



WIRRAL COUNCIL

FORWARD PLAN

For the four-month period 1 February 2014 - 31 May 2014

EXPLANATORY NOTES

(1) This Forward Plan covers the four-month period from 1 February 2014 - 31 May 2014.

(2) The Plan contains details of all the key decisions that the Executive * (i.e. the Council's Cabinet), or the Council itself, expects to take during the next four months. It also lists Executive decisions which will rely on exempt information, in whole or in part. It will be updated every month, and each plan will cover a four-month period. Dates of Cabinet meetings are available on the Council's website. A list of Cabinet Members and their portfolios is attached below. The scope of each portfolio can be found on the Council's website.

Dates for any other meetings will be publicised as they arise.

(3) The definition of a "key decision" adopted for the purposes of this Plan is in accordance with that contained in the Council's Constitution, namely:

" (a) any decision of the Executive incurring expenditure or making savings in excess of 10% of the relevant budget head, or £500,000, whichever is the smaller, unless -

- (i) the specific expenditure or saving has previously been agreed by the Council;
- (ii) it is a decision taken in accordance with the Council's Treasury Management Policy;

OR -

(b) any decision of the Executive which, in the view of the Leader, will have a substantial effect on a significant number of people living or working in two or more wards [of the Borough]".

For the avoidance of doubt, any decision approving proposals for the making or amendment of a plan or budget which requires the approval of the full Council is regarded as a key decision.

(4) Any person wishing to make representations about a proposed key decision can do so by contacting the relevant Cabinet portfolio holder, the responsible chief officer or a nominated officer. Contact details are included against each entry in the Plan or in the lists below.

(5) Decisions of the Executive that are key decisions will be published within five days of their having been made. They will be available for inspection during office hours at the Town Hall, Brighton Street, Wallasey, or on the Council's web-site.

(6) The law and the Council's Constitution permit key decisions to be made, even if they have not been included in a Forward Plan, where they are certified as urgent. These decisions will be published, and be available for inspection, in exactly the same way as described in (4) above.

* The Council has also extended the delegated authority of individual Cabinet members to take executive decisions on a number of specified matters.

CABINET MEMBERS AND THEIR PORTFOLIOS

The Cabinet Portfolios and Portfolio holders for 2013/14 are as follows:

- Councillor Phil Davies Leader of the Council, Finance
- Councillor Ann McLachlan Deputy Leader of the Council, Governance and Improvement
- Councillor George Davies Neighbourhoods, Housing and Engagement
- Councillor Pat Hackett Economy
- Councillor Adrian Jones Central and Support Services
- Councillor Chris Jones Adult Social Care
- Councillor Brian Kenny Environment and Sustainability
- Councillor Chris Meaden Health and Wellbeing
- Councillor Harry Smith Highways and Transportation
- Councillor Tony Smith Children and Family Services

WIRRAL COUNCIL – CHIEF OFFICERS

CHIEF EXECUTIVE

Graham Burgess

Town Hall, Brighton Street, Wallasey, Wirral CH44 8ED

Tel: (switchboard) 606 2000; (direct) 0151-691 8589

grahamburgess@wirral.gov.uk

STRATEGIC DIRECTOR: FAMILIES AND WELLBEING

Clare Fish

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clarefish@wirral.gov.uk

STRATEGIC DIRECTOR: REGENERATION AND ENVIRONMENT

Kevin Adderley

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kevinadderley@wirral.gov.uk

STRATEGIC DIRECTOR: TRANSFORMATION AND RESOURCES

Joe Blott

Town Hall, Brighton Street, Wallasey, Wirral CH44 8ED

Tel: (switchboard) 606 2000; (direct) 691 8001

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DIRECTOR OF ADULT SOCIAL SERVICES

Graham Hodgkinson

Social Services Headquarters, PO Box 351, Birkenhead, Wirral CH25 9EF

Tel: (switchboard) 606 2000; (direct) 666 3650

grahamhodkinson@wirral.gov.uk

DIRECTOR OF CHILDREN'S SERVICES

Julia Hassall

Hamilton Building, Conway Street, Birkenhead, Wirral CH41 4FD

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juliahassall@wirral.gov.uk

DIRECTOR OF PUBLIC HEALTH, / HEAD OF POLICY AND PERFORMANCE

Fiona Johnstone

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Tel: (switchboard) 606 2000; (direct) 691 8210

fionajohnstone@wirral.gov.uk

DIRECTOR OF RESOURCES

Vivienne Quayle

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Tel: (switchboard) 606 2000; (direct) 666 3056

