

EXECUTIVE MEMBER DECISION FORM

DECISION TO BE TAKEN BY: CLLR JULIE MCMANUS

KEY DECISION: YES

PORTFOLIO AREA: COMMUNITY SERVICES

PORTFOLIOS AFFECTED: COMMUNITY SERVICES, ENVIRONMENT & CLIMATE CHANGE

WARDS AFFECTED: ALL WARDS

SUBJECT: ARBORICULTURE SERVICES – APPROVAL OF CONTRACT STRATEGY AND PROCUREMENT ROUTE

1. RECOMMENDATIONS:

The Cabinet Member for Community Services is requested to:

- (1) Note and endorse the outcome of the options appraisal in section 4.0 to proceed with a Commissioned Service on a Long Term Contract;
- (2) Approve the proposed Contract Strategy in section 5.0 to procure a contract including Highways, Parks & Countryside and Asset Management trees via a single supplier contract using the NEC3 Term Service Contract Form; and
- (3) Approve the proposed Procurement Route in section 6.0 to proceed with an Open Procedure and a Tender Evaluation Model using a 65/20/15 price/ quality/ social value split.

2. REASON/S FOR RECOMMENDATIONS:

The current tree maintenance contract is due to expire at the end of September 2020. A decision needs to be made whether to re-tender the contract to enable officers to commence the commissioning process to select an appropriate external specialist contractor to undertake arboriculture works on behalf of the Council.

There is a need for a long term, robust and value for money arrangement to be properly commissioned in order to give the Council future assurance of service and to minimise risk.



The Council has responsibility for the safety and maintenance of approximately half a million trees within its portfolio of assets including: highway trees, parks and greenspaces, cemeteries, within Council building footprints and on other Council owned land. Any new contract must be flexible enough to provide a maintenance function to address this scope and to deal with any future maintenance liability.

3. STATEMENT OF COMPLIANCE

The recommendations are made further to legal advice from the Deputy Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation and an equality analysis and impact assessment has been completed. The recommendations reflect the core principles of good governance set out in the Council's Code of Corporate Governance.

4. DECLARATION OF INTEREST

There are no conflicts of interest.

Signed:  Executive Member: Cllr Julie McManus Date: 26 February 2020 Also present:	Signed:  Chief Officer: Mark Smith Date: 26 February 2020
Date of Senior Policy Team Meeting(s):	

A list of background papers on this issue is held with:

Contact Officer: Mike Anders
Date: 25 February 2020

Date of Publication:

Date of Expiry of Call-In Period:

Form Reference: Executive Member Decision Form May 2012 v 1.0