

## OFFICER DECISION NOTICES

## APPENDIX

Date	Project Status	Project Title	Directorate	Service Area	Project Description	Value	Departmental Contact	Signed By	Approved By
<b>Extensions</b>									
28/01/14	Extension	Property Valuation	Transformation & Resources	Merseyside Pension Fund	To extend an existing contract with Colliers to provide property valuation services for a further two years for a sum of approx. £50,000 pa (0.004% of value of property portfolio). Contract was let from 1 February 2010 for a period of four years with an option to extend for a further two years. Officers have assessed the quality of the service provision since then as fully satisfactory and, in view of the competitive bid at the initial tender stage and the costs/resources of retendering, have exercised the option to extend for a further two years. Review of the contract and retender by 31 January 2016	100000	Property Manager	Head of Pension Fund	Strategic Director - Transformation and Resource
18/02/14	Extension	Property Adviser	Transformation & Resources	Merseyside Pension Fund	To extend an existing contract with CBRE to provide strategic property advice for a further two years for a sum of approx. £50,000 pa (0.004% of value of property portfolio). Contract let from 1 January 2010 for a period of four years with an option to extend for a further two years Officers have assessed the quality of the service provision since then as fully satisfactory and, in view of the competitive bid at the initial tender stage and the costs/resources of retendering, have exercised the option to extend for a further two years. Review of contract and likely retender by 31 December 2016.	100000	Property Manager	Head of Pension Fund	Strategic Director - Transformation and Resource
27/02/14	Extension	Assistive Technology	Families and Wellbeing	Adult Social Services	Take up extension option within the Assistive Technology contract with Eldercare for one further year 2014/15. The future Assistive Technology contract has been scoped and re-specified and is currently in a tender process for new contract effective June 2015.	1200000	QA Team Manager	Head of Procurement	Strategic Director - Transformation and Resource
06/03/14	Extension	Working Wirral	Regeneration & Environment	Housing	Extension contract with Involve Northwest to provide the supply of the Working Wirral Programme. On 2 August 2012 the Leader of the Council approved the appointment of a consortium led by Involve Northwest to supply the Working Wirral Programme (operating name of ReachOut Partnership). The contract was awarded for a 12 month period from 1 September 2012 to 31 August 2013 and the Invitation to Tender allowed the Council the option to review and extend the contract for further period(s) up to 31 August 2015, subject to funding provision. On 24 June 2013 the Leader of the Council approved a recommendation to allocate £504,000 of Working Neighbourhood Fund reserves to extend the contract for The Supply of the Working Wirral programme for the period 1 September 2013 to 31 March 2014. On 25 February 2014 Council agreed to award £700,000 of Council funds to extend the contract of the ReachOut Partnership.	700000	Economic Policy Officer	Economic Policy Officer	Strategic Director Regeneration and Environment
14/03/14	Extension	Remodelling	Transformation & Resources	Chief Executive	To extend the Ernst & Young contract up to value of £250k, in compliance with the existing contact terms, for a further 12 months to support the Future Council Project including support for the Council Re-modelling.	250000	Business Analyst	Head of HR	Strategic Director - Transformation and Resource

