

SEND Improvement Plan
Update on progress – December 2020

SEND Strategy priority 1: Provide high quality provision and support focussed on achieving outcomes

Ref	Action	Lead	Timescale	Progress update	Status
Collaborative partnership working					
1.1	Work collaboratively across the Local Area to ensure a clear understanding of all specialities so that there is transparency around what services provide; what services deliver and where support is needed.	SEND Strategic Board	September 2020	<ul style="list-style-type: none"> – Deputy Director for Quality and Safety of Wirral CCG now Chairs the SEND Strategic Board with local authority, health and education represented. – SEND Strategy and Self-evaluation all shared and approved at SEND Strategic Board and considered by Health and Wellbeing Board meaning that key documents which provide overview of local area are understood across the partnership. 	Completed
1.2	Host termly SENDCO Exchanges to share information, upskill SENDCOs and foster positive communication.	Sally Tittle, Participation, Engagement and Co-production Lead	September 2020	<ul style="list-style-type: none"> – Termly SENDCo exchanges have been held and a virtual forum held with SENDCo's this year. – Participation Lead provide single point of contact and communication between local authority meaning that information and advice can be directly channelled to inform SENDCo's. Feedback from SENDCOs is positive about their relationship with Local authority. 	Completed
1.3	Work with the specialist SEND sector (special schools and resource provision schools) to strengthen their leading role in developing SEND improvement across the Local Area.	Head of SEND and Inclusion Participation, Engagement and Co-production Lead	October 2020	<ul style="list-style-type: none"> – There is regular attendance from the local authority at the local area Wirral Special Headteachers Association (WiSpA) so information and key areas for improvement/development shared. – Further work is required to agree a meaningful approach to implementing the Dedicated Schools Grant (DSG) Management Plan in partnership with special schools. Timescale to be revised to: March 2021 	Ongoing

EHCP Assessment and Planning processes

Ref	Action	Lead	Timescale	Progress update	Status
1.4	Further develop the role of the social care designated officer so that their role incorporates greater consideration and involvement of children and families in co-producing and defining the support for children.	Head of Assessment and Intervention	November 2020	<ul style="list-style-type: none"> – A new quality assurance process has been built in to improve the quality of advices from social care. This considers how the voice and views of families and children/young people are incorporated. – Next step will be to consider opportunities for how parents and carers will co-produce plans for social care support through for example, personal budgets. Revised timescale: March 2021 	Ongoing
1.5	Improve the Education Health Care Plan (EHCP) assessment process to meet statutory timescales.	Head of SEND and Inclusion	September 2020	<ul style="list-style-type: none"> – The SEND competency framework has skilled up EHCP Co-ordinators to effectively use systems for capturing progress. – The Head of SEND and Inclusion has made meeting statutory timescales for plans a priority for the team – Increased capacity within the team has helped to manage the number of plans being produced by each team member – Training and development by the DfE have increased quality of plans and skilled up Co-ordinators – Compliance with timescales now at 60% cumulative over the calendar year and much improved. – Next steps are to continue to focus on meeting statutory timescales with aim for 100% Revised timescale: March 2021 	Ongoing
1.6	Produce a recovery plan for the DSG current and projected budget overspend and consult with all stakeholders to determine changes to make DSG budget savings	Head of SEND and Inclusion	March 2021	<ul style="list-style-type: none"> – The local authority is currently in consultation and review stage with schools and partners about the requirements of the plan and process for development – The Schools Forum will consider any potential proposals in the New Year – Next steps are to develop a series of proposals for wider consultation which may form part of the plan 	Ongoing
1.7	Ensure the views of parents and young people are captured in annual reviews and carry out audits to check that their views are reflected	Head of SEND and Inclusion	November 2020	<ul style="list-style-type: none"> – Annual review training was held in Feb 2020 with Department for Education (DfE) 'effective annual review 12-month review process' 	Completed

