



WIRRAL COUNCIL

FORWARD PLAN

For the four-month period 1 July 2013 - 31 October 2013

EXPLANATORY NOTES

(1) This Forward Plan covers the four-month period from 1 July 2013 - 31 October 2013.

(2) The Plan contains details of all the key decisions that the Executive * (i.e. the Council's Cabinet), or the Council itself, expects to take during the next four months. It also lists Executive decisions which will rely on exempt information, in whole or in part. It will be updated every month, and each plan will cover a four-month period. Dates of Cabinet meetings are available on the Council's website. A list of Cabinet Members and their portfolios is attached below. The scope of each portfolio can be found on the Council's website.

Dates for any other meetings will be publicised as they arise.

(3) The definition of a "key decision" adopted for the purposes of this Plan is in accordance with that contained in the Council's Constitution, namely:

" (a) any decision of the Executive incurring expenditure or making savings in excess of 10% of the relevant budget head, or £500,000, whichever is the smaller, unless -

- (i) the specific expenditure or saving has previously been agreed by the Council;
- (ii) it is a decision taken in accordance with the Council's Treasury Management Policy;

OR -

(b) any decision of the Executive which, in the view of the Leader, will have a substantial effect on a significant number of people living or working in two or more wards [of the Borough]".

For the avoidance of doubt, any decision approving proposals for the making or amendment of a plan or budget which requires the approval of the full Council is regarded as a key decision.

(4) Any person wishing to make representations about a proposed key decision can do so by contacting the relevant Cabinet portfolio holder, the responsible chief officer or a nominated officer. Contact details are included against each entry in the Plan or in the lists below.

(5) Decisions of the Executive that are key decisions will be published within five days of their having been made. They will be available for inspection during office hours at the Town Hall, Brighton Street, Wallasey, or on the Council's web-site.

(6) The law and the Council's Constitution permit key decisions to be made, even if they have not been included in a Forward Plan, where they are certified as urgent. These decisions will be published, and be available for inspection, in exactly the same way as described in (4) above.

* The Council has also extended the delegated authority of individual Cabinet members to take executive decisions on a number of specified matters.

CABINET MEMBERS AND THEIR PORTFOLIOS

The Cabinet Portfolios and Portfolio holders for 2013/14 are as follows:

- Councillor Phil Davies Leader of the Council, Finance
- Councillor Ann McLachlan Deputy Leader of the Council, Governance and Improvement
- Councillor George Davies Neighbourhoods, Housing and Engagement
- Councillor Pat Hackett Economy
- Councillor Adrian Jones Central and Support Services
- Councillor Chris Jones Adult Social Care
- Councillor Brian Kenny Environment and Sustainability
- Councillor Chris Meaden Health and Wellbeing
- Councillor Harry Smith Highways and Transportation
- Councillor Tony Smith Children and Family Services

WIRRAL COUNCIL – CHIEF OFFICERS

CHIEF EXECUTIVE

Graham Burgess

Town Hall, Brighton Street, Wallasey, Wirral CH44 8ED

Tel: (switchboard) 606 2000; (direct) 0151-691 8589

grahamburgess@wirral.gov.uk

INTERIM DIRECTOR OF FINANCE

Peter Timmins

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DIRECTOR OF ADULT SOCIAL SERVICES

Graham Hodgkinson

Social Services Headquarters, PO Box 351, Birkenhead, Wirral CH25 9EF

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DIRECTOR OF CHILDREN'S SERVICES

Julia Hassall

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STRATEGIC DIRECTOR: FAMILIES AND WELLBEING

Clare Fish

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STRATEGIC DIRECTOR: REGENERATION AND ENVIRONMENT

Kevin Adderley

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STRATEGIC DIRECTOR: TRANSFORMATION AND RESOURCES

Joe Blott

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DIRECTOR OF PUBLIC HEALTH, POLICY AND PERFORMANCE

Fiona Johnstone

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WIRRAL COUNCIL

FORWARD PLAN

For the four-month period 1 July 2013 - 31 October 2013

Key decision	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Application for Financial Assistance Key	Council is asked to provide financial assistance to companies to create or safeguard employment opportunities.	Cabinet	Between July 2013 and October 2013		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Local Development Framework - Evidence Base - Water Cycle Study Key	Cabinet consideration of final report dealing with issues related to water use and supply, drainage, waste water treatment and sustainability. The findings will need to be reflected in the Council's Core Strategy Local Plan.	Council, Cabinet	July 2013	Consultation has already been undertaken with relevant stakeholders including United Utilities, Welsh Water and the Environment Agency.	Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Neighbourhood Development Plans Key	Key stages in preparation of neighbourhood development plans.	Cabinet	Between July 2013 and October 2013		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Enterprise Zone Key	Decisions required on the implementation stages of the Mersey Waters Enterprise Zone.	Cabinet	Between July 2013 and October 2013		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Town Centre Strategy Key	First phase of Action Plans to be reported and the use of plans going forward in the LDF evidence base.	Cabinet	July 2013	Relevant Trader groups and ward members	Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Regional Growth Fund Key	Approval of the arrangements to manage the Local Enterprise Partnership's RGF award for Wirral businesses. Approval of grant awards through the RGF programmes.	Cabinet	Between July 2013 and October 2013		Cabinet Member - Economy (Councillor Pat Hackett) pathacket@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Wirral Business Support Programme Key	A further report on the delivery arrangements for the ERDF programme.	Cabinet	Between July 2013 and October 2013		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Hoylake Golf Resort Key	This is a priority for the Borough and will require the approval of Members in respect of land assembly and associated legal issues.	Cabinet	Between July 2013 and October 2013		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	

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Local Enterprise Partnership Update Key	Consult Members on strategic initiatives such as the development of an LCR Investment Framework.	Cabinet	Between July 2013 and October 2013		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Local Development Framework - Adoption of Revised Site Selection Criteria for Wirral's Sites of Biological Importance Key		Cabinet	July 2013		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Treasury Management Annual Report 2012/13 Key	Report on financial performance and compliance with Prudential Indicators	Cabinet Member - Finance (Leader of the Council)	July 2013		Cabinet Member - Finance (Leader of the Council) (Councillor Phil Davies) phildavies@wirral.gov.uk Head of Financial Services tomsault@wirral.gov.uk Tel: 0151 666 3407	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Insurance Fund Annual Report 2012/13 Key	Report on Fund performance including claims experience and financial position	Cabinet Member - Finance (Leader of the Council)	July 2013		Cabinet Member - Finance (Leader of the Council) (Councillor Phil Davies) phildavies@wirral.gov.uk Head of Financial Services tomsault@wirral.gov.uk Tel: 0151 666 3407	
Financial Monitoring 2013/14 (Month 2) Key	Update on the revenue and capital spending against the agreed budget	Cabinet	July 2013		Cabinet Member - Finance (Leader of the Council) (Councillor Phil Davies) phildavies@wirral.gov.uk Interim Director of Finance petertimmins@wirral.gov.uk Tel: 0151 666 3056	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Business Rates Relief Key	To agree any rate relief criteria which will be effective from 2014/15 (12 month notice period)	Cabinet, Council	July 2013	Cabinet	Cabinet Member - Finance (Leader of the Council) (Councillor Phil Davies) phildavies@wirral.gov.uk Interim Director of Finance petertimmins@wirral.gov.uk Tel: 0151 666 3056	
Council Shared Services Key	Joint report with Cheshire West and Chester Council	Cabinet	July 2013		Cabinet Member - Central and Support Services (Councillor Adrian Jones) adrianjones@wirral.gov.uk Strategic Director: Transformation and Resources joablott@wirral.gov.uk Tel: 0151 691 8001	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
<p>Report on Consultation on the Proposed Relocation of Foxfield School</p> <p>Key</p>		Cabinet	July 2013		<p>Cabinet Member - Children and Family Services (Councillor Tony Smith) tonysmith@wirral.gov.uk</p> <p>Director of Children's Services juliahassall@wirral.gov.uk Tel: 0151 666 4288</p>	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
<p>Consultation on Home to School Transport Policy Changes Key</p>	<p>This consultation seeks views on the proposed new policies that have been drafted to deliver the three core principles:</p> <p>The removal of discretionary denominational transport. The removal of Post 16 transport (non SEN). A reduction in the number of students with Special Educational Needs (SEN) eligible for transport. This includes the removal of all Post 16 transport for students with SEN.</p> <p>Report with summary of responses received seeking members' approval for implementation of the draft policies.</p>	<p>Cabinet</p>	<p>July 2013</p>		<p>Cabinet Member - Children and Family Services (Councillor Tony Smith) tonysmith@wirral.gov.uk</p> <p>Director of Children's Services juliahassall@wirral.gov.uk Tel: 0151 666 4288</p>	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
<p>Vacant Land and Building Review - Various Sites for July 2013 Auction - Exempt Report</p> <p>Key</p>	<p>Exempt report seeking approval to the reserve sale prices to be used for the sale of various surplus assets by auction</p>	<p>Cabinet Member - Central and Support Services</p>	<p>July 2013</p>		<p>Cabinet Member - Central and Support Services (Councillor Adrian Jones) adrianjones@wirral.gov.uk</p> <p>Deputy Director CYPD and Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300</p>	
<p>Alexander Hall, Rocky Lane, Heswall - Exempt</p> <p>Key</p>	<p>Proposed disposal by Auction</p>	<p>Cabinet Member - Central and Support Services</p>	<p>July 2013</p>	<p>Asset Management Group</p>	<p>Cabinet Member - Central and Support Services (Councillor Adrian Jones) adrianjones@wirral.gov.uk</p> <p>Deputy Director CYPD and Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300</p>	

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Former Cole Street Primary School, Birkenhead Key	Proposed disposal by auction of the former Cole Street Primary School	Cabinet Member - Central and Support Services	July 2013	Asset Management Group	Cabinet Member - Central and Support Services (Councillor Adrian Jones) adrianjones@wirral.gov.uk Deputy Director CYPD and Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300	
Byrne Avenue Recreation Centre Key	Present the current position and to seek instructions as to the way forward	Cabinet	July 2013	Asset Management Group	Cabinet Member - Central and Support Services (Councillor Adrian Jones) adrianjones@wirral.gov.uk Deputy Director CYPD and Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Disposals by Auction Key	Proposed disposal of property by auction	Cabinet	July 2013	Asset Management Group	<p>Cabinet Member - Central and Support Services (Councillor Adrian Jones) adrianjones@wirral.gov.uk</p> <p>Deputy Director CYPD and Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300</p>	
Private Sector Housing Financial Assistance Policy Key	Approval of revisions to the Private Sector Housing Financial Assistance Policy which is required under ODPM Circular 05/2003 Housing Renewal Guidance.	Cabinet	July 2013	Key stakeholders, service users and Members	<p>Cabinet Member - Neighbourhoods, Housing and Engagement (Councillor George Davies) georgedavies@wirral.gov.uk</p> <p>Head of Housing and Community Safety ianplatt@wirral.gov.uk Tel: 0151 691 8208</p>	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Homeless Strategy Key	Approval of final Homeless Strategy for the Wirral which is a statutory requirement for local authorities to produce	Cabinet	July 2013	Key stakeholders, public, registered providers and members	Cabinet Member - Neighbourhoods, Housing and Engagement (Councillor George Davies) georgedavies@wirral.gov.uk Head of Housing and Community Safety ianplatt@wirral.gov.uk Tel: 0151 691 8208	

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Charging for Services Key	<p>(a). To consolidate existing charging policies and implement changes identified by the recent independent review of debt. These are local discretions within the Department of Health's charging rules</p> <p>(b). To consolidate existing charging policies and implement changes identified by the recent independent review of debt. These are local discretions within the Department of Health's CRAG charging rules</p>	Cabinet	July 2013		<p>Cabinet Member - Adult Social Care (Councillor Chris Jones) chrisjones@wirral.gov.uk</p> <p>Director of Adult Social Services grahamhodkinson@wirral.gov.uk Tel: 0151 666 3650</p>	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Approval to Re-engage Tweeds Key	Approval to re-engage Tweeds as cost consultants to undertake development cost appraisal for key development sites	Cabinet	July 2013		Cabinet Member - Neighbourhoods, Housing and Engagement (Councillor George Davies) georgedavies@wirral.gov.uk Head of Housing and Community Safety ianplatt@wirral.gov.uk Tel: 0151 691 8208	
Flood and Coastal Erosion Risk Management Key	Agree the forward plan of Flood and Coastal Erosion Risk Management identified in the Wirral Coastal Strategy	Cabinet	July 2013		Cabinet Member - Environment and Sustainability (Councillor Brian Kenny) briankenny@wirral.gov.uk Head of Environment and Regulation marksmith@wirral.gov.uk Tel: 0151 606 2103	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Parks and Countryside Plant and Equipment Key	This report will give the details of the tender results and ask permission to purchase the necessary plant and equipment	Cabinet	July 2013		Cabinet Member - Health and Wellbeing (Councillor Chris Meaden) chrismeaden@wirral.gov.uk Head of Environment and Regulation marksmith@wirral.gov.uk Tel: 0151 606 2103	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
<p>Personal Budgets Audit: Review of the Resource Allocation System (RAS) Key</p>	<p>The current RAS has been reviewed. This work took account of the recent audit review on the impact of the current RAS. There has been a consideration of best practice elsewhere and the effectiveness and impact of various models. Cabinet agreed in March to the Department undertaking a project to identify alternative and sustainable solution, this report will update members on that work and propose a new system of resource allocation.</p>	<p>Cabinet Member - Adult Social Care</p>	<p>August 2013</p>		<p>Cabinet Member - Adult Social Care (Councillor Chris Jones) chrisjones@wirral.gov.uk</p> <p>Director of Adult Social Services grahamhodkinson@wirral.gov.uk Tel: 0151 666 3650</p>	

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Acceptance of Transport Tenders - Exempt Key		Cabinet Member - Children and Family Services	August 2013		Cabinet Member - Children and Family Services (Councillor Tony Smith) tonysmith@wirral.gov.uk Director of Children's Services juliahassall@wirral.gov.uk Tel: 0151 666 4288	
Prudential Borrowing Family Support Capital Fund - Child H - Exempt	To seek approval for funding a scheme to modify the home of a carer	Cabinet Member - Children and Family Services	August 2013		Cabinet Member - Children and Family Services (Councillor Tony Smith) tonysmith@wirral.gov.uk Director of Children's Services juliahassall@wirral.gov.uk Tel: 0151 666 4288	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
<p>Vacant Land and Building Review - Various Sites for August 2013 Auction - Exempt Report</p> <p>Key</p>	<p>Exempt report seeking approval to the reserve sale prices to be used for the sale of various surplus assets by auction</p>	<p>Cabinet Member - Central and Support Services</p>	<p>August 2013</p>		<p>Cabinet Member - Central and Support Services (Councillor Adrian Jones) adrianjones@wirral.gov.uk</p> <p>Deputy Director CYPD and Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300</p>	
<p>Supporting People Contracts</p> <p>Key</p>	<p>The outcome of Supporting People Contract negotiations</p>	<p>Cabinet</p>	<p>August 2013</p>	<p>Key Stakeholders Members</p>	<p>Cabinet Member - Neighbourhoods, Housing and Engagement (Councillor George Davies) georgedavies@wirral.gov.uk</p> <p>Head of Housing and Community Safety ianplatt@wirral.gov.uk Tel: 0151 691 8208</p>	

