



## WIRRAL COUNCIL

### FORWARD PLAN

For the four-month period 1 March 2014 - 30 June 2014

#### EXPLANATORY NOTES

(1) This Forward Plan covers the four-month period from 1 March 2014 - 30 June 2014.

(2) The Plan contains details of all the key decisions that the Executive \* (i.e. the Council's Cabinet), or the Council itself, expects to take during the next four months. It also lists Executive decisions which will rely on exempt information, in whole or in part. It will be updated every month, and each plan will cover a four-month period. Dates of Cabinet meetings are available on the Council's website. A list of Cabinet Members and their portfolios is attached below. The scope of each portfolio can be found on the Council's website.

Dates for any other meetings will be publicised as they arise.

(3) The definition of a "key decision" adopted for the purposes of this Plan is in accordance with that contained in the Council's Constitution, namely:

" (a) any decision of the Executive incurring expenditure or making savings in excess of 10% of the relevant budget head, or £500,000, whichever is the smaller, unless -

- (i) the specific expenditure or saving has previously been agreed by the Council;
- (ii) it is a decision taken in accordance with the Council's Treasury Management Policy;

OR -

(b) any decision of the Executive which, in the view of the Leader, will have a substantial effect on a significant number of people living or working in two or more wards [of the Borough]".

For the avoidance of doubt, any decision approving proposals for the making or amendment of a plan or budget which requires the approval of the full Council is regarded as a key decision.

(4) Any person wishing to make representations about a proposed key decision can do so by contacting the relevant Cabinet portfolio holder, the responsible chief officer or a nominated officer. Contact details are included against each entry in the Plan or in the lists below.

(5) Decisions of the Executive that are key decisions will be published within five days of their having been made. They will be available for inspection during office hours at the Town Hall, Brighton Street, Wallasey, or on the Council's web-site.

(6) The law and the Council's Constitution permit key decisions to be made, even if they have not been included in a Forward Plan, where they are certified as urgent. These decisions will be published, and be available for inspection, in exactly the same way as described in (4) above.

\* The Council has also extended the delegated authority of individual Cabinet members to take executive decisions on a number of specified matters.

## **CABINET MEMBERS AND THEIR PORTFOLIOS**

The Cabinet Portfolios and Portfolio holders for 2013/14 are as follows:

- Councillor Phil Davies                      Leader of the Council, Finance
- Councillor Ann McLachlan                Deputy Leader of the Council, Governance and Improvement
- Councillor George Davies                Neighbourhoods, Housing and Engagement
- Councillor Pat Hackett                    Economy
- Councillor Adrian Jones                Central and Support Services
- Councillor Chris Jones                  Adult Social Care
- Councillor Brian Kenny                 Environment and Sustainability
- Councillor Chris Meaden                Health and Wellbeing
- Councillor Harry Smith                 Highways and Transportation
- Councillor Tony Smith                  Children and Family Services

## **WIRRAL COUNCIL – CHIEF OFFICERS**

### ***CHIEF EXECUTIVE***

Graham Burgess

Town Hall, Brighton Street, Wallasey, Wirral CH44 8ED

Tel: (switchboard) 606 2000; (direct) 0151-691 8589

[grahamburgess@wirral.gov.uk](mailto:grahamburgess@wirral.gov.uk)

### ***STRATEGIC DIRECTOR: FAMILIES AND WELLBEING***

Clare Fish

Town Hall, Brighton Street, Wallasey, Wirral CH44 8ED

Tel: (switchboard) 606 2000; (direct) 0151-691 8306

[clarefish@wirral.gov.uk](mailto:clarefish@wirral.gov.uk)

### ***STRATEGIC DIRECTOR: REGENERATION AND ENVIRONMENT***

Kevin Adderley

Town Hall, Brighton Street, Wallasey, Wirral CH44 8ED

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[kevinadderley@wirral.gov.uk](mailto:kevinadderley@wirral.gov.uk)

