

**FORWARD PLAN**

For the four-month period 1 February 2017 - 31 May 2017

**EXPLANATORY NOTES**

(1) This Forward Plan covers the four-month period from 1 February 2017 - 31 May 2017.

(2) The Plan contains details of all the key decisions that the Executive \* (i.e. the Council's Cabinet), or the Council itself, expects to take during the next four months. It also lists Executive decisions which will rely on exempt information, in whole or in part. It will be updated every month, and each plan will cover a four-month period. Dates of Cabinet meetings are available on the Council's website. A list of Cabinet Members and their portfolios is attached below. The scope of each portfolio can be found on the Council's website.

Dates for any other meetings will be publicised as they arise.

(3) The definition of a "key decision" adopted for the purposes of this Plan is in accordance with that contained in the Council's Constitution, namely:

" (a) any decision of the Executive incurring expenditure or making savings in excess of 10% of the relevant budget head, or £500,000, whichever is the smaller, unless -

- (i) the specific expenditure or saving has previously been agreed by the Council;
- (ii) it is a decision taken in accordance with the Council's Treasury Management Policy;

OR -

(b) any decision of the Executive which, in the view of the Leader, will have a substantial effect on a significant number of people living or working in two or more wards [of the Borough]".

For the avoidance of doubt, any decision approving proposals for the making or amendment of a plan or budget which requires the approval of the full Council is regarded as a key decision.

(4) Any person wishing to make representations about a proposed key decision can do so by contacting the relevant Cabinet portfolio holder, the responsible chief officer or a nominated officer. Contact details are included against each entry in the Plan or in the lists below.

(5) Decisions of the Executive that are key decisions will be published within five days of their having been made. They will be available for inspection during office hours at the Town Hall, Brighton Street, Wallasey, or on the Council's web-site.

(6) The law and the Council's Constitution permit key decisions to be made, even if they have not been included in a Forward Plan, where they are certified as urgent. These decisions will be published, and be available for inspection, in exactly the same way as described in (5) above.

\* The Council has also extended the delegated authority of individual Cabinet members to take executive decisions on a number of specified matters.

## **CABINET MEMBERS AND THEIR PORTFOLIOS**

The Cabinet Portfolios and Portfolio holders for 2016/17 are as follows:

- Councillor Phil Davies                      Leader of the Council  
Strategic Economic Development, Finance and  
Devolution
- Councillor George Davies                  Deputy Leader of the Council,  
Housing and Community Safety
- Councillor Chris Jones                    Adult Social Care
- Councillor Ann McLachlan                Transformation, Leisure and Culture
- Councillor Bernie Mooney                Environment
- Councillor Matthew Patrick              Community Engagement and Communications
- Councillor Tony Smith                    Children and Family Services
- Councillor Stuart Whittingham          Highways and Infrastructure
- Councillor Janette Williamson          Public Health

## **WIRRAL COUNCIL – CHIEF OFFICERS**

### ***CHIEF EXECUTIVE***

Eric Robinson

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Tel: (switchboard) 606 2000; (direct) 0151-691 8589

[ericrobinson@wirral.gov.uk](mailto:ericrobinson@wirral.gov.uk)

### ***EXECUTIVE DIRECTOR FOR STRATEGY***

Clare Fish

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### ***MANAGING DIRECTOR FOR DELIVERY***

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[joablott@wirral.gov.uk](mailto:joablott@wirral.gov.uk)

### ***DIRECTOR FOR BUSINESS SERVICES (ASSISTANT CHIEF EXECUTIVE)***

David Armstrong

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Tel: (switchboard) 606 2000; (direct) 666 4300

[davidarmstrong@wirral.gov.uk](mailto:davidarmstrong@wirral.gov.uk)

