

**F O R W A R D P L A N**

For the four-month period 1 October 2008 - 31 January 2009

**EXPLANATORY NOTES**

(1) This Forward Plan covers the four-month period from 1 October 2008 - 31 January 2009.

(2) The Plan contains details of all the key decisions that the Executive \* (i.e. the Council's Cabinet or its Executive Board), or the Council itself, expects to take during the next four months. It will be updated every month, and each plan will cover a four-month period. The various decisions to be taken are grouped under the relevant Cabinet portfolios. The terms of reference for each portfolio and the names of the Cabinet portfolio holders are attached below. The Executive Board is a committee of the Cabinet, but will only meet as required. Dates of Cabinet meetings are available on the Council's website.

Dates for any other meetings will be publicised as they arise.

(3) The definition of a "key decision" adopted for the purposes of this Plan is in accordance with that contained in the Council's Constitution, namely:

" (a) any decision of the Executive incurring expenditure or making savings in excess of 10% of the relevant budget head, or £250,000, whichever is the smaller, unless -

- (i) the specific expenditure or saving has previously been agreed by the Council;
- (ii) it is a decision taken in accordance with the Council's Treasury Management Policy;

OR -

(b) any decision of the Executive which, in the view of the Leader, will have a substantial effect on a significant number of people living or working in two or more wards [of the Borough]".

For the avoidance of doubt, any decision approving proposals for the making or amendment of a plan or budget which requires the approval of the full Council is regarded as a key decision.

(4) Any person wishing to make representations about a proposed key decision can do so by contacting the relevant Cabinet portfolio holder, the responsible chief officer or a nominated officer. Contact details are included against each entry in the Plan or in the lists below.

(5) Decisions of the Executive that are key decisions will be published within five days of their having been made. They will be available for inspection during office hours at the Town Hall, Brighton Street, Wallasey, or on the Council's web-site.

(6) The law and the Council's Constitution permit key decisions to be made, even if they have not been included in a Forward Plan, where they are certified as urgent. These decisions will be published, and be available for inspection, in exactly the same way as described in (4) above.

\* The Council has also extended the delegated authority of individual Cabinet members to take executive decisions on a number of specified matters, but none will involve a key decision.

## **CABINET MEMBERS AND THEIR PORTFOLIOS**

This item provides the terms of reference for each of the ten Cabinet portfolios, together with contact details for the members of the Cabinet and the Council's chief officers.

### **TERMS OF REFERENCE OF PORTFOLIO HOLDERS**

#### **CHILDREN'S SERVICES AND LIFELONG LEARNING**

- (1)** To have overall responsibility for all the powers and duties set out in
  - the Children Act, 1989
  - the Education Act, 1996
  - the School Standards and Framework Act, 1998
  - the Education Act, 2002,
  - the Children Act, 2004
  - the Education Act 2005
  - the Education and Inspection Act 2006 and
  - any other legislation relevant to the functions defined below.
- (2)** To promote improvement in the outcomes for children and young people in terms of their health, their education and training, their ability to make a positive contribution, and their social and economic well-being.
- (3)** To have overall responsibility for ensuring that children and young people in Wirral are safe from harm and neglect, and that their welfare is promoted.
- (4)** To have overall responsibility for the provision of services for children and young people including services for children and young people in care to the Council, provision for early years childcare and education, primary and secondary education, adult education, and youth and play activities.
- (5)** To promote effective partnership working between all the statutory and non-statutory agencies which provide services for children and young people and, where feasible, to promote the integration of services.
- (6)** To ensure that systems are in place to manage and scrutinise the performance of all the services for children and young people.
- (7)** To ensure that resources are efficiently and effectively targeted towards the improvement of outcomes.
- (8)** To liaise with the Strategic Health Authority and health trusts serving Wirral on matters relating to children and young people.
- (9)** To liaise with the Learning and Skills Council on matters relating to further education and training ensuring, in consultation with the Cabinet member for Regeneration and Planning Strategy, that the training needs of employers, employees and prospective employees are met.
- (10)** To liaise with the Greater Merseyside Connexions Partnership on matters relating to young people's preparation for working life and specifically to have responsibility for the regulation of the employment of young people.
- (11)** To liaise with the Police Authority, the Probation Service and the Youth Offending Service on matters relating to youth crime and disorder.
- (12)** To have overall responsibility for those parts of the Corporate Plan within the remit of this portfolio, as identified in the annexe to this schedule.
- (13)** To seek to achieve continuing and improving performance, better value for money and customer satisfaction in respect of those services provided through this portfolio.

- (14)** To support the Council's equal opportunity policies by promoting and monitoring initiatives to encourage equality of opportunity amongst disadvantaged groups including: the disabled, ethnic minorities, the long-term unemployed, the poor, and women.

## **COMMUNITY AND CUSTOMER ENGAGEMENT**

- (1)** To develop the Council's approach to Community engagement and to build community capacity.
- (2)** To have responsibility for the Council's Area Forum network.
- (3)** To develop initiatives in the wider community that will increase the understanding of the democratic process, and reduce alienation and apathy.
- (4)** To have responsibility for the Council's Customer Access Strategy and for ensuring that it takes full account of the needs of hard to reach people.
- (5)** To ensure the Council's compliance with the requirements of the Freedom of Information Act.
- (6)** To have overall responsibility for grants and loans to voluntary and community organisations.
- (7)** To have responsibility for contributing to the development and operation of Wirral's community Legal Service.
- (8)** To have overall responsibility for:
  - Mayoralty and civic ceremonial
  - Hospitality
  - Town Twinning
  - Registration of births, marriages and deaths
  - Maintenance of memorials
  - Membership of outside bodies.
- (9)** To liaise with the Leader on issues concerning the Council's Communication Strategy and Public Relations.
- (10)** To be the Council's Lead Member on Equality and Diversity.
- (11)** To have overall responsibility for those parts of the Corporate Plan within the remit of this portfolio, as identified in the annexe to this schedule.
- (12)** To seek to achieve continuing and improving performance, better value for money and customer satisfaction in respect of those services provided through this portfolio.
- (13)** To support the Council's equal opportunity policies by promoting and monitoring initiatives to encourage equality of opportunity amongst disadvantaged groups including: the disabled, ethnic minorities, the long-term unemployed, the poor, and women.