14/04/14	Extension	Business Travel	Transformation & Resources	Procurement	To extend the contract with Redfern to provide Travel Services in compliance for a sum of £104K for a further year from 1/9/2014 to 31/8/2015. After a full market evaluation and review of contract performance the extension of the contract proved best Vfm for the Council. This contract was awarded by Knowsley Council following a competitive process using the CCS Framework	104000	Procurement Officer	Head of Procurement	Director of Resources
13/05/14	Extension - subject to Cabinet report	Public Health Contracts	Chief Executive	Performance, Business Intelligence and commissioning	Extension of multiple Public Health contracts (service specifications updated) with a) the providers identified in the Cabinet paper (November 2013) b) Cheshire and Wirral Partnership Trust and 57 GP Practices (included in the paper but not identified as required service specification changes). Extension of current contracts with providers for 2014/15 for a sum up to £7.9m (consists of £3.6m identified in the original paper plus £3.9m for CWP and £0.5m for health checks). A notice of extension is required to support a Cabinet paper submitted in November 2013 and relates to contracts subject to updated service specifications.	7900000	Head of Public Health	Head of Performance	Strategic Director - Transformation and Resource
13/06/14	Extension	Actuarial	Transformation & Resources	Merseyside Pension Fund	To compliantly extend, within existing provision, current contract with Mercer to provide actuarial services to MPF for a sum up to £750,000. MPF undertook the joint procurement of actuarial services with Lancashire and Cumbria Pension Funds and Pensions Committee approved the appointment of Mercer for a period of 3 years, from October 2011 with the option to extend for a further 3 years. The contract is on a 'time/cost' basis. At that time MPF estimated the value of the contract to be £1m. MPF has assessed the advice and service provided by Mercer as satisfactory and proposes to exercise the option to extend the contract for a further 3 years. Since the award of the contract, use of Mercers' services has increased significantly in the last two years particularly in relation to Academies, closure of employers and re-letting of large council contracts. Spend over the next 3 years is likely to exceed £750k of which 45% will be recharged to employers.	750000	Head of Pension Fund	Head of Pension Fund	Strategic Director - Transformation and Resource
24/06/14	Extension	Domestic Furniture	Transformation & Resources	Revs and Bens	To extend current contract, within the existing provision, with David Phillips for the provision of furniture for welfare assistance to 31/03/15 for a sum of no more than £50,000. The Council tendered for the provision of furniture to meet the requirements of Wirral's Local Welfare Assistance scheme for 2013/14 with provision for a further year's extension. Take up has been less than expected. This is for the contract to be extended for a further year with minimum disruption until the end of the centrally funded scheme in March 2015. Now expired.	50000	Operations Manager	Operations Manager	Director of Resources
16/12/14	Extension	Provision of the human resources and payroll system	Transformation & Resources	Human resources	To approve the extension of the existing contract with Northgate HR Ltd for provision of the human resources and payroll system for 3 years. Renewal of the existing contract will allow continued development of the currently deployed system and extension of the functionality to allow for greater efficiencies to be realised from improved business processes.	512618	HR Project Manager	Head of HR	Strategic Director - Transformation and Resource

23/12/14	Extension	Extension to existing litigation services suppliers	Transformation & Resources	Risk and insurance	Extension to existing litigation services suppliers (Weightmans & BLM). The existing contract with both suppliers expires 31/03/2015 and service continuity must be maintained. Current suppliers have agreed to existing terms for this short extension The procurement process was completed in 31/05/2015.	75000	Commissioning Officer	Risk & Insurance Officer	Director of Resources
18/12/14	Extension	Extension to Our life/Drinkwise contract 2015-2016	Public Health	Public Health	Extension to Our life/Drinkwise contract 2015-16. The Cheshire and Merseyside Directors of Public Health of the nine local authorities completed a review of this service and concluded that an extension to the current contract should be granted from 1/04/2015 to 31/03/2016. The value to extend the contract by 12 months represents a saving of approx. £20,712 (29%). During the lifetime of this extension a new selection process will be undertaken.	51288	Commissioning Officer	Commissioning Officer	Head of Procurement
18/12/14	Extension	Extension to CALM service contract with Liverpool Community Health	Public Health	Public Health	12 month extension to CALM service contract with Liverpool Community health. The Cheshire and Merseyside Directors of Public Health of the nine local authorities completed a review of this service and concluded that an extension to the current contract should be granted from 1/04/2015 to 31/03/2016. A break in continuity of service would result in the 7 Day helpline not being available to support men in crisis and those bereaved by suicide. The value to extend the contract by 12 months represents a saving of approx. £21,555 (20%). During the lifetime of this extension a new selection process will be undertaken.	88148	Commissioning Officer	Commissioning Officer	Head of Procurement
02/03/15	Extension	PH rollover of contracts	Families and wellbeing	Public Health	Public health rollover of contracts identified in Cabinet report on the 15/01/2015, This relates to updated service specifications and for which there is provision for extension in the original contracts.	4913219	Commissioning Officer	Director of Public Health	Head of Legal / Head of Procurement

