



WIRRAL COUNCIL

FORWARD PLAN

For the four-month period 1 September 2013 - 31 December 2013

EXPLANATORY NOTES

(1) This Forward Plan covers the four-month period from 1 September 2013 - 31 December 2013.

(2) The Plan contains details of all the key decisions that the Executive * (i.e. the Council's Cabinet), or the Council itself, expects to take during the next four months. It also lists Executive decisions which will rely on exempt information, in whole or in part. It will be updated every month, and each plan will cover a four-month period. Dates of Cabinet meetings are available on the Council's website. A list of Cabinet Members and their portfolios is attached below. The scope of each portfolio can be found on the Council's website.

Dates for any other meetings will be publicised as they arise.

(3) The definition of a "key decision" adopted for the purposes of this Plan is in accordance with that contained in the Council's Constitution, namely:

" (a) any decision of the Executive incurring expenditure or making savings in excess of 10% of the relevant budget head, or £500,000, whichever is the smaller, unless -

- (i) the specific expenditure or saving has previously been agreed by the Council;
- (ii) it is a decision taken in accordance with the Council's Treasury Management Policy;

OR -

(b) any decision of the Executive which, in the view of the Leader, will have a substantial effect on a significant number of people living or working in two or more wards [of the Borough]".

For the avoidance of doubt, any decision approving proposals for the making or amendment of a plan or budget which requires the approval of the full Council is regarded as a key decision.

(4) Any person wishing to make representations about a proposed key decision can do so by contacting the relevant Cabinet portfolio holder, the responsible chief officer or a nominated officer. Contact details are included against each entry in the Plan or in the lists below.

(5) Decisions of the Executive that are key decisions will be published within five days of their having been made. They will be available for inspection during office hours at the Town Hall, Brighton Street, Wallasey, or on the Council's web-site.

(6) The law and the Council's Constitution permit key decisions to be made, even if they have not been included in a Forward Plan, where they are certified as urgent. These decisions will be published, and be available for inspection, in exactly the same way as described in (4) above.

* The Council has also extended the delegated authority of individual Cabinet members to take executive decisions on a number of specified matters.

CABINET MEMBERS AND THEIR PORTFOLIOS

The Cabinet Portfolios and Portfolio holders for 2013/14 are as follows:

- Councillor Phil Davies Leader of the Council, Finance
- Councillor Ann McLachlan Deputy Leader of the Council, Governance and Improvement
- Councillor George Davies Neighbourhoods, Housing and Engagement
- Councillor Pat Hackett Economy
- Councillor Adrian Jones Central and Support Services
- Councillor Chris Jones Adult Social Care
- Councillor Brian Kenny Environment and Sustainability
- Councillor Chris Meaden Health and Wellbeing
- Councillor Harry Smith Highways and Transportation
- Councillor Tony Smith Children and Family Services

WIRRAL COUNCIL – CHIEF OFFICERS

CHIEF EXECUTIVE

Graham Burgess

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INTERIM DIRECTOR OF RESOURCES

Jim Molloy

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DIRECTOR OF CHILDREN'S SERVICES