## **CORPORATE RESOURCES**

**(1) To have overall responsibility, in liaison with the Leader as appropriate, for:**

- The development, implementation and review of the Council's arrangements for ensuring effective use of resources including meeting the requirements of the Audit Commission's Use of Resources Assessment
- Financial monitoring, including standing orders and financial regulations
- Financial propriety
- Procurement compliance and contract compliance within the Authority
- Restrictive and selective tendering (other than civil engineering)

**(2)** Where it is not a specified responsibility of the Employment and Appointments Committee, to have overall responsibility for personnel issues including employee development and training, equal opportunities in employment and service delivery, disciplinary and grievance procedures and recruitment.

**(3)** To have overall responsibility for the provision of legal and administrative services to the authority; and for the Coroner's Service.

**(4)** To have overall responsibility for the preparation, maintenance and review of an overall strategy for the management, use and disposal of all Council owned land property, (including the preparation of the Asset Management Plan)

**(5)** To have overall responsibility for land issues including:

- Acquisition, disposal and appropriation of all land and property
- Provision and management of administrative and civic offices
- Commercial development and redevelopment of the Council land and property
- Matters relating to the Council's freehold interest and shareholding in Birkenhead Market

**(6)** To have overall responsibility for the organisation of a corporate planned maintenance policy.

**(7)** To have responsibility for co-ordinating performance management and performance indicators

**(8)** To seek to achieve continuing and improving performance, better value for money and customer satisfaction in respect of those services provided through this portfolio and, where this portfolio is held by the Council's deputy leader, to work in liaison with the Leader to achieve the same across the Council.

**(9)** To support the Council's equal opportunity policies by promoting and monitoring initiatives to encourage equality of opportunity amongst disadvantaged groups included; the disabled, ethnic minorities, the long term unemployed, the poor and women.

## **CULTURE, TOURISM AND LEISURE**

- (1) To have overall responsibility for the provision of leisure and cultural services including:
  - library services
  - museums and galleries, promotion of the Arts
  - civic theatres, entertainment and cultural activities
  - swimming pools, sports halls and indoor recreation
  - parks, recreation grounds, and adventure playgrounds
  - public playing fields, outdoor sports facilities
- (2) To have overall responsibility for community centres and public halls.
- (3) To have overall responsibility for sports activities and development, the promotion of sporting activities and joint use of sporting facilities.
- (4) To have overall responsibility for resort activities, including publicity.
- (5) To have overall responsibility for beaches and the Beach Lifeguard Service
- (6) To have overall responsibility for the provision of country parks and allotment gardens.
- (7) To have overall responsibility for the provision and management of cemeteries and crematoria.
- (8) To have overall responsibility for the development, management, implementation and review of all aspects of the Council's Tourism Strategy.
- (9) To have responsibility for promoting Wirral as a location for tourism and in consultation with the Cabinet member for Regeneration and Planning Strategy, to encourage tourism initiatives designed to bring new jobs to the Borough.
- (10) To have overall responsibility for the heritage of the Borough, including the preservation of buildings of architectural or historic interest in liaison with the Heritage Champion
- (11) To have overall responsibility for those parts of the Corporate Plan within the remit of this portfolio, as identified in the annexe to this schedule.
- (12) To seek to achieve continuing and improving performance, better value for money and customer satisfaction in respect of those services provided through this portfolio.
- (13) To support the Council's equal opportunity policies by promoting and monitoring initiatives to encourage equality of opportunity amongst disadvantaged groups including: the disabled, ethnic minorities, the long-term unemployed, the poor, and women.

## **ENVIRONMENT**

- (1)** To have responsibility for Trading standards and consumer protection.
- (2)** To have responsibility for Food safety and hygiene.
- (3)** To have responsibility for Home safety.
- (4)** To have responsibility for Health education.
- (5)** To have responsibility for Control of communicable diseases.
- (6)** To have responsibility for Port health.
- (7)** To have responsibility for Monitoring of waste disposal.
- (8)** To have responsibility for Recycling
- (9)** To have responsibility for Public conveniences.
- (10)** To have responsibility for the Preservation and improvement of amenities in residential areas.
- (11)** To have responsibility for Clean air and pollution control.
- (12)** To have responsibility for Abatement of nuisance (other than statutory nuisance in private dwellings).
- (13)** To have joint responsibility with the Cabinet Member for Regeneration and Planning for identification and action in relation to derelict land and building.
- (14)** To have responsibility for Sea Fisheries.
- (15)** To have responsibility for co-ordinating the development and implementation of strategies for continually improving sustainability and reducing the environmental impact of the Council, its policies, plans, programmes and services.
- (16)** To have overall responsibility for those parts of the Corporate Plan within the remit of this portfolio, as identified in the annexe to this schedule.
- (17)** To seek to achieve continuing and improving performance, better value for money and customer satisfaction in respect of those services provided through this portfolio.
- (18)** To support the Council's equal opportunity policies by promoting and monitoring initiatives to encourage equality of opportunity amongst disadvantaged groups including: the disabled, ethnic minorities, the long-term unemployed, the poor, and women.

## **LEADER (FINANCE AND BEST VALUE)**

- (1)** To Chair the Cabinet
- (2)** To represent the Council in external dealings and relationships (other than civic duties the responsibility of the Mayor).
- (3)** To take the lead on the Council's contribution to the major partnership initiatives in which it is engaged, e.g. Local Strategic Partnership, Local Area Agreement Partnership Board, Liverpool City Region and Local Government Association.
- (4)** To have overall responsibility for :
  - The formulation and submission of proposals relating to strategic policy
  - The overall production of the Corporate Plan
  - Revenue and capital budgets including preparations for the annual budget and Capital Plan
  - Schemes under the Private Finance Initiative
  - Procurement
- (5)** To have overall responsibility for information technology and to act as the Council's e-government Champion.
- (6)** To have overall responsibility for financial matters, other than those within the (Corporate Resources) Portfolio, including insurance, rating, Council Tax and Housing and Council Tax benefits.
- (7)** To have overall responsibility, in liaison with the Deputy Leader, for the performance of the Council as measured through the Comprehensive Performance Assessment and Comprehensive Area Assessment process.
- (8)** To have responsibility for initiatives in relation to local democracy and the modernisation of local government, unless they specifically relate to any other portfolio.
- (9)** To have overall responsibility for the Council's Communications Strategy and Public Relations, in liaison with the Portfolio holder for Community and Customer Engagement.
- (10)** To have overall responsibility for those parts of the Corporate Plan within the remit of this portfolio as identified in the annexe to this schedule.
- (11)** To seek to achieve continuing and improving performance, better value for money and customer satisfaction in respect of those services provided through this portfolio.
- (12)** To have residual responsibility for any relevant matter not referred to another Cabinet member or to a committee of the Council.
- (13)** To support the Council's equal opportunity policies by promoting and monitoring initiatives to encourage equality of opportunity amongst disadvantaged groups including : the disabled, ethnic minorities, the long term un-employed, the poor and women.



## **HOUSING AND COMMUNITY SAFETY**

- (1)** To have overall responsibility for housing strategy.
- (2)** To have overall responsibility for the assessment of housing need including the needs of vulnerable people.
- (3)** To have overall responsibility for enabling vulnerable Clients to remain at home, through the provision of low level housing support services (the Supporting People programme).
- (4)** To have overall responsibility for the provision of homelessness and housing advice services, including rough sleepers.
- (5)** To have overall responsibility for the provision of services to enable access to accommodation.
- (6)** To have overall responsibility for the assessment of housing markets.
- (7)** To have overall responsibility for housing market restructuring and renewal.
- (8)** To have overall responsibility for:
  - Dealing with unfitness and poor condition
  - Acquisition and clearance
  - Financial policies for home improvement funding
  - Regulation and enforcement of statutory provisions relating to private sector housing
- (9)** To have overall responsibility for:
  - The promotion and monitoring of partnerships to achieve wider strategic housing objectives
  - Monitoring the performance of new Housing Stock Transfer organisations
  - The accreditation and licensing of private landlords
- (10)** To have overall responsibility for monitoring and responding to the needs of gypsies and travellers.
- (11)** To have overall responsibility for Community Safety including:
  - Co-ordinating neighbour nuisance policies in the private and public sector.
  - Co-ordinating anti-social behaviour policies.
  - Working with partners, the police & other Cabinet members on youth diversion schemes.
  - Working with the appropriate Cabinet member in liaison with the Drug & Alcohol Team.
  - Working with the Licensing Team on issues of under age sales of alcohol and with Trading Standards in liaison with the Cabinet Member for Environment.
  - The use of the Council's powers under the Crime and Disorder Act 1998, the Housing Act 1996 and the Anti-social Behaviour Act 2003;
  - The council's duty under section 17 of the Crime and Disorder Act 1998 to have regard to the effects on crime and disorder in the exercise of all of its powers and duties;
  - Liaison with other agencies such as the police, Primary Care Trusts, the voluntary sector and the Probation Service on community safety issues;
  - To have overall responsibility for the development and implementation of the Crime and Disorder Reduction Strategy and the Anti-social behaviour Strategy
- (12)** To have overall responsibility for the operation and development of Community Patrol
- (13)** To have overall responsibility for those parts of the Corporate Plan within the remit of this portfolio, as identified in the annexe to this schedule.
- (14)** To seek to achieve continuing and improving performance, better value for money and customer satisfaction in respect of those services provided through this portfolio.
- (15)** To support the Council's equal opportunity policies by promoting and monitoring initiatives to encourage equality of opportunity amongst disadvantaged groups including: the disabled, ethnic minorities, the long-term unemployed, the poor, and women.

## **REGENERATION AND PLANNING STRATEGY**

- (1)** To have overall responsibility for the co-ordination and monitoring of all matters relating to the economic and urban regeneration of Wirral with the objective of improving the competitiveness, sustainability and strength of the Wirral economy, reducing the level of unemployment, safeguarding existing jobs, and the creation of new jobs of a high quality (including the power of 'well-being' under the Local Government Act 2000).
- (2)** To prepare, implement and monitor (in conjunction with partners) an economic regeneration strategy for Wirral.
- (3)** To have overall responsibility for the initiation, preparation, implementation and monitoring of all economic regeneration programmes including European programmes, Single Regeneration Budget and other Council programmes.
- (4)** To have overall responsibility for consultation and liaison with all organisations involved in regeneration in Wirral, including NWDA, English Partnerships, GoNW, Learning and Skills Council, Greater Merseyside Enterprise, Wirral Metropolitan College, trade unions, the private sector, the voluntary sector, etc.
- (5)** To have overall responsibility for co-ordination of all matters in relation to European issues.
- (6)** To have overall responsibility for the promotion of Wirral as a premier location for inward investment through the work of Wirral Direct and other organisations; in consultation with the Cabinet Member for Culture, Tourism and Leisure in the case of tourism initiatives.
- (7)** In conjunction with the relevant Cabinet members and outside organisations, to ensure that an adequate supply of sites and premises is provided in order to cater for the needs of local businesses and to help attract new businesses.
- (8)** To provide financial support, where appropriate, to businesses, co-operatives and other profit making and non-profit making ventures for the benefit of Wirral.
- (9)** To help provide a comprehensive business support service to local companies.
- (10)** To have overall responsibility for the development of community employment and training initiatives and other initiatives designed to strengthen the economy of local communities and combat disadvantage including the development of a comprehensive "pathways to Integration" strategy for Wirral.
- (11)** To have overall responsibility for monitoring economic trends in Wirral and identifying examples of good practice elsewhere in the field of urban policy and economic regeneration from which Wirral can benefit.
- (12)** To support the Council's equal opportunity policies by promoting and monitoring initiatives to encourage equality of opportunity amongst disadvantaged groups including: the disabled, ethnic minorities, the long-term unemployed, the poor, and women.
- (13)** Lobbying Government and other agencies nationally, regionally and internationally, to ensure that Wirral achieves its economic regeneration objectives.
- (14)** To have overall responsibility for Welfare to Work.
- (15)** To have overall responsibility for the preparation and maintenance of the Development Plan and related plans and policies.

