

# Equality Impact Assessment Toolkit (January 2021)

## **Section 1: Your details**

**EIA lead Officer:** Mike Cockburn

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**Head of Section:** Mike Cockburn

**Chief Officer:** Nicki Butterworth

**Directorate:** Neighbourhoods

**Date:** 8<sup>th</sup> February 2021

## **Section 2: What Council proposal is being assessed?**

Budget saving proposal 2021/22 – move to 3 weekly residual refuse collections

## **Section 2a: Will this EIA be submitted to a Committee meeting?**

**Yes / No**                      **If 'yes' please state which meeting and what date**

**P&R Committee on 17<sup>th</sup> February 2021**

**Hyperlink to where your EIA is/will be published on the Council's website**

<https://democracy.wirral.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13797>

<https://www.wirral.gov.uk/communities-and-neighbourhoods/equality-impact-assessments>

**Section 3:** Does the proposal have the potential to affect..... (please tick relevant boxes)

- X **Services**
- The workforce**
- X **Communities**
- X **Other** (please state eg: Partners, Private Sector, Voluntary & Community Sector)

Biffa carry out refuse collections for the Council through a contract

If you have ticked one or more of above, please go to section 4.

- None** (please stop here and email this form to your Chief Officer who needs to email it to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) for publishing)

**Section 4:**

Could the proposal have a positive or negative impact on any protected groups (age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; sexual orientation)?

You may also want to consider socio-economic status of individuals.

Please list in the table below and include actions required to mitigate any potential negative impact.

<b>Which group(s) of people could be affected</b>	<b>Potential positive or negative impact</b>	<b>Action required to mitigate any potential negative impact</b>	<b>Lead person</b>	<b>Timescale</b>	<b>Resource implications</b>
Residents who generate medical waste	Negative	Residents are permitted to put medical waste in their residual (green) bin for collection. Less frequent collections may result in lack of capacity for residents. However, such residents will be given additional bins as per the Council's domestic refuse collection policy.	Claire Brandwood		None, provision already made
All groups	Publicising the changes	We will use our communications channels to publicise this change and we will work with partners to ensure our messages are able to reach all parts of our community	Claire Brandwood	Ongoing	Delivered through existing resources.

All	Bins may be heavier when being manoeuvred and presented for collection.	The Council offers an 'assistance programme' for residents who have difficulty in presenting their bin for collection. The scheme will be promoted as part of the communications programme for establishing the reduced frequency collections.	Claire Brandwood		Delivered through existing resources.

**Section 4a: Where and how will the above actions be monitored?**

The Waste & Environment team monitor collections and the performance of Biffa in making collections. The Environment, Climate Emergency and Transport Committee receives such information and analysis as part of performance reporting.

**Section 4b: If you think there is no negative impact, what is your reasoning behind this?**

**Section 5: What research / data / information have you used in support of this process?**

**Section 6: Are you intending to carry out any consultation with regard to this Council proposal?**

**Yes / No** – (please delete as appropriate)

**If 'yes' please continue to section 7.**

**If 'no' please state your reason(s) why:**

(please stop here and email this form to your Chief Officer who needs to email it to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) for publishing)

**Section 7: How will consultation take place and by when?**

This proposal is part of a wider consultation of budget options which ran from 20<sup>th</sup> December 2020 – 22<sup>nd</sup> January 2021 and included online and virtual community consultation.

Before you complete your consultation, please email your preliminary EIA to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) via your Chief Officer in order for the Council to ensure it is meeting it's legal publishing requirements. The EIA will need to be published with a note saying we are awaiting outcomes from a consultation exercise.

Once you have completed your consultation, please review your actions in section 4. Then email this form to your Chief Officer who needs to email it to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) for publishing.

**Section 8: Have you remembered to:**

- a) **Select appropriate directorate hyperlink to where your EIA is/will be published (section 2a)**
- b) **Include any potential positive impacts as well as negative impacts? (section 4)**
- c) **Send this EIA to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) via your Chief Officer?**
- d) **Review section 4 once consultation has taken place and sent your updated EIA to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) via your Chief Officer for re-publishing?**