

LICENSING HEALTH AND SAFETY AND GENERAL PURPOSES COMMITTEE**18 JULY 2018**

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| REPORT TITLE | PRIVATE HIRE VEHICLE OPERATOR LICENCES |
| REPORT OF | CORPORATE DIRECTOR FOR BUSINESS MANAGEMENT |

REPORT SUMMARY

The purpose of this report is to seek Members approval to amend the procedure for licensing Private Hire Operators.

RECOMMENDATION/S

That Members approve an amendment to the procedure for licensing Private Hire Operators.

SUPPORTING INFORMATION

1.0 REASON/S FOR RECOMMENDATION/S

- 1.1 The Council must be satisfied that the applicant for a Private Hire Operator Licence is a fit and proper person to hold such a licence.

2.0 OTHER OPTIONS CONSIDERED

- 2.1 No other options have been considered.

3.0 BACKGROUND INFORMATION

- 3.1 Private Hire Operator Licences are issued for a period of five years. The Council must be satisfied that an applicant for the grant of a Private Hire Operator Licence is fit and proper before a licence is granted.

- 3.2 On 28 September 2015 Members of this Committee resolved that:

An applicant for the grant or renewal of a Private Hire Operator Licence must undergo a criminal record check and obtain a Basic Disclosure before a licence may be granted or renewed, except in circumstances where the applicant holds or is in the process of applying for a Private Hire Driver Licence.

- 3.3 Criminal record checks are undertaken for Private Hire Drivers on initial application and then every three years on renewal of their licences.
- 3.4 A currently licensed Private Hire Driver applying for a Private Hire Operator Licence may therefore not have undertaken a criminal record check for up to three years.
- 3.5 It is therefore proposed that all applicants for a Private Hire Operator Licence, including currently licensed Private Hire Drivers, must submit a Basic Disclosure with their application except in circumstances where their application is concurrent with an application for a Private Hire Driver Licence.

4.0 FINANCIAL IMPLICATIONS

- 4.1 There are no specific implications arising from this report.

5.0 LEGAL IMPLICATIONS

- 5.1 A decision of this Committee may be subject to legal challenge.

6.0 RESOURCE IMPLICATIONS: ICT, STAFFING AND ASSETS

- 6.1 There are no specific implications arising from this report.

7.0 RISKS

7.1 There are no specific implications arising from this report.

8.0 ENGAGEMENT/CONSULTATION

8.1 This is not a matter that requires consultation.

9.0 EQUALITY IMPLICATIONS

9.1 There are no specific implications arising from this report.

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APPENDICES

REFERENCE MATERIAL

None

SUBJECT HISTORY (last 3 years)

| Council Meeting | Date |
|--|-------------------|
| Licensing Health and Safety and General Purposes Committee | 28 September 2015 |