- (16)** To have overall responsibility for the consideration of national, regional and strategic issues, including green belt policy.
- (17)** To have overall responsibility for the designation and preservation of conservation areas and liaison with conservation bodies.
- (18)** To have overall responsibility for the application of the Planning Acts in relation to:
- preservation of general amenity
  - shopping improvement areas
  - derelict sites
  - building regulations
  - mineral planning issues
  - contributions to the Council's urban regeneration initiatives
  - compulsory purchase
- (19)** To have overall responsibility for liaison on planning matters with other local authorities and external bodies.
- (20)** To have responsibility for identification and action in relation to derelict land and building, in liaison with the Cabinet Member for the Environment.
- (21)** To have overall responsibility for those parts of the Corporate Plan within the remit of this portfolio, as identified in the annexe to this schedule.
- (22)** To seek to achieve continuing and improving performance, better value for money and customer satisfaction in respect of those services provided through this portfolio.

## **SOCIAL CARE AND INCLUSION**

- (1)** To have responsibility for the planning, commissioning and delivery of social care services for all adult client groups and to provide leadership to the wider vision of social care.
- (2)** To have lead responsibility for developing preventative services that will reduce the need for social care intervention.
- (3)** To work with a range of partners, including health and the voluntary and independent sector, to provide services which are well planned and integrated, make the most effective use of available resources and meet the needs of our diverse community.
- (4)** To have overall responsibility, in liaison with other Cabinet members, for social inclusion and to promote the role of the local Authority, working with the NHS community on Wirral, to improve Public Health and well being and to address health inequalities.
- (5)** To ensure services are of a high quality and delivered by a well-trained workforce or by informal and family carers who are themselves supported.
- (6)** To ensure better use of technology to support people.
- (7)** To ensure services have an emphasis on preventing problems and that social care and health work on a shared agenda to help maintain the independence of individuals.
- (8)** To ensure that people with the highest needs receive the support and protection needed to ensure their own wellbeing and the safety of society.
- (9)** To ensure that risks of independence for individuals is openly shared and balanced against benefits with them.
- (10)** To support the Council's equal opportunity policies by promoting and monitoring initiatives to encourage equality of opportunity amongst disadvantaged groups including: the disabled, ethnic minorities, the long-term unemployed, the poor and women.
- (11)** To have overall responsibility for matters relating to section 47 of the National Assistance Act 1948 (as amended).
- (12)** To have overall responsibility for those parts of the Corporate Plan within the remit of this portfolio, as identified in the annexe to this schedule.
- (13)** To seek to achieve continuing and improving performance, better value for money and customer satisfaction in respect of those services provided through this portfolio.

## **STREETSCENE AND TRANSPORT SERVICES**

- (1)** To have overall responsibility for highways, streets and footpaths, including street lighting and related enforcement activities.
- (2)** To have overall responsibility for traffic regulations and road safety.
- (3)** To have overall responsibility for the management of Council car parks.
- (4)** To liaise with the MPTA and other external organisations.
- (5)** To have overall responsibility for reservoirs, sewerage and land drainage.
- (6)** To have overall responsibility for the provision of civil engineering services to the Council.
- (7)** To have overall responsibility for the provision of architectural, quantity surveying and mechanical, electrical and structural engineering services.
- (8)** To have overall responsibility for coast protection and sea defences.
- (9)** To have responsibility for restricted and selective tendering for civil engineering services.
- (10)** To have responsibility for Grass cutting in residential areas
- (11)** To have overall responsibility for weed control.
- (12)** To have responsibility for Refuse Collection and Street Cleansing
- (13)** Advertisement Control
- (14)** To have overall responsibility for those parts of the Corporate Plan within the remit of this portfolio, as identified in the annexe to this schedule.
- (15)** To seek to achieve continuing and improving performance, better value for money and customer satisfaction in respect of those services provided through this portfolio.
- (16)** To support the Council's equal opportunity policies by promoting and monitoring initiatives to encourage equality of opportunity amongst disadvantaged groups including: the disabled, ethnic minorities, the long-term unemployed, the poor, and women.

**WIRRAL COUNCIL – CHIEF OFFICERS**

**CHIEF EXECUTIVE**

Stephen Maddox OBE

Town Hall, Brighton Street, Wallasey, Wirral CH44 8ED

Tel: (switchboard) 606 2000; (direct) 691 8589

[stephenmaddox@wirral.gov.uk](mailto:stephenmaddox@wirral.gov.uk)

**DEPUTY CHIEF EXECUTIVE and DIRECTOR OF CORPORATE SERVICES**

Jim Wilkie

Town Hall, Brighton Street, Wallasey, Wirral CH44 8ED

Tel: (switchboard) 606 2000; (direct) 691 8183

[jimwilkie@wirral.gov.uk](mailto:jimwilkie@wirral.gov.uk)

**DIRECTOR OF ADULT SOCIAL SERVICES**

John Webb

Social Services Headquarters, Westminster House, Hamilton Street, Birkenhead, Wirral CH41 5FN

Tel: (switchboard) 606 2000; (direct) 666 3650

[johnwebb@wirral.gov.uk](mailto:johnwebb@wirral.gov.uk)

**DIRECTOR OF CHILDREN'S SERVICES**

Howard Cooper

Hamilton Building, Conway Street, Birkenhead, Wirral CH41 4FD

Tel: (switchboard) 606 2000; (direct) 666 4288

[howardcooper@wirral.gov.uk](mailto:howardcooper@wirral.gov.uk)

**DIRECTOR OF FINANCE**

Ian Coleman

PO Box No 2, Treasury Buildings, Cleveland Street, Birkenhead, Wirral CH41 6BU

Tel: (switchboard) 606 2000; (direct) 666 3056

[iancoleman@wirral.gov.uk](mailto:iancoleman@wirral.gov.uk)

