

EXECUTIVE MEMBER DECISION FORM

DECISION TO BE TAKEN BY: Councillor Ann McLachlan

KEY DECISION NO:

PORTFOLIO AREA: Transformation, Leisure and Culture

PORTFOLIOS AFFECTED: Transformation, Leisure and Culture

WARDS AFFECTED: All

SUBJECT: Draft Protocol for Determining whether the Freedom of the Borough should be conferred

1. RECOMMENDATION:

That the Council be requested to

- (1) adopt the **attached** Protocol (**Appendix A**) to be used when determining whether the Freedom of the Borough of Wirral should be conferred; and
- (2) agree that the **attached** nomination form (**Appendix B**) be used by Members to make such nominations.

2. REASONS FOR THE DECISION

- 2.1. This report seeks the Cabinet Member's approval for the adoption of a Protocol to be used in respect of the granting of the Freedom of the Borough to citizens or groups for eminent services to the Borough of Wirral.
- 2.2. Adoption of this Protocol will provide a formalised, fair and consistent approach for dealing with nominations for the Freedom of the Borough of Wirral.

3. STATEMENT OF COMPLIANCE

The recommendations are made further to legal advice from the Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation and an equality analysis and impact assessment has been completed. The recommendations reflect the core principles of good governance set out in the Council's Code of Corporate Governance.

4. DECLARATION OF INTEREST

<p>Signed: <i>Tom McEachern</i></p> <p>Executive Member: <i>TRANSFORMATION</i></p> <p>Date: <i>14.12.16.</i></p> <p>Also present:</p>	<p>Signed: <i>[Signature]</i></p> <p>Chief Officer: <i>[Signature]</i></p> <p>Date: <i>14/12/2016.</i></p>
<p>Date of Senior Policy Team Meeting(s):</p>	

A list of background papers on this issue is held with:

Contact Officer:

Date:

Date of Publication:

Date of Expiry of Call-In Period: