



Cabinet

Second Supplementary agenda

Date:	Thursday 5 February 2009
Time:	6.15 pm
Venue:	Committee Room 1 - Wallasey Town Hall

Contact Officer: Andrea Grant
Tel: 0151 691 8559
e-mail: andreamgrant@wirral.gov.uk
Website: <http://www.wirral.gov.uk>

AGENDA

14. **CULTURAL SERVICES FEES AND CHARGES 2009/10 (Pages 1 - 26)**

This page is intentionally left blank

WIRRAL COUNCIL

CABINET – 5 FEBRUARY 2009

REPORT OF THE DIRECTOR OF REGENERATION

CULTURAL SERVICES CHARGES 2008/2009

1.0 EXECUTIVE SUMMARY

- 1.1 Members are asked to consider the charges for Cultural Services facilities for the financial year 2009/2010 as set out in the report.

2.0 BACKGROUND

- 2.1 Income generation is a key part of the Cultural Services budget forming 23% of its gross budget i.e. £9.1 million, not including contractual ground maintenance for schools and housing areas. In recent years some areas have experienced reductions in income e.g. golf and in others income has remained stable but there has been increased competition from the private sector e.g. fitness suites.
- 2.2 At its meeting of 16 January 2009 Cabinet resolved as part of the resolution for the Strategic Asset Review that; *'officers are asked to investigate the level of current charges to swimming clubs, schools and other organisations across the borough to ensure that the Council Tax Payers are receiving good value for money which should be the subject of a report to Cabinet on 5 February 2009 as part of the budget setting process'*.

3.0 SPORT AND RECREATION SERVICE

- 3.1 Wirral's leisure centres generate £3.4 million income annually of which approximately £1 million is generated by the Invigor8 membership scheme. Launched in June 2004 it is a popular scheme with more than 4,600 members and increasing each year. With the current financial down turn and associated squeeze on people's leisure spend, private fitness suite providers on Wirral seem to be reducing their prices to compete with this scheme. Any increase in Wirral's charge could lead to a significant reduction in the number of members and it is therefore proposed not to increase the monthly Invigor8 membership charge for 2009/10.
- 3.2 **Swimming Club Hire**
The projected total annual income from swimming clubs is expected to be £61,506 in 2008/09. Wirral's swimming clubs pay between £27.00 and £31.50 per hour to hire pool time. This is significantly below the natural average of £53.87 for metropolitan areas. If charges were increased to match the national average that would increase income by £50,000 per annum.
- 3.3 **School Curriculum Swimming Instruction**
The annual income from pool hire and instructors for schools is £122,250 for 2008/09. Schools purchase pool time in half hour units which includes swimming instruction. In 2008/09 the charge for each half hour was £31.50 and agreement has been reached with the Children and Young People's Department to raise the charge to £35.50 in 2009/10.

- 3.4 **Other Club and Organisational Use**
The present charging policy for sports halls is by space occupied rather than per user. This means that some clubs and other organisations pay a relatively low charge in relation to the number of participants.
- 3.5 A change to the charging policy would take some time to evaluate and it is proposed that members agree to allow officers to investigate further the implications and report back to a further meeting.
- 3.6 In the interim it is proposed that all Sport and Recreation charges are increased by around 3% as set out in Appendix 1.

4.0 CEMETERIES AND CREMATORIUMS

- 4.1 Income from cemeteries and crematorium for 2008/09 will be around £2.3M. It is proposed to increase charges in the cemeteries and crematorium service overall by approximately 5%. Charges for some services will remain unchanged but the cost of an adult cremation will increase from £491 to £516 (resident) and from £596 to £626 (non-resident).

5.0 GOLF

- 5.1 Wirral's four golf courses will generate approximately £762,000 in income this year, which is £140,000 less than the estimate although the courses still operate at a surplus.
- 5.2 In recent years there has been a reduction in golf income partially attributable to wet summers but also a reduction in the number of people playing golf. It is proposed that the charge for a round of golf for an adult should rise from £11.60 to £12.00 an increase of 3.49%.

6.0 PARKS AND COUNTRYSIDE

- 6.1 **Football and Pitch Hire**
The income from the hire of grass sports pitches is around £58,500 per year. Wirral has generally lower charges than most neighbouring authorities but its pitches have received less investment in drainage and changing facilities. Wirral has 107 winter sports pitches which cost approximately £214,000 to maintain annually. It is proposed to increase the charge by approximately 6% for all pitch hire which would increase the cost of a Class A pitch from around £283 per season to £300 and raise around £3,500 in additional income.
- 6.2 **Allotments**
The income from allotments is approximately £30,000 per annum. The cost of maintaining Wirral's 1,590 allotments in 2008/09 will be £58,650 against a net budget of £40,000. It is proposed to increase the annual rent for an allotment from £29.00 to £31.00 an increase of 6.9% which will result in approximately an additional £2,000 in income.
- 6.3 **Bowling Greens**
The income from bowling greens hire is around £17,500 per annum. Wirral has 46 bowling greens which cost approximately £190,000 per annum to maintain, not including the cost of maintaining pavilions where these are provided. It is proposed to increase the annual charge by approximately 5% which will increase income by £850.