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Strategic Review of Leisure Key		Cabinet	September 2013		Cabinet Member - Health and Wellbeing (Councillor Chris Meaden) chrismeaden@wirral.gov.uk Strategic Director: Families and Wellbeing clarefish@wirral.gov.uk Tel: 0151 691 8306	
Fees for Residential and Nursing Home Care Key	To report on progress and recommendations concerning the residential and nursing fees for 2013/14.	Cabinet	September 2013		Cabinet Member - Adult Social Care (Councillor Chris Jones) chrisjones@wirral.gov.uk Director of Adult Social Services grahamhodkinson@wirral.gov.uk Tel: 0151 666 3650	
Contract for Milk, Bread and Morning Goods Key		Cabinet	September 2013		Cabinet Member - Children and Family Services (Councillor Tony Smith) tonysmith@wirral.gov.uk Director of Children's Services juliahassall@wirral.gov.uk Tel: 0151 666 4288	

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Annual Governance Statement 2012/13 Key	Statement on the arrangements in place, and their effectiveness, for the management of the Council	Cabinet	September 2013	Audit and Risk Management Committee	Cabinet Member - Finance (Councillor Phil Davies) phildavies@wirral.gov.uk Interim Director of Finance petertimmins@wirral.gov.uk Tel: 0151 666 3056	
Disposals by Auction Key	Proposed disposal of property by auction	Cabinet	September 2013	Asset Management Group	Cabinet Member - Central and Support Services (Councillor Adrian Jones) adrianjones@wirral.gov.uk Deputy Director CYPD and Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300	

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<p>Vacant Land and Building Review - Various Sites for September 2013 Auction - Exempt Report Key</p>	<p>Exempt report seeking approval to the reserve sale prices to be used for the sale of various surplus assets by auction</p>	<p>Cabinet Member - Central and Support Services</p>	<p>September 2013</p>		<p>Cabinet Member - Central and Support Services (Councillor Adrian Jones) adrianjones@wirral.gov.uk</p> <p>Deputy Director CYPD and Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300</p>	
<p>Local Development Framework - Core Strategy Key</p>	<p>Approval of submission to the Secretary of State for public examination. The Core Strategy will replace the strategic policies contained within the Council's Unitary Development Plan adopted in February 2000.</p>	<p>Cabinet, Council</p>	<p>October 2013</p>	<p>To be undertaken in line with the Council's Statement of Community Involvement (adopted December 2006) subject to the duty to co-operate and national regulations.</p>	<p>Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk</p> <p>Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395</p>	

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Local Development Framework - Community Infrastructure Levy Key	Consideration of potential options and implications for the implementation of a Wirral CIL.	Cabinet	October 2013	Any future CIL proposals will need to be subject to statutory consultation in line with national regulations.	Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Local Development Framework - Adoption of Revised Statement of Community Involvement Key	Adoption of Revised Statement of Community Involvement following public consultation to set standards for community involvement in land-use planning decisions, to take account of recent changes to national regulations. The revised SCI will replace the SCI adopted by the Council in December 2006.	Cabinet, Council	October 2013	To be undertaken in line with the Council's Statement of Community Involvement (adopted December 2006).	Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	

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Somerville Primary School Phase 2 - Scheme and Estimate Report Key		Cabinet Member - Children and Family Services	October 2013		Cabinet Member - Children and Family Services (Councillor Tony Smith) tonysmith@wirral.gov.uk Director of Children's Services juliahassall@wirral.gov.uk Tel: 0151 666 4288	
Disposals by Auction Key	Proposed disposal of property by auction	Cabinet	October 2013	Asset Management Group	Cabinet Member - Central and Support Services (Councillor Adrian Jones) adrianjones@wirral.gov.uk Deputy Director CYPD and Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300	

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Vacant Land and Building Review - Various Sites for October 2013 Auction - Exempt Report Key	Exempt report seeking approval to the reserve sale prices to be used for the sale of various surplus assets by auction	Cabinet Member - Central and Support Services	October 2013	Asset Management Group	Cabinet Member - Central and Support Services (Councillor Adrian Jones) adrianjones@wirral.gov.uk Deputy Director CYPD and Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300	