



WIRRAL COUNCIL

FORWARD PLAN

For the four-month period 1 January 2016 - 30 April 2016

EXPLANATORY NOTES

(1) This Forward Plan covers the four-month period from 1 January 2016 - 30 April 2016.

(2) The Plan contains details of all the key decisions that the Executive * (i.e. the Council's Cabinet), or the Council itself, expects to take during the next four months. It also lists Executive decisions which will rely on exempt information, in whole or in part. It will be updated every month, and each plan will cover a four-month period. Dates of Cabinet meetings are available on the Council's website. A list of Cabinet Members and their portfolios is attached below. The scope of each portfolio can be found on the Council's website.

Dates for any other meetings will be publicised as they arise.

(3) The definition of a "key decision" adopted for the purposes of this Plan is in accordance with that contained in the Council's Constitution, namely:

" (a) any decision of the Executive incurring expenditure or making savings in excess of 10% of the relevant budget head, or £500,000, whichever is the smaller, unless -

- (i) the specific expenditure or saving has previously been agreed by the Council;
- (ii) it is a decision taken in accordance with the Council's Treasury Management Policy;

OR -

(b) any decision of the Executive which, in the view of the Leader, will have a substantial effect on a significant number of people living or working in two or more wards [of the Borough]".

For the avoidance of doubt, any decision approving proposals for the making or amendment of a plan or budget which requires the approval of the full Council is regarded as a key decision.

(4) Any person wishing to make representations about a proposed key decision can do so by contacting the relevant Cabinet portfolio holder, the responsible chief officer or a nominated officer. Contact details are included against each entry in the Plan or in the lists below.

(5) Decisions of the Executive that are key decisions will be published within five days of their having been made. They will be available for inspection during office hours at the Town Hall, Brighton Street, Wallasey, or on the Council's web-site.

(6) The law and the Council's Constitution permit key decisions to be made, even if they have not been included in a Forward Plan, where they are certified as urgent. These decisions will be published, and be available for inspection, in exactly the same way as described in (4) above.

* The Council has also extended the delegated authority of individual Cabinet members to take executive decisions on a number of specified matters.

CABINET MEMBERS AND THEIR PORTFOLIOS

The Cabinet Portfolios and Portfolio holders for 2015/16 are as follows:

- Councillor Phil Davies Leader of the Council
Strategic and Policy Oversight
- Councillor Ann McLachlan Deputy Leader of the Council,
• Transformation and Improvement
- Councillor George Davies Housing and Communities
- Councillor Pat Hackett Business and Tourism
- Councillor Adrian Jones Resources: Finance, Assets and Technology
- Councillor Chris Jones Adult Care and Public Health
- Councillor Chris Meaden Leisure and Culture
- Councillor Bernie Mooney Environmental Protection
- Councillor Tony Smith Children and Families
- Councillor Stuart Whittingham Transport, Technology Strategy and Infrastructure

WIRRAL COUNCIL – CHIEF OFFICERS

CHIEF EXECUTIVE

Eric Robinson

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ericrobinson@wirral.gov.uk

STRATEGIC DIRECTOR: FAMILIES AND WELLBEING

Clare Fish

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STRATEGIC DIRECTOR: TRANSFORMATION AND RESOURCES

Joe Blott

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joablott@wirral.gov.uk

DIRECTOR OF ADULT SOCIAL SERVICES

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grahamhodkinson@wirral.gov.uk