Ref	Action	Lead	Timescale	Progress update	Status
				<ul style="list-style-type: none"> – A revised template has been produced for review officers which includes capturing the views of parents/cyp – Training for staff in schools will be carried out by NDTI – Audit process now embedded into review and plan process 	
Commissioning					
1.8	Develop a SEND Joint Commissioning Strategy across education, health, and social care in response to identified immediate priorities.	Commissioning Manager	March 2021	<ul style="list-style-type: none"> – A Joint Commissioning Forum has been established to agree and plan for joint commissioning arrangements – A SEND Joint Commissioning Strategy will be developed in the New Year, incorporating the key principles of joint commissioning across SEND 	Ongoing
1.9	Review the availability of specialist residential facilities for young people with complex needs and ensure there is sufficient to reduce the need for them to be placed at a distance.	Commissioning Manager	March 2021	<ul style="list-style-type: none"> – A new SEND commissioning team is being recruited to and will be in place from the end of January. The team will focus on the priorities within individual plans and develop a new framework for SEND placements – a priority for first 6 weeks. 	Ongoing
1.10	Ensure service users on future joint commissioning contracts are consulted and feedback incorporated.	Commissioning Manager	September 2020	<ul style="list-style-type: none"> – A process is in place to ensure that all Service users will be consulted with as part of any commissioning arrangements and their views fed into future decisions. 	Completed
1.11	Review individual packages of support and undertake micro commissioning, giving parents greater choice	Commissioning Manager	March 2021	<ul style="list-style-type: none"> – As per 1.9 the new SEND Commissioning Team will focus on individual packages of support. Next steps - Proposed to combine actions 1.9 and 1.11 	Ongoing
1.12	Review the impact of the All-Age disability Service for improving outcomes for children young people and adults with SEND.	Commissioning Team	January 2022	<ul style="list-style-type: none"> – Suggested revised timescale of 2022. Initial discussions to take place with commissioning officers to scope out the specification for the review and what is required. 	Not started
Preparation for Adulthood					
1.13	Continue to develop a high-quality post 16 provision offer for learners with SEND within the borough to support their transition to adulthood.	Head of Integrated Skills, Learning and Employment	September 2020	<ul style="list-style-type: none"> – Careers advice and support is offered by Wirral Met College in three special schools – 20 additional Supported Internships for young people provided by Wirral Met College 	Completed

Ref	Action	Lead	Timescale	Progress update	Status
				<ul style="list-style-type: none"> – Since 2016, 42 young people (aged 16-25) have been supported through internships with 50% sustaining employment 	
1.14	Develop further understanding of the Gatsby benchmarks so that they are embedded and result in an aspirational culture for young people across all provision.	Head of SEND and Inclusion	January 2021	<ul style="list-style-type: none"> – Preparation for adulthood Targeted Support initiative developed in September 2020 – Four preparing for adulthood pathways were the focus and these were: employment, independent living, community, inclusion, and health. – Separate action plan being developed which will ensure principles and benchmarks included 	Ongoing
Quality Assurance and Performance Management					
1.15	Improve the information management systems to inform on the impact of services and outcomes for children and young people.	Performance and Improvement Manager	February 2021	<ul style="list-style-type: none"> – Competency framework developed to support compliance with updating systems to data is relevant and timely: Phase 1 - performance reports developed against the indicators within the 20-week process Phase 2 - review process (end of Jan) Phase 3 - tribunal, mediation and re-assessment stages (end of Feb) 	Ongoing
1.16 (New)	Review SEND Dashboard to ensure it reflects a wider local area analysis of data and provides insight to SEND local partners	Performance and Improvement Manager	May 2021	<ul style="list-style-type: none"> – Request for participation in review of Dashboard have been circulated and working group to be convened in new year to critically review and develop Dashboard further 	Ongoing
1.17 (New)	Continue to address data quality issues within the SEND information management system so that information is accurate and up to date	Performance and Improvement Manager	March 2021	<ul style="list-style-type: none"> – Data officers have been appointed to assist with cleansing of data and troubleshooting data quality issues. 	Ongoing
1.18	Develop a skills audit across the Local Area to identify strengths as well as establish gaps.	SEND Strategic Board	March 2021	<ul style="list-style-type: none"> – The Council for Disabled Children audit tools have been used across the partnership and will provide baseline for the development of a skills audit across the local area 	Ongoing
1.19	We will develop our audit and refine the internal and external moderation of our Education Health and Care Plans and	SEND Manager	March 2021	<ul style="list-style-type: none"> – Internal QA processes are in place e.g., peer support, dip sampling, 	Ongoing