viviennequayle@wirral.gov.uk

WIRRAL COUNCIL

F O R W A R D P L A N

For the four-month period 1 February 2014 - 31 May 2014

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Application for Financial Assistance Key	From time to time the Council is asked to provide financial assistance to companies to create or safeguard employment opportunities.	Cabinet	Between February 2014 and May 2014	Exempt Due to commercially sensitive information 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Strategic Investment and Partnerships Manager alanevans@wirral.gov.uk Tel: 0151 691 8426	
Hoylake Golf Resort Key	This is a priority for the Borough and will require the approval of Members in respect of land assembly and associated legal issues.	Cabinet	Between February 2014 and May 2014	Part Exempt May contain exempt appendices owing to commercially sensitive information 3 Information	Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
				relating to the financial or business affairs of any particular person (including the authority holding that information)		
Local Asset Backed Vehicle (LABV) Key	Report to procure a development partner to allow the Council to set up the creation of a LABV	Cabinet	Between February 2014 and May 2014		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Regional Growth Fund Key	Approval of grant awards through the RGF programmes.	Cabinet	Between February 2014 and April 2014	Exempt Due to commercially sensitive information 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Strategic Investment and Partnerships Manager alanevans@wirral.gov.uk Tel: 0151 691 8426	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Broadband Delivery UK (BDUK) Merseyside Connected Key	Report the outcome of the procurement exercise and the proposed delivery timescales.	Cabinet	Between February 2014 and April 2014		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Youth Contract Underspend (YCU) Key	To report the details of the Liverpool City Region YCU funding bid including local implications for Wirral.	Cabinet	Between February 2014 and April 2014	Part Exempt May contain exempt appendices owing to commercially sensitive information 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Strategic Investment and Partnerships Manager alanevans@wirral.gov.uk Tel: 0151 691 8426	
Neighbourhood Planning - Leasowe Key	Application to designate a neighbourhood area and forum for Leasowe – approval of	Cabinet Member - Economy	February 2014		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
	statutory public consultation				davidball@wirral.gov.uk Tel: 0151 691 8395	
Neighbourhood Planning - Devonshire Park Key	Devonshire Park – approval of statutory public consultation, submission to public examination and local referendum	Cabinet Member - Economy	February 2014		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Local Development Framework - Adoption of Revised Site Selection Criteria for Wirral's Sites of Biological Importance Key		Cabinet Member - Economy	February 2014		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Supporting People Contracts Key	The outcome of Supporting People Contract negotiations	Cabinet	February 2014	Part Exempt May contain exempt appendices owing to commercially sensitive information 3 Information relating to the financial or business affairs of any particular	Cabinet Member - Neighbourhoods, Housing and Engagement (Councillor George Davies) georgedavies@wirral.gov.uk Head of Housing and Community Safety ianplatt@wirral.gov.uk Tel: 0151 691 8208	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
				person (including the authority holding that information)		
Schools Budget Key	To agree the schools budget for 2014/15 taking account of guidance from the Schools Forum	Cabinet	February 2014		Cabinet Member - Children and Family Services (Councillor Tony Smith) tonysmith@wirral.gov.uk Director of Children's Services juliahassall@wirral.gov.uk Tel: 0151 666 4288	
Vacant Land and Building Review Key	Report seeking approval to the reserve sale prices to be used for the sale of various surplus assets by auction	Cabinet	February 2014	Exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Cabinet Member - Central and Support Services (Councillor Adrian Jones) adrianjones@wirral.gov.uk Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300	
Local Welfare Assistance Scheme Key	Review and update of first year scheme and proposals for 2014/15 scheme	Cabinet	February 2014		Cabinet Member - Finance (Leader of the Council) (Councillor Phil Davies), Cabinet Member - Central and Support	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
					Services (Councillor Adrian Jones) phildavies@wirral.gov.uk Head of Business Processes malcolmflanagan@wirral.gov.uk Tel: 0151 666 3260	
National Non Domestic Rates Discretionary Relief Key	Review and update of first year scheme and proposals for 2014/15 scheme	Cabinet	February 2014		Cabinet Member - Finance (Leader of the Council) (Councillor Phil Davies), Cabinet Member - Central and Support Services (Councillor Adrian Jones) phildavies@wirral.gov.uk Head of Business Processes malcolmflanagan@wirral.gov.uk Tel: 0151 666 3260	