6.4 All other charges for the hire of facilities in the Parks and Countryside Section will increase as shown in Appendix 1.

7.0 LIBRARIES

7.1 Annual income for libraries for the various charges made for audio visual hire, book fines, internet access etc. is around £360,000 per annum. It is proposed that because of the significant changes proposed to the service in 2009/10 no increase is made to any of the charges or income targets for the next financial year.

8.0 PUBLIC HALLS

8.1 The income from public halls is around £242,000 per year. Significant changes are proposed to public halls with some being transferred to community management and others retained as part of multi-purpose centres. It is proposed that charges for public halls are increased by around 3% as shown in Appendix 1 and that a further review is carried out as the future of each facility is clarified.

9.0 FINANCIAL IMPLICATIONS

9.1 The annual increases for Cultural Services facilities are intended to maximise the income achieved in each area reducing the net cost of the service provided.

10.0 STAFFING IMPLICATIONS

10.1 There are no implications arising from this report.

11.0 EQUAL OPPORTUNITIES IMPLICATIONS

11.1 Concessionary rates are available for elderly persons and juniors and the Wirral Passport Scheme offers a discount to those on a low income.

12.0 COMMUNITY SAFETY IMPLICATIONS

12.1 There are no implications arising from this report.

13.0 LOCAL AGENDA 21 IMPLICATIONS

13.1 There are no implications arising from this report.

14.0 PLANNING IMPLICATIONS

14.1 There are no implications arising from this report.

15.0 ANTI-POVERTY IMPLICATIONS

15.1 There are no implications arising from this report.

16.0 SOCIAL INCLUSION IMPLICATIONS

16.1 There are no implications arising from this report.

17.0 LOCAL MEMBER SUPPORT IMPLICATIONS

17.1 Cultural Services facilities are provided throughout the constituency.

18.0 **BACKGROUND PAPERS**

18.1 None.

19.0 **RECOMMENDATIONS**

19.1 Cabinet is asked to consider these proposals for increased charges for 2009/10.

Alan Stennard
Director of Regeneration

This report was prepared by Jim Lester who can be contacted on 666 4725

RECREATION/SPORTS/LEISURE CENTRES**CHARGES INCLUDE VAT UNLESS STATED OTHERWISE**

Age criteria for Juniors or Child Rate is Under 18 years in all cases

EP = Elderly Person i.e. Male and Female aged 60 or over.

SPORTS HALL CHARGES**1.0 Court Hire – Main Sports Hall**

Badminton, Netball, Volleyball, Tennis, Trampolining, Handball, 5-a-side Football, Indoor Hockey, Golf, Fencing, Cricket, Judo, Archery, Karate, Basketball, Gymnastics etc.

Charges are based on the number of badminton courts occupied, multiplied by the charge per hour.

The Oval, Wirral; Leasowe Recreation Centre; West Kirby Concourse, Guinea Gap, Grange Road West and Wirral Tennis and Sports Centre.

		PRES	PROP
Per court per hour	Adult	9.80	10.10
	Child/EP	5.90	6.10
2.1 Table Tennis			
Per table	Adult	2.90	3.00
	Child/EP	1.75	1.80
2.2 Squash			
Per 40 minute session			
The Oval, Wirral West Kirby Concourse Leasowe Recreation Centre } Child allocation time 9am – 7pm all week	Adult	6.25	6.45
	Child/EP	3.75	3.85
2.3 Spinning			
Per session per hour	Adult	4.40	4.55
	EP	2.65	2.75
2.4 Other courses			
Per session per hour	Adult	3.80	3.90
	Child/EP	2.30	2.35
3.0 Passport Means Tested - A		2.40	2.45
Passport Resident – B		4.70	4.85
Passport Non-Resident – C		6.70	6.90
4.0 Use of Weights/Conditioning Equipment			
Per session per hour	Adult	3.10	3.20
	Child/EP	1.90	1.95

		PRES	PROP
4.1	Progressive Fitness Suite		
	Per session	Adult 5.20 Child/EP 3.10	5.35 3.20
4.2	Invigor8		
	An 'all in one' pass that offers access to public swimming, fitness suites and all exercise classes (excludes swimming lessons)		
	Uncommitted Direct Debit	Adult 32.50 Junior/EP 16.25	32.50 16.25
	Wirral Passport A	16.25	16.25
	Committed Direct Debit (3 month min)	Adult 27.00 Junior/EP 13.50	27.00 13.50
	Wirral Passport A	13.50	13.50
	Annual	Adult 324.00 Junior/EP 162.00	324.00 162.00
	Wirral Passport A	162.00	162.00
5.0	Hire of Equipment		
	Squash rackets	Adult 1.55 Child/EP 0.90 Deposit 3.60	1.60 0.95 3.70
	Badminton rackets	Adult 1.55 Child/EP 0.90 Deposit 3.60	1.60 0.95 3.70
	Tennis rackets	Adult 1.55 Child/EP 0.90 Deposit 3.60	1.60 0.95 3.70
	Table tennis bats	Adult 0.60 Child/EP 0.35 Deposit 3.60	0.65 0.40 3.70
	5-a-side football	Adult 1.55 Child/EP 0.90 Deposit 3.60	1.60 0.95 3.70
	Netball	Adult 1.55 Child/EP 0.90 Deposit 3.60	1.60 0.95 3.70
	Tennis balls (box of 6)	Adult 1.75 Child/EP 1.05 Deposit 3.60	1.80 1.10 3.70