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	reviews to continue to develop integrated high-quality plans with clear outcomes.			<ul style="list-style-type: none"> <li data-bbox="1144 181 1977 292">– The Department for Education (DfE)/National Development Team for Inclusion (NDTi) has quality assured up to 80 anonymised EHC Plans <li data-bbox="1144 300 1977 450">– Further work will be to develop a local area, multi-agency audit process which will explore the responses to all partners in the quality of plans and interventions put in place 	

SEND Strategy priority 2: Ensure early identification of special education needs and high-quality intervention particularly for children and young people exhibiting social, emotional, and mental health issues

Ref	Action	Lead	Timescale	Progress update	Status
Early identification approaches					
2.1	Improve knowledge and skills across the local area so that a young person's needs are identified early, and a clear pathway identified.	SEND Strategic Board (all partners)	September 2020	<ul style="list-style-type: none"> – The local authority has carried out extensive training across the assessment teams to ensure that needs are identified well: – 2.12.2019 DfE EHC plan writing training for the SEN team – 07.02.2020 & 14.02.2020 DfE Training Annual Reviews: Managing the Process Effectively - North West Region – 03.07.2020 External Quality Assurance of EHC plans including Section A – 09.07.2020 External Quality Assurance EHC plans Report observations and recommendations, including EHC plans Section A – 28.07.2020 External Feedback session to education, health and care colleagues on Quality Assurance, including Section A EHC plans – Use of online surveys for young people implemented – Young people's voice key driver for the new SEND Strategy – Participation Lead/Officer play key role in engaging views of young people. – Training across early years settings, including childminders and good uptake of the SENDCO accreditation in early years – Next steps to undertake skills audit across the local area to identify any gaps – see 1.18 action plan 	Completed
2.2	Use survey feedback from children and young people to develop and improve integrated assessments and plans for children and young people with SEND.	SEN Manager	September 2020	<ul style="list-style-type: none"> – DfE plan writing training taken place particularly focussing on capturing the views of young people – Feedback from parents and CYP from assessment process has been positive with ideas incorporated into changes 	Ongoing

Ref	Action	Lead	Timescale	Progress update	Status
				<ul style="list-style-type: none"> – Further work to ensure feedback is captured as mandatory part of process – Suggested revised timescale March 2021 	
2.3	Education providers to ensure that the support for learners with SEND at school support is clear on the Local Offer and schools are identifying learners in line with the information on their school information reports.	Participation, Engagement and Co-production Lead	September 2020	<ul style="list-style-type: none"> – Local Offer team engage through various mechanisms with schools and parents to promote the Local Offer. – Schools reminded to update Information Reports and publish on website – audit completed of all schools last year with good compliance with information – Refresh of Local Offer in progress and schools will play key role in shaping information (see separate action). 	Completed
2.4	Support parents' knowledge of child development to identify issues earlier.	SEND Strategic Board	September 2020	<ul style="list-style-type: none"> – New Early Years Strategy to aim to strengthen parents understanding – Local Offer review to promote understanding 	Ongoing
2.5	Ensure Children Looked After with SEND needs are recognised and assessed early and that the right level of support and placement is available.	Head of SEND and Inclusion/ Head of Virtual School	Revised: February 2021	<ul style="list-style-type: none"> – Project group established to review timeliness of assessments for Children Looked After and to work with schools to ensure that they can remain in education. – New pathways and processes to be defined so that needs are considered as part of Personal Education Pathway planning 	Ongoing
2.6 (new)	<i>Amalgamation of two previous actions:</i> Ensure that advice and guidance is provided by the Education Psychologists Team to inform assessments (within timescale) and to key partners such as SENDCO's so that young people get support at the earliest opportunity	Educational Psychologist Team Manager	January 2021	<ul style="list-style-type: none"> – New drop-in service offered to SENDCOs to be promoted across the local area to access advice and support – Recruitment of Education Psychologist underway which will increase capacity within the Service to provide timely advices as part of the assessment process 	Ongoing
Communication					

