

PROPOSED CHANGES

PAGES/SECTION	AMENDMENTS
PART 1 SUMMARY AND EXPLANATION	
8 Citizen's rights	To include the Director of Law, HR and Asset Management as the contact for citizen's rights.
PART 2 ARTICLES OF THE CONSITUTION	
ARTICLE 3 – CITIZENS AND THE COUNCIL	
14 Complaints	To include the Monitoring Officer as recipient of complaints about a breach of the Code of Conduct
ARTICLE 9 – THE STANDARDS COMMITTEE	
25 Role and Function	To amend the terms of reference in relation to the authorisation of the settlement of complaints of maladministration.
ARTICLE 12 – OFFICERS	
30 Chief Officers	To include the Director of Law, HR and Asset Management
30 Head of Paid Service, Monitoring Officer and Chief Finance Officer	To include the Director of Law, HR and Asset Management as Monitoring Officer
ARTICLE 14 – FINANCE, CONTRACTS AND LEGAL MATTERS	
36 14.3 Legal Proceedings 14.4 Authentication of documents 14.5 Common Seal of the Council	To replace the Head of Legal and Member Services with the Director of Law, HR and Asset Management
ARTICLE 15 – REVIEW AND REVISION OF THE CONSTITUTION	
37 Duty to Monitor and Review the Constitution	To replace the Head of Legal and Member Services with the Director of Law, HR and Asset Management
ARTICLE 16 –SUSPENSION AND INTERPRETATION AND PUBLICATION OF THE CONSTITUTION	

38 16.3 Publication

To replace the Head of Legal and Member Services with the Director of Law, HR and Asset Management

PART 3	
RESPONSIBILITY FOR FUNCTIONS	
SCHEDULE 4 – SCHEME OF DELEGATIONS OF FUNCTIONS TO OFFICERS	
88	To include the Director of Law, HR and Asset Management To delete the delegation of functions to the Head of Legal and Member Services
91	To replace the Head of Legal and Member Services with the Director of Law, HR and Asset Management
92	To transfer powers and duties from the Director of Corporate Services to the Director of Law, HR and Asset Management
92	To amend the delegation to Chief Officers to enable settlement of complaints up to £1,000 and in consultation with the Chair of the Standards Committee £5,000.
95	To transfer powers and duties from the Director of Corporate Services to the Director of Law, HR and Asset Management
102	To transfer powers and duties from the Director of Corporate Services to the Director of Law, HR and Asset Management
103	To include authorisation of directed surveillance in the powers of the Director of Children’s Services
105	To replace the Head of Legal and Member Services with the Director of Law, HR and Asset Management
108	To replace the Head of Legal and Member Services and Director of Corporate Services with the Director of Law, HR and Asset Management
109	To replace the Director of Corporate Services with the Director of Law, HR and Asset Management
111	To replace the Head of Legal and Member Services with the Director of Law, HR and Asset Management
113	To replace the Director of Corporate Services with the Director of Law, HR

	and Asset Management To include authorisation of directed surveillance in the powers of the Director of Adult Social Services
114	To make specific reference to gating orders
119	To delete specific powers for the Head of Legal and Member Services (now included in the powers of the Director of Law, HR and Asset Management)
SCHEDULE 5 – DELEGATION OF FUNCTIONS TO INDIVIDUAL CABINET MEMBERS	
120	To empower the Leader and deputy Leader to exercise the delegated powers of other portfolio holders where those portfolio holders are unable to make decisions on particular matters as a result of having a prejudicial interest. To empower Cabinet members to authorise variations of contract values which do not arise as a result of technical necessity where the value of the variation exceeds £20,000.
121	Amend the delegation to the Cabinet member for Regeneration and Planning Strategy by deleting reference to the Wirral Waterfront Partnership Board and replacing with the Mersey Waterfront Partnership Board/
PART 4 RULES OF PROCEDURE	
COUNCIL PROCEDURE RULES – STANDING ORDERS	
127-148	To replace the Head of Legal and Member Services with the Director of Law, HR and Asset Management
ACCESS TO INFORMATION PROCEDURE RULES	
154-157	To replace the Head of Legal and Member Services with the Director of Law, HR and Asset Management
BUDGET AND POLICY FRAMEWORK PROCEDURE RULES	

159- 160			To replace the Head of Legal and Member Services with the Director of Law, HR and Asset Management
EXECUTIVE PROCEDURE RULES			
166			To replace the Head of Legal and Member Services with the Director of Law, HR and Asset Management
OVERVIEW AND SCRUTINY PROCEDURE RULES			
168- 172			To replace the Head of Legal and Member Services with the Director of Law, HR and Asset Management
FINANCIAL REGULATIONS			
188			To replace the Director of Corporate Services with the Director of Law, HR and Asset Management
190			To replace the Head of Legal and Member Services with the Director of Law, HR and Asset Management
197			To replace the Director of Corporate Services with the Director of Law, HR and Asset Management
206			To replace the Director of Corporate Services with the Director of Law, HR and Asset Management
209			To replace the Head of Legal and Member Services with the Director of Law, HR and Asset Management
CONTRACT PROCEDURE RULES			
214	8	Invitation to tender	To replace the Head of Legal and Member Services with the Director of Law, HR and Asset Management
216- 217	11 12	Receipt and Opening of tenders Late, Improper or Alternative tenders	To replace the Head of Legal and Member Services with the Director of Law, HR and Asset Management
218- 219	14 15	Acceptance of tenders Contract Conditions	To replace the Head of Legal and Member Services with the Director of Law, HR and Asset Management
220	16	Variation Orders and Extra Work Orders	To amend the requirements for obtaining authorisation for and reporting variations to contracts (see attached).

OFFICER EMPLOYMENT PROCEDURE RULES		
224	4 Appointment of Chief Officers and Deputy Chief Officers	To include the Director of Law, HR and Asset Management To replace the Director of Corporate Services with the Director of Law, HR and Asset Management
PART 5 CODES AND PROTOCOLS		
244	Protocol on Member/Officer Relations	To replace the Head of Legal and Member Services with the Director of Law, HR and Asset Management
PART 7 MANAGEMENT STRUCTURE		
261 & 267	Management Structure	To amend the management structure to include the Director of Law, HR and Asset Management