		PRES	PROP
Cricket set	Adult	11.80	12.15
	Deposit	12.30	12.65
Basketball	Adult	1.55	1.60
	Child/EP	0.90	0.95
	Deposit	3.60	3.70
Volleyball	Adult	1.55	1.60
	Child/EP	0.90	0.95
	Deposit	3.60	3.70
Locks	Adult	0.50	0.55
	Child/EP	0.30	0.35
	Deposit	3.60	3.70
Custody of valuables		0.50	0.55

SWIMMING POOL CHARGES

6.0 Indoor

Woodchurch Leisure Centre Guinea Gap Baths & Recreation Centre The Oval, Wirral Leasowe Recreation Centre West Kirby Concourse	Adult	3.40	3.50
	Child/EP	2.10	2.15

7.0 Family Swimming Ticket (Admits Mother, Father and up to 4 Junior Bathers of fee paying age)

Woodchurch Leisure Centre Guinea Gap Baths & Recreation Centre The Oval, Wirral Leasowe Recreation Centre West Kirby Concourse		8.25	8.50
--	--	------	------

Splash

An enhanced swimming pass that offers access to sauna and steam rooms and discount on hire of indoor courts.

Uncommitted Direct Debit	Adult	25.00	25.75
	Junior/EP	15.00	15.45
Wirral Passport A		12.50	12.90
Committed Direct Debit (3 month min)	Adult	20.00	20.60
	Junior/EP	12.00	12.35
Wirral Passport A		10.00	10.30

		PRES	PROP
Annual	Adult	240.00	247.20
	Junior/EP	120.00	123.60
Wirral Passport A		120.00	123.60
8.0	Swimming Instruction		
	Child Instruction per session	3.20	3.30
	Course charge calculated on length of duration/term		
	Adult Instruction per session	5.00	5.15
	Course charge calculated on length of duration/term		
9.0	Swimming Galas and water polo matches (no admission charged)		
	Leasowe Recreation Centre		
	Weekday – 3 hours	130.00	
	Excess per hour	43.00	
	Saturday/Sunday - 3 hours	216.00	
	Excess per hour	72.00	
	Other Pools		
	Weekday – 3 hours	110.00	
	Excess per hour	37.00	
	Saturday/Sunday - 3 hours	157.00	
	Excess per hour	52.00	
10.0	Club Hire		
	Competitive Clubs, Life Saving Clubs and Youth Organisations		
	The Oval, Wirral/Leasowe Recreation Centre		
	All pool area:		
	Weekdays per hour VAT exempt	31.50	
	Saturday/Sunday per hour VAT exempt	34.00	
	Woodchurch Leisure Centre/West Kirby Concourse/Guinea Gap Baths & Recreation Centre		
	All pool area:		
	Weekdays per hour VAT exempt	29.00	
	Saturday/Sunday per hour VAT exempt	31.50	

PRES PROP

Social Clubs**The Oval, Wirral/Leasowe Recreation Centre**

All pool area:

Weekdays per hour VAT exempt 59.00

Saturday/Sunday per hour VAT exempt 64.00

**Woodchurch Leisure Centre/West Kirby
Concourse/Guinea Gap Baths & Recreation
Centre**

All pool area:

Weekdays per hour VAT exempt 54.00

Saturday/Sunday per hour VAT exempt 59.00

Sponsored swim in aid of a registered charity to receive a 50% reduction of the Social Clubs rate.

11.0 **Europa Pools****Swimming Pool Charges**

Adult Swim – Peak 4.80 4.95

Junior/EP Swim – Peak 2.90 3.00

Adult Swim – Off Peak 3.35 3.45

Junior/EP Swim – Off Peak 2.00 2.05

Spectator Competition Pool – Peak 0.50 0.55

Spectator Competition Pool – Off Peak 0.25 0.30

Spectator Leisure Pool – Peak 1.50 1.55

Spectator Leisure Pool – Off Peak 1.00 1.05

Health Suite

Steam room/Spa pool 5.00 5.15

Function Room Hire

Use of the room per hour 25.00 25.75

OTHER CHARGES12.0 **Spectator Charge** Adult 0.50 0.55
Child/EP 0.30 0.3513.0 **Ski Slope – The Oval, Wirral**

Use of slope per hour Adult 3.70 3.80

Child/EP 2.20 2.25

Equipment hire per hour Adult 3.70 3.80

Child/EP 2.20 2.25

Club hire per hour 32.50 33.50

		PRES	PROP
14.0	Sauna		
	Guinea Gap Baths & Recreation Centre	Adult	6.60
		EP	4.00
15.0	Athletic Meets		
	Regional & National		
	Oval	Weekday	213.00
		Weekend	266.00
		Bank Holiday	332.00
	Local		
	Oval	Weekday	44.00
		Weekend – Per Hour	49.00
		Bank Holiday	56.00
	Floodlights – per meeting		57.50
16.0	Cricket		
	Casual booking	Adult	54.50
	Per match	Child/EP	32.70
17.0	Athletic Training/Football Training/Jogging etc		
	Per session	Adult	2.20
		Junior/EP	1.30
	Hourly rate per club		32.00
	Season ticket – Oval	Adult	54.50
		Junior/EP	32.70
18.0	All Weather Areas		
	Full pitch per hour	Adult	24.20
		Junior/EP	14.50
	Half pitch per hour	Adult	12.10
		Junior/EP	7.25
	Floodlights		
	Full pitch per hour		19.60
	Half pitch per hour		9.80
	Oval Main Pitch & Floodlights		
	Full pitch per hour		147.00.