Ref	Action	Lead	Timescale	Progress update	Status
2.7	Review feedback from complaints, mediation, and tribunal hearings to develop and improve our service delivery.	SEN Manager	September 2020	<ul style="list-style-type: none"> Complaints tracker has been developed which reviews source and reason for complaint SEND Resolution Officer developed Communication Plan which addressing issues raised from complaints Process for feeding in outcome of mediation and tribunal to be developed – Revised timescale March 2021 	Ongoing
2.8	Improve communication between educational settings and services to improve the experience of transition for young people at key points.	Head of SEND and Inclusion	September 2020	<ul style="list-style-type: none"> Participation Lead plays key conduit role in person and or via Teams Reports are provided to Schools Forum on SEND and Inclusion Services Monthly letter to Chairs of school groups/clusters on Dedicated Schools Grant (DSG) Management Plan Further work to embed improved communication between local authority teams and schools in relation to individuals (revised timescale March 2021) 	Ongoing
2.9	Review how we communicate with young people and families.	Head of SEND and Inclusion	September 2020	<ul style="list-style-type: none"> Review of how we communicate has been carried out and Communication framework in development with internal consultation in October 2020 Individual family communication plan to be developed as part of assessment process. 	Completed
Identifying of gaps					
2.10	Work collectively to produce a clear pathway for reporting gaps in provision to improve the experience of the young person.	SEND Strategic Board	September 2020	<ul style="list-style-type: none"> Improvement Plan and SEND Strategy to be owned by Strategic Board with risks and issues highlighted Reports to be fed in regularly and key discussions to be had about areas for development and agreed actions 	Completed
Inclusion					
2.11	Ensure that Mental Health Transformation Plan fully recognises and reflects the needs of children with SEN/D	SEND Strategic Board	February 2021	<ul style="list-style-type: none"> The local authority has carried out a Wellbeing Return to Education Department for Education (DfE) Project led by Educational Psychology Service (EPS) which focussed on the mental health of children and young people. 	Ongoing

Ref	Action	Lead	Timescale	Progress update	Status
				<ul style="list-style-type: none"> – The ESLA (Emotional Literacy Support Assistant) pilot programme had received positive results. – A project looking at developing a co-ordinated approach to mental health will consider CYP with SEND as a priority 	
2.12	Work collectively to produce an Inclusion Strategy which effectively promotes a culture and embeds working which promotes inclusion	SEN/Inclusion Manager	September 2020	<ul style="list-style-type: none"> – A new Inclusion Strategy is in development. – Work is ongoing to consult stakeholders on the proposals within the Strategy and ensure it is aligned to key strategies across the partnership 	Ongoing
2.13	Develop with schools an early intervention approach using research-based practice	SEN/Inclusion Manager	January 2021	<ul style="list-style-type: none"> – Successful support from University of Chester to support training and development around trauma informed practice – Schools now identified for pilot programme and key members of staff identified for PG Cert in attachment, trauma and mental health. – Online training available for 5000 staff from January. This will help provide a sustainable model moving forward by creating a hub of expertise 	Ongoing
2.14	Refine the Exclusion process to reduce permanent exclusions	SEN/Inclusion Manager	January 2021	<ul style="list-style-type: none"> – Numbers of exclusions have reduced by half. – Numbers for this academic term are 3 perm exes compared to 12 this time last year. – The local authority is providing challenge and working with heads to secure other alternatives to exclusion which has been key. The role of Inclusion Manager is vital to continue the downward trend and encouragement for schools to adopt a more inclusive approach. 	Ongoing

