

To : Michael Raworth,
Enterprise Solutions (NW) Ltd,
Egerton House,
Tower Road,
Birkenhead,
Wirral
CH41 1FN

WORKING WIRRAL FUNDING

RE: Project ISUS Complementary Services Project

1. Wirral Borough Council ("the Council") has agreed to offer to Enterprise Solutions (NW) ("you") a grant of up to Nine Hundred and Nineteen Thousand Five Hundred Pounds (£919,500) ("the Grant") upon the terms and conditions set out below.
2. The Grant is offered to you in order to financially assist you to carry out and complete the 'ISUS Complementary Services' project ("the Project") described in your application for the Grant and in any subsequent information you have submitted to the Head of Housing and Regeneration, Neighbourhoods Team, Regeneration Department, Wallasey Town Hall, Brighton Street, Wallasey CH44 8ED.
3. The Project will be to provide complementary services to enhance the NWDA Intensive Support Start Up Programme as follows:-
 - o Awareness and development workshops
 - o Monitoring coverage for all new businesses up to three years of trading including seven interim monitoring sessions at three monthly intervals and also at 18, 24 and 36 months
 - o Provision of specialist post start and aftercare adviser support

4. You must ensure that the Project produces the outputs ("Outputs") detailed at Appendix 1 within the lifetime of the project. Your project will be monitored against these Outputs.
5. Your project will be allocated funds as set out below and will be monitored against the Financial Profile as set out at Appendix 1.

Funding Source	2009/10	2010/11	2011/12	Project lifetime
	(£)	(£)	(£)	(£)
Working Neighbourhoods Fund	175,000	569,500	175,000	919,500

6. Claims for payment of the Grant shall be made in writing to the Head of Housing and Regeneration, Neighbourhoods Team, Regeneration Department, Wallasey Town Hall, Brighton Street, Wallasey CH44 8ED in such form as the Head of Housing and Regeneration requires and shall include invoices and/or such other evidence of expenditure as the Head of Housing and Regeneration and/or the Wirral Borough Council shall require.
7. The Grant shall be paid only against expenditure which is eligible for grant funding under Council Standing Orders and the Commissioning process of Working Wirral and where applicable European Social Fund regulations. For details of ESF requirements please see Appendix 2 (attached). In respect of the Project the items eligible for grant funding are costs in relation to those activities in relation to 3 above.

Only expenditure incurred after the date of this offer is eligible for grant funding.

8. In particular you should be aware that the following are not eligible for grant funding:-

- a] expenditure on activities of a political or exclusively religious nature;
- b] expenditure supported from other government sources, local authority grants, charges paid by leaseholders, or EC structural funds, to the extent that the combined grant and other support total more than 100% of the project or scheme costs;
- c] expenditure on works or activities which any person has a statutory duty to undertake, except where there is strong justification in terms of the regeneration outputs or impact that will result e.g. in the case of beneficial activity brought forward, or carried out in a way which best promotes sustainable regeneration, as a result of grant support;
- d] recoverable input VAT incurred;
- e] any liability arising out of negligence;
- f] payments for unfair dismissal or redundancy to staff employed on fixed term contracts;
- g] expenditure on a project not previously approved and for which it is intended that grant will be claimed, where such expenditure took place before the issue of a funding agreement letter from Wirral Borough Council;
- h] payments made in advance of need.