		PRES	PROP
	Floodlights per match	36.75	37.85
19.0	Artificial Turf Pitch		
	Peak		
	Third pitch per hour	Adult 32.50 Junior/EP 19.50	33.50 20.10
	Full pitch per hour	Adult 97.50 Junior/EP 58.50	100.45 60.25
	Full pitch – matches (1.5 hours)	Adult 119.00 Junior/EP 71.40	122.55 73.55
	Off Peak		
	Third pitch per hour	Adult 21.60 Junior/EP 13.00	22.25 13.40
	Full pitch per hour	Adult 64.80 Junior/EP 39.00	66.75 40.15
	Full pitch – matches (1.5 hours)	Adult 79.00 Junior/EP 47.40	81.35 48.80
	Floodlights		
	Third pitch per hour	7.50	7.75
	Full pitch per hour	22.50	23.20
	Full pitch – matches (1.5 hours)	33.75	34.75
20.0	Tennis		
	Peak		
	Indoor courts per hour	Adult 19.00 Junior/EP 11.40	19.55 11.75
	Off Peak		
	Indoor court per hour	Adult 12.80 Junior/EP 7.70	13.20 7.95
	Outdoor courts per hour	Adult 3.60 Junior/EP 2.15	3.70 2.20
21.0	Marine Lake, West Kirby Annual Licences (April to March)		
	Sail boats/boards	139.00	143.15
	Rowing boats/canoes	100.00	103.00

	PRES	PROP
Seasonal Licences (April to September)		
Sail boats/boards	115.50	118.95
Rowing boats/canoes	82.00	84.45

Seasonal Licences (October to March)

Sail boats/boards	75.00	77.25
Rowing boats/canoes	64.50	66.45

Registered youth organisations and disabled clubs to receive a 50% reduction of the above rates.

Day Licences

Sail boats/boards	12.00	12.35
Rowing boats/canoes	8.00	8.25

PARKS AND RECREATION ACTIVITIES

22.0 **Allotments**

(Allotment site secretaries are provided with a rent free plot and small allowance in recognition of their administrative duties).

Per plot	29.00	31.00
Per plot EP	14.50	15.50

23.0 **Bowling Greens**

Hire of woods	Adult	2.00	2.00
	Child/EP	1.00	1.00

(If playing on an unreserved green there is no charge for the green).

Seasonal Reservations will be made on a full or half share basis. Clubs prepared to share their green with a second club would make a half share reservation, whilst those requiring exclusive use would make a full share reservation.

Afternoon Session

Half share	Adult	358.00	376.00
	EP/Junior Clubs	215.00	226.00
VAT Exempt			

Full share	Adult	683.00	717.00
	EP/Junior Clubs	410.00	431.00
VAT Exempt			

Evening Session

Half share	Adult	358.00	376.00
	EP/Junior Clubs	215.00	226.00
VAT Exempt			

Full share	Adult	676.00	710.00
------------	-------	--------	--------

		EP/Junior Clubs	405.00	425.00
			PRES	PROP
	Casual booking for match	Adult	27.00	27.00
		EP/Junior Clubs	16.00	16.00
	The general public continue to have unrestricted access to certain greens in each District of the Authority.			
24.0	Cricket			
	Green Lane			
	Full share weekend		502.00	517.00
			VAT exempt	
	Thornton Hough			
	Casual booking	Adult	64.00	64.00
		Child/EP	38.00	38.00
25.0	Miniature Golf			
	Miniature Golf - 9 Holes			
	Arrowe Park/Kings Parade	Adult	3.20	3.30
		Junior/EP	1.90	1.95
	Family ticket (max 4 players – 2 adults)		6.40	6.60
	Miniature Golf - 18 Holes			
	Wallasey Beach	Adult	3.60	3.70
		Junior/EPO	2.20	2.30
	Family Ticket (max 4 players – 2 adults)		7.40	7.60
26.0	Crazy Golf	Adult	1.30	1.40
		Junior/EP	0.80	0.90
27.0	Putting – per round	Adult	1.60	1.65
28.0	Tennis (Outdoor)			
	All weather courts per court per hour	Adult	3.80	3.90
		Child/EP	2.20	2.30
	Grass/Shale per hour	Adult	1.90	2.00
		Child/EP	1.10	1.10
29.0	Football Pitches			
	Adult Charge			
	Charge per season, alternate weekly use.			
	Class A – modern changing accommodation with		283.00	300.00

hot and cold showers.

VAT exempt

PRES PROP

Class B – adequate or older changing accommodation with hot and cold showers.

227.00 240.00

VAT exempt

Class C – adequate changing accommodation with no showers.

