

Audit and Risk Management Committee

Date:	Monday, 26 November 2012
Time:	6.15 pm
Venue:	Committee Room 1 - Wallasey Town Hall

Contact Officer: Mark Delap
Tel: 0151 691 8500
e-mail: markdelap@wirral.gov.uk
Website: <http://www.wirral.gov.uk>

AGENDA

1. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

Members are asked to consider whether they have any disclosable pecuniary interests and/or any other relevant interest in connection with any item(s) on this agenda and, if so, to declare them and state the nature of the interest.

2. MINUTES (Pages 1 - 12)

To receive the minutes of the meeting held on 19 September 2012.

3. HIGHWAYS AND ENGINEERING SERVICES CONTRACT AWARD AND MANAGEMENT - ACTION PLAN (Pages 13 - 48)

At the last meeting (minute 21 refers), the Committee requested a copy of the Action Plan in response to the recommendations contained within the District Auditor's public interest report made under section 8 of the Audit Commission Act 1998, in relation to the Highways and Engineering Services Contract Award and Management.

The report of the Chief Executive with the Action Plan (Appendix 2) approved by the Cabinet on 18 October 2012 is attached.

4. INTERNAL AUDIT UPDATE (Pages 49 - 62)

5. ANNUAL AUDIT LETTER 2011/2012 (Pages 63 - 66)

6. AUDIT FEE LETTER 2012/2013 (Pages 67 - 72)

7. **CORPORATE RISK AND INSURANCE MANAGEMENT (Pages 73 - 84)**
8. **ADULT SOCIAL SERVICES - PROGRESS OF ACTIONS IN RELATION TO PERSONAL BUDGETS (Pages 85 - 100)**
9. **METRO CATERING INCOME PROCEDURES – AUDIT ACTIONS (Pages 101 - 110)**
10. **ANY OTHER URGENT BUSINESS APPROVED BY THE CHAIR (PART 1)**
11. **EXEMPT INFORMATION - EXCLUSION OF MEMBERS OF THE PUBLIC**

The public may be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information.

RECOMMENDATION – That in accordance with section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by the relevant paragraphs of Part 1 of Schedule 12A (as amended) to that Act. The public interest test has been applied and favours exclusion.

12. **ANY OTHER URGENT BUSINESS APPROVED BY THE CHAIR (PART 2)**