### ***DIRECTOR FOR HEALTH AND CARE***

Graham Hodgkinson

Social Services Headquarters, PO Box 351, Birkenhead, Wirral CH25 9EF

Tel: (switchboard) 606 2000; (direct) 666 3650

[grahamhodkinson@wirral.gov.uk](mailto:grahamhodkinson@wirral.gov.uk)

### ***DIRECTOR FOR CHILDREN***

Julia Hassall

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### ***DIRECTOR FOR HEALTH AND WELLBEING***

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***ASSISTANT DIRECTOR: FINANCE***

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Tel: (switchboard) 606 2000; (direct) 666 3407

[tomsault@wirral.gov.uk](mailto:tomsault@wirral.gov.uk)

***STRATEGIC COMMISSIONER FOR ENVIRONMENT***

Mark Smith

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[marksmith@wirral.gov.uk](mailto:marksmith@wirral.gov.uk)

***STRATEGIC COMMISSIONER FOR GROWTH***

Alan Evans

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Tel: (switchboard) 606 2000; (direct) 691 8426

[alanevans@wirral.gov.uk](mailto:alanevans@wirral.gov.uk)

## WIRRAL COUNCIL

### FORWARD PLAN

For the four-month period 1 February 2017 - 31 May 2017

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Application for Financial Assistance <b>Key</b>	From time to time the Council is asked to provide financial assistance to companies to create or safeguard employment opportunities.	Leader of the Council - Strategic Economic Development Finance and Devolution, Cabinet	Between February 2017 and May 2017	<b>Exempt Due to commercially sensitive information 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>	Leader of the Council - Strategic Economic Development, Finance and Devolution (Councillor Phil Davies) phildavies@wirral.gov.uk  Strategic Commissioner for Growth alanevans@wirral.gov.uk Tel: 0151 691 8426	
Application for National Non Domestic Rate Relief	From time to time an organisation or body that may qualify for Discretionary Rates Relief to reduce their liability for paying Rates will apply to the Council for such	Cabinet, Leader of the Council - Strategic Economic Development Finance and Devolution	Between February 2017 and May 2017	<b>Exempt Due to commercially sensitive information 3 Information relating to the financial or business affairs</b>	Leader of the Council - Strategic Economic Development, Finance and Devolution (Councillor Phil Davies) phildavies@wirral.gov.uk  Managing Director for Delivery joeblott@wirral.gov.uk	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
	support which requires a formal decision			of any particular person (including the authority holding that information)	Tel: 0151 691 8001	
Enterprise Zone <b>Key</b>	Decisions required on the implementation stages of the Mersey Waters Enterprise Zone	Leader of the Council - Strategic Economic Development Finance and Devolution, Cabinet	Between February 2017 and May 2017	<b>Exempt Exempt due to commercially sensitive information 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>	Leader of the Council - Strategic Economic Development, Finance and Devolution (Councillor Phil Davies) phildavies@wirral.gov.uk  Strategic Commissioner for Growth alanevans@wirral.gov.uk Tel: 0151 691 8426	
Wirral Waters Enterprise Zone Investment Fund <b>Key</b>	To consider investment proposals for the Enterprise Zone	Cabinet, Leader of the Council - Strategic Economic Development Finance and Devolution	Between February 2017 and May 2017	<b>Exempt Due to commercially sensitive information 3 Information relating to the financial or business affairs of any particular</b>	Leader of the Council - Strategic Economic Development, Finance and Devolution (Councillor Phil Davies) phildavies@wirral.gov.uk  Strategic Commissioner for Growth alanevans@wirral.gov.uk Tel: 0151 691 8426	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
				person (including the authority holding that information)		
Business Support <b>Key</b>	Wirral Business Support – strategic business support and partnership issues including support to SMEs and the development of new approaches	Cabinet, Leader of the Council - Strategic Economic Development Finance and Devolution	Between February 2017 and May 2017	<b>Exempt Exempt report due to commercially sensitive information</b> <b>3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>	Leader of the Council - Strategic Economic Development, Finance and Devolution (Councillor Phil Davies) phildavies@wirral.gov.uk  Strategic Commissioner for Growth alanevans@wirral.gov.uk Tel: 0151 691 8426	
Local Enterprise Partnership Update <b>Key</b>	Consult Members on strategic initiatives such as the development of an LCR Investment Framework, Local Growth Plan, EU Investment Plan and EU new programme 2014-20.	Cabinet, Leader of the Council - Strategic Economic Development , Finance and Devolution	Between February 2017 and May 2017		Leader of the Council - Strategic Economic Development, Finance and Devolution (Councillor Phil Davies) phildavies@wirral.gov.uk  Strategic Commissioner for Growth alanevans@wirral.gov.uk Tel: 0151 691 8426	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
European Structural and Investment Funds (ESIF) Programme for England (2014-2020) <b>Key</b>	To provide an update on the ESIF Programme for England. To include relevant approval to accept ESIF funds and commission relevant activity.	Cabinet, Leader of the Council - Strategic Economic Development Finance and Devolution	Between February 2017 and May 2017	<b>Exempt Exempt due to commercially sensitive information 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>	Leader of the Council - Strategic Economic Development, Finance and Devolution (Councillor Phil Davies) phildavies@wirral.gov.uk  Strategic Commissioner for Growth alanevans@wirral.gov.uk Tel: 0151 691 8426	
Delivering Growth in Wirral <b>Key</b>	To provide an options appraisal for the setting up of a Wirral Property Company	Cabinet	Between February 2017 and May 2017	<b>Exempt Exempt due to commercially sensitive information 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>	Leader of the Council - Strategic Economic Development, Finance and Devolution (Councillor Phil Davies) phildavies@wirral.gov.uk  Strategic Commissioner for Growth alanevans@wirral.gov.uk Tel: 0151 691 8426	



Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
<p>Merseyside Connected - Broadband Delivery UK (BDUK) <b>Key</b></p>	<p>Report progress and future delivery timescales.</p>	<p>Cabinet</p>	<p>Between February 2017 and May 2017</p>		<p>Cabinet Member - Transport and Infrastructure (Councillor Stuart Whittingham) stuartwhittingham@wirral.gov.uk</p> <p>Assistant Director: Environmental Services davidball@wirral.gov.uk Tel: 0151 691 8395</p>	
<p>Hoylake Golf Resort <b>Key</b></p>	<p>A priority for the Borough which will require approval in respect of land assembly and associated legal issues.</p>	<p>Cabinet</p>	<p>Between February 2017 and May 2017</p>	<p><b>Exempt Due to commercially sensitive information 3</b> <b>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</b></p>	<p>Leader of the Council - Strategic Economic Development, Finance and Devolution (Councillor Phil Davies) phildavies@wirral.gov.uk</p> <p>Assistant Director: Environmental Services davidball@wirral.gov.uk Tel: 0151 691 8395</p>	
<p>Compulsory Purchase Order for Land Lying to the South of Spital Road, Spital: extension of park and ride facilities</p>	<p>Request to endorse the use of Compulsory Purchase Order powers for the acquisition of the</p>	<p>Cabinet</p>	<p>Between February 2017 and May 2017</p>	<p><b>Part Exempt May contain exempt appendices due to commercially sensitive</b></p>	<p>Leader of the Council - Strategic Economic Development, Finance and Devolution (Councillor Phil Davies) phildavies@wirral.gov.uk</p>	

