

Amendments to the Council Constitution

Council Meeting Date	Minute No.	Detail	Section / Paragraph	Source
10 Mar 2014	86	Matters requiring approval by Council (B) Standards and Constitutional Oversight Committee, 24 February – Minute No.13	Various	Standards & Oversight Committee
14 Jul 2014	25	That subject to the approval of the Council, the terms of reference for the Audit and Risk Management Committee be revised to incorporate the following wording, to comply with CIPFA best practice guidance: <i>“The Audit and Risk Management Committee should meet five times in each municipal year unless otherwise determined by Council in the calendar of meetings and at such times as determined by the Chair of the Audit and Risk Management Committee”.</i>		Audit and Risk Management Committee 23 June, 2014 (minute 6(2) refers)
14 Jul 2014	27	Resolved – That the Strategic Director of Transformation and Resources, or his nominee, be appointed as the Council’s Statutory Scrutiny Officer.		COUNCIL
19 May 2015	138	Urgent Business – re the establishment of a Pensions Board.	Table 4 Statutory and Advisory Bodies (Page 70)	Pensions Committee 19 January, 2015 (minute 62 refers)
6 Jul 2015	24	Relating to changes to the Constitution which had to be made relating to disciplinary action / arrangements in respect of the Head of Paid Service, Monitoring Officer and Chief Finance Officer in accordance with The Local Authorities (Standing Order) (England) (Amendment) Regulations 2015.	Table 2 (Page 63) & Part 3, Schedule2 (Page100)	Standards & Oversight Committee 1 July, 2015 (minute 4 refers)
10 August 2015		NEW VERSION OF CONSTITUTION PUBLISHED		
5 November 2015	68	Various, Cabinet Member Portfolios, role of cabinet, delegation of functions to individual cabinet members, scheme of delegation of executive functions to officers	Article 7, Part 3 Schedule 5, Part 3 Schedule 4B	Cabinet
24 November 2015	36	Contract Procedure Rules (Note: NOT EFFECTIVE UNTIL 1 APRIL 2016)	Part 4 – Contract Procedure Rules	Audit and Risk Management Committee
14 December 2015	83	Scheme of delegation – objections to highways proposals (Standards and Constitutional Oversight Committee 23 November 2015 (minute 10 refers) PPRE 2 December 2015 (minute 27 refers)	Part 3, Schedule 5	COUNCIL
14 December 2015	84	Various – Standing Orders, Call-In per Standards and Constitutional Oversight Committee 23 November 2015 (minute 11 refers)	Part 4 – Council Procedure Rules – Standing Orders	COUNCIL

06 January 2016		NEW VERSION OF CONSTITUTION PUBLISHED		
24 November 2015	36	Contract Procedure Rules (EFFECTIVE 1 APRIL 2016)	Part 4 – Contract Procedure Rules	Audit and Risk Management Committee
24 November 2015	38	Financial Regulations	Part 4 – Financial Regulations	Audit and Risk Management Committee
14 March 2016	113	Enforcement Policy – Scheme of Delegation (Cabinet 7 March, Minute 112 refers)	Part 3 – Schedule 4A Part 1	COUNCIL
14 March 2016	114 & 122	Employment and Appointments Committee Terms of Reference (Cabinet 7 March, Minute 106 refers)	Part 3 – Responsibility for Functions, Table 2 (page 59-64) and Part 3 - Schedule 2 (page 94)	COUNCIL
12 April 2016		NEW VERSION OF CONSTITUTION PUBLISHED		
17 May 2016	12	Cabinet Portfolios	Part 3 – Schedule 1 (page 73-84)	LEADER DECISION AT COUNCIL
27 June 2016	20	Policy and Performance Committee(s) become 'Overview and Scrutiny'	Article 6 (page 15)	EXTRA-ORDINARY COUNCIL
27 June 2016	20	Policy and Performance Committee(s) Including amendments to Council Procedure Rules SO35, Budget and Policy Framework Procedure Rules, Overview and Scrutiny Procedure Rules, Members' Role Profiles and Responsibility for Council Functions (Cabinet 6 June 2016, Minute 8 refers, and Policy and Performance Coordinating Committee 15 June, Minute 4 refers)	Part 3 - Responsibility for Functions Table 2 (page 65) Call-In (Page 167 & 179 & 185 & 294)	EXTRA-ORDINARY COUNCIL
11 July 2016	-	Members' Allowance Scheme – O&S amendments, mileage rate and dependent carer's allowance.	Part 6	COUNCIL
-	-	Budget and Policy Framework Procedure Rules	Part 4	-
12 July 2016		NEW DRAFT VERSION OF CONSTITUTION PUBLISHED		
17 October 2016	65	Scheme of Non-Executive Delegation of Functions to Officers (Part 3, Schedule 4A Part 1)	Part 4	COUNCIL
Effective 1 November 2016	-	Chief Officer Structure – The New Operating Model effective 1 November 2016 (administrative amendment required to key officer titles throughout the Constitution)	All sections	-
19 December 2016	103	Resolved – That the Head of Intelligence as the Council's Statutory Scrutiny Officer, in place of the Managing Director for Delivery (was Strategic Director of Transformation and Resources	Article 12	COUNCIL
19 December 2016	104	Council Standing Orders 26(2), 35(8) and 35(9) and to the proposed changes to paragraph 4 of the Scrutiny Procedure Rules.	Part 4	COUNCIL