177.00 187.00

VAT exempt

Class D – substandard or no changing accommodation.

103.00 110.00

VAT exempt

Central Oval (per match)

Adult	145.00	154.00
Child/EP	87.00	92.00

With lights

Adult	181.00	191.00
Child/EP	109.00	116.00

Occasional Hire (per match)

Class A	38.00	40.00
---------	-------	-------

Class B	31.00	33.00
---------	-------	-------

Class C	29.00	31.00
---------	-------	-------

Junior Charges

Charge per season, alternate weekly use

Class A	151.50	160.00
	VAT exempt	

Class B	114.50	121.00
	VAT exempt	

Class C	88.50	93.00
	VAT exempt	

Class D	53.00	56.00
	VAT exempt	

Mini Soccer (per pitch)	52.50	56.00
-------------------------	-------	-------

Occasional Hire (per match)

Class A	22.00	23.00
---------	-------	-------

Class B	17.00	18.00
---------	-------	-------

Class C	16.00	17.00
---------	-------	-------

PRES PROP

30.0 **Golf Courses****18 Hole Courses**

Arrowe Park	} Per round	Adult	11.60	12.00
Hoylelake		Child/EP	6.90	7.10
Brackenwood		Child	5.90	6.10

(2 hours before sunset) Sunset Ticket

All course contract (seven days)

Adult	492.00	507.00
EP	259.00	267.00
Child	129.00	132.00

(There is a reduced contract for juniors who are members of a recognised municipal club of £60 per annum).

All course contract (five days)

EP	208.00	214.00
----	--------	--------

9 hole course (Warren) per round

Adult	5.90	6.10
Child/EP	3.50	3.60

9 hole course (Warren) (seven days)

Adult	324.00	334.00
EP	173.00	178.00
Child	69.00	71.00

9 hole course (Warren) (five days)

EP	144.00	148.00
----	--------	--------

Passport to Leisure will not apply to any golf course contracts.

Adult 9 hole course contracts can be used at other courses at concessionary rate.

Adult/EP/Junior	5.70	5.90
-----------------	------	------

Seasonal tee reservations – no change (as 2000).

31.0 **Wirral Country Park**

Charge for Ranger Activity for schools from outside Wirral	Child	1.70	1.75
--	-------	------	------

Hire of theatre – morning or afternoon	36.00	37.00
Hire of theatre – whole day	60.00	62.00

		PRES	PROP
32.0	Rugby Pitches (UML Sports Ground)		
	Adult charge – per pitch	270.00	278.00
	Charge per season, alternate weekly use (half share)		
33.0	Vehicle and Launching Permits		
	Non Club member any powered craft	113.00	116.40
	PWC/Jet Ski club members	52.00	54.00
	Diving/fishing/powerboat club member	52.00	54.00
	Day permit any powered craft	17.00	18.00
	Exempt craft/vehicle only	6.00	7.00
34.0	LIBRARIES, ART GALLERY AND MUSEUMS		
35.0	Birkenhead Film Society		
	Full	17.50	17.50
	Concession	15.00	15.00
	Membership		
	Entrance fee		
		Members	1.00
		Visitors	4.50
		Cons.	4.00
36.0	Libraries		
	Fines		
	Adult per day	0.12	0.12
	EP	0.06	0.06
	Children	0.01	0.01
	Maximum fine per book		
	Adult	4.80	4.80
	EP	2.40	2.40
	Children	0.80	0.80
	ICT Suites		
	After first hour – charge per half hour or part of	0.60	0.60
37.0	Music Libraries		
	Hire of compact discs	1.10	1.10
		(*0.80)	(*0.80)
	Boxed sets	1.50	1.50
		(*1.10)	(*1.10)
	Further concessions apply to visually impaired and housebound.		

	PROP	PROP
DVD Membership	7.00	7.00
	(*5.00)	(*5.00)
Hire per DVD		
Current Films	2.00	2.00
Specialist	1.30	1.30
Current	1.50	1.50
Specialist	1.00	1.00

* = Concessions

DVD Loan Fines		
Current	0.85	0.85
Specialist	0.65	0.65
Maximum DVD fine	12.00	12.00

Compact disc language courses		
Single disc	1.10	1.10
	(*0.80)	(*0.80)

Multi disc language course

Talking Books (Multiple)	1.30	1.30
--------------------------	------	------

Playaways CD/Cassettes	1.50	1.50
Vfree service for visually impaired		

Subscriptions

One ticket	24.00	24.00
Two tickets	43.00	43.00

Three tickets	60.00	60.00
---------------	-------	-------

Music fines per day	0.12	0.12
Concessions	0.06	0.06
Max Fine	4.20	4.20
Concessions	2.40	2.40

38.0 Photocopying

A4 use of library material	0.10	0.10
A4 personal copying	0.05	0.05
A4 children's homework	0.05	0.05
A3/B4 personal copying	0.10	0.10
A3/B4 use of library material	0.20	0.20
A0 size archives normal	8.50	8.50
A1 size Black and White archives	6.00	6.00
A2 size Black and White archives	5.00	5.00
A0 size archives laser colour	32.00	32.00
A1 size archives laser colour	28.00	28.00
A2 size archives laser colour	24.00	24.00
A3 size archives laser colour	3.20	3.20