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STRATEGIC DIRECTOR: FAMILIES AND WELLBEING

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STRATEGIC DIRECTOR: REGENERATION AND ENVIRONMENT

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STRATEGIC DIRECTOR: TRANSFORMATION AND RESOURCES

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DIRECTOR OF PUBLIC HEALTH, POLICY AND PERFORMANCE

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WIRRAL COUNCIL

F O R W A R D P L A N

For the four-month period 1 September 2013 - 31 December 2013

Key decision	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Combined Authority Key	To endorse Liverpool City Region's governance review and commence consultation on a draft scheme in order for final scheme to be approved by Council for submission to Government.	Cabinet, Council	September 2013	Stakeholders	Cabinet Member - Finance (Leader of the Council) (Councillor Phil Davies) phildavies@wirral.gov.uk Chief Executive grahamburgess@wirral.gov.uk Tel: 0151 691 8589	
Fees for Residential and Nursing Home Care Key	To report on progress and recommendations concerning the residential and nursing fees for 2013/14.	Cabinet	September 2013		Cabinet Member - Adult Social Care (Councillor Chris Jones) chrisjones@wirral.gov.uk Director of Adult Social Services grahamhodkinson@wirral.gov.uk Tel: 0151 666 3650	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Supporting People Contracts Key	The outcome of Supporting People Contract negotiations	Cabinet	Between September 2013 and October 2013	Key Stakeholders Members	Cabinet Member - Neighbourhoods, Housing and Engagement (Councillor George Davies) georgedavies@wirral.gov.uk Head of Housing and Community Safety ianplatt@wirral.gov.uk Tel: 0151 691 8208	
Local Asset Backed Vehicle (LABV) Key	Report will seek approval to procure a development partner to allow the Council to set up the creation of a LABV	Cabinet	September 2013		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Financial Monitoring 2013/14 (Month 3) Key	Update on the revenue and capital spending against the agreed budget	Cabinet	September 2013		Cabinet Member - Finance (Leader of the Council) (Councillor Phil Davies) phildavies@wirral.gov.uk Interim Director of Resources jimmolloy@wirral.gov.uk Tel: 0151 666 3054	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Performance Management and Improvement Framework Key	Review and endorse the policy document which sets out the Council's performance management and improvement framework.	Cabinet	September 2013	All Policy and Performance Committees, Cabinet, Leaders Board, relevant Council Officers	Cabinet Member - Governance and Improvement (Deputy Leader of the Council) (Councillor Ann McLachlan) annmclachlan@wirral.gov.uk Director of Public Health, Policy and Performance fionajohnstone@wirral.gov.uk v.uk Tel: 0151 691 8210	
Procurement of Integrated Social Care Case Management System - Exempt Key	The report advises Members of tenders received for the delivery of an integrated social care case management system. This report also details the evaluation process undertaken, analysis of the tenders and the subsequent judgements made by the tender evaluation team.	Cabinet	September 2013		Cabinet Member - Adult Social Care (Councillor Chris Jones), Cabinet Member - Children and Family Services (Councillor Tony Smith) chrisjones@wirral.gov.uk; tonysmith@wirral.gov.uk Director of Adult Social Services grahamhodkinson@wirral.gov.uk Tel: 0151 666 3650	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Strategic Review of Leisure - Exempt Key	To inform Cabinet of the outcome of the review of leisure services and to seek approval for the delivery of a modernisation programme, with the aim of delivering leisure services through an efficient and effective service model in line with corporate priorities. To deliver leisure provision within a considerably reduced financial envelope to provide fit for purpose facilities to encourage more people to be more active more often. (Report to contain exempt information).	Cabinet	September 2013		Cabinet Member - Health and Wellbeing (Councillor Chris Meaden) chrismeaden@wirral.gov.uk Strategic Director: Families and Wellbeing clarefish@wirral.gov.uk Tel: 0151 691 8306	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Application for Financial Assistance Key	Council is asked to provide financial assistance to companies to create or safeguard employment opportunities.	Cabinet	Between September 2013 and December 2013		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Strategic Investment and Partnerships Manager alanevans@wirral.gov.uk Tel: 0151 691 8426	
