

**F O R W A R D P L A N**

For the four-month period 1 June 2013 - 30 September 2013

**EXPLANATORY NOTES**

(1) This Forward Plan covers the four-month period from 1 June 2013 - 30 September 2013.

(2) The Plan contains details of all the key decisions that the Executive \* (i.e. the Council's Cabinet or its Executive Board), or the Council itself, expects to take during the next four months. It will be updated every month, and each plan will cover a four-month period. The various decisions to be taken are grouped under the relevant Cabinet portfolios. The terms of reference for each portfolio are attached below. The Executive Board is a committee of the Cabinet, but will only meet as required. Dates of Cabinet meetings are available on the Council's website.

Dates for any other meetings will be publicised as they arise.

(3) The definition of a "key decision" adopted for the purposes of this Plan is in accordance with that contained in the Council's Constitution, namely:

" (a) any decision of the Executive incurring expenditure or making savings in excess of 10% of the relevant budget head, or £500,000, whichever is the smaller, unless -

- (i) the specific expenditure or saving has previously been agreed by the Council;
- (ii) it is a decision taken in accordance with the Council's Treasury Management Policy;

OR -

(b) any decision of the Executive which, in the view of the Leader, will have a substantial effect on a significant number of people living or working in two or more wards [of the Borough]".

For the avoidance of doubt, any decision approving proposals for the making or amendment of a plan or budget which requires the approval of the full Council is regarded as a key decision.

(4) Any person wishing to make representations about a proposed key decision can do so by contacting the relevant Cabinet portfolio holder, the responsible chief officer or a nominated officer. Contact details are included against each entry in the Plan or in the lists below.

(5) Decisions of the Executive that are key decisions will be published within five days of their having been made. They will be available for inspection during office hours at the Town Hall, Brighton Street, Wallasey, or on the Council's web-site.

(6) The law and the Council's Constitution permit key decisions to be made, even if they have not been included in a Forward Plan, where they are certified as urgent. These decisions will be published, and be available for inspection, in exactly the same way as described in (4) above.

\* The Council has also extended the delegated authority of individual Cabinet members to take executive decisions on a number of specified matters, but none will involve a key decision.

## **CABINET MEMBERS AND THEIR PORTFOLIOS**

This item provides the terms of reference for each of the ten Cabinet portfolios, together with contact details for the members of the Cabinet and the Council's chief officers.

### **TERMS OF REFERENCE OF PORTFOLIO HOLDERS**

#### **ADULT SOCIAL CARE AND PUBLIC HEALTH**

- (1)** To have responsibility for the planning, commissioning and delivery of social care services for all adult client groups and to provide leadership to the wider vision of social care.
- (2)** To have lead responsibility for developing preventative services that will reduce the need for social care intervention.
- (3)** To work with a range of partners, including health and the voluntary and independent sector, to provide services which are well planned and integrated, make the most effective use of available resources and meet the needs of our diverse community.
- (4)** To have overall responsibility, in liaison with other Cabinet members, for social inclusion and to promote the role of the local Authority, working with the NHS community on Wirral, to improve Public Health and well being and to address health inequalities.
- (5)** To ensure services are of a high quality and delivered by a well-trained workforce or by informal and family carers who are themselves supported.
- (6)** To ensure better use of technology to support people.
- (7)** To ensure services have an emphasis on preventing problems and that social care and health work on a shared agenda to help maintain the independence of individuals.
- (8)** To ensure that people with the highest needs receive the support and protection needed to ensure their own wellbeing and the safety of society.
- (9)** To ensure that risks of independence for individuals is openly shared and balanced against benefits with them.
- (10)** To support the Council's equal opportunity policies by promoting and monitoring initiatives to encourage equality of opportunity amongst disadvantaged groups including: the disabled, ethnic minorities, the long-term unemployed, the poor and women.
- (11)** To have overall responsibility for matters relating to section 47 of the National Assistance Act 1948 (as amended).
- (12)** To have overall responsibility for those parts of the Corporate Plan within the remit of this portfolio, as identified in the annexe to this schedule.
- (13)** To seek to achieve continuing and improving performance, better value for money and customer satisfaction in respect of those services provided through this portfolio.

## **CHILDREN'S SERVICES AND LIFELONG LEARNING**

- (1) To have overall responsibility for all the powers and duties set out in

  - the Children Act, 1989
  - the Education Act, 1996
  - the School Standards and Framework Act, 1998
  - the Education Act, 2002,
  - the Children Act, 2004
  - the Education Act 2005
  - the Education and Inspection Act 2006 and
  - any other legislation relevant to the functions defined below.
- (2) To promote improvement in the outcomes for children and young people in terms of their health, their education and training, their ability to make a positive contribution, and their social and economic well-being.
- (3) To have overall responsibility for ensuring that children and young people in Wirral are safe from harm and neglect, and that their welfare is promoted.
- (4) To have overall responsibility for the provision of services for children and young people including services for children and young people in care to the Council, provision for early years childcare and education, primary and secondary education, adult education, and youth and play activities.
- (5) To promote effective partnership working between all the statutory and non-statutory agencies which provide services for children and young people and, where feasible, to promote the integration of services.
- (6) To ensure that systems are in place to manage and scrutinise the performance of all the services for children and young people.
- (7) To ensure that resources are efficiently and effectively targeted towards the improvement of outcomes.
- (8) To liaise with the Strategic Health Authority and health trusts serving Wirral on matters relating to children and young people.
- (9) To liaise with the Learning and Skills Council on matters relating to further education and training ensuring, in consultation with the Cabinet member for Regeneration and Planning Strategy, that the training needs of employers, employees and prospective employees are met.
- (10) To liaise with the Greater Merseyside Connexions Partnership on matters relating to young people's preparation for working life and specifically to have responsibility for the regulation of the employment of young people.
- (11) To liaise with the Police Authority, the Probation Service and the Youth Offending Service on matters relating to youth crime and disorder.
- (12) To have overall responsibility for those parts of the Corporate Plan within the remit of this portfolio, as identified in the annexe to this schedule.
- (13) To seek to achieve continuing and improving performance, better value for money and customer satisfaction in respect of those services provided through this portfolio.
- (14) To support the Council's equal opportunity policies by promoting and monitoring initiatives to encourage equality of opportunity amongst disadvantaged groups including: the disabled, ethnic minorities, the long-term unemployed, the poor, and women.