	Variations								
19/02/14	Variation	Hay Job Evaluation Scheme	Transformation & Resources	HR	To enter into a variation of the contract with Hay to implement Job Evaluation for a sum up to £150k. The variation of the contract was agreed to support the Council Re-modelling programme.	150000	Principal HR Officer	Head of HR	Strategic Director - Transformation and Resource
13/06/14	Extension / Variation	Variation of Liquidlogic	Families and Wellbeing	Adult Social Services	To approve variation of current contract with Liquidlogic (NWCE-949VWF) to include the purchase of a Provider Portal a sum up to £80,000. During the procurement process a number of additional modules were submitted as "optional modules" as part of the tendering exercise.	80000	Project Manager	Interim Head of IT	Director of Resources

Waivers									
19/02/14	Waiver	Beers, wines and spirits	Regeneration & Environment	Cultural services	Direct award to Matthew Clark under framework. Currently provides to the Floral pavilion and associated sites via the TUCO (The Universities Catering Organisation) framework. The Council's previous supplier entered administration and Matthew Clark were appointed to ensure continuity of supply late 2012 via a compliant procurement framework. A full EU tender process was conducted in 2013/14 and was unsuccessful in sourcing a supplier who could meet all requirements. Therefore Matthew Clark were reappointed via this compliant procurement framework. Regulation CPR 21.1.1 Where there is only one viable contractor and there is no genuine competition. E120 - Exemptions and Exceptions. Call-offs under framework agreements, providing procedures are adopted which are broadly equivalent to these rules and compliant with national and EU legislation" This framework was subject to a full OJEU process.	100000	Procurement Officer	Solicitor	Head of Procurement
24/02/14	Waiver	Mental Health Service	Families and Wellbeing	CHAMPS	To implement the agreement made at Nov 7 2013 Cabinet to commission CALM via the Public Health Collaborative Service but to retain the current provider as Liverpool Community Health NHS Trust and not to commission the CALM charity directly.	109703	Manager CHAMPS	Manager CHAMPS	Head of Legal / Head of Procurement
06/03/14	Waiver	Sprint 2 IT Call Off	Transformation & Resources	IT	To enter into a contract under sprint 2 framework of contracts for IT requirements for a sum up to £4m. Wirral IT Services have accessed the Government Procurement Service (GPS) framework agreement to enable the purchasing of IT Equipment this framework is fully compliant with Contract Procedure Rules and EU Directives. Wirral will be assessed for our continuing access to the Public Sector Network (PSN) in June 2014 and Windows 7 will play a significant part in our assessment. CPR E120 - Exemptions and Exceptions. Call-offs under framework agreements, providing procedures are adopted which are broadly equivalent to these rules and compliant with national and EU legislation applies.	4000000	Interim Head of IT	Interim Head of IT	Chief Executive / Head of Legal / Head of Procurement
20/03/14	Waiver	Annual Entitlement (Schools)	Transformation & Resources	IT	SIMS AE with Capita. To enter into a contract with Capita to provide SIMS annual Entitlement (AE) for schools. In compliance with the Contract Procedure Rules for a sum of £138,081.92. Only provider for SIMS Annual Entitlement (AE). Wirral LA hold the SIMS licence for maintained schools, this attracts an annual entitlement charge covering support and upgrades, this is re-charged to schools. Wirral maintained schools will receive software upgrades to the SIMS system to comply with statutory regulations. The annual entitlement is from 1.4.14 to 31.3.15 and requires a 90 day termination period.	138081	IT Business Support Officer	Interim Head of IT	Head of Legal / Head of Procurement