**DIRECTOR OF LAW, HR AND ASSET MANAGEMENT**

Bill Norman

Town Hall, Brighton Street, Wallasey, Wirral CH44 8ED

Tel: (switchboard) 606 2000; (direct) 0151-691 8498

[billnorman@wirral.gov.uk](mailto:billnorman@wirral.gov.uk)

***DIRECTOR OF REGENERATION***

Alan Stennard

Town Hall (North Annexe), Brighton Street, Wallasey, Wirral CH44 8ED

Tel: (switchboard) 606 2000; (direct) 691 8395

[alanstennard@wirral.gov.uk](mailto:alanstennard@wirral.gov.uk)

***DIRECTOR OF TECHNICAL SERVICES***

David Green

Cheshire Lines Building, Canning Street, Birkenhead, Wirral CH41 1ND

Tel: (switchboard) 606 2000; (direct) 606 2104

[davidgreen@wirral.gov.uk](mailto:davidgreen@wirral.gov.uk)

**WIRRAL COUNCIL**

**F O R W A R D P L A N**

For the four-month period 1 October 2008 - 31 January 2009

<b>Key decision</b>	<b>Decision Taker</b>	<b>Expected date of decision</b>	<b>Proposed Consultation</b>	<b>How to make representations to the decision Taker</b>	<b>Documents to be considered by the Decision Taker</b>
<b>Review of Arrangements for Appeals Panels</b>	Cabinet	October 2008	Employment & Appointments Committee	Cabinet Member - Corporate Resources	Cabinet Report for Review of Arrangements for Appeals Panels
<b>Community Energy Fund</b>	Cabinet	November 2008		Councillor George Davies georgedavies@wirral.gov.uk Alan Stennard  alanstennard@wirral.gov.uk	Cabinet Report for Community Energy Fund
<b>Support for Liverpool City Region Housing Strategy</b>	Cabinet	October 2008		Councillor George Davies georgedavies@wirral.gov.uk Alan Stennard  alanstennard@wirral.gov.uk	Cabinet Report for Support for Liverpool City Region Housing Strategy
<b>Re-development in Birkenhead Town Centre</b>	Cabinet	October 2008		Cabinet Member - Corporate Resources  Sam Hird Tel: 0151 691 8463 samhird@wirral.gov.uk	Cabinet Report for Re-development in Birkenhead Town Centre



<b>Europa Boulevard, Birkenhead</b>	Cabinet	October 2008		Cabinet Member - Corporate Resources  Sam Hird Tel: 0151 691 8463 samhird@wirral.gov.uk	Cabinet Report for Europa Boulevard, Birkenhead
<b>Cultural Services Review</b>	Cabinet	October 2008		Cabinet Member - Culture, Tourism & Leisure  Alan Stennard alanstennard@wirral.gov.uk	Cabinet Report for Cultural Services Review
<b>Europa Pools Extension Phase 1</b>	Cabinet	November 2008	Client & PCT	Cabinet Member - Culture, Tourism & Leisure	Cabinet Report for Europa Pools Extension Phase 1
<b>Microgeneration Strategy and Demonstration Projects</b>	Cabinet	December 2008	Environment Overview & Scrutiny Committee	Cabinet Member - Environment	Cabinet Report for Microgeneration Strategy and Demonstration Projects
<b>Efficiency Plan</b>	Cabinet	October 2008		Cabinet Member - Finance and Best Value	Cabinet Report for Efficiency Plan

<b>Multi Area Agreements</b>	Cabinet	October 2008		Cabinet Member - Finance and Best Value	Cabinet Report for Multi Area Agreements
<b>Procurement</b>	Cabinet	October 2008		Cabinet Member - Finance and Best Value	Cabinet Report for Procurement
<b>Balance Sheet Management</b>	Cabinet	October 2008		Cabinet Member - Finance and Best Value	Cabinet Report for Balance Sheet Management
<b>Projected Budget 2009-11</b>	Cabinet	November 2008		Cabinet Member - Finance and Best Value	Cabinet Report for Projected Budget 2009-11
<b>Insurance Fund Budget 2009-10</b>	Cabinet	November 2008		Cabinet Member - Finance and Best Value	Cabinet Report for Insurance Fund Budget 2009-10

<p><b>Approval of Development Agreements, and Development Appraisals to appoint Lovell as the Council's private developer partner to deliver housing market renewal in Tranmere (Church Road)</b></p>	<p>Cabinet</p>	<p>November 2008</p>	<p>Consultation carried out with residents, stakeholders has been part of process of drawing up agreements.</p>	<p>Cabinet Member - Housing &amp; Community Safety</p>	<p>Cabinet Report for Approval of Development Agreements, and Development Appraisals to appoint Lovell as the Council's private developer partner to deliver housing market renewal in Tranmere (Church Road)</p>
<p><b>Resolutions to Begin Compulsory Purchase Order Proceedings to acquire land and property to assemble sites to deliver housing market renewal in Tranmere, Rock Ferry, Birkenhead and Wallasey</b></p>	<p>Cabinet</p>	<p>November 2008</p>	<p>Consultation to develop Masterplans was completed prior to agreement of plans</p>	<p>Cabinet Member - Housing &amp; Community Safety</p>	<p>Cabinet Report for Resolutions to Begin Compulsory Purchase Order Proceedings to acquire land and property to assemble sites to deliver housing market renewal in Tranmere, Rock Ferry, Birkenhead and Wallasey</p>

<p><b>Approval of scheme details and appointment of a contractor to deliver Phase 1 of the Craven and Paterson Streets HMRI Neighbourhood Improvement Programme in Central Birkenhead and approval to make variation to Phase 3 of the Triangles Group Repair Sc</b></p>	<p>Cabinet</p>	<p>November 2008</p>	<p>Members and Contractors</p>	<p>Cabinet Member - Housing &amp; Community Safety</p>	<p>Cabinet Report for Approval of scheme details and appointment of a contractor to deliver Phase 1 of the Craven and Paterson Streets HMRI Neighbourhood Improvement Programme in Central Birkenhead and approval to make variation to Phase 3 of the Triangles Group Repair Scheme</p>
<p><b>Wirral Affordable Warmth Strategy 2008-2010</b></p>	<p>Cabinet</p>	<p>October 2008</p>	<p>The Wirral Fuel Poverty Forum has assisted in the development of the new strategy and will be given the opportunity to comment on the draft document</p>	<p>Cabinet Member - Housing &amp; Community Safety</p>	<p>Cabinet Report for Wirral Affordable Warmth Strategy 2008-2010</p>
<p><b>Affordable Housing Strategy for Wirral</b></p>	<p>Cabinet</p>	<p>October 2008</p>	<p>Strategic Housing Partnership</p>	<p>Cabinet Member - Housing &amp; Community Safety</p>	<p>Cabinet Report for Affordable Housing Strategy for Wirral</p>

<b>Trafalgar Road</b>	Cabinet	November 2008	Newheartlands RSLs, developers	Cabinet Member - Housing & Community Safety	Cabinet Report for Trafalgar Road
<b>Preferred builder protocol</b>	Cabinet	October 2008	Homeowners Contractors Trading Standards. Legal and member services.	Cabinet Member - Housing & Community Safety	Cabinet Report for Preferred builder protocol
<b>Funding of adaptations</b>	Cabinet	October 2008	Registered Social Landlords Dept of Adult Social Services, Children & Young Persons	Cabinet Member - Housing & Community Safety	Cabinet Report for Funding of adaptations
<b>Supported and Special Needs Housing Commissioning Strategy 2008-11</b>	Cabinet	October 2008	Consultation has been undertaken with local service users, Dept of Adult Social Service, Merseyside Probation Primary Care Trust, local providers of Supported Housing, local landlords Homelessness Section Housing Strategy	Cabinet Member - Housing & Community Safety	Cabinet Report for Supported and Special Needs Housing Commissioning Strategy 2008-11

<b>Application for financial assistance</b>	Cabinet	October 2008		Cabinet Member - Regeneration and Planning Strategy	Cabinet Report for Application for financial assistance
<b>Development proposals at New Brighton</b>	Cabinet	October 2008		Cabinet Member - Regeneration and Planning Strategy  Howard Mortimer  howardmortimer@wirral.gov.uk	Cabinet Report for Development proposals at New Brighton
<b>Hoylake Golf Resort</b>	Cabinet	November 2008		Cabinet Member - Regeneration and Planning Strategy  Howard Mortimer  howardmortimer@wirral.gov.uk	Cabinet Report for Hoylake Golf Resort
<b>Regeneration of Hoylake &amp; West Kirby.</b>	Cabinet	October 2008		Cabinet Member - Regeneration and Planning Strategy  Howard Mortimer  howardmortimer@wirral.gov.uk	Cabinet Report for Regeneration of Hoylake & West Kirby.
<b>The "Sail"</b>	Cabinet	October 2008		Cabinet Member - Regeneration and Planning Strategy  Howard Mortimer  howardmortimer@wirral.gov.uk	Cabinet Report for The "Sail"

<b>Wirral Investment Strategy</b>	Cabinet	October 2008		Cabinet Member - Regeneration and Planning Strategy	Cabinet Report for Wirral Investment Strategy
<b>Future of Cammell Laird site</b>	Cabinet	October 2008		Cabinet Member - Regeneration and Planning Strategy	Cabinet Report for Future of Cammell Laird site
<b>“Wirral Waters” proposals</b>	Cabinet	October 2008		Cabinet Member - Regeneration and Planning Strategy	Cabinet Report for “Wirral Waters” proposals
<b>Liscard Hall</b>	Cabinet	October 2008		Cabinet Member - Regeneration and Planning Strategy  Sam Hird Tel: 0151 691 8463 samhird@wirral.gov.uk	Cabinet Report for Liscard Hall
<b>Local Development Framework – Core Strategy</b>	Cabinet	October 2008		Cabinet Member - Regeneration and Planning Strategy  Andrew Fraser  andrewfraser@wirral.gov.uk	Cabinet Report for Local Development Framework – Core Strategy

<b>Planning Policy Statement 3 – Housing/Barker Review/Liverpool City Region Housing Strategy Implications for Wirral.</b>	Cabinet	October 2008		Cabinet Member - Regeneration and Planning Strategy  Richard Lewis  richardlewis@wirral.gov.uk	Cabinet Report for Planning Policy Statement 3 – Housing/Barker Review/Liverpool City Region Housing Strategy Implications for Wirral.
<b>Woodside Master Plan</b>	Cabinet	October 2008		Cabinet Member - Regeneration and Planning Strategy  Richard Lewis  richardlewis@wirral.gov.uk	Cabinet Report for Woodside Master Plan
<b>Growth Point</b>	Cabinet	October 2008		Cabinet Member - Regeneration and Planning Strategy	Cabinet Report for EcoTowns and Growth Points
<b>Local Development Framework – Evidence Base</b>	Cabinet	October 2008		Cabinet Member - Regeneration and Planning Strategy  Andrew Fraser  andrewfraser@wirral.gov.uk	Cabinet Report for Local Development Framework – Evidence Base
<b>Local Development Framework – Local Development Scheme review.</b>	Cabinet	November 2008		Cabinet Member - Regeneration and Planning Strategy  Andrew Fraser  andrewfraser@wirral.gov.uk	Cabinet Report for Local Development Framework – Local Development Scheme review.