Neighbourhood Development Plans Key	Key stages in preparation of neighbourhood development plans.	Cabinet	Between September 2013 and December 2013		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Enterprise Zone Key	Decisions required on the implementation stages of the Mersey Waters Enterprise Zone.	Cabinet	Between September 2013 and December 2013		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Strategic Investment and Partnerships Manager alanevans@wirral.gov.uk Tel: 0151 691 8426	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Wirral Business Support Key	Strategic business support issues including support to SMEs and the development of new programmes.	Cabinet	Between September 2013 and December 2013		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Hoylake Golf Resort Key	This is a priority for the Borough and will require the approval of Members in respect of land assembly and associated legal issues.	Cabinet	Between September 2013 and December 2013		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Local Enterprise Partnership Update Key	Consult Members on strategic initiatives such as the development of an LCR Investment Framework, Local Growth Plan, EU Investment Plan and EU new programme 2014-20.	Cabinet	Between September 2013 and December 2013		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Coastal Communities Fund (CCF) Key	To report the details of a funding bid to the second round of the CCF	Cabinet	Between September 2013 and December 2013		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Strategic Investment and Partnerships Manager alanevans@wirral.gov.uk Tel: 0151 691 8426	
Regional Growth Fund Key	Approval of the arrangements to manage the Local Enterprise Partnership's RGF award for Wirral businesses. Approval of grant awards through the RGF programmes.	Cabinet	Between September 2013 and December 2013		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Broadband Delivery UK (BDUK) Merseyside Connected Key	Report the outcome of the procurement exercise and the proposed delivery timescales.	Cabinet	Between September 2012 and December 2013		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Flood and Coastal Erosion Risk Management Key	Agree the forward plan of Flood and Coastal Erosion Risk Management identified in the Wirral Coastal Strategy	Cabinet	September 2013		Cabinet Member - Environment and Sustainability (Councillor Brian Kenny) briankenny@wirral.gov.uk Head of Environment and Regulation marksmith@wirral.gov.uk Tel: 0151 606 2103	
Updated Transportation Capital Programme 2013/14 Key	To introduce new / replacement schemes.	Cabinet	September 2013		Cabinet Member - Highways and Transportation (Councillor Harry Smith) harrysmith@wirral.gov.uk Head of Environment and Regulation marksmith@wirral.gov.uk Tel: 0151 606 2103	
Governors' Support Shared Services Key		Cabinet Member - Children and Family Services	September 2013		Cabinet Member - Children and Family Services (Councillor Tony Smith) tonysmith@wirral.gov.uk Director of Children's Services juliahassall@wirral.gov.uk Tel: 0151 666 4288	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
<p>Vacant Land and Building Review - Various Sites for September 2013 Auction - Exempt Report</p> <p>Key</p>	<p>Exempt report seeking approval to the reserve sale prices to be used for the sale of various surplus assets by auction</p>	<p>Cabinet Member - Central and Support Services</p>	<p>September 2013</p>		<p>Cabinet Member - Central and Support Services (Councillor Adrian Jones) adrianjones@wirral.gov.uk</p> <p>Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300</p>	
<p>Local Development Framework - Evidence Base - Water Cycle Study</p> <p>Key</p>	<p>Cabinet consideration of final report dealing with issues related to water use and supply, drainage, waste water treatment and sustainability. The findings will need to be reflected in the Council's Core Strategy Local Plan.</p>	<p>Council, Cabinet</p>	<p>October 2013</p>	<p>Consultation has already been undertaken with relevant stakeholders including United Utilities, Welsh Water and the Environment Agency.</p>	<p>Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk</p> <p>Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395</p>	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Local Development Framework - Adoption of Revised Site Selection Criteria for Wirral's Sites of Biological Importance Key		Cabinet	October 2013		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Shared Service Arrangements with Cheshire West and Chester Council Key	To report on the findings of the Shared Services Board.	