

# WIRRAL COUNCIL

## TRANSFORMATION AND RESOURCES POLICY AND PERFORMANCE COMMITTEE

15<sup>TH</sup> JULY 2015

<b>SUBJECT:</b>	<b>DIRECTORATE PLAN PERFORMANCE MANAGEMENT REPORT</b>
<b>WARD/S AFFECTED:</b>	<b>ALL</b>
<b>REPORT OF:</b>	<b>JOE BLOTT (STRATEGIC DIRECTOR OF TRANSFORMATION AND RESOURCES)</b>
<b>RESPONSIBLE PORTFOLIO HOLDERS:</b>	<b>CLLR ANN MCLACHLAN, DEPUTY LEADER AND PORTFOLIO HOLDER FOR GOVERNANCE, COMMISSIONING &amp; IMPROVEMENT CLLR ADRIAN JONES, PORTFOLIO HOLDER FOR CENTRAL SERVICES CLLR CHRIS MEADEN, PORTFOLIO HOLDER FOR LEISURE, SPORT &amp; CULTURE</b>
<b>KEY DECISION?</b>	<b>NO</b>

### 1.0 EXECUTIVE SUMMARY

1.1 This report sets out the current performance of the Council against the delivery of the Transformation and Resources Directorate Plan as at Year End 2014/15. Members are requested to consider the details of the report and highlight any issues.

### 2.0 BACKGROUND AND KEY ISSUES

2.1 Performance of the Directorate Plan is regularly monitored against the targets set at the start of the year. Red, amber and green (RAG) ratings are assigned depending on the performance level against those targets. For indicators rated red, the responsible officer is required to complete an exception report and highlight what corrective actions will be put in place.

2.2 The Directorate Plan Performance Report (Appendix 1) sets out the final year position against 19 outcome measures from across the Directorate. 9 (47%) of the measures are rated green, 3 (16%) are rated amber and 7 (37%) are rated red. For the 7 measures rated red, action plans are provided and included as follows:

- Local SME Suppliers paid within 10 days – Appendix 2.

- Reduction in the issuing of general exception notices under the Access to Information Rules – Appendix 3.
- Reduction in the total number of published supplementary agendas for Council Cabinet and Committee meetings – Appendix 4.
- Performance appraisals completed – Appendix 5.
- Sickness Absence: The number of working days / shifts lost due to sickness (cumulative) – Appendix 6.
- Leadership Development Programme completed – Appendix 7.
- Management Development Programme modules complete – Appendix 8.

2.3 The Transformation and Resources Directorate Plan was reported to committee at its last meeting in March. The first quarter performance against this will be reported to the September meeting.

2.4 Work is under way to re-shape the Council's business planning framework for the next planning cycle from 2016 onwards. A new Council Plan will be taken to Policy Council in July and the directorate performance reporting that underpins this will be developed later in the year. This will involve a significant change towards performance reporting against a range of agreed priority outcomes.

### **3.0 RELEVANT RISKS**

3.1 The performance management framework is aligned to the Council's risk management strategy and has been considered as part of the Directorate planning process.

### **4.0 OTHER OPTIONS CONSIDERED**

4.1 N/A

### **5.0 CONSULTATION**

5.1 N/A

### **6.0 OUTSTANDING PREVIOUSLY APPROVED ACTIONS**

6.1 There are none relating to this report.

### **7.0 IMPLICATIONS FOR VOLUNTARY, COMMUNITY AND FAITH GROUPS**

7.1 There are none arising from this report

### **8.0 RESOURCE IMPLICATIONS: FINANCIAL; IT; STAFFING; AND ASSETS**

8.1 There are none arising from this report.

### **9.0 LEGAL IMPLICATIONS**

9.1 There are none arising from this report.

### **10.0 EQUALITIES IMPLICATIONS**

10.1 The report is for information to Members and there are no direct equalities implications at this stage.

### **11.0 CARBON REDUCTION IMPLICATIONS**

11.1 There are none arising from this report.

## 12.0 PLANNING AND COMMUNITY SAFETY IMPLICATIONS

12.1 There are none arising from this report.

## 13.0 RECOMMENDATION/S

13.1 Members are requested to note the contents of this report and highlight any questions or comments.

## 14.0 REASON/S FOR RECOMMENDATION/S

14.1 To ensure Members have the opportunity to review the delivery of the Council's Directorate Plan.

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## APPENDICES

Appendix 1 – Directorate Plan Performance Report (Year End 2014/15)

Appendix 2 - Local SME Suppliers paid within 10 days

Appendix 3 – Reduction in the issuing of general exception notices under the Access to Information Rules

Appendix 4 - Reduction in the total number of published supplementary agendas for Council Cabinet and Committee meetings

Appendix 5 – Performance Appraisals completed

Appendix 6 – Sickness Absence: The number of working days / shifts lost due to sickness (cumulative)

Appendix 7 - Leadership Development Programme completed

Appendix 8 - Management Development Programme modules completed

## SUBJECT HISTORY (last 3 years)

Council Meeting	Date
Transformation and Resources Policy and Performance Committee	30 July 2013
	23 September 2013
	29 January 2014
	14 April 2014
	15 July 2014
	16 September 2014
	4 February 2015
	30 March 2015