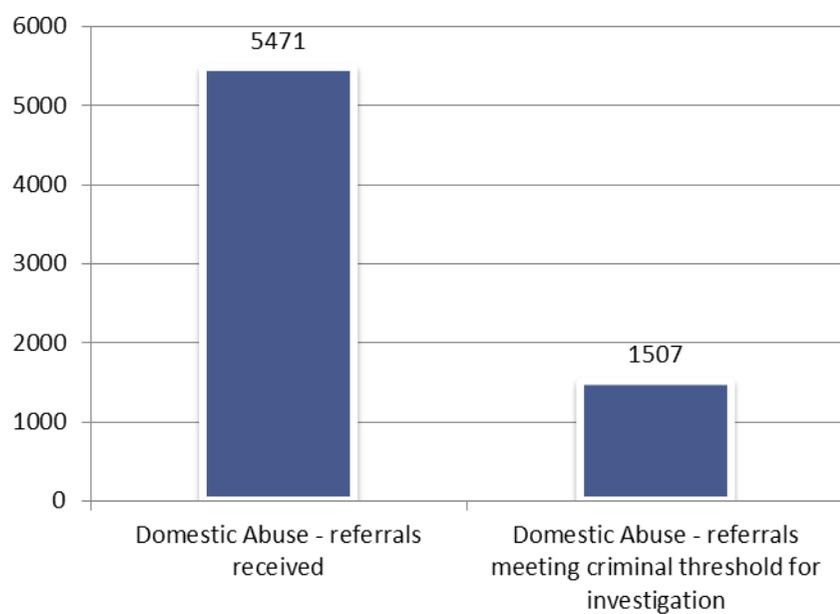


Police Data

Vulnerable Adults Referrals



Domestic Abuse Referrals

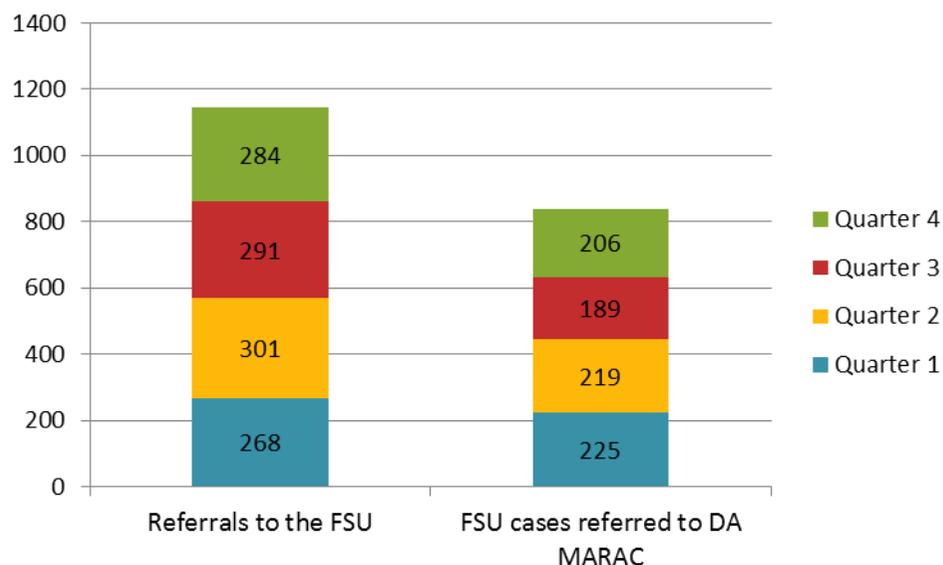


Summary

The above data is for the period April 2015 – March 2016.



Family Safety Unit



Number of Hate Crime cases reported in Wirral

- Quarter 1 – 91
- Quarter 2 – 99
- Quarter 3 – 78
- Quarter 4 – 96
- 2015-16 Total - 443**

Summary

FSU data

Of the 1144 cases referred to the Wirral FSU in 2015-2016 73.3% of them were progressed to MARAC for multi-agency review, action and oversight.

