

**LICENSING HEALTH AND SAFETY AND GENERAL PURPOSES COMMITTEE****16 MARCH 2016**

<b>REPORT TITLE</b>	<b>PERIODIC REVIEW OF LICENSING FEES FOR MARRIAGE PREMISES LICENCES</b>
<b>REPORT OF</b>	<b>ASSISTANT CHIEF EXECUTIVE</b>

**REPORT SUMMARY**

The purpose of this report is for Members of the Licensing, Health and Safety and General Purposes Committee to review and approve the licence fees in respect of Marriage Premises with effect from 1 April 2016.

**RECOMMENDATION/S**

That Members of the Licensing, Health and Safety and General Purposes Committee approve the Marriage Premises Licence fee of £370 to remain unchanged.

## **SUPPORTING INFORMATION**

### **1.0 REASON/S FOR RECOMMENDATION/S**

1.1 It is a statutory requirement for this Committee to approve the licence fee.

### **2.0 OTHER OPTIONS CONSIDERED**

2.1 There is no provision for other options to be considered.

### **3.0 BACKGROUND INFORMATION**

3.1 The Council are legally entitled to charge such a fee for licences that they consider reasonable with a view to recover the costs of the issue and administration of the licence.

3.2 Under the provisions of the Local Government (Miscellaneous Provisions) Act 1976 the cost of a licence must be related to the cost of the licensing scheme itself. It is therefore appropriate for a local authority to recover their administrative and other associated costs.

3.3 Estimated costs to the Licensing Section of licensing such premises has previously been calculated at £370 per application. A review of the costs has been undertaken and it has been identified that there will be no increase in the costs of licensing such premises and recommend that the licence fee of £370 remain unchanged.

### **4.0 FINANCIAL IMPLICATIONS**

4.1 There are cost implications to the Council in undertaking this legal duty and this is recognised in the legislation which gives provision for the Council to recover the costs of administering the scheme and to ensure compliance.

### **5.0 LEGAL IMPLICATIONS**

5.1 A decision of the Committee may be subject to legal challenge.

### **6.0 RESOURCE IMPLICATIONS: ICT, STAFFING AND ASSETS**

6.1 There are implications to the Council in undertaking this legal duty and this is recognised in the legislation which gives provision for the Council to recover the costs of administering the scheme and to ensure compliance.

### **7.0 RELEVANT RISKS**

7.1 There are none arising directly from this report.

### **8.0 ENGAGEMENT/CONSULTATION**

8.1 There is no legal obligation to consult in the implementation of this legislation.

### **9.0 EQUALITY IMPLICATIONS**

9.1 Has the potential impact of your proposal(s) been reviewed with regard to equality?

No because there is no relevance to equality.

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**APPENDICES**

None

**REFERENCE MATERIAL**

None

**SUBJECT HISTORY (last 3 years)**

<b>Council Meeting</b>	<b>Date</b>
<b>Licensing, Health and Safety and General Purposes Committee</b>	<b>28 January 2015</b>