



Cabinet

Date:	Thursday, 18 March 2010
Time:	6.15 pm
Venue:	Committee Room 1 - Wallasey Town Hall

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SECOND SUPPLEMENTARY AGENDA

24. COMMITTEE CALENDAR FOR MUNICIPAL YEAR 2010/11 – REVISED VERSION (Pages 1 - 16)

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WIRRAL COUNCIL

CABINET – 18 MARCH 2010

REPORT OF THE DIRECTOR OF LAW, HR AND ASSET MANAGEMENT

COMMITTEE CALENDAR FOR MUNICIPAL YEAR 2010/11

1. Executive Summary

- 1.1 This report recommends dates for Council, Cabinet and committee meetings for the municipal year 2010/11. The proposed calendar is set out in Appendix A. The report also describes various issues that have been taken into account in compiling it.

2. Factors Affecting the Calendar

- 2.1 The calendar has been prepared on the basis that in 2010/11 there will be the same number of regulatory committees and Overview and Scrutiny Committees. As in previous years these would meet in 5 cycles through the year. A date has also been set aside for the Youth Parliament / Council meeting (12 October). The dates for Cabinet meetings have already been agreed with the Leader in accordance with Executive Procedure Rule 1.6.
- 2.2 In addition to the Council, Cabinet and standing committees, as many other meetings of which I have been made aware have been included, such as those of the Local Strategic Partnership Executive Board and Assembly, as well as dates set aside for pre-Council group meetings and Area Forums.
- 2.3 Dates have been included in the calendar for member training, for which a programme will be drawn up by the Member Training Steering Group.

3. Changes to the Calendar

- 3.1 The attention of all members of the Council is being drawn to this report. They will be asked to let me have any comments that they might have, particularly if they believe there are strong reasons for making any changes to the calendar.
- 3.2 With regard to requests to change dates of meetings during the course of the municipal year, members will be aware that they can cause difficulties. Under the scheme of delegation, I have authority to approve amendments to the calendar after consultation with the leaders of the political groups. In practice, changes are usually left to the relevant committee officer in consultation with the spokespersons, and he/she can be put in an invidious position in trying to explain why a change is

being requested by a single member. Every committee has a panel of deputies, and also should have appointed a Vice-Chair.

4. **Financial implications**

4.1. None arising directly from this report.

5. **Staffing implications**

5.1 None arising directly from this report.

6. **Equal Opportunities / Equality Impact Assessment**

6.1 The scheduling of meetings may have implications for carers and families, depending upon individual circumstances (and for that reason a carer's allowance has been included in the Members' Allowances Scheme), but none specifically for older people, people with disabilities and those from ethnic minorities.

7. **Other implications**

7.1 There are no implications arising directly from this report in relation to social inclusion issues, human rights legislation, Local Agenda 21, community safety, anti-poverty and planning issues.

8. **Local member support implications**

8.1 None arising directly from this report, other than in relation to the dates suggested for meetings of Area Forums.

9. **Background papers**

9.1 None used in the preparation of this report.

10. **Recommendation**

10.1 That the calendar of meetings for the municipal year 2010/11, attached as Appendix A, be approved.

Bill Norman

Director of Law, HR and Asset Management

APRIL

2010

Thursday	1	
Friday	2	Good Friday
Saturday	3	
Sunday	4	
Monday	5	Easter Monday
Tuesday	6	
Wednesday	7	
Thursday	8	
Friday	9	
Saturday	10	
Sunday	11	
Monday	12	Group Meetings
Tuesday	13	
Wednesday	14	
Thursday	15	Cabinet
Friday	16	
Saturday	17	
Sunday	18	
Monday	19	COUNCIL
Tuesday	20	
Wednesday	21	
Thursday	22	Planning
Friday	23	
Saturday	24	
Sunday	25	
Monday	26	
Tuesday	27	
Wednesday	28	
Thursday	29	
Friday	30	

MAY**2010**

Saturday	1	
Sunday	2	
Monday	3	BANK HOLIDAY
Tuesday	4	
Wednesday	5	
Thursday	6	LOCAL ELECTIONS
Friday	7	
Saturday	8	
Sunday	9	
Monday	10	
Tuesday	11	
Wednesday	12	Area Forum Chairs
Thursday	13	
Friday	14	
Saturday	15	
Sunday	16	
Monday	17	ANNUAL COUNCIL Part 1
Tuesday	18	
Wednesday	19	LSP Executive Board
Thursday	20	
Friday	21	
Saturday	22	
Sunday	23	
Monday	24	ANNUAL COUNCIL Part 2
Tuesday	25	Licensing Act 2003; Licensing, Health & Safety and GP
Wednesday	26	
Thursday	27	Cabinet
Friday	28	
Saturday	29	
Sunday	30	
Monday	31	BANK HOLIDAY

JUNE

2010

Tuesday	1	Planning
Wednesday	2	Children and Young People O&S; Area Forum (West Wirral)
Thursday	3	Scrutiny Programme Board
Friday	4	
Saturday	5	
Sunday	6	
Monday	7	Sustainable Communities O&S
Tuesday	8	Area Forums (Bidston/Claughton) + (Leas/Mor/Saug)
Wednesday	9	Area Forums (Beb/Clatt); LSP Assembly
Thursday	10	Area Forums (GFI/Upton) + (Lisc/Seac)
Friday	11	
Saturday	12	
Sunday	13	
Monday	14	
Tuesday	15	Area Forums (B'head+Tranmere/RF)
Wednesday	16	Area Forums (Hes/Pens/Thing) + (Brom/Eastham)
Thursday	17	Economy & Regeneration O&S; Employment & Appointments
Friday	18	
Saturday	19	
Sunday	20	
Monday	21	Health & Well Being O&S; Standards
Tuesday	22	Members' Training
Wednesday	23	Area Forums (Oxton/Prenton) + (NB/Wallasey)
Thursday	24	Cabinet
Friday	25	
Saturday	26	
Sunday	27	
Monday	28	Pensions
Tuesday	29	Planning
Wednesday	30	LSP Executive Board

Thursday	1	Audit and Risk Management
Friday	2	
Saturday	3	
Sunday	4	
Monday	5	Group Meetings
Tuesday	6	
Wednesday	7	
Thursday	8	Council Excellence O&S
Friday	9	
Saturday	10	
Sunday	11	
Monday	12	COUNCIL
Tuesday	13	
Wednesday	14	
Thursday	15	
Friday	16	
Saturday	17	
Sunday	18	
Monday	19	
Tuesday	20	Members' Training
Wednesday	21	Planning
Thursday	22	Cabinet
Friday	23	
Saturday	24	
Sunday	25	
Monday	26	
Tuesday	27	
Wednesday	28	
Thursday	29	
Friday	30	
Saturday	31	

AUGUST

2010

Sunday	1	
Monday	2	
Tuesday	3	
Wednesday	4	
Thursday	5	
Friday	6	
Saturday	7	
Sunday	8	
Monday	9	
Tuesday	10	Planning
Wednesday	11	LSP Executive Board
Thursday	12	
Friday	13	
Saturday	14	
Sunday	15	
Monday	16	
Tuesday	17	
Wednesday	18	
Thursday	19	
Friday	20	
Saturday	21	
Sunday	22	
Monday	23	
Tuesday	24	
Wednesday	25	
Thursday	26	
Friday	27	
Saturday	28	
Sunday	29	
Monday	30	BANK HOLIDAY
Tuesday	31	