	A4 size archives laser colour		1.80	1.80
	Archive postal enquiries – minimum photocopy charge		5.50	5.50
	Elderly persons and unemployed (on production of UB40 – claims for government benefits, rebates or grants) non refundable.	Free	Free	Free
	Reference research fee		7.50	7.50
	Microfilm Reader Use		0.50	0.50
	Digital Camera copy		0.60	0.60
	Laminating A4		0.60	0.60
	Laminating A3		1.20	1.20
39.0	Book Reservations		0.80	0.80
	Concessions		0.50	0.50
	Regional and British Library Reservations		2.50	2.50
	Concessions		1.50	1.50
	Renewal		2.00	2.00
	Renewal Concessions		1.50	1.50
	Scores – Wirral Societies		1.50	1.50
	Non Wirral Societies		3.50	3.50
40.0	Fax			
	Sending:			
	Local		0.80	0.80
	UK		1.00	1.00
	International		1.50	1.50
	Receiving:		0.50	0.50
	Computer Print Charges			
	1 x A4 colour print	Adults	0.50	0.50
	1 x A4 black and white print	Adults	0.10	0.10
	A3 Black and White		0.20	0.20
	A3 Colour		1.00	1.00
	Concessions at half above for education purposes.			
41.0	Hire of Library Rooms			
	Per hour-day		3.00	3.00
	Per hour – night		4.00	4.00
42.0	Commission on sale of exhibition items		20%	20%
	Commission on ticket sales		20%	20%

43.0 Halls and Meeting Rooms

All charges are at an hourly rate.

Each day is divided into:

Morning session 9.00 – 13.00

Afternoon session 13.00 – 17.30

Evening session 18.00 – 24.00

The minimum sessional booking is 3 hours.

Christmas Eve to be weekend standard charge plus 50%

All day weddings to be charged evening rate plus 15%

Hirers who are registered charities generating funds are entitled to a reduction of up to 50% (Monday – Thursday only) upon the production of their registered charity number. This reduction will also apply to local clubs and societies.

Hours outside 0900 – 24.00 are at the discretion of the management and the hourly rate will reflect any additional staffing costs.

If a hall is to be used for profit by a Hirer, a separate fee will be negotiated.

All concessions will be made at the discretion of the facilities manager.

44.0 Halls and Meeting Room Charges – Hourly Rate

	Evening		Daytime	
	PRES	PROP	PRES	PROP
Alexandra Hall Hourly Rate	17.00	17.50	14.00	14.40
3 Hour Bookings	51.00	52.55	42.50	43.80
Bebington Civic Centre				
Civic Suite	28.50	29.35	26.50	27.30
Bebington Suite	28.50	29.35	26.50	27.30
Phoenix Suite	16.50	17.00	12.50	12.90
Room A	12.00	12.35	9.50	9.80
Room B	12.00	12.35	9.50	9.80
Room D	12.00	12.35	9.50	9.80
Room E	12.00	12.35	9.50	9.80
Room F	13.00	13.40	11.00	11.35
Room G	13.00	13.40	11.00	11.35
Room H	12.00	12.35	9.50	9.80
Bromborough Civic Centre				
Large Hall	27.50	28.35	19.50	20.10
Small Hall	16.50	17.00	12.50	12.90
Room	11.00	11.35	9.50	9.80
Heswall Hall				
Gayton Suite	42.50	43.80	29.00	29.90
Room A/Brimstage Room	14.50	14.95	11.00	11.35

Room B/Barnston Room	12.00	12.35	10.00	10.30
	Evening		Daytime	
	PRES	PROP	PRES	PROP
Rooms A and B	24.50	25.25	19.00	19.55
Room C Dee Room	24.50	25.25	19.00	19.55
Room E	5.50	5.65	4.00	4.10
Room F	5.50	5.65	4.00	4.10
Wedding Party Rates 7.00pm – 11.45pm	216.00	222.50		
Wedding Party Rates 7.00pm – 1.00am	268.00	276.05		
Victoria Hall				
Large Hall	20.00	20.60	14.50	14.95
Small Hall	12.00	12.35	10.00	10.30
Lounge Bar	9.75	10.05	7.50	7.75
Upstairs Room	9.75	10.05	7.50	7.75
The Grange				
Links Room	14.50	14.95	11.00	11.35
Lounge	11.50	11.85	10.00	10.30
Training Suite	11.50	11.85	10.00	10.30
Studio	11.50	11.85	10.00	10.30
Kitchen	14.50	14.95	14.50	14.95
45.0 Pacific Road				
Bookings for minimum 3 hour period			PRES	PROP
Standard Rate				
Evening Hire				
Per hour			105.00	108.15
Per hour get in/get out			50.00	51.50
Technician			200.00	206.00
Hours after midnight charged per hour			180.00	185.40
Daytime Hire				
Per hour			75.00	77.25
Per hour get in/get out			40.00	41.20
Technician			200.00	206.00
Hours before 9.00am charged per hour			100.00	103.00
Reduced Rate				
Reduced rates are available for registered charities and for those events directly benefiting a charity. This reduction is available at the discretion of the management. Monday - Thursday only.				
Evening Hire				
Per hour			65.00	66.95
Per hour get in/get out			40.00	41.20
Technician – flat fee for 2 technicians			200.00	206.00
			PRES	PROP

Daytime Hire

Per hour	50.00	51.50
Per hour get in/get out	30.00	30.90
Technician – flat fee for 2 technicians	200.00	206.00

Please be aware that certain events may require different levels of staffing.