## **CORPORATE RESOURCES**

- (1)** To have overall responsibility, in liaison with the Leader as appropriate, for:
  - The development, implementation and review of the Council's arrangements for ensuring effective use of resources including meeting the requirements of the Audit Commission's Use of Resources Assessment
  - Financial monitoring, including standing orders and financial regulations
  - Financial propriety
  - Procurement compliance and contract compliance within the Authority
  - Restrictive and selective tendering (other than civil engineering)
- (2)** Where it is not a specified responsibility of the Employment and Appointments Committee, to have overall responsibility for personnel issues including employee development and training, equal opportunities in employment and service delivery, health and safety and disciplinary and grievance procedures and recruitment.
- (3)** To have overall responsibility for the provision of legal and administrative services to the authority; and for the Coroner's Service.
- (4)** To have overall responsibility for the preparation, maintenance and review of an overall strategy for the management, use and disposal of all Council owned land property, (including the preparation of the Asset Management Plan)
- (5)** To have overall responsibility for land issues including:
  - Acquisition, disposal and appropriation of all land and property
  - Provision and management of administrative and civic offices
  - Commercial development and redevelopment of the Council land and property
  - Matters relating to the Council's freehold interest and shareholding in Birkenhead Market
- (6)** To have overall responsibility for the organisation of a corporate planned maintenance policy.
- (7)** To have overall responsibility for the Emergency Plan and resilience issues.
- (8)** To have responsibility for co-ordinating performance management and performance indicators.
- (9)** To seek to achieve continuing and improving performance, better value for money and customer satisfaction in respect of those services provided through this portfolio and, where this portfolio is held by the Council's deputy leader, to work in liaison with the Leader to achieve the same across the Council.
- (10)** To support the Council's equal opportunity policies by promoting and monitoring initiatives to encourage equality of opportunity amongst disadvantaged groups including: the disabled, ethnic minorities, the long term unemployed, the poor and women.

## **CULTURE, TOURISM AND LEISURE**

- (1)** To have overall responsibility for the provision of leisure and cultural services including:
  - library services
  - museums and galleries, promotion of the Arts
  - civic theatres, entertainment and cultural activities
  - swimming pools, sports halls and indoor recreation
  - parks, recreation grounds, and adventure playgrounds
  - public playing fields, outdoor sports facilities
- (2)** To have overall responsibility for community centres and public halls.
- (3)** To have overall responsibility for sports activities and development, the promotion of sporting activities and joint use of sporting facilities.
- (4)** To have overall responsibility for resort activities, including publicity.
- (5)** To have overall responsibility for beaches and the Beach Lifeguard Service
- (6)** To have overall responsibility for the provision of country parks and allotment gardens.
- (7)** To have overall responsibility for the provision and management of cemeteries and crematoria.
- (8)** To have overall responsibility for the development, management, implementation and review of all aspects of the Council's Tourism Strategy.
- (9)** To have responsibility for promoting Wirral as a location for tourism and in consultation with the Cabinet member for Regeneration and Planning Strategy, to encourage tourism initiatives designed to bring new jobs to the Borough.
- (10)** To have overall responsibility for the heritage of the Borough, including the preservation of buildings of architectural or historic interest in liaison with the Heritage Champion.
- (11)** To have overall responsibility for those parts of the Corporate Plan within the remit of this portfolio, as identified in the annexe to this schedule.
- (12)** To seek to achieve continuing and improving performance, better value for money and customer satisfaction in respect of those services provided through this portfolio.
- (13)** To support the Council's equal opportunity policies by promoting and monitoring initiatives to encourage equality of opportunity amongst disadvantaged groups including: the disabled, ethnic minorities, the long-term unemployed, the poor, and women.

## **ENVIRONMENT**

- (1) To have responsibility for Trading standards and consumer protection.
- (2) To have responsibility for Food safety and hygiene.
- (3) To have responsibility for Home safety.
- (4) To have responsibility for Health education.
- (5) To have responsibility for Control of communicable diseases.
- (6) To have responsibility for Port health.
- (7) To have responsibility for Monitoring of waste disposal.
- (8) To have responsibility for Recycling
- (9) To have responsibility for Public conveniences.
- (10) To have responsibility for the Preservation and improvement of amenities in residential areas.
- (11) To have responsibility for Clean air and pollution control.
- (12) To have responsibility for Abatement of nuisance (other than statutory nuisance in private dwellings).
- (13) To have joint responsibility with the Cabinet Member for Regeneration and Planning for identification and action in relation to derelict land and building.
- (14) To have responsibility for co-ordinating the development and implementation of strategies for continually improving sustainability and reducing the environmental impact of the Council, its policies, plans, programmes and services.
- (15) To have overall responsibility for those parts of the Corporate Plan within the remit of this portfolio, as identified in the annexe to this schedule.
- (16) To seek to achieve continuing and improving performance, better value for money and customer satisfaction in respect of those services provided through this portfolio.
- (17) To support the Council's equal opportunity policies by promoting and monitoring initiatives to encourage equality of opportunity amongst disadvantaged groups including: the disabled, ethnic minorities, the long-term unemployed, the poor, and women.

