

Traded Services Group

6 February 2012

Notes of Meeting

1. Membership

Membership of the group was discussed as concern had previously been raised with regard to the representative balance, currently there were no representatives from either Secondary or Special Sector.

2. ICT

Following the announcement of the new Service Level Agreement for ICT. Clarification was provided as to what each service heading was covering. More information is available via www.wirral.gov.uk/itsos or any specific queries or concern should be directed 666 5056.

3. Grounds Maintenance

A short presentation was provided by the Grounds Maintenance service. Originally the service was due to be transferred to an External Provider and therefore the SLA would become void. However, a decision was taken to keep the service "in-house" and as such the service will continue. The service over the next few months will be reviewed and information will be provided to the schools regarding the service available. Any questions should be directed to 606 2294.

4. Human Resources Advice & Guidance

The HR Service is currently under a review with the intention to provide a more effective service in both the Administrative and Advice service areas. A separate review of the Occupational Health provision was due to be concluded shortly. The findings of which would be incorporated into the review of the HR SLA to ensure that the service is affordable and effective.

5. Facilities Management

The Service was requested to attend to provide an update on the service. Concern was raised that due to the cut in Capital Funding, etc there may be an impact on the amount of income as fewer projects will be commissioned. The service management will report back to the group on any future concerns or impact

6. Next Meeting

21 May 2012 1.30pm at Professional Excellence Centre