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<b>Key</b>	land, for extending the park and ride facilities at Spital Railway Station, under the Town and Country Planning Act 1990, should negotiations to acquire by agreement be unsuccessful.			<b>information 3</b> <b>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>	Assistant Director: Environmental Services davidball@wirral.gov.uk Tel: 0151 691 8395	
Birkenhead Town Centre Masterplan <b>Key</b>	Approval of the Masterplan for Birkenhead Town Centre and confirmation of next steps	Leader of the Council - Strategic Economic Development Finance and Devolution, Cabinet	Between February 2017 and May 2017	<b>Exempt</b> <b>Due to commercially sensitive information 3</b> <b>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>	Leader of the Council - Strategic Economic Development, Finance and Devolution (Councillor Phil Davies) phildavies@wirral.gov.uk  Assistant Director: Environmental Services davidball@wirral.gov.uk Tel: 0151 691 8395	
Future Waste Management Full Business Case <b>Key</b>	To approve the Full Business Case to make recommendations for changes to	Cabinet	February 2017	<b>Open</b>	Cabinet Member - Environment. (Councillor Bernie Mooney) berniemooney@wirral.gov.uk	Future Waste Management Full Business Case

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
	domestic waste collections				Strategic Commissioner for Environment, marksmith@wirral.gov.uk, Tel: 0151 606 2103	
Transforming Wirral - Integration (Community Safety) <b>Key</b>	A position statement on the proposed delivery model for community safety	Cabinet Member - Housing and Community Safety (and Deputy Leader of the Council), Cabinet	Between February 2017 and March 2017	<b>Part Exempt May contain exempt appendices owing to commercially sensitive information 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>	Cabinet Member - Housing and Community Safety (and Deputy Leader of the Council) (Councillor George Davies) georgedavies@wirral.gov.uk  Strategic Commissioner for Environment marksmith@wirral.gov.uk Tel: 0151 606 2103	
Integration of Health and Care Transformation Programme Update <b>Key</b>	The proposal to create an integrated commissioning hub and integrated front line assessment, support planning and care teams that will contribute	Cabinet	February 2017	<b>Open</b>	Cabinet Member - Adult Social Care (Councillor Chris Jones) christinejones@wirral.gov.uk  Director for Health and Care (DASS)	Integration of Health and Care Transformation Programme Update

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
	<p>to meeting the challenges of growth and demand through using Wirral's resources jointly to create a sustainable health and care system. The integrated service will deliver the assessment and support planning function for older people and adults, with a separate proposal for an all age disability, and all age mental health integrated service planned for 2018.</p>				<p>grahamhodkinson@wirral.gov.uk Tel: 0151 666 3650</p>	
<p>Re-commission of the Early Intervention/Prevention and Carers Wellbeing Commission <b>Key</b></p>	<p>This report will provide the outcome of the recommissioning of the Early Intervention/Prevention and Carers Wellbeing commissions. These two separate commissions were</p>	<p>Cabinet Member - Adult Social Care</p>	<p>February 2017</p>	<p><b>Part Exempt</b> <b>An appendix of the report relates to financial or business affairs.</b> <b>3</b> <b>Information relating to the financial or business affairs of any particular</b></p>	<p>Cabinet Member - Adult Social Care (Councillor Chris Jones) christinejones@wirral.gov.uk  Director for Health and Care (DASS) grahamhodkinson@wirral.gov.uk Tel: 0151 666 3650</p>	<p>Re-commission of the Early Intervention/Prevention and Carers Wellbeing Commission</p>