## **LEADER (FINANCE)**

- (1) To Chair the Cabinet
- (2) To represent the Council in external dealings and relationships (other than civic duties the responsibility of the Mayor).
- (3) To take the lead on the Council's contribution to the major partnership initiatives in which it is engaged, e.g. Local Strategic Partnership, Local Area Agreement Partnership Board, Liverpool City Region and Local Government Association.
- (4) To have overall responsibility for :
  - The formulation and submission of proposals relating to strategic policy
  - The overall production of the Corporate Plan
  - Revenue and capital budgets including preparations for the annual budget and Capital Plan
  - Schemes under the Private Finance Initiative
  - Procurement
- (5) To have overall responsibility for information technology and to act as the Council's e-government Champion.
- (6) To have overall responsibility for financial matters, other than those within the (Corporate Resources) Portfolio, including insurance, rating, Council Tax and Housing and Council Tax benefits.
- (7) To have overall responsibility, in liaison with the Deputy Leader, for the performance of the Council as measured through the Comprehensive Performance Assessment and Comprehensive Area Assessment process.
- (8) To have responsibility for initiatives in relation to local democracy and the modernisation of local government, unless they specifically relate to any other portfolio.
- (9) To have overall responsibility for the Council's Communications Strategy and Public Relations, in liaison with the Portfolio holder for Community and Customer Engagement.
- (10) To have overall responsibility for those parts of the Corporate Plan within the remit of this portfolio as identified in the annexe to this schedule.
- (11) To seek to achieve continuing and improving performance, better value for money and customer satisfaction in respect of those services provided through this portfolio.
- (12) To have residual responsibility for any relevant matter not referred to another Cabinet member or to a committee of the Council.
- (13) To support the Council's equal opportunity policies by promoting and monitoring initiatives to encourage equality of opportunity amongst disadvantaged groups including: the disabled, ethnic minorities, the long term un-employed, the poor and women.

## **HOUSING AND COMMUNITY SAFETY**

- (1) To have overall responsibility for housing strategy.
- (2) To have overall responsibility for the assessment of housing need including the needs of vulnerable people.
- (3) To have overall responsibility for enabling vulnerable Clients to remain at home, through the provision of low level housing support services (the Supporting People programme).
- (4) To have overall responsibility for the provision of homelessness and housing advice services, including rough sleepers.
- (5) To have overall responsibility for the provision of services to enable access to accommodation.
- (6) To have overall responsibility for the assessment of housing markets.
- (7) To have overall responsibility for housing market restructuring and renewal.
- (8) To have overall responsibility for:
  - Dealing with unfitness and poor condition
  - Acquisition and clearance
  - Financial policies for home improvement funding
  - Regulation and enforcement of statutory provisions relating to private sector housing
- (9) To have overall responsibility for:
  - The promotion and monitoring of partnerships to achieve wider strategic housing objectives
  - Monitoring the performance of new Housing Stock Transfer organisations
  - The accreditation and licensing of private landlords
- (10) To have overall responsibility for monitoring and responding to the needs of gypsies and travellers.
- (11) To have overall responsibility for Community Safety including:
  - Co-ordinating neighbour nuisance policies in the private and public sector.
  - Co-ordinating anti-social behaviour policies.
  - Working with partners, the police & other Cabinet members on youth diversion schemes.
  - Working with the appropriate Cabinet member in liaison with the Drug & Alcohol Team.
  - Working with the Licensing Team on issues of under age sales of alcohol and with Trading Standards in liaison with the Cabinet Member for Environment.
  - The use of the Council's powers under the Crime and Disorder Act 1998, the Housing Act 1996 and the Anti-social Behaviour Act 2003;
  - The council's duty under section 17 of the Crime and Disorder Act 1998 to have regard to the effects on crime and disorder in the exercise of all of its powers and duties;
  - Liaison with other agencies such as the police, Primary Care Trusts, the voluntary sector and the Probation Service on community safety issues;
  - To have overall responsibility for the development and implementation of the Crime and Disorder Reduction Strategy and the Anti-social behaviour Strategy
- (12) To have overall responsibility for the operation and development of Community Patrol
- (13) To have overall responsibility for those parts of the Corporate Plan within the remit of this portfolio, as identified in the annexe to this schedule.



- (14)** To seek to achieve continuing and improving performance, better value for money and customer satisfaction in respect of those services provided through this portfolio.
- (15)** To support the Council's equal opportunity policies by promoting and monitoring initiatives to encourage equality of opportunity amongst disadvantaged groups including: the disabled, ethnic minorities, the long-term unemployed, the poor, and women.

## **IMPROVEMENT AND GOVERNANCE**

- (1)** To lead and co-ordinate the work of all Portfolios and all Departments in improving the Council's corporate governance and the delivery of the Improvement Plan.
- (2)** To have overall responsibility for Member and employee training and development.
- (3)** To have overall responsibility, in liaison with the Leader as appropriate, for:
  - a) The development, implementation and review of the Council's arrangements for ensuring effective use of resources including meeting the requirements of the Audit Commission's Use of Resources Assessment;
  - b) Financial monitoring, including standing orders and financial regulations
  - c) Financial propriety
  - d) Procurement compliance and contract compliance within the Authority
  - e) Restrictive and selective tendering (other than civil engineering).
- (4)** To have overall responsibility for the provision of legal and administrative services to the authority.
- (5)** To have responsibility for co-ordinating performance management and performance indicators.
- (6)** To ensure the Council's compliance with the requirements of the Freedom of Information Act.
- (7)** To liaise with the Leader on issues concerning the Council's Communication Strategy and Public Relations.
- (8)** To be the Council's Lead Member on Equality and Diversity.