SEND Strategy priority 3: Further develop effective transition from one education phase/setting including preparing for adulthood pathway

Ref	Action	Lead	Timescale	Progress update	Status
Transition planning					
3.1	Develop clear guidance around pathways and options and person-centred planning to improve the personal transition experience to adulthood for young people with SEND and their families	Head of SEND and Inclusion	May 2021	<ul style="list-style-type: none"> – Preparation for adulthood Targeted Support initiative developed in September 2020 – Four preparing for adulthood pathways were the focus and these were: employment, independent living, community, inclusion, and health. – Separate action plan being developed which will ensure pathways and processes refined and reviewed 	Ongoing
3.2	Work with young people and stakeholders to develop a “curriculum for life”.	Head of SEND and Inclusion	March 2021	<ul style="list-style-type: none"> – Attendance at Parent Carer Participation Wirral (PCPW) termly + additional Keep in Touch (KIT) meetings – Priorities agreed with Parent Carer Participation Wirral (PCPW) to shape curriculum for life – Next steps to ensure wider views feed into development including young people 	Ongoing
3.3	Promote Supported Internships and access routes to employment for young people with SEND.	Head of Integrated Skills, Learning and Employment	September 2020	<ul style="list-style-type: none"> – There is a good take up of Supported Internships for Children and Young People with SEND – This is promoted across the service to all young people 	Completed
3.4	Strengthen the partnership with special schools, local FE colleges/ training advisors and Youth services/informal education settings to share expertise and support effective progression towards adulthood.	Head of Integrated Skills, Learning and Employment	May 2021	<ul style="list-style-type: none"> - There is a good relationship with special schools about supporting young people post 16 - Wirral Met College work with three schools to offer careers advice to SEND young people - Supported Internships are offered by the College, the local authority and employees 	Ongoing

3.5	Work with local stakeholders to promote improved and earlier joint working between Children and Adults' Services to support young people into adulthood so that young people get the right information from the right people at the right time.	Head of Assessment and Intervention	2021	<ul style="list-style-type: none"> – Transition planning meetings are held with Adult Services – Designated Social Care Officer ensures that links are established early for children in social care services so that social care needs can be identified early – Next step is to ensure pathways are robust so that transition planning is effective 	Ongoing
Information and Advice					
3.6	Provide clear information about the services that can support preparing for adulthood across education, health and social care from year 9 review.	Head of SEND and Inclusion	January 2021	<ul style="list-style-type: none"> – Department for Education (DfE) and National Development Team for Inclusion (NDTi) PfA initiative launched Sept 20 and will take place until January 2021 will help to ensure information is accessible to all and provide recommendations for improvement – Information on the initiative was provided at SEND Strategic Board presentation and 3 workshops to ensure all partners were involved/informed – Training was carried out with partners in November with a review and impact assessment in January 2021 	Ongoing
3.7	Regularly update our Transition to Adulthood brochure (available on the Local Offer) and host Your Future, Your Choice events to prepare young people for their next chapter	Participation, Engagement and Co-production Lead	January 2021	<ul style="list-style-type: none"> – This has been paused due to COVID but will be picked up again in the New Year 	Not started
3.8	Ensure clear information and guidance is available to parents and families to support the transition from primary to secondary schools supporting the SEND Code of Practice ethos of a right to mainstream education.	Head of SEND and Inclusion	March 2021	<ul style="list-style-type: none"> – Review of family guidance and information underway – Transition pathway information under review – Revisions and new information to provide by March 2021 	Ongoing
Pathways to adulthood					

