

Random Selection Procedure for the Allocation of Hackney Carriage Proprietor Licences

- Hackney Carriage Proprietor Licence(s) become available
- The Council notifies the following in writing within one month of the licence becoming available:

Hackney Carriage Proprietor Licence Holders
Private Hire Vehicle Licence Holders
Hackney Carriage Driver Licence Holders
Private Hire Drivers Licence Holders
Private Hire Operators
- A Notice is placed on the Council Website and an advert is placed in a local newspaper within one month of the licence becoming available.
- The notice invites applications for Hackney Carriage Proprietor Licence(s) to be received within a closing date of 28 days from when the notice appears in the local newspaper.
- Applications received that meet the criteria for Licensing a Hackney Carriage Vehicle are included in the random selection to be made at a meeting of the Licensing Panel following the closing date for applications.
- The successful applicant(s) is informed and given 28 days to present a vehicle for Licensing that meets the criteria for Licensing a Hackney Carriage Vehicle at the time the application is made.
- **Outcome:**
 - 1) Vehicle Licensed
 - 2) If no vehicle is presented within the prescribed time or the applicant does not want to progress the application a further selection will take place from the remaining applicants. This process will continue until the Licence is issued.

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