Financial Monitoring 2013/14 (Month 9) Key	Update on the revenue and capital spending against the agreed Budget	Cabinet	February 2014		Cabinet Member - Finance (Leader of the Council) (Councillor Phil Davies) phildavies@wirral.gov.uk Director of Resources viviennequayle@wirral.gov.uk Tel: 0151 691 3056	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Council Budget 2014/15 Key	Agree the Budget for 2014/15 and the Projections for 2015/16	Cabinet, Council	February 2014		Cabinet Member - Finance (Leader of the Council) (Councillor Phil Davies) phildavies@wirral.gov.uk Director of Resources viviennequayle@wirral.gov.uk v.uk Tel: 0151 691 3056	
Capital Programme and Financing 2014/17 Key	Agree the Capital Programme (part of the Budget 2014/15)	Cabinet, Council	February 2014		Cabinet Member - Finance (Leader of the Council) (Councillor Phil Davies) phildavies@wirral.gov.uk Director of Resources viviennequayle@wirral.gov.uk v.uk Tel: 0151 691 3056	
Level of General Fund Balances Key	Agree the level based upon a local risk assessment of the level required (part of the Budget 2014/15)	Cabinet, Council	February 2014		Cabinet Member - Finance (Leader of the Council) (Councillor Phil Davies) phildavies@wirral.gov.uk Director of Resources viviennequayle@wirral.gov.uk v.uk Tel: 0151 691 3056	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Chief Financial Officer Statement Key	The Statement required from the CFO on the robustness of the Budget	Cabinet	February 2014		Cabinet Member - Finance (Leader of the Council) (Councillor Phil Davies) phildavies@wirral.gov.uk Director of Resources viviennequayle@wirral.gov.uk Tel: 0151 691 3056	
Carbon Budget 2013/14 Key	Advise Members of the corporate and departmental progress made against the Carbon Budget 2013/14 and the revisions that are required to meet Corporate Goals for 2014/15	Cabinet	February 2014		Cabinet Member - Environment and Sustainability (Councillor Brian Kenny) briankenny@wirral.gov.uk Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300	
Pacific Road Arts Centre, Transport Museum and Tramway, Birkenhead Key	Transfer of surplus assets	Cabinet	February 2014	Part Exempt May contain exempt appendices owing to commercially sensitive information 3 Information relating to the	Cabinet Member - Central and Support Services (Councillor Adrian Jones) adrianjones@wirral.gov.uk Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
				financial or business affairs of any particular person (including the authority holding that information)		
Corporate Equality Policy Report Key		Cabinet Member - Neighbourhoods, Housing and Engagement	Between February 2014 and May 2014		Cabinet Member - Neighbourhoods, Housing and Engagement (Councillor George Davies) georgedavies@wirral.gov.uk Head of Neighbourhoods and Engagement emmadegg@wirral.gov.uk Tel: 0151 691 8688	
Streetscene Environment Services Contract Extension Key	Consideration of proposal by current contractor to extend beyond March 2017	Cabinet	February 2014	Exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Cabinet Member - Environment and Sustainability (Councillor Brian Kenny) briankenny@wirral.gov.uk Strategic Director: Regeneration and Environment kevinadderley@wirral.gov.uk .uk Tel: 0151 691 8187	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
<p>Traffic Signals Maintenance 2014/15 Onwards Key</p>	<p>Contract award</p>	<p>Cabinet</p>	<p>February 2014</p>	<p>Part Exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	<p>Cabinet Member - Highways and Transportation (Councillor Harry Smith) harrysmith@wirral.gov.uk</p> <p>Head of Environment and Regulation marksmith@wirral.gov.uk Tel: 0151 606 2103</p>	
<p>Neighbourhood Planning - Leasowe Key</p>	<p>Application to designate a neighbourhood area and forum for Leasowe, report of public consultation and recommendation on designation</p>	<p>Cabinet Member - Economy, Council</p>	<p>March 2014</p>		<p>Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk</p> <p>Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395</p>	
<p>Enterprise Zone Key</p>	<p>Decisions required on the implementation stages of the Mersey Waters Enterprise Zone.</p>	<p>Cabinet</p>	<p>March 2014</p>		<p>Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk</p> <p>Strategic Investment and Partnerships Manager alanevans@wirral.gov.uk Tel: 0151 691 8426</p>	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Local Development Framework - Core Strategy Key	Approval of submission to the Secretary of State for public examination. The Core Strategy will replace the strategic policies contained within the Council's Unitary Development Plan adopted in February 2000.	Cabinet, Council	March 2014		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Local Development Framework - Community Infrastructure Levy Key	Consideration of potential options and implications for the implementation of a Wirral CIL.	