Hate Crime data

All reported Hate Crime incidents on the Wirral are presented at the Hate Crime MARAC to ensure a partnership approach to action and support.

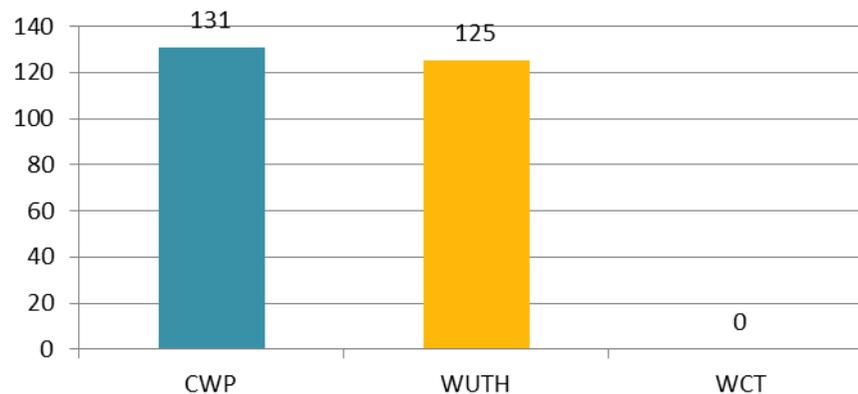
The numbers of referrals / cases for both MARACs remain fairly consistent on a quarterly basis.

Health Data

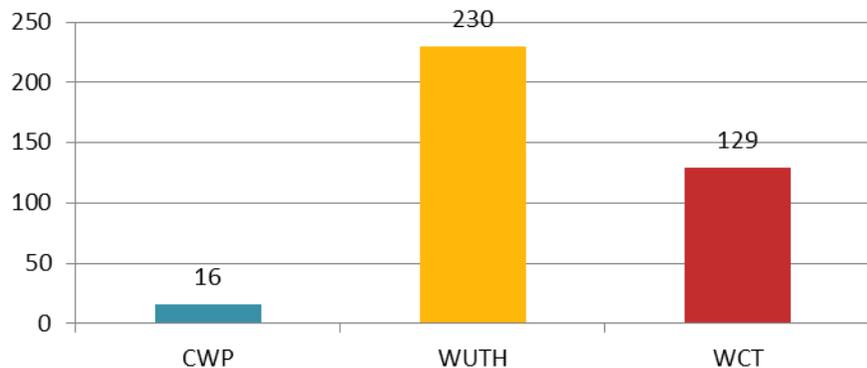
Non Clinical Staff Receiving Training in past 3 years



