Appendix B

ACTION PLAN – STOCKTAKE EVENT

ACTION	PRIORITY	WHAT	WHO	WHEN
1. **Create a steering group –** create a group to drive forward youth facilities. Consider how it will fit with existing structures and have accountability. Also consider the need for delivery groups. *Maureen McDaid to lead.*	High Implementation (Easy)	i. MM identify relevant people to be part of steering group. ii. Draft Terms of Reference. iii. Reporting structures.	M.McDaid	
2. **Improve the quality of youth facilities** in line with the aspirations of My Place	High Implementation Hard	i. Arrange for visit to Bolton Lads and Girls Club. ii. Secure agreement on the next steps to develop youth facilities. iii. Establish a steering group to oversee the development of new youth facility. iv. Take report to Cabinet seeking approval to develop new facility	PE/MMcDaid	October 2010 December 2010
3. **A greater role for the community and voluntary sector** - this could involve an audit of skills. A job description/role description for each of the partners would also be beneficial.	High Implementation (Hard)	i. Identify the links for community and voluntary sector. ii. Consider any developments in relation to corporate consultation. iii. Paper to YAPSAC.	PE/MM	December 2010
4. **Work with transport providers** – some work with transport providers is taking place. This needs to be	Medium Implementation (Medium)	i. Arrange to meet with Participation Worker / YOF grant panel to :		

			a.	Clarify achievements and outstanding issues.		
			b.	Identify contract people.		
				Follow up with :		
			c.	Contact transport companies to meet and look at options for their involvement in providing transport to youth facilities.		December 2010

ACTION	PRIORITY	WHAT		WHO	WHEN
5. **Monitor and prepare to change** – revisit the current monitoring and reporting arrangements. Co-ordinate the monitoring requirements so they can help direct services and activity.	Medium Implementation (Medium)	i.	Review current monitoring and reporting procedures.	* Help available from AS My Place	
		ii.	Identify what is gathered and what needs to be gathered.		December 2010
		iii.	Prepare for YAPSAC. New proposals, future arrangements.		January 2011
6. **Young Volunteers** – Develop opportunities for young people to work as volunteers.	Medium / High Implementation (Hard)	i.	With Head of YP Service and CVS, map current youth voluntary opportunities.		January 2011 ↓ June 2011
		ii.	Identify possible areas to develop work.		
		iii.	Develop Councillor shadowing scheme.		
		iv.	Identify shared arrangements to oversee and monitor work.		

	ACTION	PRIORITY	WHAT	WHO	WHEN
7.	**Marketing Strategy** – develop a marketing strategy for existing facilities	Medium / High Implementation (Hard)	i. Monitor impact of Teen Wirral. ii. Identify areas of Wirral where take-up is poor. iii. With partners / young people agree areas for development. iv. Apply agreed actions and make necessary changes to website (this links to work on NI 110 – participation rates).		April 2011 ↓ June 2011
	ACTION	**PRIORITY**	**WHAT**	**WHO**	**WHEN**
8.	**New ways of working** – Develop a vision, values and ethos to underpin the way you approach and develop youth facilities.	Medium / High Implementation (Hard)	Building on work of Wirral Project and results of corporate consultation : i. Prepare agreed vision for services for young people on Wirral. ii. Principles for implementing the vision should be embedded in plan for Wirral Project.	* Help available from AS MyPlace.	January 2011 ↓ March 2011
9.	**Age appropriate services** – focus on delivering appropriate and focused services.	Medium / High Implementation (Hard)	In line with Development of Wirral Project and vision for youth services : i. Establish a working group to design curriculum to underpin age appropriate services. ii. Pilot curriculum in projects.		April 2011 ↓ July 2011

		iii. Review curriculum in light of pilot and embed in implementation of Wirral Project.		
10. **Support other providers** to enhance the current Youth Offer on Wirral	Easy Implementation Medium	i. Support Rampxworx in the preparation of application to external funding bodies. ii. Secure broad support for the development of the skateboard facility on Wirral.	MMcDaid	July 2010- March 2011