Cabinet	October 2013		Cabinet Member - Governance and Improvement (Deputy Leader of the Council) (Councillor Ann McLachlan) annmclachlan@wirral.gov.uk Strategic Director: Transformation and Resources joablott@wirral.gov.uk Tel: 0151 691 8001	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Transfer of Environmental Health Powers Key	Looking into the transfer of Port Authority and other powers currently being discussed with Legal.	Cabinet	October 2013		Cabinet Member - Environment and Sustainability (Councillor Brian Kenny) briankenny@wirral.gov.uk Head of Environment and Regulation marksmith@wirral.gov.uk Tel: 0151 606 2103	
Engagement of Consultancy to Deliver Demand Managed SEN Transport Key	To support the council to deliver a more flexible cost effective outcome driven SEN transport service and to accelerate the delivery of service changes.	Cabinet	October 2013		Cabinet Member - Children and Family Services (Councillor Tony Smith) tonysmith@wirral.gov.uk Director of Children's Services juliahassall@wirral.gov.uk Tel: 0151 666 4288	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Healthy Child Programme - 5-19 Years Old Key	Authorise officers to commence the re-commissioning process for the healthy child programme for 5-19 year olds.	Cabinet	October 2013	Wirral CCG, NHS providers, local people, commercial sector, Third sector, users and carers and Families and Wellbeing Policy & Performance Committee	Cabinet Member - Health and Wellbeing (Councillor Chris Meaden) chrismeaden@wirral.gov.uk Director of Public Health, Policy and Performance fionajohnstone@wirral.gov.uk Tel: 0151 691 8210	
Drug and Alcohol Services Key	Authorise officers to commence the re-commissioning process for local drug and alcohol treatment and recovery services.	Cabinet	October 2013	Wirral CCG, NHS providers, local people, commercial sector, Third sector, users and carers and Families and Wellbeing Policy and Performance Committee	Cabinet Member - Health and Wellbeing (Councillor Chris Meaden) chrismeaden@wirral.gov.uk Director of Public Health, Policy and Performance fionajohnstone@wirral.gov.uk Tel: 0151 691 8210	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Annual Governance Statement 2012/13 Key	Statement on the arrangements in place, and their effectiveness, for the management of the Council	Cabinet	October 2013	Audit and Risk Management Committee	Cabinet Member - Finance (Leader of the Council) (Councillor Phil Davies) phildavies@wirral.gov.uk Interim Director of Resources jimmolloy@wirral.gov.uk Tel: 0151 666 3054	
Discretionary Housing Payment Policy Key		Cabinet	October 2013		Cabinet Member - Neighbourhoods, Housing and Engagement (Councillor George Davies) georgedavies@wirral.gov.uk Strategic Director: Transformation and Resources joablott@wirral.gov.uk Tel: 0151 691 8001	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Section 13a Hardship Policy for Council Tax Support Scheme Cases Key		Cabinet	October 2013		Cabinet Member - Finance (Leader of the Council) (Councillor Phil Davies) phildavies@wirral.gov.uk Strategic Director: Transformation and Resources joeblott@wirral.gov.uk Tel: 0151 691 8001	
Financial Monitoring 2013/14 (Month 4) Key	Update on the revenue and capital spending against the agreed budget.	Cabinet	October 2013		Cabinet Member - Finance (Leader of the Council) (Councillor Phil Davies) phildavies@wirral.gov.uk Interim Director of Resources jimmolloy@wirral.gov.uk Tel: 0151 666 3054	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Asset Management Key	To: (i) provide a planned way forward for the rationalisation of office accommodation across the council; (ii) seek approval for the disposal of a number of assets following a further review of the council's estate and; (iii) propose a method of future asset reviews on an area by area basis.	Cabinet	October 2013		Cabinet Member - Central and Support Services (Councillor Adrian Jones) adrianjones@wirral.gov.uk Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300	
Somerville Primary School Phase 2 - Scheme and Estimate Report Key		Cabinet Member - Children and Family Services	October 2013		Cabinet Member - Children and Family Services (Councillor Tony Smith) tonysmith@wirral.gov.uk Director of Children's Services juliahassall@wirral.gov.uk Tel: 0151 666 4288	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