DIRECTOR OF CHILDREN'S SERVICES

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DIRECTOR OF PUBLIC HEALTH, / HEAD OF POLICY AND PERFORMANCE

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HEAD OF FINANCIAL SERVICES / ACTING SECTION 151 OFFICER

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WIRRAL COUNCIL

FORWARD PLAN

For the four-month period 1 January 2016 - 30 April 2016

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Application for Financial Assistance Key	From time to time the Council is asked to provide financial assistance to companies to create or safeguard employment opportunities.	Leader of the Council - Strategic and Policy Oversight, Cabinet	Between January 2016 and April 2016	Exempt Due to commercially sensitive information 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Leader of the Council - Strategic and Policy Oversight (Councillor Phil Davies) phildavies@wirral.gov.uk Strategic Investment and Partnerships Manager alanevans@wirral.gov.uk Tel: 0151 691 8426	
Enterprise Zone Key	Decisions required on the implementation stages of the Mersey Waters Enterprise Zone	Leader of the Council - Strategic and Policy Oversight, Cabinet	Between January 2016 and April 2016	Exempt Exempt due to commercially sensitive information 3 Information relating to the financial or business affairs	Leader of the Council - Strategic and Policy Oversight (Councillor Phil Davies) phildavies@wirral.gov.uk Strategic Investment and Partnerships Manager alanevans@wirral.gov.uk Tel: 0151 691 8426	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
				of any particular person (including the authority holding that information)		
Wirral Waters Enterprise Zone Investment Fund Key	To consider investment proposals for the Enterprise Zone	Cabinet, Leader of the Council - Strategic and Policy Oversight	Between January 2016 and April 2016	Exempt Due to commercially sensitive information 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Leader of the Council - Strategic and Policy Oversight (Councillor Phil Davies) phildavies@wirral.gov.uk Strategic Investment and Partnerships Manager alanevans@wirral.gov.uk Tel: 0151 691 8426	
Merseyside Connected - Broadband Delivery UK (BDUK) Key	Report progress and future delivery timescales.	Cabinet	Between January 2016 and April 2016		Cabinet Member - Business and Tourism (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Local Enterprise Partnership Update Key	Consult Members on strategic initiatives such as the development of an LCR Investment Framework, Local Growth Plan, EU Investment Plan and EU new programme 2014-20.	Cabinet, Leader of the Council - Strategic and Policy Oversight	Between January 2016 and April 2016		Leader of the Council - Strategic and Policy Oversight (Councillor Phil Davies) phildavies@wirral.gov.uk Strategic Investment and Partnerships Manager alanevans@wirral.gov.uk Tel: 0151 691 8426	
Regional Growth Fund Programme Key	Report on the progress of the Wirral Offshore Renewable Energy RGF programme and to update on delivery timescales for this and the Local Enterprise Partnership's RGF programme.	Cabinet, Leader of the Council - Strategic and Policy Oversight	Between January 2016 and April 2016		Leader of the Council - Strategic and Policy Oversight (Councillor Phil Davies) phildavies@wirral.gov.uk Strategic Investment and Partnerships Manager alanevans@wirral.gov.uk Tel: 0151 691 8426	
Health Related Worklessness Key	To report the details of a funding bid to the DCLG Transformation Challenge Award	Cabinet	Between January 2016 and April 2016	Part Exempt May contain exempt appendices owing to commercially sensitive information 3 Information	Leader of the Council - Strategic and Policy Oversight (Councillor Phil Davies) phildavies@wirral.gov.uk Strategic Investment and Partnerships Manager alanevans@wirral.gov.uk Tel: 0151 691 8426	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
				relating to the financial or business affairs of any particular person (including the authority holding that information)		
Birkenhead Town Centre Masterplan Key	Approval of the Masterplan for Birkenhead Town Centre and confirmation of next steps	Cabinet, Cabinet Member - Business and Tourism	Between January 2016 and April 2016	Exempt Due to commercially sensitive information 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Cabinet Member - Business and Tourism (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
European Issues Key	To provide an update on the European Structural and Investment Funds (ESIF) Programme for England (2014-2020) including	Leader of the Council - Strategic and Policy Oversight, Cabinet	Between January 2016 and April 2016	Part Exempt May contain exempt appendices due to commercially sensitive information 3	Leader of the Council - Strategic and Policy Oversight (Councillor Phil Davies) phildavies@wirral.gov.uk Strategic Investment and Partnerships Manager	

