

WIRRAL SHADOW HEALTH & WELLBEING BOARD

Minutes of the Board Meeting held on
Wednesday 14 December 2011
Committee Room 2 Wallasey Town Hall

Present:

Councillor S. Foulkes (Chair), Leader of the Council/Leader of Labour Group, Wirral

Councillor T. Harney, Leader of Liberal Democrat Group, Wirral

Councillor A. McArdle, Portfolio Holder for Social Care & Inclusion

Mr J. Wilkie, Chief Executive, Wirral Council

Ms F. Johnstone, Director of Public Health, NHS Wirral/Wirral Council

Dr S. Mukherjee, Medical Director, NHS Cheshire Warrington & Wirral

Dr A. Mantgani, Executive Clinical Lead, Wirral GP Commissioning Consortium

Mr D. Armstrong, Interim Director of Children & Young People's Services, Wirral Council

Mrs D. Hill, Chair, LINKs

Mrs S. Cumiskey, Chief Executive, Cheshire & Wirral Partnership Trust

Mr G. Doherty, Acting Chief Executive, Wirral University Hospital Trust

Mrs A. Roberts, CEO, Voluntary & Community Action Wirral

Mr R. Smith, Director of Operations & Performance, Clatterbridge Centre of Oncology

(representing Andrew Cannell)

Mr J. South, CEO, Wirral Community NHS Trust

Dr P. Naylor, GP Co-Chair, Wirral Health Commissioning Consortium

Dr G. Francis, GP Chair, Wirral NHS Alliance

Apologies

Councillor J. Green, Leader of Conservative Group, Wirral

Councillor Ann McLachlan, Portfolio Holder for Children's Services and Lifelong Learning

Howard Cooper, Interim Director of Adult Social Services, Wirral Council

Mr A. Cannell, Chief Executive, Clatterbridge Centre of Oncology

In attendance:

Mr K. Carbery, Business Support Manager, NHS Wirral (business support)

Mrs T. Woodhouse, Executive Assistant, NHS Wirral (minutes)

1. WELCOME AND APOLOGIES

All members were welcomed to the first Board meeting of the group. All apologies were duly noted.

2. DECLARATIONS OF INTEREST

It was reported that there were no declarations of interest.

3. MINUTES

As this was the first Board meeting there were no prior minutes.

4. TERMS OF REFERENCE

The members were advised that the formation of the Health & Wellbeing Board had arisen from the fact that the Health and Social Care Bill currently making its way through Parliament will expand local authorities' responsibilities for ensuring integration in the approach to health and social care provision in its area, and (subject to the final legislation) will require the establishment of a formal Board. The initial draft Terms of Reference were agreed by Council Cabinet on 23rd June 2011 to enable the first development meeting of the Shadow Board to take place.

The draft document as presented had been discussed at the two previous development sessions of members. This had resulted in the membership being expanded to include co-opted members.

Following discussions regarding voting rights it was agreed to accept the Terms of Reference as written and to note that the core membership will have voting rights. It was also agreed that the Terms of Reference would be reviewed periodically.

It was resolved that the Terms of Reference be accepted.

5. SHADOW BOARD DEVELOPMENT PLAN

The group was advised that Wirral had been successful in securing sponsorship by the National Leadership Academy. The plan was to use the resources provided through this funding to help establish the H&WB Board. The first development session results in agreeing the six projects noted in the report.

It had been agreed that members of the Board would indicate which of the projects they were likely to sponsor or lead on and also to agree the workstream order. Board members were asked to advise Fiona Johnstone of the projects they would like to sponsor or lead on. Arrangements will then be made to develop the work programme as regular updates would be required for future meetings.

It was agreed that the projects be addressed in the following order.

1. Making Difficult Decisions
2. Board Leadership Behaviours
3. JSNA and the Joint Strategic Health Strategy
4. Extending Engagement
5. Public Health Programme and Transition
6. Understanding how the H&WB can support the reshaping of services

6. JOINT STRATEGIC NEEDS ASSESSMENT

The paper, as presented, advised that the Joint Strategic Needs Assessment (JSNA) is a process to identify the current and future Health & Wellbeing needs of a population in a local authority area. It also outlined how the JSNA for Wirral is being developed and refreshed.

The work of the JSNA is directed through its Executive Board and the opportunity was taken to ask if members wished to join this committee or to nominate a member of their organisation. All were asked to submit names to Fiona Johnstone.

Following discussions it was resolved that the Board accept and approve the recommendations.

7. DEVELOPING EFFECTIVE COMMUNICATIONS

The H&WB Board will take on an important role as the forum for overseeing the improvements in health and wellbeing within the local community. Decisions would be based on the needs and assets of the local area and therefore it was important that an effective communications strategy is drafted. It was considered that engagement with the local population was important and necessary to ensure effective communications are established.

Following discussions it was agreed that a pooled resource of all available communications leads be established with a request to establish a draft communications strategy. Fiona Johnstone would lead on the project and all contact details are to be submitted to Kevin Carbery.

8. AOB

Discussions took place regarding the locations for the forthcoming development sessions. The following was agreed

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|-------------------|---------------------------|
| January session: | hosted by Sheena Cumiskey |
| February session: | hosted by Gary Doherty |

9. DATE OF NEXT MEETING

**The next Formal Board Meeting will take place on 13 March 2012
Committee Room 2, Wallasey Town Hall**

There being no further business the Chair closed the meeting at 6.00
pm