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
	merged into one tender process that commenced at the end of September 2016. The new commissions will commence in April 2017 for a 3 year period with the option to extend. A decision is required as to the outcome of the tender process.			person (including the authority holding that information)		
Core Strategy Local Plan - Report of Further Consultation on Housing Need and Land Supply <b>Key</b>	The report sets out the results of public consultation undertaken in August 2016, following Cabinet on 28 July 2016 (Minute 31), with recommendations for further work to be undertaken to assess the future housing land supply.	Cabinet	February 2017	<b>Open</b>	Leader of the Council - Strategic Economic Development, Finance and Devolution (Councillor Phil Davies) phildavies@wirral.gov.uk  Assistant Director: Environmental Services, davidball@wirral.gov.uk, Tel: 0151 691 8395,	Core Strategy Local Plan - Report of Further Consultation on Housing Need and Land Supply
Local Wildlife Sites <b>Key</b>	Approval of revised site selection criteria, terms of reference and procedure for site	Cabinet	February 2017		Leader of the Council - Strategic Economic Development, Finance and Devolution (Councillor Phil Davies)	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
	selection				phildavies@wirral.gov.uk  Assistant Director: Environmental Services davidball@wirral.gov.uk Tel: 0151 691 8395	
Birkenhead Market - Lease <b>Key</b>	Lease Terms	Cabinet	Between February 2017 and March 2017		Cabinet Member - Housing and Community Safety (and Deputy Leader of the Council) (Councillor George Davies) georgedavies@wirral.gov.uk  Director for Business Services (Assistant Chief Executive) davidarmstrong@wirral.gov.uk Tel: 0151 666 4300	
Land at Mollington Street, Birkenhead <b>Key</b>	Transfer to Council	Cabinet, Cabinet Member - Housing and Community Safety (and Deputy Leader of the Council)	Between February 2017 and March 2017		Cabinet Member - Housing and Community Safety (and Deputy Leader of the Council) (Councillor George Davies) georgedavies@wirral.gov.uk  Director for Business Services (Assistant Chief Executive)	

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
					davidarmstrong@wirral.gov.uk Tel: 0151 666 4300	
<p>Highway Structural Maintenance Programme 2017/18 to 2019/20</p> <p><b>Key</b></p>	<p>Report to approve acceptance of Local Highways Maintenance Capital Block Funding; approve allocation between Street Lighting, Bridges and Roads/Footways; Approve the detailed Highway Structural Maintenance Programme for 2017/18 to 2019/2020</p>	Cabinet	February 2017	<b>Open</b>	<p>Councillor Stuart Whittingham stuartwhittingham@wirral.gov.uk</p> <p>Director for Business Services (Assistant Chief Executive) davidarmstrong@wirral.gov.uk Tel: 0151 666 4300</p>	Highway Structural Maintenance Programme 2017/18 To 2019/20
<p>Transport Plan for Growth Programme 2017/18</p> <p><b>Key</b></p>	<p>This report seeks Cabinet approval to accept Integrated Transport Block grant funding of £1,160,000 and allocate it to priorities and projects as outlined in the report.</p>	Cabinet	February 2017	<b>Open</b>	<p>Cabinet Member - Transport and Infrastructure (Councillor Stuart Whittingham) stuartwhittingham@wirral.gov.uk</p> <p>Strategic Commissioner for Environment marksmith@wirral.gov.uk Tel: 0151 606 2103</p>	Transport Plan For Growth Programme 2017/18

Proposed decision	Description	Decision Taker	Expected date of decision	Details of exempt information	How to make representations to the decision Taker	Documents to be considered by the Decision Taker
Schools Budget and Funding Formula Changes 2017-18 <b>Key</b>	To approve the schools budget for 2017-18 and a number of changes to the Funding Formula for Schools and Early Years.	Cabinet	February 2017	<b>Open</b>	Cabinet Member - Children and Family Services (Councillor Tony Smith) tonysmith@wirral.gov.uk,  Director for Children's Services juliahassall@wirral.gov.uk Tel: 0151 666 4288	Schools Budget and Funding Formula Changes 2017-18
Financial Monitoring 2016/17 (Quarter 3) <b>Key</b>	Update on the revenue and capital spending against the agreed budget	Cabinet	February 2017		Leader of the Council - Strategic Economic Development, Finance and Devolution (Councillor Phil Davies) phildavies@wirral.gov.uk  Assistant Director: Financial Services (S151) tomsault@wirral.gov.uk Tel: 0151 666 3407	
Council Budget 2017/18 <b>Key</b>	Agree Budget 2017/18 and beyond including: level of balances, fees and charges, Chief Financial Officer Statement	Cabinet, Council	Between February 2017 and March 2017		Leader of the Council - Strategic Economic Development, Finance and Devolution (Councillor Phil Davies) phildavies@wirral.gov.uk  Assistant Director: Financial Services (S151) tomsault@wirral.gov.uk Tel: 0151 666 3407	