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	relevant approval to accept ESIF funds and commission relevant activity			Information relating to the financial or business affairs of any particular person (including the authority holding that information)	alanevans@wirral.gov.uk Tel: 0151 691 8426	
Hoylake Golf Resort Key	A priority for the Borough which will require approval in respect of land assembly and associated legal issues.	Cabinet	Between January 2016 and April 2016	Exempt Due to commercially sensitive information 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Cabinet Member - Business and Tourism (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	
Business Support Key	Strategic business support and partnership issues including support to SMEs and the development of new approaches	Cabinet, Leader of the Council - Strategic and Policy Oversight	Between January 2016 and April 2016	Exempt Due to commercially sensitive information 3 Information	Leader of the Council - Strategic and Policy Oversight (Councillor Phil Davies) phildavies@wirral.gov.uk	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
				<p>relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	<p>Strategic Investment and Partnerships Manager alanevans@wirral.gov.uk Tel: 0151 691 8426</p>	
<p>Alternative Delivery Models - Progress Report Key</p>	<p>A progress report on alternative delivery models</p>	<p>Cabinet</p>	<p>Between January 2016 and April 2016</p>		<p>Cabinet Member - Transformation and Improvement (and Deputy Leader of the Council) (Councillor Ann McLachlan) annmclachlan@wirral.gov.uk; Chief Executive ericrobinson@wirral.gov.uk Tel: 0151 691 8589</p>	
<p>Application for National Non Domestic Rate Relief</p>	<p>From time to time an organisation or body that may qualify for Discretionary Rates Relief to reduce their liability for paying Rates will apply to the Council for such support</p>	<p>Cabinet, Leader of the Council - Strategic and Policy Oversight</p>	<p>Between January 2016 and February 2016</p>	<p>Exempt Due to commercially sensitive information 3 Information relating to the financial or business affairs of any particular</p>	<p>Leader of the Council - Strategic and Policy Oversight (Councillor Phil Davies) phildavies@wirral.gov.uk Strategic Director: Transformation and Resources joablott@wirral.gov.uk Tel: 0151 691 8001</p>	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
	which requires a formal decision			person (including the authority holding that information)		
Wirral Plan: A 2020 Vision - Underpinning Strategies: The Wirral Growth Plan Key	The Wirral Plan: A 2020 Vision is underpinned by a set of Strategies aligned to Pledges and enabling projects	Cabinet	January 2016	Open	Leader of the Council - Strategic and Policy Oversight (Councillor Phil Davies) phildavies@wirral.gov.uk Chief Executive ericrobinson@wirral.gov.uk Tel: 0151 691 8589	Wirral Plan: A 2020 Vision - Strategies
Wirral Plan: A 2020 Vision - Underpinning Strategies: Ageing Well in Wirral Key	Wirral Plan underpinning Pledge strategy	Cabinet	January 2016	Open	Cabinet Member - Adult Care and Public Health (Councillor Chris Jones) Chief Executive ericrobinson@wirral.gov.uk Tel: 0151 691 8589	Wirral Plan: A 2020 Vision - Underpinning Strategies: Ageing Well in Wirral
Pay Policy 2016/17 Key	Council are required to sign off Pay Policy as per The Localism Act 2011	Cabinet	January 2016	Open	Cabinet Member - Resources (Finance, Assets and Technology) (Councillor Adrian Jones) adrianjones@wirral.gov.uk Strategic Director: Transformation and Resources	Pay Policy 2016/17

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					joablott@wirral.gov.uk Tel: 0151 691 8001	
Community Based Support Key	This commission will cover a range of community based services, which will include Extra Care Housing, Mobile Nights and other community based provision.	Cabinet Member - Adult Care and Public Health	January 2016		Cabinet Member - Adult Care and Public Health (Councillor Chris Jones) chrisjones@wirral.gov.uk Director of Adult Social Services grahamhodkinson@wirral.gov.uk 0151 666 3650	Community Based Support
Collection Fund 2015/16 Key	Fund position along with distribution of any surplus / deficit to preceptors	Leader of the Council - Strategic and Policy Oversight, Cabinet	January 2016		Leader of the Council - Strategic and Policy Oversight (Councillor Phil Davies) phildavies@wirral.gov.uk Head of Financial Services tomsault@wirral.gov.uk Tel: 0151 666 3407	
National Non Domestic Rates Discretionary Relief 2016/17 Key	Review of proposals for 2016/17 scheme and decision on awards and qualifying criteria for organisations	Cabinet	January 2016		Leader of the Council - Strategic and Policy Oversight (Councillor Phil Davies) phildavies@wirral.gov.uk Strategic Director: Transformation and Resources joablott@wirral.gov.uk Tel: 0151 691 8001	