<p>Vacant Land and Building Review - Various Sites for October 2013 Auction - Exempt Report</p> <p>Key</p>	<p>Exempt report seeking approval to the reserve sale prices to be used for the sale of various surplus assets by auction</p>	<p>Cabinet Member - Central and Support Services</p>	<p>October 2013</p>	<p>Asset Management Group</p>	<p>Cabinet Member - Central and Support Services (Councillor Adrian Jones) adrianjones@wirral.gov.uk</p> <p>Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300</p>	
<p>Corporate Plan</p> <p>Key</p>	<p>The Corporate Plan is a key strategic document that sets out the vision and priorities for the Council and the strategic framework between now and 2016. Cabinet will be asked to endorse the Corporate Plan before its referral to Council for approval.</p>	<p>Cabinet, Council</p>	<p>November 2013</p>	<p>All Policy and Performance Committees, Cabinet, Leaders' Board and relevant council officers</p>	<p>Cabinet Member - Governance and Improvement (Deputy Leader of the Council) (Councillor Ann McLachlan) annmclachlan@wirral.gov.uk</p> <p>Director of Public Health, Policy and Performance fionajohnstone@wirral.gov.uk Tel: 0151 691 8210</p>	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
<p>Local Development Framework - Adoption of Revised Statement of Community Involvement</p> <p>Key</p>	<p>Adoption of Revised Statement of Community Involvement following public consultation to set standards for community involvement in land-use planning decisions, to take account of recent changes to national regulations. The revised SCI will replace the SCI adopted by the Council in December 2006.</p>	<p>Cabinet, Council</p>	<p>November 2013</p>	<p>To be undertaken in line with the Council's Statement of Community Involvement (adopted December 2006).</p>	<p>Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk</p> <p>Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395</p>	
<p>National Non-Domestic Rates Discretionary Relief Revised Policy from 2014/15</p> <p>Key</p>		<p>Cabinet</p>	<p>November 2013</p>		<p>Cabinet Member - Finance (Leader of the Council) (Councillor Phil Davies) phildavies@wirral.gov.uk</p> <p>Strategic Director: Transformation and Resources joablott@wirral.gov.uk Tel: 0151 691 8001</p>	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Local Welfare Assistance Review Key		Cabinet	November 2013		Cabinet Member - Finance (Leader of the Council) (Councillor Phil Davies) phildavies@wirral.gov.uk Strategic Director: Transformation and Resources joeblott@wirral.gov.uk Tel: 0151 691 8001	
Local Council Tax Support Scheme 2014/15 Key		Cabinet	November 2013		Cabinet Member - Finance (Leader of the Council) (Councillor Phil Davies) phildavies@wirral.gov.uk Strategic Director: Transformation and Resources joeblott@wirral.gov.uk Tel: 0151 691 8001	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Review of the Council's Discretionary Severance Scheme Key		Cabinet Member - Central and Support Services	Between November 2013 and December 2013	Staff and Trades Unions	Cabinet Member - Central and Support Services (Councillor Adrian Jones) adrianjones@wirral.gov.uk Strategic Director: Transformation and Resources joeblott@wirral.gov.uk Tel: 0151 691 8001	Current policy
Local Development Framework - Core Strategy Key	Approval of submission to the Secretary of State for public examination. The Core Strategy will replace the strategic policies contained within the Council's Unitary Development Plan adopted in February 2000.	Cabinet, Council	December 2013	To be undertaken in line with the Council's Statement of Community Involvement (adopted December 2006) subject to the duty to co-operate and national regulations.	Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	

Key decision – Key and Exempt are identified	Description	Decision Taker	Expected date of decision	Proposed Consultation	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Local Development Framework - Community Infrastructure Levy Key	Consideration of potential options and implications for the implementation of a Wirral CIL.	Cabinet	December 2013	Any future CIL proposals will need to be subject to statutory consultation in line with national regulations.	Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Local Development Framework - Community Infrastructure Levy Key	Consideration of potential options and implications for the implementation of a Wirral CIL.	Cabinet	December 2013	Any future CIL proposals will need to be subject to statutory consultation in line with national regulations.	Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	