SEPTEMBER

2010

Wednesday	1	
Thursday	2	Cabinet
Friday	3	
Saturday	4	
Sunday	5	
Monday	6	Scrutiny Programme Board
Tuesday	7	Planning
Wednesday	8	Members' Training
Thursday	9	Health & Well Being O&S; Area Forum Chairs
Friday	10	
Saturday	11	
Sunday	12	
Monday	13	Licensing Health & Safety and GP
Tuesday	14	Children & Young People O&S
Wednesday	15	Sustainable Communities O&S
Thursday	16	Employment & Appointments
Friday	17	
Saturday	18	
Sunday	19	
Monday	20	LSP Executive Board
Tuesday	21	Council Excellence O&S
Wednesday	22	Economy & Regeneration O&S
Thursday	23	Cabinet
Friday	24	
Saturday	25	
Sunday	26	
Monday	27	Pensions
Tuesday	28	Planning
Wednesday	29	LSP Executive Board; Standards
Thursday	30	Audit & Risk Management

OCTOBER

2010

Friday	1	
Saturday	2	
Sunday	3	
Monday	4	Area Forums (Leas/Mor/Saug) + (Brom/East)
Tuesday	5	Area Forum (B'head + Tranmere/RF)
Wednesday	6	Area Forum (Lisc/Seac)
Thursday	7	Area Forum (Hes/Pens/Thing)
Friday	8	
Saturday	9	
Sunday	10	
Monday	11	Group Meetings
Tuesday	12	COUNCIL (Youth Parliament)
Wednesday	13	Area Forums (GFI/Upton) + (Bidston/Claughton)
Thursday	14	Cabinet
Friday	15	
Saturday	16	
Sunday	17	
Monday	18	COUNCIL
Tuesday	19	Area Forums (Oxton/Prenton) + (Beb/Clatt)
Wednesday	20	Area Forums (West Wirral) + (NB/Wall)
Thursday	21	Planning
Friday	22	
Saturday	23	
Sunday	24	
Monday	25	
Tuesday	26	Scrutiny Programme Board
Wednesday	27	Members' Training
Thursday	28	
Friday	29	
Saturday	30	
Sunday	31	

NOVEMBER

2010

Monday	1	Health & Well Being O&S
Tuesday	2	
Wednesday	3	
Thursday	4	Cabinet
Friday	5	
Saturday	6	
Sunday	7	
Monday	8	Licensing Act 2003; Licensing, Health & Safety and GP
Tuesday	9	Planning
Wednesday	10	LSP Executive Board
Thursday	11	
Friday	12	
Saturday	13	
Sunday	14	
Monday	15	
Tuesday	16	Children & Young People O&S; Pensions
Wednesday	17	Sustainable Communities O&S
Thursday	18	Council Excellence O&S
Friday	19	
Saturday	20	
Sunday	21	
Monday	22	Audit & Risk Management
Tuesday	23	Employment and Appointments
Wednesday	24	Economy & Regeneration O&S
Thursday	25	Cabinet
Friday	26	
Saturday	27	
Sunday	28	
Monday	29	
Tuesday	30	Members' Training

DECEMBER

2010

Wednesday	1	Planning
Thursday	2	Standards
Friday	3	
Saturday	4	
Sunday	5	
Monday	6	Group Meetings
Tuesday	7	
Wednesday	8	LSP Assembly
Thursday	9	Cabinet
Friday	10	
Saturday	11	
Sunday	12	
Monday	13	COUNCIL
Tuesday	14	
Wednesday	15	
Thursday	16	
Friday	17	
Saturday	18	
Sunday	19	
Monday	20	
Tuesday	21	
Wednesday	22	
Thursday	23	
Friday	24	Christmas Eve
Saturday	25	Christmas Day
Sunday	26	Boxing Day
Monday	27	Bank Holiday
Tuesday	28	Bank Holiday
Wednesday	29	
Thursday	30	
Friday	31	