## **REGENERATION AND PLANNING STRATEGY**

- (1)** To have overall responsibility for the co-ordination and monitoring of all matters relating to the economic and urban regeneration of Wirral with the objective of improving the competitiveness, sustainability and strength of the Wirral economy, reducing the level of unemployment, safeguarding existing jobs, and the creation of new jobs of a high quality (including the power of 'well-being' under the Local Government Act 2000).
- (2)** To prepare, implement and monitor (in conjunction with partners) an economic regeneration strategy for Wirral.
- (3)** To have overall responsibility for the initiation, preparation, implementation and monitoring of all economic regeneration programmes including European programmes, Single Regeneration Budget and other Council programmes.
- (4)** To have overall responsibility for consultation and liaison with all organisations involved in regeneration in Wirral, including NWDA, English Partnerships, GoNW, Learning and Skills Council, Greater Merseyside Enterprise, Wirral Metropolitan College, trade unions, the private sector, the voluntary sector, etc.
- (5)** To have overall responsibility for co-ordination of all matters in relation to European issues.
- (6)** To have overall responsibility for the promotion of Wirral as a premier location for inward investment through the work of Wirral Direct and other organisations; in consultation with the Cabinet Member for Culture, Tourism and Leisure in the case of tourism initiatives.
- (7)** In conjunction with the relevant Cabinet members and outside organisations, to ensure that an adequate supply of sites and premises is provided in order to cater for the needs of local businesses and to help attract new businesses.
- (8)** To provide financial support, where appropriate, to businesses, co-operatives and other profit making and non-profit making ventures for the benefit of Wirral.
- (9)** To help provide a comprehensive business support service to local companies.
- (10)** To have overall responsibility for the development of community employment and training initiatives and other initiatives designed to strengthen the economy of local communities and combat disadvantage including the development of a comprehensive "pathways to Integration" strategy for Wirral.
- (11)** To have overall responsibility for monitoring economic trends in Wirral and identifying examples of good practice elsewhere in the field of urban policy and economic regeneration from which Wirral can benefit.
- (12)** To support the Council's equal opportunity policies by promoting and monitoring initiatives to encourage equality of opportunity amongst disadvantaged groups including: the disabled, ethnic minorities, the long-term unemployed, the poor, and women.
- (13)** Lobbying Government and other agencies nationally, regionally and internationally, to ensure that Wirral achieves its economic regeneration objectives.
- (14)** To have overall responsibility for Welfare to Work.
- (15)** To have overall responsibility for the preparation and maintenance of the Development Plan and related plans and policies.

- (16)** To have overall responsibility for the consideration of national, regional and strategic issues, including green belt policy.
- (17)** To have overall responsibility for the designation and preservation of conservation areas and liaison with conservation bodies.
- (18)** To have overall responsibility for the application of the Planning Acts in relation to:
- preservation of general amenity
  - shopping improvement areas
  - derelict sites
  - building regulations
  - mineral planning issues
  - contributions to the Council's urban regeneration initiatives
  - compulsory purchase
- (19)** To have overall responsibility for liaison on planning matters with other local authorities and external bodies.
- (20)** To have responsibility for identification and action in relation to derelict land and building, in liaison with the Cabinet Member for the Environment.
- (21)** To have overall responsibility for those parts of the Corporate Plan within the remit of this portfolio, as identified in the annexe to this schedule.
- (22)** To seek to achieve continuing and improving performance, better value for money and customer satisfaction in respect of those services provided through this portfolio.

## **STREETSCENE AND TRANSPORT SERVICES**

- (1)** To have overall responsibility for highways, streets and footpaths, including street lighting and related enforcement activities.
- (2)** To have overall responsibility for traffic regulations and road safety.
- (3)** To have overall responsibility for the management of Council car parks.
- (4)** To liaise with the MPTA and other external organisations.
- (5)** To have overall responsibility for reservoirs, sewerage and land drainage.
- (6)** To have overall responsibility for the provision of civil engineering services to the Council.
- (7)** To have overall responsibility for the provision of architectural, quantity surveying and mechanical, electrical and structural engineering services.
- (8)** To have overall responsibility for coast protection and sea defences.
- (9)** To have responsibility for restricted and selective tendering for civil engineering services.
- (10)** To have responsibility for grass cutting in residential areas.
- (11)** To have overall responsibility for weed control.
- (12)** To have responsibility for Refuse Collection and Street Cleansing.
- (13)** Advertisement Control.
- (14)** To have overall responsibility for those parts of the Corporate Plan within the remit of this portfolio, as identified in the annexe to this schedule.
- (15)** To seek to achieve continuing and improving performance, better value for money and customer satisfaction in respect of those services provided through this portfolio.
- (16)** To support the Council's equal opportunity policies by promoting and monitoring initiatives to encourage equality of opportunity amongst disadvantaged groups including: the disabled, ethnic minorities, the long-term unemployed, the poor, and women.

## **WIRRAL COUNCIL – CHIEF OFFICERS**

### **CHIEF EXECUTIVE**

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### **DIRECTOR OF ADULT SOCIAL SERVICES**

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### **STRATEGIC DIRECTOR: FAMILIES AND WELLBEING**

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### **STRATEGIC DIRECTOR: TRANSFORMATION AND RESOURCES**

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## WIRRAL COUNCIL

### FORWARD PLAN

For the four-month period 1 June 2013 - 30 September 2013

Key decision	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Application for Financial Assistance <b>Key</b>	Council is asked to provide financial assistance to companies to create or safeguard employment opportunities.	Cabinet	Between June 2013 and September 2013		Cabinet Member - Regeneration and Planning Strategy (Councillor Pat Hackett) pathackett@wirral.gov.uk  Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Local Enterprise Partnership Update <b>Key</b>	Consult Members on strategic initiatives such as the development of an LCR Investment Framework.	Cabinet	Between June 2013 and September 2013		Cabinet Member - Regeneration and Planning Strategy (Councillor Pat Hackett) pathackett@wirral.gov.uk  Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	



Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Neighbourhood Development Plans <b>Key</b>	Key stages in preparation of neighbourhood development plans.	Cabinet	Between June 2013 and September 2013		Cabinet Member - Regeneration and Planning Strategy (Councillor Pat Hackett) pathackett@wirral.gov.uk,  Strategic Director: Regeneration and Environment, Head of Regeneration kevinadderley@wirral.gov.uk, davidball@wirral.gov.uk Tel: 0151 691 8187, Tel: 0151 691 8395	
Enterprise Zone <b>Key</b>	Decisions required on the implementation stages of the Mersey Waters Enterprise Zone.	Cabinet	Between June 2013 and September 2013		Cabinet Member - Regeneration and Planning Strategy (Councillor Pat Hackett) pathackett@wirral.gov.uk  Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	

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Hoylake Golf Resort <b>Key</b>	This is a priority for the Borough and will require the approval of Members in respect of land assembly and associated legal issues.	Cabinet	Between June 2013 and September 2013		Cabinet Member - Regeneration and Planning Strategy (Councillor Pat Hackett) pathackett@wirral.gov.uk  Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Wirral Business Support Programme <b>Key</b>	A further report on the delivery arrangements for the ERDF programme.	Cabinet Member - Regeneration and Planning Strategy	Between June 2013 and September 2013		Cabinet Member - Regeneration and Planning Strategy (Councillor Pat Hackett) pathackett@wirral.gov.uk  Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Town Centre Strategy <b>Key</b>	First phase of Action Plans to be reported and the use of plans going forward in the LDF evidence base.	Cabinet	June 2013	Relevant Trader groups and ward members	Cabinet Member - Regeneration and Planning Strategy (Councillor Pat Hackett) pathackett@wirral.gov.uk  Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	

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Local Development Framework - Evidence Base - Water Cycle Study <b>Key</b>	Cabinet consideration of final report dealing with issues related to water use and supply, drainage, waste water treatment and sustainability. The findings will need to be reflected in the Council's Core Strategy Local Plan.	Council, Cabinet	Between June 2013 and July 2013	Consultation has already been undertaken with relevant stakeholders including United Utilities, Welsh Water and the Environment Agency.	Cabinet Member - Regeneration and Planning Strategy (Councillor Pat Hackett) pathackett@wirral.gov.uk  Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Local Development Framework - Joint Waste Local Plan for Merseyside and Halton <b>Key</b>	Resolution to adopt following public examination. The Plan will replace the policies for waste management contained within the Council's Unitary Development Plan adopted in February 2000.	Council, Cabinet	June 2013	Cabinet and to be undertaken in line with the Council's Statement of Community Involvement (adopted December 2006) subject to national regulations.	Cabinet Member - Regeneration and Planning Strategy (Councillor Pat Hackett) pathackett@wirral.gov.uk  Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	

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<p>Local Development Framework - Statement of Community Involvement <b>Key</b></p>	<p>Approval of public consultation on a revised Statement of Community Involvement (SCI), which sets the Council's standards for community involvement in the preparation of land-use planning documents and development management decisions, to take account of recent changes to national regulations. The revised SCI will replace the SCI adopted by the Council in December 2006.</p>	<p>Cabinet</p>	<p>June 2013</p>	<p>To be undertaken in line with the Council's Statement of Community Involvement (adopted December 2006).</p>	<p>Cabinet Member - Regeneration and Planning Strategy (Councillor Pat Hackett) pathackett@wirral.gov.uk</p> <p>Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395</p>	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Local Development Framework - Supplementary Planning Documents <b>Key</b>	Approval of a programme for the preparation and consultation of SPDs to support the implementation of the Core Strategy Local Plan, including issues such as the design of new housing.	Cabinet	June 2013	To be undertaken in line with the Council's Statement of Community Involvement (adopted December 2006) and national regulations.	Cabinet Member - Regeneration and Planning Strategy (Councillor Pat Hackett) pathackett@wirral.gov.uk  Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Local Development Framework - Core Strategy <b>Key</b>	Approval of responses to public consultation on the proposed submission draft. The approved responses will be included in the final Core Strategy that will be submitted to the Secretary of State for public examination, which will be the subject of a further report to Cabinet	Cabinet	June 2013	Cabinet and to be undertaken in line with the Council's Statement of Community Involvement (adopted December 2006) subject to the duty to co-operate and national regulations.	Cabinet Member - Regeneration and Planning Strategy (Councillor Pat Hackett) pathackett@wirral.gov.uk  Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	

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<p>Policy on Discharge of Statutory Homelessness duty into the Private Rented Sector <b>Key</b></p>	<p>Approval of a new policy to enable the Council to discharge its Statutory Homelessness duty into the private rented sector following the new commencement order.</p>	<p>Cabinet</p>	<p>June 2013</p>	<p>Key stakeholders and Members</p>	<p>Cabinet Member - Housing &amp; Community Safety (Councillor George Davies) georgedavies@wirral.gov.uk</p> <p>Head of Housing and Community Safety ianplatt@wirral.gov.uk Tel: 0151 691 8208</p>	
<p>Approval of Finalised Tenancy Strategy following Public Consultation <b>Key</b></p>		<p>Cabinet</p>	<p>June 2013</p>	<p>Key stakeholders, public, registered providers and members</p>	<p>Cabinet Member - Housing &amp; Community Safety (Councillor George Davies) georgedavies@wirral.gov.uk</p> <p>Head of Housing and Community Safety ianplatt@wirral.gov.uk Tel: 0151 691 8208</p>	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Approval of Proposed Constitutional Changes to Beechwood and Ballantyne Community Association Board <b>Key</b>	Approval of proposed constitutional changes in order for them to comply with the requirements of the Code of Governance and the new model rules	Cabinet	June 2013		Cabinet Member - Housing & Community Safety (Councillor George Davies) georgedavies@wirral.gov.uk  Head of Housing and Community Safety ianplatt@wirral.gov.uk Tel: 0151 691 8208	
Adoption Grant <b>Key</b>		Cabinet	June 2013		Cabinet Member - Children's Services & Lifelong Learning (Councillor Tony Smith) tonysmith@wirral.gov.uk  Director of Children's Services juliahassall@wirral.gov.uk Tel: 0151 666 4288	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Pensby Stanley School Contract Overspend <b>Key</b>		Cabinet	June 2013		Cabinet Member - Children's Services & Lifelong Learning (Councillor Tony Smith) tonysmith@wirral.gov.uk  Director of Children's Services juliahassall@wirral.gov.uk Tel: 0151 666 4288	
Children's Centre - Nursery Market Testing <b>Key</b>		Cabinet Member - Children's Services & Lifelong Learning	June 2013		Cabinet Member - Children's Services & Lifelong Learning (Councillor Tony Smith) tonysmith@wirral.gov.uk  Director of Children's Services juliahassall@wirral.gov.uk Tel: 0151 666 4288	
Careers, Education, Information, Advice and Guidance Service 2014 Onwards <b>Key</b>	This report will consider the options available at the end of the current contract with Greater Merseyside Connexions Partnership.	Cabinet Member - Children's Services & Lifelong Learning	June 2013		Cabinet Member - Children's Services & Lifelong Learning (Councillor Tony Smith) tonysmith@wirral.gov.uk  Director of Children's Services juliahassall@wirral.gov.uk Tel: 0151 666 4288	



Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Prudential Borrowing Family Support Capital Fund - Child H -Exempt	To seek approval for funding a scheme to modify the home of a carer	Cabinet Member - Children's Services & Lifelong Learning	June 2013		Cabinet Member - Children's Services & Lifelong Learning (Councillor Tony Smith) tonysmith@wirral.gov.uk  Director of Children's Services juliahassall@wirral.gov.uk Tel: 0151 666 4288	
Treasury Management Annual Report 2012/13 <b>Key</b>	Report on financial performance and compliance with Prudential Indicators	Cabinet Member - Finance	June 2013		Cabinet Member - Finance (Councillor Phil Davies) phildavies@wirral.gov.uk  Head of Financial Services tomsault@wirral.gov.uk Tel: 0151 666 3407	
Insurance Fund Annual Report 2012/13 <b>Key</b>	Report on Fund performance including claims experience and financial position	Cabinet Member - Finance	June 2013		Cabinet Member - Finance (Councillor Phil Davies) phildavies@wirral.gov.uk  Head of Financial Services tomsault@wirral.gov.uk Tel: 0151 666 3407	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Financial Out-turn 2012/13 <b>Key</b>	Report on the revenue accounts including update on reserves and provisions	Cabinet	June 2013		Cabinet Member - Finance (Councillor Phil Davies) phildavies@wirral.gov.uk  Head of Financial Services tomsault@wirral.gov.uk Tel: 0151 666 3407	
Capital Out-turn 2012/13 <b>Key</b>	Report on the capital programme and Capital Determinations 2012/13	Cabinet	June 2013		Cabinet Member - Finance (Councillor Phil Davies) phildavies@wirral.gov.uk  Head of Financial Services tomsault@wirral.gov.uk Tel: 0151 666 3407	
Collection Summary 2012/13 <b>Key</b>	Report on income eg Council Tax, Business Rates, General Debtors (including write offs)	Cabinet	June 2013		Cabinet Member - Finance (Councillor Phil Davies) phildavies@wirral.gov.uk  Head of Business Processes malcolmflanagan@wirral.gov.uk Tel: 0151 666 3260	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Financial Monitoring 2013/14 - Revenue (Month 1) <b>Key</b>	Update on the revenue spending against the agreed budget	Cabinet	June 2013		Cabinet Member - Finance (Councillor Phil Davies) phildavies@wirral.gov.uk  Interim Director of Finance petertimmins@wirral.gov.uk Tel: 0151 666 3056	
Financial Monitoring 13/14 - Capital (Month 1) <b>Key</b>	Update on the capital spend against the agreed programme	Cabinet	June 2013		Cabinet Member - Finance (Councillor Phil Davies) phildavies@wirral.gov.uk  Interim Director of Finance petertimmins@wirral.gov.uk Tel: 0151 666 3056	
Council Accounts Outturn 2012/13 <b>Key</b>	The final budgetary position for 2012/13 including reserves and provisions.	Cabinet	June 2013		Cabinet Member - Finance (Councillor Phil Davies) phildavies@wirral.gov.uk  Interim Director of Finance petertimmins@wirral.gov.uk Tel: 0151 666 3056	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
<p>Budget Option - Transformation of Day Services <b>Key</b></p>	<p>Further detail and context around the proposal to close one large Day Centre. It outlines the rationale and decision making process behind the option, background information regarding day services and a summary of the Council's proposal. It also contains information in relation to the detailed consultation undertaken as well as reference to alternative options submitted by Carers' representatives.</p>	<p>Cabinet</p>	<p>June 2013</p>		<p>Cabinet Member - Adult Social Care and Public Health (Councillor Chris Jones) chrisjones@wirral.gov.uk</p> <p>Director of Adult Social Services grahamhodkinson@wirral.gov.uk Tel: 0151 666 3650</p>	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Budget Option - Residential and Short Breaks <b>Key</b>	This report is to update members on the detailed consultation on the proposal to modernise short breaks for people with disabilities and mental health needs. It also seeks approval to implement the budget option and share feedback received as part of the consultation process.	Cabinet	June 2013		Cabinet Member - Adult Social Care and Public Health (Councillor Chris Jones) chrisjones@wirral.gov.uk  Director of Adult Social Services grahamhodkinson@wirral.gov.uk Tel: 0151 666 3650	