Kitchen Hire	70.00	72.10
--------------	-------	-------

NEGOTIATED RATES

The management retains the right to negotiate special rates for concerts etc.

BAR

Hirers should book the venue for 1 hour after the closure of the bar to allow for drinking up time. Also, it is important that enough notice is given for licence extension applications to be applied for. A charge of £10 will be made to the hirer for any applications required.

SECURITY

At the discretion of the management, certain events will require a security presence (minimum of 2 security officers) and this charge will be passed on to the hirer.

Surcharges

A 20% surcharge applies on Bank Holidays.

46.0 **Birkenhead Town Hall**

	Evenings		Daytime	
	PRES	PROP	PRES	PROP
Assembly rooms	54.90	56.55	35.90	37.00
Conference room	25.75	26.50	16.75	17.25
Green room	25.25	26.00	16.00	16.50
Kitchen - meals (any time)	18.85	19.40	18.85	19.40
Kitchen - light refreshment*	9.60	9.90	9.60	9.90
Piano hire*	37.10	38.20	37.10	38.20
Digital projector*	20.60	21.20	20.60	21.20
Lighting - price by request				
*Hire rate not hourly rate				

Charity Rates

Assembly Room Tuesday – Thursday only (day and evening)

Conference/Green Room Tuesday – Thursday only (daytime only)

	Evenings		Daytime	
	PRES	PROP	PRES	PROP
Assembly rooms	33.00	34.00	21.55	22.20
Conference room	25.75	26.50	10.05	10.35
Green room	25.25	26.00	9.60	9.90
Kitchen - meals (any time)	11.35	11.70	11.35	11.70
Kitchen - light refreshment*	5.80	5.95	5.80	5.95

Enhanced Rate

Enhanced rates will be charged for Bank Holidays and for hours after midnight.

47.0 Williamson Art Gallery

Lettings per three hour session. Lettings charges per hourly rate thereafter.

Room	Pres		Prop	
	3hr charge	Per hour	3hr charge	Per hour
Small Room	28.20	9.40	29.05	9.70
Small room where admission/course fees charged.	94.50	31.50	97.35	32.45
Gallery – where no admission charged	47.75	16.00	49.20	16.50
Gallery – where admission/course fees charges	94.50	31.50	97.35	32.45
Kitchen, including use of crockery, tables etc	10.10		10.40	
Hire of digital projector	20.60		21.20	

Charity Rates

(Daytime and Thursday evenings only)

	3hr charge	Per hour	3hr charge	Per hour
Small Room	16.90	5.65	17.40	5.80
Small room where admission/course fees charged.	56.65	18.90	58.35	19.45
Gallery – where no admission charged	28.65	9.55	29.50	9.85
Gallery – where admission/course fees charges	56.65	18.90	58.35	19.50
Kitchen, including use of crockery, tables etc	6.10		6.30	
Hire of piano (tuning costs by Council contracts not included)	52.00		53.55	
Hire of PA	27.10		27.90	
Hire of slide projector	5.30		5.45	
Hire of digital projector	20.60		21.20	

Digital Photo Quality Inkjet Prints

	PRES	PROP
A5	8.25	8.50
A4	10.85	11.20
A3	15.45	15.90
A3+	21.65	22.30

(Postage and packing extra).

Birkenhead Priory

Lettings per three hour session. Lettings charges per hourly rate thereafter.

	3hr charge	Per hour	3hr charge	Per hour
Priory (Daytime)	84.40	28.20	86.95	29.05
Priory (Evening)	103.55	34.55	106.65	35.60

48.0 **Wirral Museum**

The minimum session for bookings is 3 hours. No booking made for a Monday.

All day weddings to be charged evening rate plus 15%

Parties – using Assembly Room – hire of Green Room charged at one off payment of £25.75.

Hirers who are registered charities generating funds are entitled to a reduction of up to 40% (Tuesday – Thursday only) upon the production of their registered charity number. All concessions will be made at the discretion of the facilities manager.

49.0 **Cemeteries and Crematorium**

	Resident of Borough		Non-resident of Borough	
	Pres	Prop	Pres	Prop
Crematorium				
Cremation of Remains				
Stillborn child or child under 18 years	No charge		No charge	
Person over 18 years (including copy of disposal certificate)	491.00	516.00	596.00	626.00
Additional Charges				
Extraction from Cremation Register	31.00	33.00	31.00	33.00
Strewing of cremated remains (if cremated elsewhere)	73.00	77.00	73.00	77.00
Use of chapel	110.00	116.00	110.00	116.00
Cremation service proceeding into next chapel time	110.00	116.00	110.00	116.00
Late cremation papers	27.00	28.00	27.00	28.00
Cremations cancelled within 12 working hours of allocated time will incur appropriate cremation fee.				
Book of Remembrance				
2 line entry	40.00	42.00	40.00	42.00
3/5 line entry	81.00	85.00	81.00	85.00
6/8 line entry	123.00	129.00	123.00	129.00

