

# WIRRAL COUNCIL

## PENSIONS COMMITTEE

21 MARCH 2017

<b>SUBJECT:</b>	<b>COMPLIANCE MANUAL</b>
<b>WARD/S AFFECTED:</b>	<b>NONE</b>
<b>REPORT OF:</b>	<b>MANAGING DIRECTOR, DELIVERY</b>
<b>KEY DECISION?</b>	<b>NO</b>

### 1.0 EXECUTIVE SUMMARY

- 1.1 The purpose of this report is to seek Members approval of a revised Compliance Manual.
- 1.2 The appendix to this report contains exempt information. This is by virtue of paragraph(s) 3 of Part 1 of Schedule 12A of Local Government Act 1972 i.e. information relating to the financial or business affairs of any particular person (including the authority holding that information).

### 2.0 BACKGROUND AND KEY ISSUES

- 2.1 The Compliance Manual sets out the powers, duties and responsibilities of officers in respect of the financial services legislative and regulatory regimes relevant to MPF. Although the Pension Fund is not regulated by the Financial Conduct Authority (FCA) the manual incorporates, where appropriate, best practice as set out by the FCA and the codes of other professional bodies.
- 2.2 The manual is due for review every three years. The existing Compliance Manual was approved at Pensions Committee 24 March 2014.
- 2.3 The revised Compliance Manual is attached as Appendix 1 to this report.
- 2.4 The major changes to the manual are:

<b>Reference</b>	<b>Change</b>
3.4	New section on Pensions Boards
4.3.4	New section on The Pensions Regulator
4.4.2	New section on Contract Procedure Rules
5.3	New internally managed investment philosophies added for UK equities, European equities and the Catalyst Fund
5.5.7	Updated section for limits of delegated authority
5.6	Updated section for Investment Committee
5.7	Updated section for Investment Contracts
9.3.2	New section for compliance checks on capital calls

### **3.0 RELEVANT RISKS**

3.1 The Compliance Manual is concerned with the mitigation of risks.

### **4.0 OTHER OPTIONS CONSIDERED**

4.1 No other options have been considered.

### **5.0 CONSULTATION**

5.1 There has been no consultation undertaken or proposed for this report. There are no implications for partner organisations arising from this report.

### **6.0 OUTSTANDING PREVIOUSLY APPROVED ACTIONS**

6.1 There are no previously approved actions outstanding.

### **7.0 IMPLICATIONS FOR VOLUNTARY, COMMUNITY AND FAITH GROUPS**

7.1 There are none arising from this report.

### **8.0 RESOURCE IMPLICATIONS: FINANCIAL; IT; STAFFING; AND ASSETS**

8.1 There are none arising directly from this report.

### **9.0 LEGAL IMPLICATIONS**

9.1 There are none arising from this report.

### **10.0 EQUALITIES IMPLICATIONS**

10.1 Has the potential impact of your proposal(s) been reviewed with regard to equality?

(b) No because there is no relevance to equality.

### **11.0 CARBON REDUCTION AND ENVIRONMENTAL IMPLICATIONS**

11.1 There are no carbon usage implications, nor any other relevant environmental issues arising from this report.

### **12.0 PLANNING AND COMMUNITY SAFETY IMPLICATIONS**

12.1 There are none arising from this report.

### **13.0 RECOMMENDATION/S**

13.1 That Committee approve the revised Compliance Manual.

### **14.0 REASON/S FOR RECOMMENDATION/S**

14.1 The approval of the Compliance Manual for Merseyside Pension Fund by Pensions Committee forms part of the governance arrangements of Merseyside Pension Fund.

**REPORT AUTHOR:**     **Donna Smith**  
Group Accountant  
telephone     (0151) 2421312  
email           donnasmith@wirral.gov.uk

## **APPENDICES**

Appendix 1 Revised Compliance Manual

## **BACKGROUND PAPERS/REFERENCE MATERIAL**

Compliance Manual 2014

## **BRIEFING NOTES HISTORY**

<b>Briefing Note</b>	<b>Date</b>

## **SUBJECT HISTORY (last 3 years)**

<b>Council Meeting</b>	<b>Date</b>
<b>Pensions Committee</b>	<b>24 March 2014</b>
<b>Pensions Committee</b>	<b>24 June 2013</b>