3.9	Work with a wide range of providers, further develop provision, pathways into adulthood, supported internships and employability skills across the 16-19/25 phase.	Head of Integrated Skills, Learning and Employment	January 2021	– Update as per 3.4	
Student voice					
3.10	Oversee and manage how the views of children and young people impact on service provision, developments and decisions, via school consultations, individual consultations with young people and Wirral SEND Youth Voice Group.	Participation, Engagement and Co-production Lead	May 2021	<ul style="list-style-type: none"> – An action plan has been developed around the four principles of co-production and a series of collaborative projects have been identified for co-production with young people. – Next steps to begin the work to engage young people in initiation of design of the programme/bespoke work 	Ongoing
3.11	Build on the success achieved to date with Wirral's SEND Youth Voice group and continue to develop young people to ensure that their voices are heard and influence practice developments.	Participation, Engagement and Co-production Lead	May 2021	<ul style="list-style-type: none"> – SEND Youth Voice has continued to be active during COVID with virtual meetings and engagement and opportunities to "have your say" – Promotional campaign will be tied into Participation and Engagement strategy to showcase the positive work of SEND Youth Voice 	Ongoing
3.12	SEND Youth Voice group will access training and support to be the 'voices and champions' of SEND issues locally for themselves and other SEND young people.	Participation, Engagement and Co-production Lead	May 2021	– Training to be undertaken and feedback mechanism to be developed and progressed with the Youth Voice so that they can fully champion the voice of young people with SEND	Ongoing

SEND Strategy priority 4: To further develop participation, engagement and coproduction with children, young people, parents and carers

Ref	Action	Lead	Timescale	Progress update	Status
Improve awareness and use of the Local Offer website					
4.1	Resource marketing materials for the Local Offer	Participation, Engagement and Co-production Lead	March 2021	<ul style="list-style-type: none"> – April 2020 Wirral Local Offer includes a SENCO Forum dedicated space where updates known as snapshots are maintained to keep an open dialogue with SENCOs. 	Ongoing
4.2	Increase followers and contributors on the Local Offer Twitter and Facebook accounts	Participation, Engagement and Co-production Lead	September 2020	<ul style="list-style-type: none"> – There has been an increase of followers as result of COVID-19. Refresh of the Local Offer will help further this action – The recent Accessibility Audit in October 2020 rated the website as 86% accessible which is 26th out of 152 local authorities. – COVID-19 response meant that the Local Offer received 63% increase in followers 	Completed
4.3	Introduce Local Offer Champions in each service or setting.	Participation, Engagement and Co-production Lead	September 2020	<ul style="list-style-type: none"> – 20 Local Offer champions have been appointed and working as key conduits for local offer information – Number of Local Offer champions has risen by 32 as a response to COVID with new contributors from Adults Services and health 	Completed
4.4	Continue to develop the Local Offer to ensure that there is a full range of advice, support and services that can be accessed by children, young people, parents, carers, providers and professionals.	Participation, Engagement and Co-production Lead	September 2020	<ul style="list-style-type: none"> – A full audit of the Local Offer in 2018 using a RAG rating scheme. Document available. Have moved the few non-compliant areas from amber/red to green but still experiencing a few issues mainly around Transport. – Have instructed Hey Strategy to complete an audit re broken links. Links corrected. – Recent Accessibility Audit in October 2020 rated the website as 86% accessible which is 26th out of 152 local authorities. 	Completed