	PRES		PRES	
Floral emblem badge or crest or shield (additional charge)				
Remembrance Card				
2 line entry	34.00	36.00	34.00	36.00
3/5 line entry	40.00	42.00	40.00	42.00
6/8 line entry	58.00	61.00	58.00	61.00
Floral emblem badge or crest or shield (additional charge)	81.00	85.00	81.00	85.00
Booklet of Remembrance				
2 line entry	61.00	64.00	61.00	64.00
3/5 line entry	74.00	78.00	74.00	78.00
6/8 line entry	91.00	96.00	91.00	96.00
Floral emblem badge or crest or shield (additional charge)	81.00	85.00	81.00	85.00
Additional entries for booklet per line	9.00	9.00	9.00	9.00
Vase Blocks				
Provision of vase block (10 year lease)	477.00	500.00	477.00	500.00
* Provision of vase block (5 year lease)	300.00	315.00	300.00	315.00
Renewal of 10 year lease	239.00	250.00	239.00	250.00
* Renewal of 5 year lease	150.00	157.00	150.00	157.00
Replacement plaque	179.00	188.00	179.00	188.00
* Provision of emblem	72.00	75.00	72.00	75.00
* Provision of photograph plaque	95.00	99.00	95.00	99.00
Provision of baby memorial vase block incl. of emblem	549.00	576.00	549.00	576.00
* New Service				
Memorial Bench				
Provision of and inclusive of inscription 6'	845.00	845.00	845.00	845.00
Provision of and inclusive of inscription 5'	783.00	783.00	783.00	783.00
Provision of and inclusive of inscription 4'	721.00	721.00	721.00	721.00
Shared Bench	361.00	361.00	361.00	361.00
Shared Bench (Baby Garden)	361.00	361.00	361.00	361.00
Memorial Tree and Plaque				
Provision of and inclusive of plaque (10yrs)	211.00	211.00	211.00	211.00
Memorial tree plaque (for residue of a 10 year lease)	95.00	95.00	95.00	95.00
Other Charges				
Baby memorial plaque	34.00	36.00	34.00	36.00
Postage of cremated remains	46.00	46.00	46.00	46.00
Memorial vase insert	9.00	10.00	9.00	10.00
Cremated remains caskets				
Adult	39.00	41.00	39.00	41.00
Child	25.00	26.00	25.00	26.00
Cremation of tissues or organs	62.00	65.00	62.00	65.00
			Non-resident of Borough	

Note all charges are inclusive of VAT (when applicable)	PRES		PRES	PROP
Cemeteries				
Exclusive Right of Burial (excluding first interment)				
Purchase of grave space Adult (3No.)	837.00	879.00	1181.00	1240.00
Purchase of grave space Adult (2No.)	670.00	704.00	933.00	980.00
Purchase of grave space Baby	196.00	206.00	274.00	288.00
Cremated remains plot (Landican & Plymyard)	524.00	550.00	711.00	247.00
Rock Niche plot (Frankby)	474.00	498.00	661.00	694.00
Purchase of woodland grave	386.00	405.00	577.00	606.00
Interment – Public Grave				
Stillborn or child under 18 years			No charge	
Person over 18 years	502.00	527.00	752.00	790.00
Interment – Private/Woodland Grave				
Stillborn or child under 18 years			No charge	
Person over 18 years	502.00	527.00	752.00	790.00
Interment of Cremated Remains				
Stillborn or child under 18 years			No charge	
Person over 18 years	155.00	163.00	235.00	247.00
Interment below 8 ft				
Two ft or part thereof	278.00	292.00	418.00	439.00
Right to Erect Memorial (Includes provision of a foundation)				
Headstone or tablet	143.00	150.00	143.00	150.00
Rock niche	93.00	98.00	93.00	98.00
Baby garden headstone or tablet	41.00	43.00	41.00	43.00
Kerb stones (Section H Frankby)	143.00	150.00	143.00	150.00
Child Grave Headstone				
Provision of inscription	151.00	159.00	151.00	159.00
Additional Charges				
Widening of grave when necessary	167.00	175.00	167.00	175.00
Brickwork and stone slabs each interment	167.00	175.00	167.00	175.00
Duplicate Certificate of Right of Grant of Exclusive Right of Burial	38.00	40.00	38.00	40.00
Request for grave search	38.00	40.00	38.00	40.00
Late funeral charge	42.00	44.00	42.00	44.00
Lengthening grave over 7ft	167.00	175.00	167.00	175.00
Burials cancelled within 12 working hours of allocated time will incur appropriate interment fee				
		Resident of Borough	Non-resident of Borough	

	PRES	PROP	PRES	PROP
Planting of Graves				
Planting of special section in Frankby Cemetery	1564.00	1564.00	1564.00	1564.00
Exhumation				
Full exhumation	1484.00	1558.00	1484.00	1558.00
Cremated remains exhumation	746.00	783.00	746.00	783.00
Woodland – Memorial Mushroom				
Inscription on Memorial Mushroom (10 yrs)	180.00	189.00	180.00	189.00
Burial of tissues or organs	155.00	163.00	155.00	163.00