Deprivation of Liberty Authorisation Requests



Number of Adult Safeguarding Internal Incidents Reported



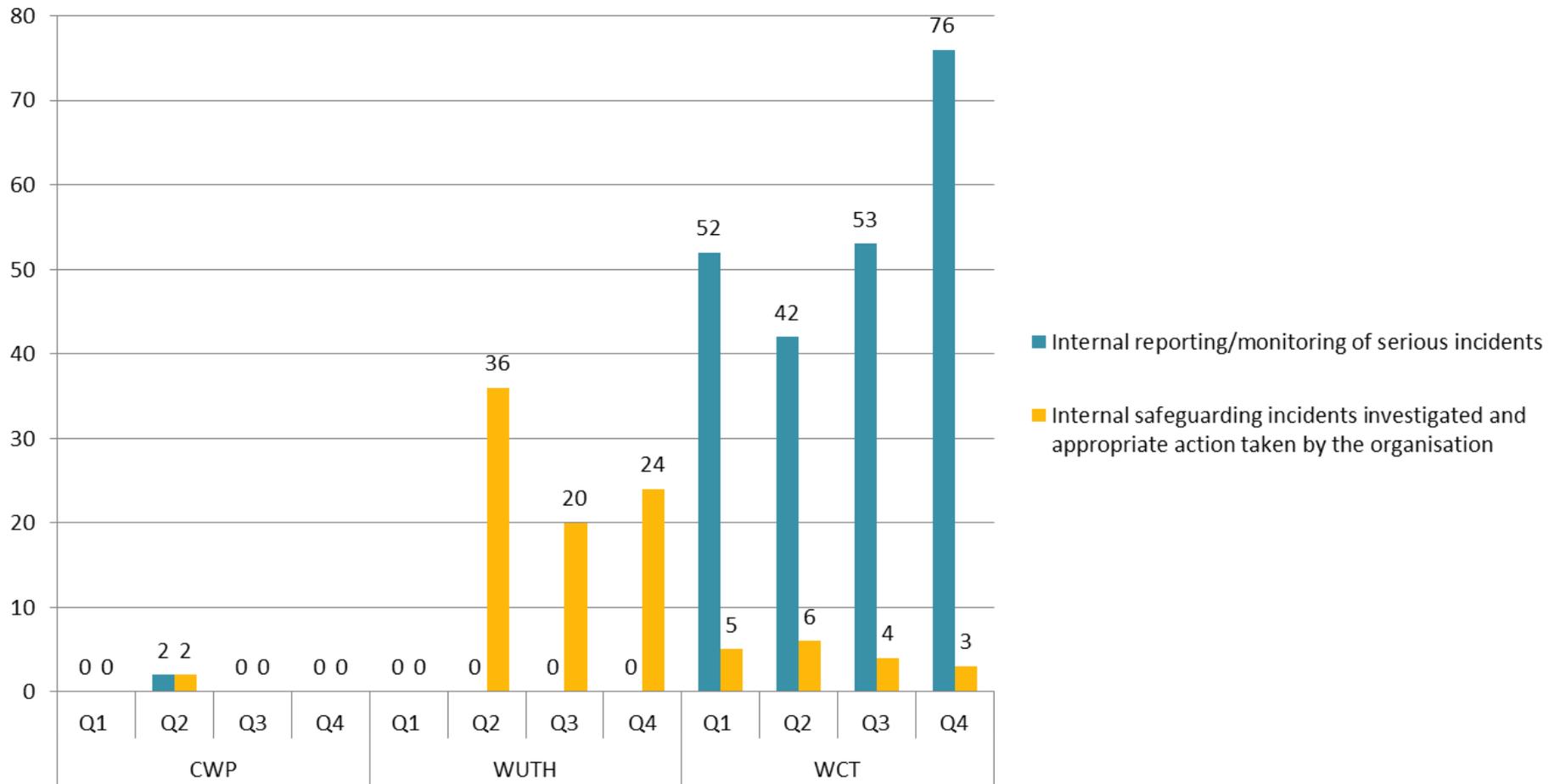
Independent Mental Capacity Advocate (IMCA) requests 2015-16

CWP – 0
 WUTH – 17
 WCT – 0

Total - 17

Health Data

Governance arrangements and shared learning from incidents



Glossary of Terms

Safeguarding Concern – An adult safeguarding concern is any worry about an adult who has or appears to have care and support needs, that they may be subject to, or may be at risk of, abuse and neglect and may be unable to protect themselves against this.

Safeguarding Enquiry - The action taken or instigated by the local authority in response to a concern that abuse or neglect may be taking place. An enquiry could range from a conversation with the adult to a more formal multi-agency plan or course of action.

Substantiated - sufficient evidence has been obtained to conclude that an adult has suffered abuse or neglect

Unsubstantiated - insufficient evidence has been obtained to conclude that an adult has suffered abuse or neglect

Partially substantiated - evidence has been obtained to conclude that 'some' elements of the allegation are found to be true

Inconclusive—insufficient evidence has been obtained to draw a conclusion of substantiated or unsubstantiated

No Further Action (NFA) - there is no basis for continued action under safeguarding procedures. Action may continue via care management.