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Sundry Debtor Write-Offs Key	Approval of write offs for irrecoverable debts	Cabinet, Leader of the Council - Strategic and Policy Oversight	January 2016		<p>Leader of the Council - Strategic and Policy Oversight (Councillor Phil Davies) phildavies@wirral.gov.uk</p> <p>Strategic Director: Transformation and Resources joablott@wirral.gov.uk Tel: 0151 691 8001</p>	
Old Market House Key	Lease terms	Cabinet	January 2016		<p>Cabinet Member - Resources (Finance, Assets and Technology) (Councillor Adrian Jones) adrianjones@wirral.gov.uk</p> <p>Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300</p>	
Sale of Land at Pye Road, Heswall Key	Seeking approval to terms of disposal of asset	Cabinet	January 2016		<p>Cabinet Member - Resources (Finance, Assets and Technology) (Councillor Adrian Jones) adrianjones@wirral.gov.uk</p> <p>Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300</p>	

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Land at Mollington Street, Birkenhead Key	Transfer to Council	Cabinet Member - Resources (Finance, Assets and Technology), Cabinet	January 2016		Cabinet Member - Resources (Finance, Assets and Technology) (Councillor Adrian Jones) adrianjones@wirral.gov.uk Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300	
Disposal of Acre Lane Professional Excellence Centre, Bromborough and Update on other Major Disposals Key	Seeking approval to terms of disposal of asset	Cabinet	Between January 2016 and February 2016		Cabinet Member - Resources (Finance, Assets and Technology) (Councillor Adrian Jones) adrianjones@wirral.gov.uk Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300	
People with Disabilities Strategy Key	This report will include an all age People with Disabilities Strategy for the Council for both adults and children.	Cabinet	February 2016	Open	Cabinet Member - Adult Care and Public Health (Councillor Chris Jones) chrisjones@wirral.gov.uk Director of Adult Social Services grahamhodkinson@wirral.gov.uk 0151 666 3650	People with Disabilities Strategy

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Integrated Care - update of arrangements Key	Arrangements for the new integrated delivery model and associated arrangements within Health and Social Care.	Cabinet	February 2016	Open	Cabinet Member - Adult Care and Public Health (Councillor Chris Jones) christinejones@wirral.gov.uk Director of Adult Social Services grahamhodkinson@wirral.gov.uk 0151 666 3650	Integrated Care - update of arrangements
Birkenhead Market - Lease Key		Cabinet	February 2016		Cabinet Member - Resources (Finance, Assets and Technology) (Councillor Adrian Jones) adrianjones@wirral.gov.uk Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300	
Byrne Avenue Baths, Rock Ferry Key	Seeking approval of future options.	Cabinet	February 2016		Cabinet Member - Resources (Finance, Assets and Technology) (Councillor Adrian Jones) adrianjones@wirral.gov.uk Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Admission arrangements for community and voluntary controlled Primary and secondary schools and coordinated scheme for 2017-2018 and update on Somerville Federation	This report invites the Cabinet to determine the Authority's admission arrangements for community and voluntary controlled primary and secondary schools and the coordinated schemes for 2017-2018. This is a statutory requirement. The report also provides an update on the outcome of the governing bodies decisions on the federation of Somerville Primary School and Brentwood Early Years Centre.	Cabinet	February 2016	Open	Cabinet Member - Children and Families (Councillor Tony Smith) tonysmith@wirral.gov.uk Director of Children's Services juliahassall@wirral.gov.uk Tel: 0151 666 4288	Appendix 1 Draft Coordinated scheme for primary admissions 2017-2018 Appendix 2 Draft Coordinated scheme for secondary admissions 2017-2018 Somerville consultation print version Admission arrangements for community and voluntary controlled Primary and secondary schools and coordinated scheme for 2017-2018 and update on Somerville Federation
Schools Budget Key		Cabinet	February 2016		Cabinet Member - Children and Families (Councillor Tony Smith) tonysmith@wirral.gov.uk	

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					Director of Children's Services juliahassall@wirral.gov.uk Tel: 0151 666 4288	
Financial Monitoring 2015/16 (Quarter 3) Key	Update on the revenue and capital spending against the agreed budget	Cabinet	February 2016		Leader of the Council - Strategic and Policy Oversight (Councillor Phil Davies) phildavies@wirral.gov.uk Head of Financial Services tomsault@wirral.gov.uk Tel: 0151 666 3407	
Council Budget 2016/17 Key	Agree Budget, which includes: Level of Balances; Fees and Charges; Chief Financial Officer Statement	Council, Cabinet	Between February 2016 and March 2016		Leader of the Council - Strategic and Policy Oversight (Councillor Phil Davies) phildavies@wirral.gov.uk Head of Financial Services tomsault@wirral.gov.uk Tel: 0151 666 3407	
Council Tax Levels for 2016/17 Key	Set the Wirral Council Tax for 2016/17	Council, Cabinet	Between February 2016 and March 2016		Leader of the Council - Strategic and Policy Oversight (Councillor Phil Davies) phildavies@wirral.gov.uk	

