



Licensing, Health and Safety and General Purposes Committee

Date:	Thursday, 27 October 2016
Time:	6.00 pm
Venue:	Committee Room 1 - Wallasey Town Hall

Contact Officer: Anne Beauchamp
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AGENDA

1. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

Members of the Committee are asked to declare any disclosable pecuniary and non pecuniary interests, in connection with any application on the agenda and state the nature of the interest.

2. POLLING STATION (POLLING DISTRICT NA AND NB WITHIN HOYLAKE NEIGHBOURHOOD AREA) (Pages 1 - 8)

3. ANY OTHER URGENT BUSINESS ACCEPTED BY THE CHAIR

To consider any other business that the Chair accepts as being urgent.

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LICENSING, HEALTH AND SAFETY AND GENERAL PURPOSES COMMITTEE

27 OCTOBER 2016

REPORT TITLE	POLLING STATION (POLLING DISTRICT NA AND NB WITHIN HOYLAKE NEIGHBOURHOOD AREA)
REPORT OF	CHIEF EXECUTIVE

REPORT SUMMARY

This report provides details of necessary changes required in relation to polling places within the Borough and seeks approval of suitable alternatives.

The relevant changes are in the Recommendation set out in the Appendix.

RECOMMENDATION/S

That the Committee agrees to all the recommendation set out in Appendix 1.

SUPPORTING INFORMATION

1.0 REASON/S FOR RECOMMENDATION/S

1.1. The Council has a statutory duty to ensure there is a polling place accessible to all Electors in each of its polling districts.

2.0 OTHER OPTIONS CONSIDERED

2.1 No other options were considered.

3.0 BACKGROUND INFORMATION

3.1 The Council has a duty under the Representation of the People Act 1983 to divide Wirral Borough into Polling Districts and to designate Polling Places for each Polling District.

4.0 FINANCIAL IMPLICATIONS

4.1 The financial implications have been set out within this report.

5.0 LEGAL IMPLICATIONS

5.1 The legal implications have been set out within the main body of this report.

6.0 RESOURCE IMPLICATIONS: ICT, STAFFING AND ASSETS

6.1 The resource implications have been set out within this report.

7.0 RELEVANT RISKS

7.1 The Council is under a statutory duty to ensure a polling place exists in each of its polling districts.

8.0 ENGAGEMENT/CONSULTATION

8.1 Ward councillors have been consulted

9.0 EQUALITY IMPLICATIONS

9.1 (c) No because of another reason which is

- The Review included use of the Electoral Commissions Evaluation Checklist which addresses equality and diversity issues relevant to Polling Districts, Places and Stations. Additionally these premises were used as a polling place in 2015.

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APPENDICES

APPENDIX 1: Details of Changes to Polling Places

APPENDIX 2: Hoylake Neighbourhood Plan Map of Plan Area

REFERENCE MATERIAL

[Localism Act 2011](#) (Part 6, Chapter 3 and Schedules 9 to 12 refer)

[The Neighbourhood Planning \(General\) Regulations 2012 \(2012, No. 637\)](#) Parts 2, 3 and 5 refer

[Neighbourhood Planning \(Referendums\) Regulations 2012 \(SI 2012 No. 2031\)](#) (as amended)

SUBJECT HISTORY (last 3 years)

Council Meeting	Date
Cabinet – Neighbourhood Planning Vanguard – Wirral Proposal (Minute 320)	3 February 2011
Cabinet – Neighbourhood Planning – Area and Forum Designations (Minute 25)	21 June 2012
Cabinet - Neighbourhood Planning Forum Designations – Devonshire Park and Hoylake (Minute 221)	14 March 2013
Council - Neighbourhood Planning Forum Designations – Devonshire Park and Hoylake (Minute 147)	30 April 2013
Council – Designation of Polling Place for Devonshire Park Neighbourhood Referendum	2 September 2015

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APPENDIX 1

Details of changes to Polling Places

1.0 EXECUTIVE SUMMARY

- 1.1 The purpose of this report is for members of the Committee to designate Hoylake Community Centre as the polling place for polling districts NA and NB contained within Hoylake Neighbourhood Area.
- 1.2 The Council has a duty under the Representation of the People Act 1983 to designate Polling Places.

