

**Our reference** MT-Ltm

12 September 2011

Councillor Crabtree  
Chair, Audit and Risk Management Committee  
Wirral Borough Council  
Wallasey Town Hall  
Brighton Street, Wallasey  
Wirral  
CH44 8ED

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— Dear Councillor Crabtree and members of the Audit and Risk Management Committee

## **Annual Governance Report 2010/11**

I am pleased to present the results of my audit work for 2010/11. I discussed and agreed a draft of my report with the Chief Executive and Director of Finance on 12 September 2011 and updated it as issues have been resolved. I will provide an update on outstanding matters to the Committee on 28 September.

My report sets out the key issues that you should consider before I complete the audit. It asks you to:

- consider the matters raised in the Pension Fund Annual Governance Report and the recommendation of the Pensions Committee (separate report);
- consider the matters raised in the report before approving the financial statements (pages 1 to 17);
- note the adjustments to the financial statements set out in this report (appendix 2);
- agree to adjust the error in the financial statements I have identified, which management has declined to amend or set out the reasons for not amending the error (appendix 3);
- approve the letter of representation on behalf of the Council before I issue my opinion and conclusion (appendix 6); and
- agree your response to the proposed action plan (appendix 5)

Yours sincerely

Michael Thomas  
*District Auditor*