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					Head of Financial Services tomsault@wirral.gov.uk Tel: 0151 666 3407	
Capital Programme and Financing 2016/17 Key	Agree the Capital Programme (part of the Budget 2016/17)	Cabinet, Council	February 2016		Leader of the Council - Strategic and Policy Oversight (Councillor Phil Davies) phildavies@wirral.gov.uk Head of Financial Services tomsault@wirral.gov.uk Tel: 0151 666 3407	
Medium Term Financial Strategy (including Treasury Management Strategy and Capital Strategy) Key	Agree the strategies which integrate with and support the delivery of the Wirral Plan	Cabinet, Council	February 2016		Leader of the Council - Strategic and Policy Oversight (Councillor Phil Davies) phildavies@wirral.gov.uk Head of Financial Services tomsault@wirral.gov.uk Tel: 0151 666 3407	
Care Act key changes to Policies & Procedures - update for Cabinet Key	Update of Departmental policies and procedures in line with the principles of the Care Act.	Cabinet	March 2016	Open	Cabinet Member - Adult Care and Public Health (Councillor Chris Jones) christinejones@wirral.gov.uk	Care Act key changes to Policies & Procedures - update for Cabinet

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
					Director of Adult Social Services grahamhodkinson@wirral.gov.uk 0151 666 3650	
Adult Social Care Charging Policy Key	This report will outline the proposed Adult Social Care charging policy in line with the principles of the Care Act.	Cabinet	March 2016	Open	Cabinet Member - Adult Care and Public Health (Councillor Chris Jones) christinejones@wirral.gov.uk Director of Adult Social Services grahamhodkinson@wirral.gov.uk 0151 666 3650	Adult Social Care Charging Policy
Residential and Nursing Fee Setting Proposals 2016/2017 Key	The report will make recommendations for residential and nursing fee setting for 2016/2017.	Cabinet	March 2016	Open	Cabinet Member - Adult Care and Public Health (Councillor Chris Jones) christinejones@wirral.gov.uk Director of Adult Social Services grahamhodkinson@wirral.gov.uk 0151 666 3650	Residential and Nursing Fee Setting Proposals 2016/2017
Outcome of Council Office Accommodation Option Review Key	Update on options for council office accommodation	Cabinet	March 2016		Cabinet Member - Resources (Finance, Assets and Technology) (Councillor Adrian Jones) adrianjones@wirral.gov.uk	

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					Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300	
Land at Saughall Massie - Report dependent upon outcome of Fire Authority Consultation Key	Possible request for Fire Authority to acquire land	Cabinet	March 2016		Cabinet Member - Resources (Finance, Assets and Technology) (Councillor Adrian Jones) adrianjones@wirral.gov.uk Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300	
Core Strategy Local Plan - Wirral Retail & Leisure Study Update Key	Analysis of retail and commercial leisure spending and capacity and health of centres, to inform the Council's land use policies and decisions to be taken under the Planning Acts. The decision will require the approval of Full Council.	Cabinet	March 2016	Part Exempt Appendices may contain commercially confidential information related to third parties 3 Information relating to the financial or business affairs of any particular person	Cabinet Member - Business and Tourism (Councillor Pat Hackett) pathackett@wirral.gov.uk Assistant Chief Executive davidarmstrong@wirral.gov.uk Tel: 0151 666 4300	Core Strategy Local Plan - Wirral Retail & Leisure Study Update

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				(including the authority holding that information)		
Approval of Revised Core Strategy Local Plan Key	Approval of revised land use strategy for the Borough following public consultation on proposed modifications and completion of additional evidence on housing needs for publication and submission to the Secretary of State for public examination	Cabinet	April 2016		Cabinet Member - Business and Tourism (Councillor Pat Hackett) pathackett@wirral.gov.uk Head of Regeneration davidball@wirral.gov.uk Tel: 0151 691 8395	