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<p>Commissioning Plans Underpinning the Overarching Strategy 'Shaping Tomorrow' <b>Key</b></p>	<p>DASS is now seeking to take forward the commissioning framework contained within 'Shaping Tomorrow' to ensure that the principles of personalisation and transformation of adult social care are fully embedded in commissioning processes and practices within Wirral. Shaping Tomorrow identified the need to develop further complementary commissioning plans.</p>	<p>Cabinet Member - Adult Social Care and Public Health</p>	<p>June 2013</p>	<p>Carers' Groups, LDPB, VCF through VCAW</p>	<p>Cabinet Member - Adult Social Care and Public Health (Councillor Chris Jones) chrisjones@wirral.gov.uk</p> <p>Director of Adult Social Services grahamhodkinson@wirral.gov.uk Tel: 0151 666 3650</p>	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
<p>Market Position Statement <b>Key</b></p>	<p>To help Local Authorities to develop a range of options, either individually or as regions/sub-regions to enable providers to discern that change has taken place and to support contracting and commissioning intentions. This will support the process of market enablement and management. The Position Statement is endeavouring to capture market intelligence, how markets are structured and the basis for intervention going forward.</p>	<p>Cabinet Member - Adult Social Care and Public Health</p>	<p>June 2013</p>	<p>Provider forums</p>	<p>Cabinet Member - Adult Social Care and Public Health (Councillor Chris Jones) chrisjones@wirral.gov.uk</p> <p>Director of Adult Social Services grahamhodkinson@wirral.gov.uk Tel: 0151 666 3650</p>	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Vacant Land and Building Review - Various Sites for June 2013 Auction - Exempt <b>Key</b>	Exempt report seeking approval to the reserve sale prices to be used for the sale of various surplus assets by auction.	Cabinet Member - Corporate Resources	June 2013	Asset Management Group	Cabinet Member - Corporate Resources (Councillor Adrian Jones) adrianjones@wirral.gov.uk  Head of Legal and Member Services and Monitoring Officer surjittour@wirral.gov.uk Tel: 0151 691 8498	
Alexander Hall, Rocky Lane, Heswall - Exempt <b>Key</b>	Proposed disposal by Auction	Cabinet Member - Corporate Resources	June 2013	Asset Management Group	Cabinet Member - Corporate Resources (Councillor Adrian Jones) adrianjones@wirral.gov.uk  Head of Legal and Member Services and Monitoring Officer surjittour@wirral.gov.uk Tel: 0151 691 8498	



Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
<p>Arrowe Country Park And Golf Course - National Grid Western HVDC Link Scheme - Agreements - Exempt Appendix <b>Key</b></p>	<p>Report will contain details of consideration and fees that could financially prejudice National Grid if published. The information will be detailed in an exempt appendix attached to each report.</p>	<p>Cabinet Member - Corporate Resources</p>	<p>June 2013</p>		<p>Cabinet Member - Corporate Resources (Councillor Adrian Jones) <a href="mailto:adrianjones@wirral.gov.uk">adrianjones@wirral.gov.uk</a></p> <p>Head of Legal and Member Services and Monitoring Officer <a href="mailto:surjittour@wirral.gov.uk">surjittour@wirral.gov.uk</a> Tel: 0151 691 8498</p>	
<p>Somerville Primary School - Extension and Refurbishment <b>Key</b></p>	<p>The report seeks approval to accept the most economically advantageous tender and proceed with the construction contract.</p>	<p>Cabinet</p>	<p>June 2013</p>		<p>Cabinet Member - Children's Services &amp; Lifelong Learning (Councillor Tony Smith) <a href="mailto:tonysmith@wirral.gov.uk">tonysmith@wirral.gov.uk</a></p> <p>Director of Children's Services <a href="mailto:juliahassall@wirral.gov.uk">juliahassall@wirral.gov.uk</a> Tel: 0151 666 4288</p>	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Extension of Garden Waste Processing Contract <b>Key</b>	This report recommends the current green waste processing contract with Armstrongs is extended to allow time for the new tonnage profile to be established and for all procurement options to be explored	Cabinet Member - Environment	June 2013		Cabinet Member - Environment (Councillor Brian Kenny) briankenny@wirral.gov.uk  Head of Environment and Regulation marksmith@wirral.gov.uk Tel: 0151 606 2103	
Flood and Coastal Erosion Risk Management <b>Key</b>	Agree the forward plan of Flood and Coastal Erosion Risk Management identified in the Wirral Coastal Strategy	Cabinet Member - Environment	June 2013		Cabinet Member - Environment (Councillor Brian Kenny) briankenny@wirral.gov.uk  Head of Environment and Regulation marksmith@wirral.gov.uk Tel: 0151 606 2103	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
<p>Local Strategic Transport Fund (LSTF) <b>Key</b></p>	<p>Agree a programme of activity for 2013/14 and consider the project performance in 2012/13</p>	<p>Cabinet</p>	<p>June 2013</p>		<p>Cabinet Member - Streetscene &amp; Transport Services (Councillor Harry Smith) harrysmith@wirral.gov.uk</p> <p>Head of Environment and Regulation marksmith@wirral.gov.uk Tel: 0151 606 2103</p>	
<p>Foxfield School Relocation Proposal <b>Key</b></p>	<p>Wirral Council and the School's Governing Body have secured potential funding from the Government's Priority School Building Programme for a new purpose built facility with more outdoor space and modern pool and support facilities. A possible site for a new school has been identified on land adjacent to Woodchurch High School.</p>	<p>Cabinet Member - Children's Services &amp; Lifelong Learning</p>	<p>July 2013</p>	<p>Parents, staff, governors and other interested parties</p>	<p>Cabinet Member - Children's Services &amp; Lifelong Learning (Councillor Tony Smith) tonysmith@wirral.gov.uk</p> <p>Director of Children's Services juliahassall@wirral.gov.uk Tel: 0151 666 4288</p>	

