

## **TERMS OF REFERENCE**

The Council has appointed Overview and Scrutiny Committees to discharge the functions conferred by section 21 of the Local Government Act 2000 or regulations under section 32 of the Local Government Act 2000.

Each overview and scrutiny committee will:

- (i). Review and/or scrutinise decisions made or actions taken in connection with the discharge of the Council's functions;
- (ii). Make reports and/or recommendations to the Council and/or the Cabinet and/or any joint or area committee in connection with any policy or the discharge of any functions;
- (iii). Consider any matter affecting the area or its inhabitants; and
- (iv). Exercise the right to call in, for reconsideration, decisions made but not yet implemented by the Executive; and within the following terms of the Cabinet portfolio(s) indicated:

## **SUSTAINABLE COMMUNITIES OVERVIEW AND SCRUTINY COMMITTEE**

To create a clean, pleasant, safe and sustainable environment, and in particular to:

- sustain improved levels of recycling;
- reduce the Council's carbon footprint;
- reduce the number of people killed or seriously injured in road accidents,

the Overview and Scrutiny Committee will:

- (i) review and/or scrutinise decisions made or actions taken in connection with the discharge of the Council's functions;
- (ii) make reports and/or recommendations to the Council and/or the Cabinet and/or any joint or area committee in connection with any policy or the discharge of any functions;
- (iii) consider any matter affecting the area or its inhabitants; and
- (iv) exercise the right to call in, for reconsideration, decisions made but not yet implemented by the Executive; and
- (v) specifically, act as the Council's crime and disorder committee for the purposes of Section 19 of the Police and Justice Act 2006 (as amended); within the following terms of reference of the Cabinet portfolio(s) indicated:

Streetscene and Transport Services

(1) Highways, streets and footpaths, including street lighting and related enforcement activities.

(2) Traffic regulations and road safety.

- (3) The management of Council car parks.
- (4) Liaison with the MITA and other external organisations.
- (5) Reservoirs, sewerage and land drainage.
- (6) The provision of civil engineering services to the Council.
- (7) The provision of architectural, quantity surveying and mechanical, electrical and structural engineering services.
- (8) Coast protection and sea defences.
- (9) Restricted and selective tendering for civil engineering services.
- (10) Grass cutting in residential areas.
- (11) Weed control.
- (12) Refuse collection and street cleansing.
- (13) Advertisement control.

#### Environment

- (14) Trading standards and consumer protection.
- (15) Food safety and hygiene.
- (16) Home safety.
- (17) Health education.
- (18) Control of communicable diseases.
- (19) Port health.
- (20) Monitoring of waste disposal.
- (21) Recycling.
- (22) Public conveniences.
- (23) Preservation and improvement of amenities in residential areas.
- (24) Clean air and pollution control.
- (25) Abatement of nuisance (other than statutory nuisance in private dwellings).
- (26) Identification and action in relation to derelict land and buildings.

(27) Sea Fisheries.

(28) The development and implementation of strategies for continually improving sustainability and reducing the environmental impact of the Council, its policies, plans, programmes and services.

#### Culture, [Tourism] and Leisure

(29) The provision of leisure and cultural services including:

- library services;
- museums and galleries, promotion of the Arts;
- civic theatres, entertainment and cultural activities;
- swimming pools, sports halls and indoor recreation;
- parks, recreation grounds, and adventure playgrounds;
- public playing fields, outdoor sports facilities.

(30) Community centres and public halls.

(31) Sports activities and development, the promotion of sporting activities and joint use of sporting facilities.

(32) Resort activities, including publicity.

(33) Beaches and the Beach Lifeguard Service.

(34) The provision of country parks and allotment gardens.

(35) The provision and management of cemeteries and crematoria.

(36) The heritage of the Borough, including the preservation of buildings of architectural or historic interest in liaison with the Heritage Champion.

#### [Housing and] Community Safety

(37) Community Safety including:

- Co-ordinating neighbour nuisance policies in the private and public sector.
- Co-ordinating anti-social behaviour policies.
- Working with partners, the Police and other Cabinet members on youth diversion schemes.
- Working with the appropriate Cabinet member in liaison with the Drug & Alcohol Team.
- Working with the Licensing Team on issues of under age sales of alcohol and with Trading Standards in liaison with the Cabinet member for Environment.
- The use of the Council's powers under the Crime and Disorder Act 1998, the Housing Act 1996 and the Anti-social Behaviour Act 2003;
- The Council's duty under section 17 of the Crime and Disorder Act 1998 to have regard to the effects on crime and disorder in the exercise of all of its powers and duties;

- Liaison with other agencies such as the police, Primary Care Trusts, the voluntary sector and the Probation Service on community safety issues;
- The development and implementation of the Crime and Disorder Reduction Strategy and the Anti-social Behaviour Strategy

(38) The operation and development of Community Patrol.

#### Corporate Resources

(39) The Emergency Plan and resilience issues.

#### All portfolios

(40) Those parts of the Corporate Plan within the remit of this Committee,

(41) To seek to achieve continuing and improving performance, better value for money and customer satisfaction in respect of those services provided through these areas.

(42) To support the Council's equal opportunity policies by promoting and monitoring initiatives to encourage equality of opportunity amongst disadvantaged groups including: the disabled, ethnic minorities, the long-term unemployed, the poor, and women;

(43) To scrutinise Local Area Agreements that fall within the areas set out above and to hold partners to account.