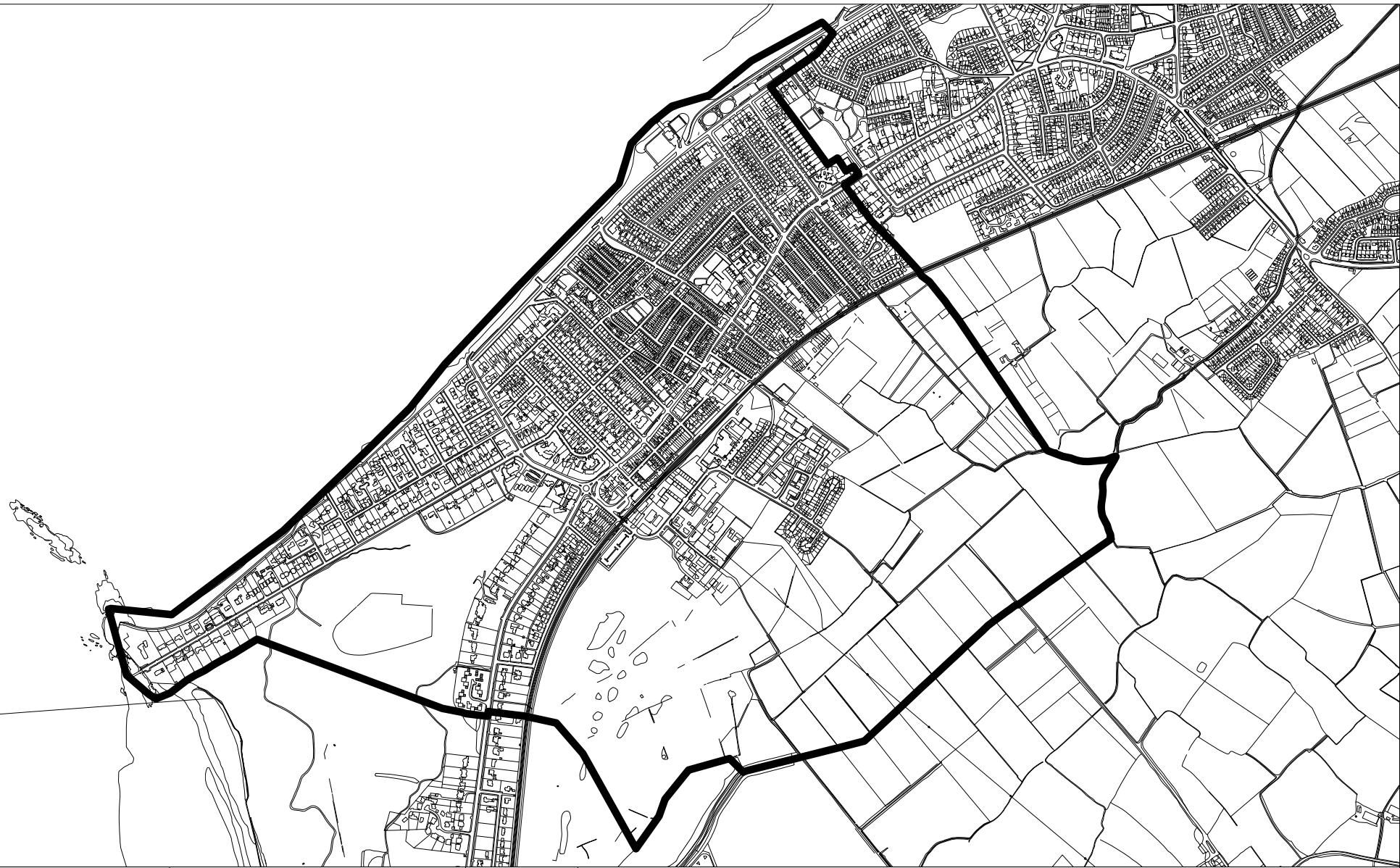
2.0 BACKGROUND AND KEY ISSUES

- 2.1 The Localism Act 2011 and accompanying regulations, allow communities to have more control over planning and development within their area. Using these new powers, community groups can apply to the Council to be designated as a neighbourhood forum, to allow them to develop land-use planning proposals for their area which can include the preparation of a statutory Neighbourhood Development Plan.
- 2.2 The Hoylake Neighbourhood Planning Forum and its corresponding neighbourhood area (shown on Plan 1 attached) were designated by the Council, following public consultation, in April 2013, and this allowed the Forum to prepare and submit a Neighbourhood Development Plan.
- 2.3 The Council published the Decision Statement on the Hoylake Neighbourhood Development Plan on 14 September 2016 and subject to there being no challenge to the Decision Statement, the Plan will be submitted to a referendum of local electors on Thursday, 1st December 2016, which will be conducted in accordance with procedures similar to those used at local government elections.
- 2.4 The referendum area (shown on Plan 1 attached) comprises polling districts NA (part), NB (all) and NC (part).
- 2.5 The designated polling place for polling district NA is St Johns Church Centre, School Lane, Meols CH47 6AU, however, for the referendum there are only 43 electors contained within the referendum area and are situated just outside the boundary of polling district NB.
- 2.6 The cost of hiring St Johns Church Centre as a polling station at the last election was £350.
- 2.7 The designated polling place for polling district NB is Hoylake Holy Trinity C of E Primary School, Market Street, Hoylake, Wirral, CH47 3BH and they have expressed the wish not to be used on this occasion, to avoid further disruption to the pupils due to them already having to close the school for the elections held on 5 May and the EU Referendum held on the 23 June this year.

- 2.8 Hoylake Community Centre, Hoyle Road, Hoylake, Wirral, CH47 3AG is situated within polling district NB and after inspection by Electoral Services is considered to be suitable for use as a polling place for the forthcoming referendum.
- 2.9 There will be a cost of £276.15 for hiring the Community Centre as a polling place for the forthcoming referendum.
- 2.10 In order for this matter to be considered and addressed as soon as possible so that key information can be provided to the Council's external printers to progress requisite elections work, an extraordinary meeting is necessary given that the next scheduled meeting of the Committee is 23 November and the aforementioned information needing to be provided prior to that date.

3.0 RECOMMENDATION/S

- 3.1 In order for this matter to be considered and addressed as soon as possible so that key information can be provided to the Council's external printers to progress requisite elections work, the Committee determine Hoylake Community Centre, Hoyle Road, Hoylake, Wirral, CH47 3AG as the designated polling place for polling district NA and polling district NB contained within Hoylake Neighbourhood Area.



WIRRAL

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1:15000

IH/Sept 2012

Title

Hoylake Community Planning Forum

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