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<p>Consultation on Home to School Transport Policy Changes <b>Key</b></p>	<p>This consultation seeks views on the proposed new policies that have been drafted to deliver the three core principles:</p> <p>The removal of discretionary denominational transport. The removal of Post 16 transport (non SEN). A reduction in the number of students with Special Educational Needs (SEN) eligible for transport. This includes the removal of all Post 16 transport for students with SEN.</p> <p>Report with summary of responses received seeking members' approval for implementation of the draft policies.</p>	<p>Cabinet</p>	<p>July 2013</p>		<p>Cabinet Member - Children's Services &amp; Lifelong Learning (Councillor Tony Smith) tonysmith@wirral.gov.uk</p> <p>Director of Children's Services juliahassall@wirral.gov.uk Tel: 0151 666 4288</p>	

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Acceptance of Transport Tenders - Exempt <b>Key</b>		Cabinet	July 2013		Cabinet Member - Children's Services & Lifelong Learning (Councillor Tony Smith) tonysmith@wirral.gov.uk  Director of Children's Services juliahassall@wirral.gov.uk Tel: 0151 666 4288	
Supporting People Contracts <b>Key</b>	The outcome of Supporting People Contract negotiations	Cabinet	July 2013	Key Stakeholders Members	Cabinet Member - Housing & Community Safety (Councillor George Davies) georgedavies@wirral.gov.uk  Head of Housing and Community Safety ianplatt@wirral.gov.uk Tel: 0151 691 8208	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Private Sector Housing Financial Assistance Policy <b>Key</b>	Approval of revisions to the Private Sector Housing Financial Assistance Policy which is required under ODPM Circular 05/2003 Housing Renewal Guidance.	Cabinet	July 2013	Key stakeholders, service users and Members	Cabinet Member - Housing & Community Safety (Councillor George Davies) georgedavies@wirral.gov.uk  Head of Housing and Community Safety ianplatt@wirral.gov.uk Tel: 0151 691 8208	
Homeless Strategy <b>Key</b>	Approval of final Homeless Strategy for the Wirral which is a statutory requirement for local authorities to produce	Cabinet	July 2013	Key stakeholders, public, registered providers and members	Cabinet Member - Housing & Community Safety (Councillor George Davies) georgedavies@wirral.gov.uk  Head of Housing and Community Safety ianplatt@wirral.gov.uk Tel: 0151 691 8208	

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<p>Personal Budgets Audit: Review of the Resource Allocation System (RAS) <b>Key</b></p>	<p>The current RAS has been reviewed. This work took account of the recent audit review on the impact of the current RAS. There has been a consideration of best practice elsewhere and the effectiveness and impact of various models. Cabinet agreed in March to the Department undertaking a project to identify alternative and sustainable solution, this report will update members on that work and propose a new system of resource allocation.</p>	<p>Cabinet</p>	<p>July 2013</p>		<p>Cabinet Member - Adult Social Care and Public Health (Councillor Chris Jones) chrisjones@wirral.gov.uk</p> <p>Director of Adult Social Services grahamhodkinson@wirral.gov.uk Tel: 0151 666 3650</p>	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Fees for Residential and Nursing Home Care <b>Key</b>	To report on progress and recommendations concerning the residential and nursing fees for 2013/14.	Cabinet	July 2013		Cabinet Member - Adult Social Care and Public Health (Councillor Chris Jones) chrisjones@wirral.gov.uk  Director of Adult Social Services grahamhodkinson@wirral.gov.uk Tel: 0151 666 3650	
Vacant Land and Building Review - Various Sites for July 2013 Auction - Exempt Report <b>Key</b>	Exempt report seeking approval to the reserve sale prices to be used for the sale of various surplus assets by auction	Cabinet Member - Corporate Resources	July 2013		Cabinet Member - Corporate Resources (Councillor Adrian Jones) adrianjones@wirral.gov.uk  Head of Legal and Member Services and Monitoring Officer surjittour@wirral.gov.uk Tel: 0151 691 8498	



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Parks and Countryside Plant and Equipment <b>Key</b>	This report will give the details of the tender results and ask permission to purchase the necessary plant and equipment	Cabinet	July 2013		Cabinet Member - Culture, Tourism & Leisure (Councillor Chris Meaden) chrismeaden@wirral.gov.uk  Head of Environment and Regulation marksmith@wirral.gov.uk Tel: 0151 606 2103	
Business Rates Relief <b>Key</b>	To agree any rate relief criteria which will be effective from 2014/15 (12 month notice period)	Cabinet, Council	July 2013	Cabinet	Cabinet Member - Finance (Councillor Phil Davies) phildavies@wirral.gov.uk  Interim Director of Finance petertimmins@wirral.gov.uk Tel: 0151 666 3056	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Annual Governance Statement 2012/13 <b>Key</b>	Statement on the arrangements in place, and their effectiveness, for the management of the Council	Cabinet	September 2013	Audit and Risk Management Committee	Cabinet Member - Finance (Councillor Phil Davies) phildavies@wirral.gov.uk  Interim Director of Finance petertimmins@wirral.gov.uk Tel: 0151 666 3056	
Local Development Framework - Core Strategy <b>Key</b>	Approval of submission to the Secretary of State for public examination. The Core Strategy will replace the strategic policies contained within the Council's Unitary Development Plan adopted in February 2000.	Cabinet	September 2013		Cabinet Member - Regeneration and Planning Strategy (Councillor Pat Hackett) pathackett@wirral.gov.uk  Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Local Development Framework - Community Infrastructure Levy <b>Key</b>	Consideration of potential options and implications for the implementation of a Wirral CIL.	Cabinet	September 2013		Cabinet Member - Regeneration and Planning Strategy (Councillor Pat Hackett) pathackett@wirral.gov.uk  Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Local Development Framework - Community Infrastructure Levy <b>Key</b>	Consideration of potential options and implications for the implementation of a Wirral CIL.	Cabinet	September 2013		Cabinet Member - Regeneration and Planning Strategy (Councillor Pat Hackett) pathackett@wirral.gov.uk  Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	