Cabinet, Council	March 2014		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Wirral Business Support Key	Strategic business support issues including support to SMEs and the development of new programmes.	Cabinet	March 2014		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Strategic Investment and Partnerships Manager alanevans@wirral.gov.uk Tel: 0151 691 8426	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Local Enterprise Partnership Update Key	Consult Members on strategic initiatives such as the development of an LCR Investment Framework, Local Growth Plan, EU Investment Plan and EU new programme 2014-20.	Cabinet	March 2014		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Strategic Investment and Partnerships Manager alanevans@wirral.gov.uk Tel: 0151 691 8426	
Coastal Communities Fund (CCF) Key	To report the details of a funding bid to the second round of the CCF	Cabinet	March 2014	Part Exempt May contain exempt appendices due to commercially sensitive information 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Strategic Investment and Partnerships Manager alanevans@wirral.gov.uk Tel: 0151 691 8426	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Social Enterprise Development - Day Services Key	Further report with business case following Cabinet report of 10 December, 2013	Cabinet	March 2014		Cabinet Member - Adult Social Care (Councillor Chris Jones) christinejones@wirral.gov.uk Director of Adult Social Services grahamhodkinson@wirral.gov.uk Tel: 0151 666 3650	
Schools Admission Policy Key	Determination of admissions policy for community and voluntary controlled schools and Wirral coordinated admissions scheme for all schools. Statutory requirement to determine the co-ordinated scheme for Wirral schools following consultation.	Cabinet	March 2014		Cabinet Member - Children and Family Services (Councillor Tony Smith) tonysmith@wirral.gov.uk Director of Children's Services juliahassall@wirral.gov.uk Tel: 0151 666 4288	
Strategic Housing Market Assessment Key	Results of the Strategic Housing Market Assessment to inform the	Cabinet	March 2014		Cabinet Member - Neighbourhoods, Housing and Engagement (Councillor George Davies)	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
	evidence base for the Core Strategy				<p>georgedavies@wirral.gov.uk</p> <p>Head of Housing and Community Safety ianplatt@wirral.gov.uk Tel: 0151 691 8208</p>	
Gypsy and Traveller Accommodation Assessment Key	Results of the Gypsy and Traveller Accommodation Assessment to inform the evidence base for the Core Strategy.	Cabinet	March 2014		<p>Cabinet Member - Neighbourhoods, Housing and Engagement (Councillor George Davies) georgedavies@wirral.gov.uk</p> <p>Head of Housing and Community Safety ianplatt@wirral.gov.uk Tel: 0151 691 8208</p>	
Neighbourhoods Programme Review Key		Cabinet	March 2014		<p>Cabinet Member - Neighbourhoods, Housing and Engagement (Councillor George Davies) georgedavies@wirral.gov.uk</p> <p>Director of Public Health, Policy and Performance fionajohnstone@wirral.gov.uk Tel: 0151 691 8210</p>	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Transformation (including shared services) Key		Cabinet	March 2014		Cabinet Member - Governance and Improvement (Deputy Leader of the Council) (Councillor Ann McLachlan) annmclachlan@wirral.gov.uk Strategic Director: Transformation and Resources joablott@wirral.gov.uk Tel: 0151 691 8001	
Financial Monitoring 2013/14 (Month 10) Key	Update on the revenue and capital spending against the agreed Budget	Cabinet	March 2014		Cabinet Member - Finance (Leader of the Council) (Councillor Phil Davies) phildavies@wirral.gov.uk Director of Resources viviennequayle@wirral.gov.uk v.uk Tel: 0151 691 3056	
Transportation Capital Programme 2014/15 Key	To approve a programme of schemes.	Cabinet	March 2014		Cabinet Member - Highways and Transportation (Councillor Harry Smith) harrysmith@wirral.gov.uk Head of Environment and Regulation	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
					marksmith@wirral.gov.uk Tel: 0151 606 2103	
Local Sustainable Transport Fund Programme 2014/15 Key	To approve a programme of schemes / measures.	Cabinet	March 2014		Cabinet Member - Highways and Transportation (Councillor Harry Smith) harrysmith@wirral.gov.uk Head of Environment and Regulation marksmith@wirral.gov.uk Tel: 0151 606 2103	
Property Pool Plus Allocation Policy Key	Results from Property Pool Plus Allocation Policy Consultation and endorsement of proposed changes.	Cabinet	Between April 2014 and May 2014		Cabinet Member - Neighbourhoods, Housing and Engagement (Councillor George Davies) georgedavies@wirral.gov.uk Head of Housing and Community Safety ianplatt@wirral.gov.uk Tel: 0151 691 8208	
Neighbourhood Planning - Devonshire Park Key	Neighbourhood Plan for Devonshire Park, adoption dependent upon successful examination and referendum	Cabinet Member - Economy, Council	May 2014		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	