### ***STRATEGIC DIRECTOR: TRANSFORMATION AND RESOURCES***

Joe Blott

Town Hall, Brighton Street, Wallasey, Wirral CH44 8ED

Tel: (switchboard) 606 2000; (direct) 691 8001

[joablott@wirral.gov.uk](mailto:joablott@wirral.gov.uk)

### ***DIRECTOR OF ADULT SOCIAL SERVICES***

Graham Hodgkinson

Social Services Headquarters, PO Box 351, Birkenhead, Wirral CH25 9EF

Tel: (switchboard) 606 2000; (direct) 666 3650

[grahamhodkinson@wirral.gov.uk](mailto:grahamhodkinson@wirral.gov.uk)

### ***DIRECTOR OF CHILDREN'S SERVICES***

Julia Hassall

Hamilton Building, Conway Street, Birkenhead, Wirral CH41 4FD

Tel: (switchboard) 606 2000; (direct) 666 4288

[juliahassall@wirral.gov.uk](mailto:juliahassall@wirral.gov.uk)

***DIRECTOR OF PUBLIC HEALTH/ HEAD OF POLICY AND PERFORMANCE***

Fiona Johnstone

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[fionajohnstone@wirral.gov.uk](mailto:fionajohnstone@wirral.gov.uk)

***DIRECTOR OF RESOURCES***

Vivienne Quayle

PO Box No 2, Treasury Building, Cleveland Street, Birkenhead, Wirral CH41 6BU

Tel: (switchboard) 606 2000; (direct) 666 3056

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**WIRRAL COUNCIL**

**F O R W A R D P L A N**

For the four-month period 1 March 2014 - 30 June 2014

<b>Proposed decision</b>	<b>Description</b>	<b>Decision Taker</b>	<b>Expected date of decision</b>	<b>Details of exempt information</b>	<b>How to make representations to the decision Taker</b>	<b>Documents to be considered by the Decision Taker</b>
Application for Financial Assistance <b>Key</b>	From time to time the Council is asked to provide financial assistance to companies to create or safeguard employment opportunities.	Cabinet	Between March 2014 and June 2014	<b>Exempt Due to commercially sensitive information 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>	Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk  Strategic Investment and Partnerships Manager alanevans@wirral.gov.uk Tel: 0151 691 8426	
Hoylake Golf Resort <b>Key</b>	This is a priority for the Borough and will require the approval of Members in respect of land assembly and associated legal issues.	Cabinet	Between March 2014 and June 2014	<b>Part Exempt May contain exempt appendices owing to commercially sensitive information 3 Information</b>	Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk  Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
				relating to the financial or business affairs of any particular person (including the authority holding that information)		
Local Asset Backed Vehicle (LABV) <b>Key</b>	Report to procure a development partner to allow the Council to set up the creation of a LABV	Cabinet	Between March 2014 and June 2014		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk  Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Regional Growth Fund <b>Key</b>	Approval of grant awards through the RGF programmes.	Cabinet	Between March 2014 and June 2014	<b>Exempt Due to commercially sensitive information 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>	Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk  Strategic Investment and Partnerships Manager alanevans@wirral.gov.uk Tel: 0151 691 8426	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Broadband Delivery UK (BDUK) Merseyside Connected <b>Key</b>	Report progress and future delivery timescales.	Cabinet	Between March 2014 and June 2014		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk  Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Youth Contract Underspend (YCU) <b>Key</b>	To report the details of the Liverpool City Region YCU funding bid including local implications for Wirral.	Cabinet	Between March 2014 and June 2014	<b>Part Exempt May contain exempt appendices owing to commercially sensitive information 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>	Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk  Strategic Investment and Partnerships Manager alanevans@wirral.gov.uk Tel: 0151 691 8426	
Neighbourhood Planning - Devonshire Park <b>Key</b>	Devonshire Park – approval of statutory public consultation, submission to	Cabinet Member - Economy	March 2014		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
	public examination and local referendum				Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Wirral Business Support <b>Key</b>	Strategic business support issues including support to SMEs and the development of new programmes.	Cabinet	March 2014		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk  Strategic Investment and Partnerships Manager alanevans@wirral.gov.uk Tel: 0151 691 8426	
Local Enterprise Partnership Update <b>Key</b>	Consult Members on strategic initiatives such as the development of an LCR Investment Framework, Local Growth Plan, EU Investment Plan and EU new programme 2014-20.	Cabinet	March 2014		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk  Strategic Investment and Partnerships Manager alanevans@wirral.gov.uk Tel: 0151 691 8426	
Coastal Communities Fund (CCF) <b>Key</b>	To report the details of a funding bid to the second round of the CCF	Cabinet	March 2014	<b>Part Exempt May contain exempt appendices due to commercially sensitive information 3 Information</b>	Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk  Strategic Investment and Partnerships Manager alanevans@wirral.gov.uk Tel: 0151 691 8426	



Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
				relating to the financial or business affairs of any particular person (including the authority holding that information)		
Supporting People Contracts <b>Key</b>	The outcome of Supporting People Contract negotiations	Cabinet	Between March 2014 and April 2014	<b>Part Exempt</b> <b>May contain exempt appendices owing to commercially sensitive information</b> <b>3</b> <b>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>	Cabinet Member - Neighbourhoods, Housing and Engagement (Councillor George Davies) georgedavies@wirral.gov.uk  Head of Housing and Community Safety ianplatt@wirral.gov.uk Tel: 0151 691 8208	
Streetscene Environment Services Contract Extension <b>Key</b>	Consideration of proposal by current contractor to extend beyond March 2017	Cabinet	March 2014	<b>Exempt</b> <b>3</b> <b>Information relating to the</b>	Cabinet Member - Environment and Sustainability (Councillor Brian Kenny) briankenny@wirral.gov.uk	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
				<b>financial or business affairs of any particular person (including the authority holding that information)</b>	Head of Environment and Regulation marksmith@wirral.gov.uk Tel: 0151 606 2103	
Joint Green Waste Procurement <b>Key</b>	Approval to procure a two year Merseyside contract for treatment of garden waste	Cabinet	March 2014		Cabinet Member - Environment and Sustainability (Councillor Brian Kenny) briankenny@wirral.gov.uk  Head of Environment and Regulation marksmith@wirral.gov.uk Tel: 0151 606 2103	
Transportation Capital Programme 2014/15 <b>Key</b>	To approve a programme of schemes.	Cabinet	March 2014		Cabinet Member - Highways and Transportation (Councillor Harry Smith) harrysmith@wirral.gov.uk  Head of Environment and Regulation marksmith@wirral.gov.uk Tel: 0151 606 2103	
Local Sustainable Transport Fund Programme 2014/15 <b>Key</b>	To approve a programme of schemes / measures.	Cabinet	March 2014		Cabinet Member - Highways and Transportation (Councillor Harry Smith) harrysmith@wirral.gov.uk	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
					Head of Environment and Regulation marksmith@wirral.gov.uk Tel: 0151 606 2103	
Neighbourhoods Programme Review <b>Key</b>		Cabinet	March 2014		Cabinet Member - Neighbourhoods, Housing and Engagement (Councillor George Davies) georgedavies@wirral.gov.uk  Head of Neighbourhoods and Engagement emmadegg@wirral.gov.uk Tel: 0151 691 8688	
Corporate Equality Policy Report <b>Key</b>		Cabinet Member - Neighbourhoods, Housing and Engagement	Between March 2014 and May 2014		Cabinet Member - Neighbourhoods, Housing and Engagement (Councillor George Davies) georgedavies@wirral.gov.uk  Head of Neighbourhoods and Engagement emmadegg@wirral.gov.uk Tel: 0151 691 8688	
Love Wirral Environmental Grants Programme <b>Key</b>	To approve grant applications from community organisations for	Cabinet Member - Environment and	March 2014		Cabinet Member - Environment and Sustainability (Councillor Brian Kenny)	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
	funding allocated to make environmental improvements in the run-up to The Open	Sustainability			briankenny@wirral.gov.uk  Head of Neighbourhoods and Engagement emmadegg@wirral.gov.uk Tel: 0151 691 8688	
Future Council Process <b>Key</b>	A report proposing the process for transforming the Council and thereby achieving the budget savings required for 2015/16	Cabinet	March 2014		Cabinet Member - Finance (Leader of the Council) (Councillor Phil Davies) phildavies@wirral.gov.uk  Strategic Director: Transformation and Resources joablott@wirral.gov.uk Tel: 0151 691 8001	
Vacant Land and Building Review - Field Road Car Park, New Brighton <b>Key</b>	Report seeking approval to the sale of this asset by auction	Cabinet	March 2014	<b>Exempt</b>  <b>3</b> <b>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>	Cabinet Member - Central and Support Services (Councillor Adrian Jones) adrianjones@wirral.gov.uk  Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