22 December 2016		NEW VERSION OF CONSTITUTION PUBLISHED		
15 May 2017	12(1)	Review of Scrutiny Arrangements - Recommendation from the Standards and Constitutional Oversight Committee (Article 6A, Table 4 and O&S Procedure Rules also revised)	Article 6 Overview and Scrutiny Committees	COUNCIL
30 June 2017		Cabinet Portfolios	Part 3 Schedule 1	LEADER DECISION
19 September 2017		NEW VERSION OF CONSTITUTION PUBLISHED		
16 October 2017	65	Members Allowance Scheme	Part 6	COUNCIL
16 October 2017		NEW VERSION OF CONSTITUTION PUBLISHED		
11 December 2017	96	Statutory Brownfield Register of previously developed land suitable for housing - powers and duties of the Planning Committee and the Assistant Director of Environmental Services	Part 3 Schedules 2 and 4A	COUNCIL
	98	Amendments across the Constitution to amend 'Assistant Director: Finance (S151 Officer)' (and any further like references) to 'Director: Finance and Investment (Chief Finance Officer)'.	Part 2 – Article 12; Part 3 – Schedules 3, 4A-B, 5; Parts 4C, E-F	COUNCIL
5 March 2018	116	Budget and Policy Framework Procedure Rules	Part 4C	COUNCIL
19 March 2018	126	Council Procedure Rule / Standing Order 11(d) – to read '45 minutes'	Part 4A	COUNCIL
	135	Local Choice functions - Paragraph 16 Column 2 to read "The Council or in respect of executive function the Leader or Cabinet"	Part 3 - Table 1	COUNCIL
	138	Officers, including the Assistant Director of Environmental Services, to issue Fixed Penalty Notices to drivers of idling vehicles.	Part 3 - Schedule 4A	COUNCIL
	139	Amendments across the Constitution to amend 'Assistant Director: Law and Governance (Monitoring Officer)' (and any further like references) to 'Director: Governance and Assurance (Monitoring Officer)'.	Part 1; Part 2 – Articles 12, 14-16; Part 3 – Schedules 2, 4A-B; Parts 4A-G; Part 5G	COUNCIL
15 May 2018 / June 2018	10	Amendments to reflect revised Portfolio arrangements	Part 3 Schedules 1 and 5	COUNCIL / LEADER
June 2018	21	Amendments across the Constitution to reflect the new Chief Officer structure implemented June 2018 further to Employment and Appointments Committee, March 2018	Part 2 – Article 12; Part 3 - Schedules 4A-B; Part 4G	Employment and Appointments Committee
	68	Contract Procedure Rules (approved March 2018 and updated subsequently with general amendments referenced in this schedule) (implement wef July 2018)	Part 4F	Audit and Risk Management Committee
29 June 2018		UPDATE VERSION OF CONSTITUTION PUBLISHED		

25 May 2018	-	Terms of Reference for Joint Strategic Commissioning Board	Part 3 Table 3	LEADER
July 2018	21	Further amendments to reflect the new Chief Officer structure to clarify responsibility for planning matters (from June 2018); licensing and registration to Governance and Assurance (implemented July 2018).	Part 3 - Schedules 4A-B	Employment and Appointments Committee
9 July 2018	25	Members' Planning Code	Part 5H	COUNCIL
14 August 2018		NEW VERSION OF CONSTITUTION PUBLISHED		
10 December 2018	47(2)	Scheme of Delegation of Executive Functions to Officers – decisions relating to the approval and publication of the evidence base, and associated technical reports, relevant to the preparation of the Local Plan.	Part 3 Schedule 4B	CABINET (Leader)
17 December 2018	73	Revised Pension Board Terms of Reference	Part 3 Schedule 3	COUNCIL
17 December 2018	75	Code of Corporate Governance	Part 5E	COUNCIL
17 December 2018	79	Amendments across the Constitution to reflect disestablishment of Constituency Committees and delegation of decision making relating to Ward Member budgets.	Part 1; Part 2 Articles 7 and 10; Part 3 - Schedules 4A-B; Parts 5D-E	COUNCIL
18 March 2019	111	Revised Standing Order 18 (Voting), and consequential amendments to 19 (deleted) and 23 (f and g) (cross referenced to Committees)	Part 4A	COUNCIL
3 May 2019		NEW VERSION OF CONSTITUTION PUBLISHED		