JANUARY

2011

Saturday	1	New Years Day
Sunday	2	
Monday	3	Bank Holiday
Tuesday	4	Planning
Wednesday	5	Scrutiny Programme Board
Thursday	6	Area Forum Chairs
Friday	7	
Saturday	8	
Sunday	9	
Monday	10	Licensing, Health & Safety and GP
Tuesday	11	Pensions
Wednesday	12	Economy & Regeneration O&S
Thursday	13	Cabinet
Friday	14	
Saturday	15	
Sunday	16	
Monday	17	Audit & Risk Management
Tuesday	18	Health & Well Being O&S
Wednesday	19	LSP Executive Board
Thursday	20	Sustainable Communities O&S
Friday	21	
Saturday	22	
Sunday	23	
Monday	24	
Tuesday	25	Planning
Wednesday	26	Children & Young People O&S; Standards
Thursday	27	Employment & Appointments
Friday	28	
Saturday	29	
Sunday	30	
Monday	31	Council Excellence O&S

FEBRUARY

2011

Tuesday	1	Members' Training
Wednesday	2	
Thursday	3	Cabinet
Friday	4	
Saturday	5	
Sunday	6	
Monday	7	Group Meetings
Tuesday	8	
Wednesday	9	
Thursday	10	
Friday	11	
Saturday	12	
Sunday	13	
Monday	14	COUNCIL
Tuesday	15	Planning
Wednesday	16	LSP Executive Board
Thursday	17	
Friday	18	
Saturday	19	
Sunday	20	
Monday	21	Cabinet (Budget Meeting)
Tuesday	22	
Wednesday	23	
Thursday	24	
Friday	25	
Saturday	26	
Sunday	27	
Monday	28	Members' Training

MARCH

2011

Tuesday	1	BUDGET COUNCIL
Wednesday	2	Scrutiny Programme Board
Thursday	3	
Friday	4	
Saturday	5	
Sunday	6	
Monday	7	
Tuesday	8	Planning
Wednesday	9	BUDGET COUNCIL (RESERVE)
Thursday	10	Sustainable Communities O&S
Friday	11	
Saturday	12	
Sunday	13	
Monday	14	Economy & Regeneration O&S
Tuesday	15	Children & Young People O&S
Wednesday	16	Council Excellence O&S
Thursday	17	Cabinet
Friday	18	
Saturday	19	
Sunday	20	
Monday	21	Licensing, Health & Safety and GP
Tuesday	22	Health & Well Being O&S
Wednesday	23	Employment & Appointments
Thursday	24	Standards
Friday	25	
Saturday	26	
Sunday	27	
Monday	28	Audit & Risk Management
Tuesday	29	Pensions
Wednesday	30	LSP Executive Board
Thursday	31	Planning

Friday	1	
Saturday	2	
Sunday	3	
Monday	4	
Tuesday	5	
Wednesday	6	
Thursday	7	
Friday	8	
Saturday	9	
Sunday	10	
Monday	11	Group Meetings
Tuesday	12	
Wednesday	13	
Thursday	14	Cabinet
Friday	15	
Saturday	16	
Sunday	17	
Monday	18	COUNCIL
Tuesday	19	
Wednesday	20	
Thursday	21	
Friday	22	Good Friday
Saturday	23	
Sunday	24	Easter Day
Monday	25	Easter Monday
Tuesday	26	Planning
Wednesday	27	
Thursday	28	
Friday	29	
Saturday	30	

MAY

2011

Sunday	1	
Monday	2	
Tuesday	3	
Wednesday	4	
Thursday	5	MUNICIPAL ELECTIONS
Friday	6	
Saturday	7	
Sunday	8	
Monday	9	
Tuesday	10	
Wednesday	11	
Thursday	12	
Friday	13	
Saturday	14	
Sunday	15	
Monday	16	
Tuesday	17	
Wednesday	18	
Thursday	19	
Friday	20	
Saturday	21	
Sunday	22	
Monday	23	
Tuesday	24	
Wednesday	25	
Thursday	26	
Friday	27	
Saturday	28	
Sunday	29	
Monday	30	
Tuesday	31	