4.5	Prioritise finding ways to engage with those who are 'hard to reach	Participation, Engagement and Co-production Lead	September 2021	<ul style="list-style-type: none"> – Targeted campaign as part of COVID-19 to ensure that information and advice about lockdown was accessible for all people. Further work required to consider alternative ways of reaching out – Engagement with social care and health colleagues to understand mechanisms for tapping into service-users 	Ongoing
4.6	Signpost parents to where help is available if children and young people do not meet service criteria for a statutory plan	Participation, Engagement and Co-production Lead	Mar-21	<ul style="list-style-type: none"> – Information and advice already available on Local Offer but work to strengthen will take place in New year 	Ongoing
4.7	Develop advice and information for parents that is co-produced and where possible in Easy Read	Participation, Engagement and Co-production Lead	September 2021	<ul style="list-style-type: none"> – Participation and Engagement Team have access to organisation which can translate information into Easy Read. Plans to promote this will be developed 	Ongoing
Coproduction					
4.8	Work collaboratively to produce a working Wirral Coproduction Charter.	Participation, Engagement and Co-production Lead	March 2021	<ul style="list-style-type: none"> – New Participation and Engagement Strategy in development which will strengthen approach to charter and promote chart principles. 	Ongoing
4.9	Seek to work collaboratively with Wirral's Parent/Carer forum (PCPW) to progress areas of agreed priority (e.g. Preparation for Adulthood) Continue to support at Parent/Carer attended school/community events (amalgamation of actions)	Participation, Engagement and Co-production Lead	September 2021	<ul style="list-style-type: none"> – Regular meetings held with Parent/Carer Forum to discuss issues and look at opportunities for collaboration and engagement – Virtual events for parents are being promoted - current events have been paused – An action plan has been developed around the four principles of co-production and a series of collaborative projects have been identified for co-production with young people. – Next steps to begin the work to engage young people in initiation of design of the programme/bespoke work 	Ongoing

4.10	Continue to work in partnership with Wirral's third sector and voluntary organisations	Participation, Engagement and Co-production Lead	September 2021	– Strong relationships already established with VCEs - this will be developed further	Ongoing
Maximise resources					
4.11	SEND Participation & Engagement service which will include a full time SEND Youth Engagement Officer to develop engagement programmes with young people and champion youth voice in all that we do.	Head of SEND and Inclusion	September 2020	– April 2020 Lia Poppy Cain, Local Offer Apprentice has now been appointed on a permanent basis within the Participation and Engagement Service and has been proactive in engagement. For example, over 200 children and young people engaged with over development of the Strategy.	Completed
4.12	Maximise the reach of the four established SENDCo Locality Boards and in doing so improve engagement/feedback/ coproduction opportunities.	Participation, Engagement and Co-production Lead	January 2021	– Feedback from locality boards is positive and good engagement with schools SENCOs who value the relationship with Local authority	Completed
4.13	Increase the numbers of parents we work with to review and plan services through different groups in addition to the Wirral's Parent/Carer forum. (PCPW)	Participation, Engagement and Co-production Lead	March 2021	– Feedback questionnaire to parents about their levels of involvement and support – Next steps to develop tool to assess impact and numbers of parents involved	Ongoing
4.14	Develop the implementation of Personal Budgets	Head of SEND and Inclusion	March 2021	– Sept 2020 Personal Budgets Education workforce development training delivered by Special Educational Needs Managers x2 to EHCP Coordinators. – Dec 2019 Contract for provision of person-centred speech and language therapy package for child established within LA SEND & Inclusion services for Personal Budgets Education	Ongoing
4.15	Research and agree joint funding for a new IT platform for the Local Offer	Participation, Engagement and Co-production Lead	December 2020	– This is in development but there is further work to be done to identify appropriate platform	Ongoing

Early Years

4.16	Support Early Years settings to engage at the start of the family's SEND journey.	Head of Early Years	September 2020	– Increased uptake of training and development, qualified practitioners able to identify need - good increase of 2-year-old offer	Completed
4.17	Further develop transition process for early years children into schools	Head of Early Years	March 2021	– Improved joint working and shared data between early years and schools, school nurses so that everyone understands needs of child before they arrive at school	Ongoing