

# WIRRAL COUNCIL

WIRRAL SCHOOLS' FORUM 8th October 2014

## REPORT OF THE DIRECTOR OF CHILDREN'S SERVICES

### Wirral Schools Forum Membership

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#### 1. EXECUTIVE SUMMARY

This report summarises the representation on Schools Forum, and advises on terms of office, current vacancies and arrangements for electing new members.

#### 2. Schools Forum Current Representation

The schools forum has 31 members made up as follows:-

Table 1

5	Primary Headteachers
5	Primary Governors
2	Secondary Headteachers
1	Secondary Governors
1	Special Headteacher
1	Special Governors
1	Nursery Representative
1	Pupil Referral Unit (EMAP)
<b>17</b>	<b>Total Schools Membership</b>
6	Academy Representatives
<b>6</b>	<b>Total academy Membership</b>
1	Wirral Governors Forum
1	Non-teacher representative
1	Teacher representative
1	Catholic Diocese
1	Church of England Diocese
1	Further Education
2	PVI Early Years Providers
<b>8</b>	<b>Total Non-Schools Membership</b>
<b>31</b>	<b>Total Membership</b>

#### 3. Membership changes

Regulations governing the forum requires school/academy membership to take account of pupil weighting. Therefore Table 2 below details the total pupils in each school phase and the required number of school and academy forum members. Taking account of Wallasey School and Townfield Primary converting to Academy during the autumn term this will reduce the number of secondary representatives to 2 and increase the number of academy representatives to 7 as follows:-

Table 2

Phase	Pupil Numbers (Jan 2014 Census)	Forum Representatives
Primary	23,824	10
Secondary	5,886	2
Academy	15,683	7
<b>Total</b>	<b>45,393</b>	<b>19</b>

#### 4. Schools Forum Terms of Office

Generally forum members are elected to serve a 4 year term of office. The table below identifies when the current terms of office expire.

Table 3

	2010- 2014	2011- 2015	2012- 2016	2013- 2017	2014- 2018	Total
<b>Total Schools Membership</b>						
Primary Headteachers		3		1	1	<b>5</b>
Primary Governors	2		2	1		<b>5</b>
Secondary Headteachers	1			1		<b>2</b>
Secondary Governors		1				<b>1</b>
Special Headteacher					1	<b>1</b>
Special Governors	1					<b>1</b>
Nursery Representative			1			<b>1</b>
Pupil Referral Unit				1		<b>1</b>
<b>Total Academy Membership</b>						
Academy Representative	1		2	3		<b>6</b>
<b>Total Non-Schools Membership</b>						
Wirral Governors Forum	1					<b>1</b>
Non-teacher representative	1					<b>1</b>
Teacher representative	1					<b>1</b>
Catholic Diocese		1				<b>1</b>
Church of England Diocese		1				<b>1</b>
Further Education			1			<b>1</b>
PVI Early Years Providers			2			<b>2</b>
	<b>8</b>	<b>6</b>	<b>8</b>	<b>7</b>	<b>2</b>	<b>31</b>

#### 5. Arrangements to Elect New Members in 2014

There are 8 positions that come to an end by 31<sup>st</sup> December 2014. The arrangements that will be put in place are as follows:-

##### Primary Governor representatives – 2 positions

A letter will be e-mailed to all primary schools on behalf of the Wirral Governors Forum asking for nominations from all primary governors. If there are more nominations than required a ballot will be carried out.

##### Secondary Headteacher representative

This position will no longer be required due to the conversion of Wallasey School and Townfield Primary to Academies as detailed in table 2.

#### Academy Representatives – 2 positions

A letter will be e-mailed to all academy schools asking for nominations from principals, senior staff, governors or representatives from proprietor bodies. If there are more nominations than required a ballot will be carried out.

#### Teacher Representative – 1 position

The teacher representative is nominated through the Wirral Teachers Panel. Ian Harris has recently been appointed.

#### Non-teacher Representative – 1 position

A letter will be e-mailed to all schools inviting nominations from non-teaching school staff. If there are more nominations than required a ballot will be carried out.

#### Wirral Governors Forum – 1 position

The 4 year term of office is due to expire for the chair of the Governors Forum. It is proposed that a further nomination is sought.

#### Special Governor Representative

It is proposed to extend the term of office for the special governor representative for 8 months to 31<sup>st</sup> July 2015, following which the member will retire and an election will take place.

## **RECOMMENDATIONS**

1. The Forum notes the report.
2. Forum agrees to the changes discussed.

**Julia Hassall**  
**Director of Children's Services**