New Hall Farm, Hoylake <b>Key</b>	Sale of farm house and repossession of lease	Cabinet Member - Central and Support Services	March 2014		Cabinet Member - Central and Support Services (Councillor Adrian Jones) adrianjones@wirral.gov.uk  Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300	
Social Enterprise Development - Day Services <b>Key</b>	Further report with business case following Cabinet report of 10 December, 2013	Cabinet	March 2014		Cabinet Member - Adult Social Care (Councillor Chris Jones) christinejones@wirral.gov.uk  Director of Adult Social Services grahamhodkinson@wirral.gov.uk Tel: 0151 666 3650	
Vision 2018 the Integration of Health and Social Care - The Better Care Fund Agreement <b>Key</b>	This report will set out high level agreements between health and social care with regard to the integration of services and sets how the Council and CCG are working together	Cabinet	March 2014		Cabinet Member - Adult Social Care (Councillor Chris Jones) christinejones@wirral.gov.uk  Director of Adult Social Services grahamhodkinson@wirral.gov.uk Tel: 0151 666 3650	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
	to effectively commission services using the new Better Care Fund					
Residential and Nursing Fee Setting Proposals 2014/15 <b>Key</b>	Report to make recommendations for residential and nursing fee setting for 2014/15	Cabinet	March 2014		Cabinet Member - Adult Social Care (Councillor Chris Jones) christinejones@wirral.gov.uk  Director of Adult Social Services grahamhodkinson@wirral.gov.uk Tel: 0151 666 3650	
Schools Admission Policy <b>Key</b>	Determination of admissions policy for community and voluntary controlled schools and Wirral coordinated admissions scheme for all schools. Statutory requirement to determine the co-ordinated scheme for Wirral schools following consultation.	Cabinet	March 2014		Cabinet Member - Children and Family Services (Councillor Tony Smith) tonysmith@wirral.gov.uk  Director of Children's Services juliahassall@wirral.gov.uk Tel: 0151 666 4288	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Local Welfare Assistance Scheme <b>Key</b>	Review and update of first year scheme and proposals for 2014/15 scheme	Cabinet	March 2014		<p>Cabinet Member - Finance (Leader of the Council) (Councillor Phil Davies), Cabinet Member - Central and Support Services (Councillor Adrian Jones) phildavies@wirral.gov.uk; adrianjones@wirral.gov.uk</p> <p>Head of Business Processes malcolmflanagan@wirral.gov.uk Tel: 0151 666 3260</p>	
National Non Domestic Rates Discretionary Relief <b>Key</b>	Review and update of first year scheme and proposals for 2014/15 scheme	Cabinet	March 2014		<p>Cabinet Member - Finance (Leader of the Council) (Councillor Phil Davies), Cabinet Member - Central and Support Services (Councillor Adrian Jones) phildavies@wirral.gov.uk; adrianjones@wirral.gov.uk</p> <p>Head of Business Processes malcolmflanagan@wirral.gov.uk Tel: 0151 666 3260</p>	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Financial Monitoring 2013/14 (Month 10) <b>Key</b>	Update on the revenue and capital spending against the agreed Budget	Cabinet	March 2014		Cabinet Member - Finance (Leader of the Council) (Councillor Phil Davies) phildavies@wirral.gov.uk  Director of Resources viviennequayle@wirral.gov.uk v.uk Tel: 0151 691 3056	
Neighbourhood Planning - Leasowe <b>Key</b>	Application to designate a neighbourhood area and forum for Leasowe, report of public consultation and recommendation on designation	Cabinet Member - Economy, Council	April 2014		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk  Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Enterprise Zone <b>Key</b>	Decisions required on the implementation stages of the Mersey Waters Enterprise Zone.	Cabinet	April 2014		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk  Strategic Investment and Partnerships Manager alanevans@wirral.gov.uk Tel: 0151 691 8426	
Local Development Framework - Core Strategy <b>Key</b>	Approval of submission to the Secretary of State for public examination. The	Cabinet, Council	April 2014		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk	



Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
	Core Strategy will replace the strategic policies contained within the Council's Unitary Development Plan adopted in February 2000.				Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Local Development Framework - Community Infrastructure Levy <b>Key</b>	Consideration of potential options and implications for the implementation of a Wirral CIL.	Cabinet, Council	April 2014		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk  Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Disposal of Land to the Rear of Pensby Park, Fishers Lane, Pensby <b>Key</b>	Surplus asset	Cabinet	June 2014		Cabinet Member - Central and Support Services (Councillor Adrian Jones) adrianjones@wirral.gov.uk  Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Strategic Housing Market Assessment <b>Key</b>	Results of the Strategic Housing Market Assessment to inform the evidence base for the Core Strategy	Cabinet	June 2014		Cabinet Member - Neighbourhoods, Housing and Engagement (Councillor George Davies) georgedavies@wirral.gov.uk  Head of Housing and Community Safety ianplatt@wirral.gov.uk Tel: 0151 691 8208	
Property Pool Plus Allocation Policy <b>Key</b>	Results from Property Pool Plus Allocation Policy Consultation and endorsement of proposed changes.	Cabinet	June 2014		Cabinet Member - Neighbourhoods, Housing and Engagement (Councillor George Davies) georgedavies@wirral.gov.uk  Head of Housing and Community Safety ianplatt@wirral.gov.uk Tel: 0151 691 8208	
Gypsy and Traveller Accommodation Assessment <b>Key</b>	Results of the Gypsy and Traveller Accommodation Assessment to inform the evidence base for the Core Strategy.	Cabinet	June 2014		Cabinet Member - Neighbourhoods, Housing and Engagement (Councillor George Davies) georgedavies@wirral.gov.uk	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
					Head of Housing and Community Safety ianplatt@wirral.gov.uk Tel: 0151 691 8208	
Review of Invigor8 and Passport Product and Concessionary Pricing Model <b>Key</b>	Report to review the Invigor8 and Passport product, and review of the existing concessionary pricing policy	Cabinet	June 2014		Cabinet Member - Health and Wellbeing (Councillor Chris Meaden) chrismeaden@wirral.gov.uk  Strategic Director: Families and Wellbeing clarefish@wirral.gov.uk Tel: 0151 691 8306	
Neighbourhood Planning - Devonshire Park <b>Key</b>	Neighbourhood Plan for Devonshire Park, adoption dependent upon successful examination and referendum	Cabinet Member - Economy, Council	June 2014		Cabinet Member - Economy (Councillor Pat Hackett) pathackett@wirral.gov.uk  Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	