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<p>Capital Programme and Financing 2017/18 <b>Key</b></p>		Cabinet, Council	Between February 2017 and March 2017		<p>Leader of the Council - Strategic Economic Development, Finance and Devolution (Councillor Phil Davies) phildavies@wirral.gov.uk</p> <p>Assistant Director: Financial Services (S151) tomsault@wirral.gov.uk Tel: 0151 666 3407</p>	
<p>Medium Term Financial Strategy (including Treasury Management Strategy and Capital Strategy) <b>Key</b></p>	Agree the strategies which support the delivery of the Wirral Plan	Council, Cabinet	Between February 2017 and March 2017		<p>Leader of the Council - Strategic Economic Development, Finance and Devolution (Councillor Phil Davies) phildavies@wirral.gov.uk</p> <p>Assistant Director: Financial Services (S151) tomsault@wirral.gov.uk Tel: 0151 666 3407</p>	
<p>Council Tax Levels for 2017/18 <b>Key</b></p>	Set the Wirral Council Tax for 2017/18	Council, Cabinet	Between February 2017 and March 2017		<p>Leader of the Council - Strategic Economic Development, Finance and Devolution (Councillor Phil Davies) phildavies@wirral.gov.uk</p> <p>Assistant Director: Financial Services (S151) tomsault@wirral.gov.uk Tel: 0151 666 3407</p>	

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Pay Policy 2017/18 <b>Key</b>	Council are required to sign off the Pay Policy as per the Localism Act 2011	Council, Cabinet	Between February 2017 and March 2017		Leader of the Council - Strategic Economic Development, Finance and Devolution (Councillor Phil Davies) phildavies@wirral.gov.uk  Managing Director for Delivery joeblott@wirral.gov.uk Tel: 0151 691 8001	
Strategic Housing Market Assessment - Further Policy Implications <b>Key</b>	Approval of additional policy responses, including affordable and specialist housing; optional housing standards and viability, to inform the contents of the emerging Core Strategy Local Plan	Cabinet	March 2017		Leader of the Council - Strategic Economic Development, Finance and Devolution (Councillor Phil Davies) phildavies@wirral.gov.uk  Assistant Director: Environmental Services davidball@wirral.gov.uk Tel: 0151 691 8395	
Review of Commissioning of High Needs Places <b>Key</b>	To appoint a consultant/s to Review the Commissioning of Specialist Places.	Cabinet	March 2017	<b>Open</b>	Cabinet Member - Children and Family Services (Councillor Tony Smith) tonysmith@wirral.gov.uk  Director for Children's Services juliahassall@wirral.gov.uk Tel: 0151 666 4288	Review of Commissioning of High Needs Places

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Revised Core Strategy Local Plan <b>Key</b>	Approval of revised land use strategy for the borough following public consultation on proposed modifications and completion of additional evidence on housing needs	Cabinet	Between March 2017 and May 2017		<p>Leader of the Council - Strategic Economic Development, Finance and Devolution (Councillor Phil Davies) phildavies@wirral.gov.uk</p> <p>Assistant Director: Environmental Services davidball@wirral.gov.uk Tel: 0151 691 8395</p>	
Land at Saughall Massie - Report dependent upon outcome of Fire Authority Consultation <b>Key</b>	Possible request for Fire Authority to acquire land	Cabinet	Between April 2017 and May 2017		<p>Cabinet Member - Housing and Community Safety (and Deputy Leader of the Council) (Councillor George Davies) georgedavies@wirral.gov.uk</p> <p>Director for Business Services (Assistant Chief Executive) davidarmstrong@wirral.gov.uk Tel: 0151 666 4300</p>	