<b>Regional Spatial Strategy for the North West – Partial Review – Consultation on Interim Draft Policies</b>	Cabinet	November 2008		Cabinet Member - Regeneration and Planning Strategy  Richard Lewis  richardlewis@wirral.gov.uk	Cabinet Report for Regional Spatial Strategy for the North West – Partial Review – Consultation on Interim Draft Policies
<b>Local Development Framework – Wirral Employment Land and Premises Study – Final Report</b>	Cabinet	November 2008		Cabinet Member - Regeneration and Planning Strategy  Andrew Fraser  andrewfraser@wirral.gov.uk	Cabinet Report for Local Development Framework – Wirral Employment Land and Premises Study – Final Report
<b>Local Development Framework – Wirral Strategic Flood Risk Assessment – Final Report</b>	Cabinet	November 2008		Cabinet Member - Regeneration and Planning Strategy  Andrew Fraser  andrewfraser@wirral.gov.uk	Cabinet Report for Local Development Framework – Wirral Strategic Flood Risk Assessment – Final Report
<b>Local Development Framework – Wirral Town Centres Retail and Leisure Study – Final Report</b>	Cabinet	November 2008		Cabinet Member - Regeneration and Planning Strategy  Andrew Fraser  andrewfraser@wirral.gov.uk	Cabinet Report for Local Development Framework – Wirral Town Centres Retail and Leisure Study – Final Report
<b>Local Development Framework – Wirral Biodiversity Audit – Final Report</b>	Cabinet	November 2008		Cabinet Member - Regeneration and Planning Strategy  Andrew Fraser  andrewfraser@wirral.gov.uk	Cabinet Report for Local Development Framework – Wirral Biodiversity Audit – Final Report

<b>Local Development Framework – Annual Monitoring Report (AMR)</b>	Cabinet	November 2008		Cabinet Member - Regeneration and Planning Strategy  Andrew Fraser  andrewfraser@wirral.gov.uk	Cabinet Report for Local Development Framework – Annual Monitoring Report (AMR)
<b>Working Neighbourhoods Fund (WNF), Deprived Area Fund (DAF) and European Social Fund (ESF) Complementary Strand.</b>	Cabinet	October 2008	Members of the LAA Programme Board and the Economic Development Block of the LAA	Cabinet Member - Regeneration and Planning Strategy	Cabinet Report for Working Neighbourhoods Fund (WNF), Deprived Area Fund (DAF) and European Social Fund (ESF) Complementary Strand.
<b>Merseyside Waste Development Plan Document</b>	Cabinet	October 2008		Cabinet Member - Regeneration and Planning Strategy  Andrew Fraser  andrewfraser@wirral.gov.uk	Cabinet Report for Merseyside Waste Development Plan Document
<b>Approval of the financial recommendations of the LAA Board with respect to the commissioning of WNF, DAF and the ESF complementary strands</b>	Cabinet	October 2008	Members of the LAA Programme Board and the Economic Development Block of the LAA	Cabinet Member - Regeneration and Planning Strategy	Cabinet Report for Approval of the financial recommendations of the LAA Board with respect to the commissioning of WNF, DAF and the ESF complementary strands

<b>Developing Local Planning Guidelines for Sustainable Development</b>	Cabinet	November 2008	Regeneration & Planning Strategy Overview and Scrutiny Committee  Environmental Overview & Scrutiny Committee  Planning Committee	Cabinet Member - Regeneration and Planning Strategy	Cabinet Report for Developing Local Planning Guidelines for Sustainable Development
<b>Carers Joint Commissioning Strategy (CG)</b>	Cabinet	November 2008		Cabinet Member - Social Care & Inclusion	Cabinet Report for Carers Joint Commissioning Strategy (CG)
<b>Capital Programme 2009-2012</b>	Council	December 2008		Cabinet Member - Finance and Best Value  Director of Finance	Cabinet report for Capital Programme 2009-2012
<b>Review of the Constitution</b>	Council	November 2008		Cabinet Member - Finance and Best Value	Cabinet Report on Review of the Constitution

<b>Project Management</b>	Cabinet	October 2008	Corporate Improvement Group	Cabinet Member - Finance and Best Value  Director of Finance	Cabinet Report for Project Management
<b>Primary Places Review - Phase 5</b>	Cabinet	October 2008		Cabinet Member - Children's Services & Lifelong Learning	Cabinet Report for Primary Places Review - Phase 5
<b>Capital Funding, Early Years Private/Voluntary/Independent Sector (PVI)</b>	Cabinet	October 2008	PVI providers	Cabinet Member - Children's Services & Lifelong Learning	Cabinet Report on Capital Funding, Early Years Private/Voluntary/Independent Sector (PVI)  Cabinet Report for Capital Funding, Early Years Private/Voluntary/Independent Sector (PVI)
<b>Local Pay Review</b>	Cabinet	October 2008		Cabinet Member - Corporate Resources	Cabinet report on Local Pay Review  Cabinet Report for Local Pay Review

<b>Sustainable Community Strategy</b>	Cabinet	October 2008		Cabinet Member - Finance and Best Value	Cabinet report on Sustainable Community Strategy  Cabinet Report for Sustainable Community Strategy
<b>Data Centre</b>	Cabinet	October 2008		Cabinet Member - Finance and Best Value	Cabinet report on Data Centre  Cabinet Report for Data Centre
<b>Garden Waste Procurement</b>	Cabinet	October 2008		Cabinet Member - Streetscene & Transport Services	Cabinet report on Garden Waste Procurement  Cabinet Report for Garden Waste Procurement
<b>HESPE Contract Award</b>	Cabinet	October 2008		Cabinet Member - Streetscene & Transport Services	Cabinet report on HESPE Contract Award  Cabinet Report for HESPE Contract Award
<b>Community Fund</b>	Cabinet	October 2008		Cabinet Member - Finance and Best Value	Cabinet report on Community Fund  Cabinet Report for Community Fund

<b>Accommodation Strategy</b>	Cabinet	October 2008		Cabinet Member - Corporate Resources	Cabinet report on Accommodation Strategy  Cabinet Report for Accommodation Strategy
<b>Thornton Hough Primary School</b>	Cabinet	October 2008	Client	Cabinet Member - Children's Services & Lifelong Learning	Cabinet Report for Thornton Hough Primary School
<b>HR/Payroll IT System - Development Plan</b>	Cabinet	November 2008		Cabinet Member - Corporate Resources  Director of Finance	Cabinet Report for HR/Payroll IT System - Development Plan
<b>Primary Review - Phase 4</b>	Cabinet	November 2008	Statutory consultations including written and electronic submissions.	Cabinet Member - Children's Services & Lifelong Learning	Cabinet report on Primary Review - Phase 4  Cabinet Report for Primary Review - Phase 4
<b>Secondary Review - Phase 1</b>	Cabinet	November 2008	School Headteachers and governors.	Cabinet Member - Children's Services & Lifelong Learning	Cabinet report on Secondary Review - Phase 1  Cabinet Report for Secondary Review - Phase 1

