

Action Points

Action Points:

Date action agreed	Action	Action owner	Update or completion
27.4.12	In attendance: Joyce Redfearn (Chair) Cllr Jeff Green, Cllr Tom Harney, Cllr Phil Davies, Gill Taylor, Mike Thomas, Graham Burgess, Liz McCue, Cllr Glen Sanderson, Cllr Paul Rowen, Cllr Steve Houghton, Ian Coleman, Michael Frater, Bill Norman, David Taylor-Smith, Anna Klonowski		
	<p>Action Tracker- all actions from the previous meeting are already on this agenda. Show them as 'completed' ('greyed out') in action tracker and review any outstanding items from previous meetings</p> <p>Only action outstanding is resolution of issue of whether Deputy Leader should be standing member of the Steering Group- agreed to defer until more time to consider.</p>	<p>Gillian Connolly</p> <p>Joyce Redfearn</p>	
	<p>Agenda item 2. HESPE report.</p> <p>Mike Thomas explained that this was not ready to publish as further comments had been requested from parties involved and he now hopes to publish this before the end of May.</p> <p>Bring forward item to next meeting.</p>	Mike Thomas/Gillian Connolly	
	<p>Agenda item 3 Member Development.</p> <p>The Board commended work undertaken by Wirral's Member Steering Group and noted more work to be carried out between it and a sub group of the Improvement Board to enhance it further. This to include considering 'mandatory' aspects of training linked to continuous personal development of Members (including for Portfolio holders and other lead Members) and other ways of learning eg site visits. mentoring and buddying.</p> <p>Bring back further report to the next meeting to include delivery plan.</p>	<p>Tom Harney/Liz McCue</p> <p>Gillian Connolly</p>	
	<p>Item 4 Corporate Peer Challenge</p> <p>The date for the Peer Challenge is now week commencing 9 July.</p> <p>A further report on the detail of this to be brought to the next meeting including the internal and external communications plan to ensure this is shown as a positive opportunity for the authority.</p>	Ian Coleman/Michael Frater	

	The Director of Adult Services to be invited to present a report to the next meeting outlining the plans for the Peer Review and Peer Challenge for Adults Services which is programmed for June.	Gillian Connolly	
	Agenda Item 5 Code of Corporate Governance The Board noted the report and commented it contained little information on implementation. A more substantial report to be brought to the next meeting following help from colleagues at Blackburn with Darwen council.	Bill Norman Gillian Connolly	
	Agenda Item 6 Forward Plan Add as a routine item to all future Board agendas. Wirral to improve this and ensure it develops into a valuable working document. This work needs to consider what good looks like from other authorities, who is consulted and how the plan is to be used in practice to assist Members and the public.	Bill Norman/Gillian C	
	Agenda Item 7 Local Democracy Working Party The all party agreement to take a further year to consider in detail the most appropriate democratic structures for Wirral was welcomed by the Board and the LGA's offer of assistance to support the Working Party was reiterated. Bill Norman to ensure this offer is communicated to the Working Group. The Board to receive regular updates on progress.	Bill Norman	
	Agenda Item 8 Improvement Planning Michael Frater shared his initial perceptions of Wirral's corporate governance and culture focusing on leadership and on rebuilding trust and confidence and a constructive discussion took place. MF to bring back a report to the Board following the work of the Executive Team on drafting a strategic vision for improvement for discussion with Members.	Michael Frater	
	Agenda Item 9 Reports referred from Wirral The Board endorsed the Annual Governance Statement. Agreed to bring a report to the next meeting on options for using the £250k fund for corporate governance agreed in the budget.	Ian Coleman/ Michael Frater	
	Agenda Item 10 Key Communication Messages. These were agreed as: <ul style="list-style-type: none"> • Member Development • Corporate Peer Challenge • Forward Plan • Democratic arrangements • Improvement Planning 	Gill Taylor and Group Leaders	
	Agenda Item 11 Additional Agenda Items for the Next Meeting. <ul style="list-style-type: none"> • HESPE • Corporate Peer Challenge 	Gillian Connolly/ Ian Coleman	

	<ul style="list-style-type: none">• Adults Peer Review and Peer Challenge• Review of outstanding Action Tracker items• Update from Member Development Steering Group• Code of Corporate Governance Implementation• Improvement Planning update including use of dedicated resource		
	Agenda Item 12 Date of Next Meeting Improvement Board Meeting 25 May Cancelled Next Meeting 15 June Note new time for Board meetings is 10.30 to 12.30	Ian Coleman	