

## APPENDIX A

### Practice Adopted for Allocating of Call-in in other North West Local Authorities

Council	Practice
Knowsley	All call-ins are referred to the Overview and Scrutiny Board
Liverpool City	It has select committees which mirror the roles of the Cabinet Members and Cabinet Member recommendations are identified in their names and therefore it is clear that if it is called in it will go to the relevant select committee. If however the matter is of such urgency it cannot wait for the next available Select Committee then arrangements are made for a Special meeting to be held. The only other method is that if the decision relates to finance then it can be referred to the next Finance and Resources Select Committee if that meets prior to the portfolio Select Committee.
Sefton	<p>If the decision being called in is a Cabinet decision then the call-in is considered by Overview and Scrutiny (Performance and Corporate Services) Committee.</p> <p>If the decision is one of a Cabinet Member then it goes to the Overview and Scrutiny Committee which falls within the remit of that Cabinet Member Portfolio.</p>
St Helens	There are four Overview and Scrutiny Committees and each one's terms of reference include a call-in role for matters within the Committee's remit.
Cheshire West and Chester	<p>When a call-in is received the Head of Legal and Democratic Services will refer it to the appropriate Scrutiny Committee. This may include inviting those involved to attend an initial informal meeting to consider any relevant matter including the following:</p> <ul style="list-style-type: none"> <li>• The scope of the call-in</li> <li>• The number of witnesses to attend</li> <li>• The length of the meeting needed to consider the call-in effectively.</li> </ul>
Cheshire East	The allocation of call-in tends to be done at officer level based on the specialism of the Committee involved. If there is any doubt, officers would probably consult the informal Scrutiny Chairman's Group, or the Group's Chairman. However, there have not been an instance when there has been any confusion about where to refer a call-in.
Halton	Any decision called-in is considered by the Full Council, not Scrutiny Committees.
Warrington	The allocation is done in the same way as St Helens above but where it is unclear the Monitoring Officer makes the determination.