Service User Satisfaction - The service user is happy with the way in which their safeguarding process has been managed and are happy with the outcome

Referrer satisfaction—The referrer is happy with how their concerns have been managed

Types of Abuse:

Physical – Includes hitting, slapping, pushing, kicking, misuse of medication, restraint or inappropriate sanctions

Sexual – Includes rape and sexual assault, sexual acts to which the adult has not consented, could not consent or was pressured into consenting

Psychological— Includes emotional abuse, threats of harm or abandonment, deprivation of contact, humiliation, blaming, controlling, intimidation, coercion, harassment, verbal abuse, isolation or withdrawal from services or supportive networks.

Financial— Includes theft, fraud, exploitation, pressure in connection with wills, property or inheritance or financial transactions, or the misuse or misappropriation of property, possessions or benefits

Neglect & Acts of Omission – Includes ignoring medical or physical care needs, failure to provide access to appropriate health, social care or educational services, the withholding of the necessities of life, such as medication, adequate nutrition and heating.

Organisational— Includes poor care practice with an institution or specific care setting like a hospital or care home. This may range from isolated incidents to continuing ill-treatment.

Discriminatory – Includes abuse based on a person's race, sex, disability, faith, sexual orientation, or age; other forms of harassment, slurs or similar treatment or hate crime/hate incident

Domestic Abuse— An incident or pattern of incidents of controlling coercive or threatening behaviour, violence or abuse by someone who is or has been an intimate partner or family member regardless of gender or sexuality. It can include: psychological, physical, sexual, financial, emotional abuse; 'honour' based violence, Female Genital Mutilation; forced marriage.

Safeguarding Adults Partnership Board

Priorities 2016 – 2017

1. ADULTS WHO MAY BE AT RISK ARE SAFE, OUTCOMES ARE IMPROVED AND THEY FEEL SAFE				
OBJECTIVE	LEAD	TIMESCALE	PROGRESS	RAG RATING
The service user involvement work plan is implemented and improving the involvement of individuals in the work of the Board	Communication & Engagement sub group	March 2017	See separate work plan at the end of this document	
Implementations of the 'Making Safeguarding Personal' model will enable adults who are experiencing harm to fully participate in their safeguarding processes and outcomes will reflect their wishes	Policy, Practice and Performance sub group	March 2017		
SAPB Performance report is further developed to include partnership data and is reported quarterly to the SAPB	Policy, Practice and Performance sub group	March 2017		

Multi Agency audit programme developed to test out various aspects of Safeguarding work and provide qualitative data on the experiences of service users	Policy, practice and Performance sub group	March 2017		
Revise Safeguarding Training Needs Analysis Competency Framework and roll out to inform priorities for 2017-18	Learning & Development sub group	December 2016		
Embed Evaluation Strategy - Outcome focused expectations of all L and D programmes – improvement in practice	Learning & Development sub group	December 2016		
Revise and update key safeguarding learning and development requirements	Learning & Development sub group	September 2016		

Making Safeguarding Personal is embedded across key agencies and forms an underpinning principle of the work undertaken with adults experiencing abuse and harm	Policy, Practice and Performance sub group	March 2017		
The requirements of the Care Act 2014 are implemented effectively across the partnership	Policy, Practice and Performance sub group	December 2016		
SAPB Performance report is further developed to include partnership data and is reported quarterly to the SAPB	Policy, Practice and Performance sub group	March 2017		
Establish the safeguarding training delivery pool to be the lead delivery vehicle for high quality multi-agency safeguarding training programmes	Learning & Development sub group	December 2016		
Improve effectiveness of communication to support learning and development	Learning & Development sub group	September 2016		
Improve the quality and usage of performance information data to support safeguarding	Learning & Development sub group	December 2016		

2. A RANGE OF RESPONSES ARE DEVELOPED TO ENABLE EARLIER IDENTIFICATION OF NEED AND PROVISION OF SUPPORT THROUGH PREVENTATIVE MEASURES