28/04/14	Waiver	Printing	Transformation & Resources	IT	Use of framework. To join the Merseyside Collaborative Framework led by Halton Council for the Corporate Print Contract Framework Agreement to provide Print Services for a sum of approx. £250k per annum. Authorisation is requested for Wirral Council to join the Merseyside Collaborative framework for "Corporate Print Contract Framework Agreement" under E119 of the Contract Procedure Rules as part of E120 - Exemptions and Exceptions. "Call-offs under framework agreements, providing procedures are adopted which are broadly equivalent to these rules and compliant with national and EU legislation" This framework was subject to a full OJEU process.	500000	Interim Head of IT	Interim Head of IT	Chief Executive / Head of Legal / Head of Procurement
20/05/14	Waiver	School Catering	Transformation & Resources	Procurement	Adopting single source supply for school meals within existing Council framework contract. Saving £50,000. To enter into a contract with Brakes Group via a legally compliant TUCO framework, to provide all catering supplies to schools. The total value for this contract is estimated at £2,276,282. This is based on the latest historical figure of £1,371,955 spend for the period April 2013 to March 2014 (194 days). Plus an additional spend increase of £904,327 is anticipated for the increased uptake of school meals due to the national roll out of the Universal Infant Free School Meal Provision. CPR E120 - Exemptions and Exceptions. "Call-offs under framework agreements, providing procedures are adopted which are broadly equivalent to these rules and compliant with national and EU legislation" applies. This framework was subject to a full OJEU process.	2276282	Sr Catering Officer	Sr Catering Officer	Head of Procurement
10/09/14	Waiver	To enter into a contract with North Meols Pharmacy	Families and Wellbeing	Public Health	Prescribe Nicotine Replacement Therapy, Emergency Hormonal Contraception & Alcohol Screening. Payment by results capped at £50,000. Sole provider. In November 2013 a Cabinet Report was submitted proposing Public Health contracting arrangements for 2014/15. E120 - Exemptions and Exceptions. "• Goods, services or execution of works are obtainable only from one source or contractor and there is no reasonably satisfactory alternative"	50000	Commissioning Manager	Director of Public Health	Head of Procurement
12/09/14	Waiver	To enter into contract with Logic Healthcare Ltd t/a Higher Bebington Pharmacy	Families and Wellbeing	Public Health	Prescribe Nicotine Replacement Therapy, Emergency Hormonal Contraception & Alcohol Screening. Payment by results capped at £50,000. Sole provider. In November 2013 a Cabinet Report was submitted proposing Public Health contracting arrangements for 2014/15. E120 - Exemptions and Exceptions. "• Goods, services or execution of works are obtainable only from one source or contractor and there is no reasonably satisfactory alternative"	50000	Commissioning Manager	Director of Public Health	Head of Procurement
15/09/14	Waiver	Office Supplies	Transformation & Resources	Procurement	Enter into a contract with Banner to provide office supplies. The current Stationery contract is due to expire on 30 September 2014. This is a collaborative contract with Merseyside members and Knowsley led on the Procurement. A collaborative approach identified that a Framework with Crown Commercial Services was the most appropriate option to use due to the success in the past of using this framework and the reduced timescales and resource required with using a Framework. Start date of new contract 1 October 2014. CPR E120 - Exemptions and Exceptions. "Call-offs under framework agreements, providing procedures are adopted which are broadly equivalent to these rules and compliant with national and EU legislation" applies. This framework was subject to a full OJEU process.	320000	Procurement Officer	Head of Procurement	Director of Resources

23/12/14	Waiver	Consultancy services	Public Health	Public Health	Consultancy services with Capita Business services. Exemption under CPR E120 - use of framework contracts - Crown Commercial Services Framework Contract fully OJEU compliant	500000	Director of Public Health	Director of Public Health	Head of Legal / Head of Procurement
20/02/15	Waiver	Helping People Home	Families and Wellbeing	Adult Social Services	Helping people home service with local Solutions. The 'Helping People Home' grant was received at short notice to help local authorities relieve current seasonal pressures on hospital beds. It must be spent prior to March 31 2015 on services which can prevent hospital admissions, and accelerate discharge for those who are medically fit to return home.	50000	Commissioning Officer	Director of Adult Social Services	Procurement Manager