<b>Local Development Framework - Merseyside Minerals Study - Final report</b>	Cabinet	November 2008		Cabinet Member - Regeneration and Planning Strategy	Cabinet report on Local Development Framework - Merseyside Minerals Study - Final report  Cabinet Report for Local Development Framework - Merseyside Minerals Study - Final report
<b>Merseyside Waste Development Plan Document</b>	Cabinet	November 2008		Cabinet Member - Regeneration and Planning Strategy	Cabinet report on Merseyside Waste Development Plan Document  Cabinet Report for Merseyside Waste Development Plan Document
<b>ICT Strategy - proposed workplan for 2009-10</b>	Cabinet	November 2008		Cabinet Member - Finance and Best Value  Director of Finance	Cabinet report on ICT Strategy - proposed workplan for 2009-10
<b>Change Strategy - proposed workplan for 2009-10</b>	Cabinet	November 2008		Cabinet Member - Finance and Best Value  Director of Finance	Cabinet Report for Change Strategy - proposed workplan for 2009-10

<b>Customer Access Strategy</b>	Cabinet	November 2008	Corporate Improvement Group	Cabinet Member - Community & Customer Engagement Director of Finance	Cabinet Report for Customer Access Strategy
<b>Council Tax Base 2009-10</b>	Council	December 2008	Cabinet	Cabinet Member - Finance and Best Value Director of Finance	Cabinet Report for Council Tax Base 2009-10
<b>Provisional Local Government Finance Settlement</b>	Cabinet	December 2008		Cabinet Member - Finance and Best Value Director of Finance	Cabinet Report for Provisional Local Government Finance Settlement
<b>Risk Register</b>	Cabinet	December 2008	Corporate Improvement Group	Cabinet Member - Finance and Best Value Director of Finance	Cabinet Report for Risk Register
<b>Council Tax Discounts</b>	Cabinet	December 2008		Cabinet Member - Finance and Best Value Director of Finance	Cabinet Report for Council Tax Discounts



<b>Pre-Budget Statement</b>	Cabinet	December 2008		Cabinet Member - Finance and Best Value  Director of Finance	Cabinet Report for Pre-Budget Statement
<b>Collection Fund 2008/9</b>	Cabinet	January 2009		Cabinet Member - Finance and Best Value	Cabinet report on Collection Fund 2008/9  Cabinet Report for Collection Fund 2008/9
<b>HR/Payroll IT System - Tenders for implementation</b>	Cabinet	January 2009		Cabinet Member - Corporate Resources	Cabinet report on HR/Payroll IT System - Tenders for implementation  Cabinet Report for HR/Payroll IT System - Tenders for implementation
<b>Transfer of Funding</b>	Cabinet	October 2008		Cabinet Member - Social Care & Inclusion	Cabinet Report for Transfer of Funding
<b>Transforming Adult Social Care</b>	Cabinet	October 2008		Cabinet Member - Social Care & Inclusion	Cabinet Report for Transforming Adult Social Care

<b>Disposal of land at The Warrens - main depot site</b>	Cabinet	October 2008		Cabinet Member - Corporate Resources	Cabinet Report for Disposal of land at The Warrens - main depot site
<b>Transforming Adult Social Care</b>	Cabinet	November 2008		Cabinet Member - Social Care & Inclusion	Cabinet Report for Transforming Adult Social Care
<b>Provisional Local Government Finance Settlement</b>	Cabinet	December 2008		Cabinet Member - Finance and Best Value Director of Finance	Cabinet Report for Provisional Local Government Finance Settlement
<b>Capital Financing 2009-2012</b>	Council	December 2008		Cabinet Member - Finance and Best Value	Cabinet report on Capital Financing 2009-2012
<b>Council Tax Discounts</b>	Cabinet	December 2008		Cabinet Member - Finance and Best Value Director of Finance	Cabinet Report for Council Tax Discounts

<b>Pre-Budget Statement</b>	Cabinet	December 2008		Cabinet Member - Finance and Best Value  Director of Finance	Cabinet Report for Pre-Budget Statement
<b>Collection Fund 2008/9</b>	Cabinet	January 2009		Cabinet Member - Finance and Best Value	Cabinet report on Collection Fund 2008/9
<b>HR/Payroll IT System - Tenders for implementation</b>	Cabinet	January 2009		Cabinet Member - Corporate Resources	Cabinet report on HR/Payroll IT System - Tenders for implementation
<b>Transfer of Funding</b>	Cabinet	October 2008		Cabinet Member - Social Care & Inclusion	Cabinet Report for Transfer of Funding
<b>Transforming Adult Social Care</b>	Cabinet	October 2008		Cabinet Member - Social Care & Inclusion	Cabinet Report for Transforming Adult Social Care

<b>Streetscene Enforcement Strategy</b>	Cabinet	October 2008		Cabinet Member - Streetscene & Transport Services	Cabinet Report for Streetscene Enforcement Strategy
<b>Transfer of Funding</b>	Cabinet	October 2008		Cabinet Member - Social Care & Inclusion	Cabinet Report for Transfer of Funding
<b>Transforming Adult Social Care</b>	Cabinet	October 2008		Cabinet Member - Social Care & Inclusion	Cabinet Report for Transforming Adult Social Care
<b>Graffiti Policy &amp; Strategy</b>	Cabinet	September 2008		Cabinet Member - Streetscene & Transport Services	Cabinet Report for Graffiti Policy & Strategy
<b>Streetscene Enforcement Strategy</b>	Cabinet	October 2008		Cabinet Member - Streetscene & Transport Services	Cabinet Report for Streetscene Enforcement Strategy

<b>Capital Financing 2009-2012</b>	Council	December 2008		Cabinet Member - Finance and Best Value	Cabinet report on Capital Financing 2009- 2012
<b>Streetscene Enforcement Strategy</b>	Cabinet	October 2008		Cabinet Member - Streetscene & Transport Services	Cabinet Report for Streetscene Enforcement Strategy