OBJECTIVE	LEAD	TIMESCALE	PROGRESS	RAG RATING
A multi-agency response to self-neglect is developed and implemented	Policy, Practice and Performance sub group	March 2017		
Review approaches to flexible learning for hard to reach groups	Learning & Development sub group	September 2016		

3 THE IMPLEMENTATION OF THE MULTI-AGENCY DOMESTIC ABUSE STRATEGY ENSURES PROFESSIONALS ARE EQUIPPED TO QUICKLY RESPOND TO DOMESTIC ABUSE IN ALL ITS FORMS

OBJECTIVE	LEAD	TIMESCALE	PROGRESS	RAG RATING
<p>This area of work is being taken forward in line with Pledge 7 of the Wirral 2020 Vision Plan</p>				

Service User Involvement - Work Plan

1. Ensure the SAPB hears about people's experience of Safeguarding and uses that information the work of the Board				
OBJECTIVE	LEAD	TIMESCALE	PROGRESS	RAG RATING
Investigate potential for setting up advisory group	Communications sub group	March 2017		
Bring case studies from individuals to SAPB meetings (in person /using video / other methods)	Policy, Practice and Performance sub group	March 2017		
Undertake Case File audits on a sample of cases and triangulate findings by speaking to the individuals directly to gain their views	Policy, Practice and Performance sub group	March 2017		
Gain feedback from existing local user group's forums etc. Could either feedback directly to the Board of via advisory group	Communications sub group	March 2017		
Gain Feedback from Communities	Communications sub group	March 2017		

2. Ensure feedback is sought about people's experiences of safeguarding

OBJECTIVE	LEAD	TIMESCALE	PROGRESS	RAG RATING
Undertake Case File audits on a sample of cases and triangulate findings by speaking to the individuals directly to gain their views	Policy, Practice and Performance sub Group	March 2017		
Ensure individuals are encouraged to participate in safeguarding meetings about themselves	L and D / DASS professional Standards	March 2017		
Review the MSP evaluation, ensuring staff have appropriate skills and confidants to prepare people for meetings and chair the dynamics of such meeting before organising them.	L and D / DASS Professional Standards	September 2016		

3. Provide good quality Information and Advice

OBJECTIVE	LEAD	TIMESCALE	PROGRESS	RAG RATING
Undertake a Communication campaign to encourage all partners and providers to embed the principles of MSP within their safeguarding work	Communications sub group	September 2016		

Produce information for the general public and those experiencing safeguarding issues in relation to Wirral Safeguarding Procedures and their involvement	Communications sub group	September 2016		
4. Ensure that appropriate systems are in place to record the views of Service Users				
OBJECTIVE	LEAD	TIMESCALE	PROGRESS	RAG RATING
Review MSP information on the Liquid Logic system and ensure it enables the capturing and reporting of MSP outcomes	Policy, Practice and Performance Group sub group	June 2016		
Consider what a good assessment for safeguarding would look like from the perspective of people who use services	Policy, Practice and Performance sub group	March 2017		

5. Develop multi-agency working practices to enable a more streamlined approach to safeguarding work from an individual's perspective

OBJECTIVE	LEAD	TIMESCALE	PROGRESS	RAG RATING
Reviewing existing processes, data gathering etc and identifying what activity can be stopped that isn't adding value	Policy, Practice and Performance sub group	June 2016		
Undertake a mapping exercise to ensure the best use of resources from a multi-agency perspective (seeing who is best placed to do each action / activity)	Communications sub group	June 2016		
Undertake consultations with staff when reviewing processes to ensure they are fit for purpose	Policy, Practice and Performance sub group /DASS professional standards	March 2017		

Action Status (RAG)

Red-Not Started Amber-In Progress Green -Completed

Each priority area is the responsibility of all sub groups

Each committee works to a 12 month action plan

Progress against plans is reported into the SAPB Executive each quarter with a summary report reported to the SAPB