

Appointment of Chief Executive, Head of Paid Service, (including Returning Officer and Electoral Registration Officer)

Proposed Timetable

Activity	Date	Decisions
Commence the Appointments process and delegate the Appointment process to the Appointments panel	27/10/2014	Employment and Appointments Committee
Potential Review of Salary Review of persona Specification and Job description	w/c 17/11/2014	Appointments Panel recommendations
Potential decision on salary arrangements for the new Chief Executive	8/12/2014	Council (Agenda Published 28 November)
Advertisement published	w/c 1/12/2014	
Advertisement close	w/c 5/1/2015	
Long listing meeting	w/c 12/1/2015	
Long list Assessment (Technical interviews)	w/c 19/1/2015	
Short listing meeting	w/c 26/1/2015	
Selection day(s)	w/c 2/2/2015	Appointments Panel Recommendation to Full Council
Intention to appoint	w/c 9/2/2015	
Council Approval (subject to necessary employment checks)	24/2/2015	Full Council
Formal Offer of employment	25/2/2015	
Notice period and start	March-May 2015 Dependent on period of notice	