

| Record No | Contract Title   | Start Date | End Date   | Contract Description  | Supplier                               | Original Value | Budget Adjustment | New Value     | Budget Source | Reason/Justification  | Commissioner Comments  | Directorate            | Service   | Responsible Officer    | Budget Holder Approval | Finance Approval  | Procurement Approval |
|-----------|--|------------|------------|---|--|----------------|-------------------|---------------|---------------|---|--|------------------------|---|------------------------|------------------------|-------------------|----------------------|
| 58        | West Kirby Flood Alleviation ESE   | 02/11/2020 | 02/10/2021 | To provide construction related advice to the Project Designer (BECOM) to support the development of the detailed design for the West Kirby Flood Alleviation Scheme and associated Planning Application submission. To develop the Target Cost for the construction phase of the Flood Alleviation Scheme  | VolkerStevin Ltd                       | £86,342.00     | £16,515.56        | £102,857.56   | Grant Income  | The ESE contract is designed to allow the Designer and Contractor to have early discussion prior to award of the Engineering Construction Contract (ECC). This allows for design and construction efficiencies to be identified and those savings incorporated into the ECC. Development of the design and investigations into ground conditions brought to light the need for extra work to be carried out which required extra input from the contractor resulting in this variation.   | A budget of £5,500,000 was allocated to the West Kirby Flood Alleviation Scheme, of which the Early Supplier Engagement (ESE) contract is part. The budget is made up of Government Flood Defence grant and "Other Government Department" grant both administered through the Environment Agency (EA) and Wirral Council capital construction. The budget is used for the ESE contract and this variation. The West Kirby Flood Alleviation Scheme is being carried out in partnership with the Environment Agency. Wirral Council was named as a Risk Management Authority during the Environment Agency's procurement of their Collaborative Delivery Framework. Wirral Council have signed up to use of the ESE part of the Collaborative Delivery Framework. | Neighbourhoods         | Flood and Coastal Risk - Principal Engineer (Flood/Coastal Risk)        | Mark Warrille          | Nail Thomas            | Carole Williams   | Tony Birkett         |
| 59        | Tower Road Civilised Streets (Birkenhead)  | 16/09/2020 | 31/10/2020 | The scheme consists of major public realm improvements to 0.5km of the A519 Tower Road with the provision of wider pavements to provide high quality facilities for pedestrians and cyclists and reduced carriageway widths to reduce traffic speeds, which will improve road safety and the overall experience for road users.   | Cambrian Way Ltd                       | £2,831,458.50  | £150,000.00       | £2,981,458.50 | Grant Income  | The variation request was a result of the scheme coming in slightly higher than expected, to cover the final payment of £53,328.56. A refund of £5318.48 from the contractor, will be added to the funds to cover the final payment of £53,328.56. The rest is the retention held by us for 12 months to be paid back to the contractor after the retention period.   | The variation was covered by Grant Income and existing service budgets for the scheme.   | Neighbourhoods         | Highways & Infrastructure - Programme Manager (Highways&Infrastructure) | Amanda Keenan          | Simon Fox              | Sarah Cox         | Keith Patterson      |
| 60        | Wirral 3d Model  | 01/09/2021 | 28/02/2022 | To extend existing Wirral 3D Digital Model to New Brighton and provide enhanced remote access for officers. This is required owing to unexpected demand for use of the digital model and to enable value for money from other committed expenditure on BRP (Birkenhead Regeneration Framework) and other Masterplans  | Smaybi Ltd T/A Digitalurban.plc        | £32,500.00     | £20,000.00        | £52,500.00    | Capital       | There was a need to undertake analysis of detailed comments received on the Draft Employment Study, to undertake additional study to respond to comments and to update report   | Existing service budget, the Employment Land and Premises study is a key evidence study for the Local Plan.  | Regeneration and Place | Regeneration and Place - Regeneration Delivery Lead                     | Cathy Wignall          | Sally Shah             | Dave Dixon        | Donna Long           |
| 61        | Objective Keynote Consultation Portal  | 01/07/2021 | 30/06/2022 | Online public consultation portal for the Local Plan including collaborative document preparation software  | Objective Corporation UK Limited       | £48,000.00     | £16,000.00        | £64,000.00    | Revenue       | To extend the license period for this essential Local Plan online consultation software   | Existing service budget. The Objective online consultation system is used for Local Plan related consultations. It also includes an online collaboration document authoring system which is being used to prepare the Local Plan document.   | Regeneration and Place | Bus Change and Prog Mgmt - Project Officer                              | Keith Keeley           | Andrew Fraser          | Dave Dixon        | Donna Long           |
| 62        | Marketing Services for Leisure   | 01/04/2020 | 31/03/2022 | Wirral Council Leisure services are seeking expressions of interest from suitably experienced marketing organisations to support the further commercial approach of the service to drive revenue and achieve challenging financial targets.   | White PM Ltd                           | 138,750.00     | 4,750.00          | £143,500.00   | Grant Income  | Additional grant funding for a new project  | Additional grant funding for a new project. At the time of going to tender this grant funding was not confirmed. Grant funding confirmation came after.  | Neighbourhoods         | Commercial Management SMT - Commercial Business Development Officer     | Sarah Robertson        | Damian Walsh           | Sarah Cox         | Donna Long           |
| 63        | Employment Land, Economic Sector Strategy and Forward Plan Policy                                    | 16/04/2021 | 08/07/2021 | The study will review existing employment land needs and supply data to provide essential information to inform the Regulation 19 stage of the Local Plan and in particular to identify the level of employment land requirement in the borough up to 2035, and align employment growth requirements to existing need.  | Autson Young ERM Ltd                   | 100,965.14     | 25,000.00         | £125,965.14   | Revenue       | There was a need to undertake analysis of detailed comments received on the Draft Employment Study, to undertake additional study to respond to comments and to update report   | Existing service budget, the Employment Land and Premises study is a key evidence study for the Local Plan.  | Regeneration and Place | Bus Change and Prog Mgmt - Programme Support Officer                    | Julie Deeganwood       | Andrew Fraser          | Dave Dixon        | Tony Birkett         |
| 64        | Professional Estate Management Services  | 01/09/2020 | 28/02/2023 | To provide professional Estate Management Services  | Lambert Smith Hampton                  | £142,201.17    | £4,220.17         | £146,421.34   | Revenue       | The variation was to cover expenditure which would normally be covered by a third party, but due to covid and lack of trading could not be recovered until a later date. The money should eventually be covered by the third party.   | Existing budgets. The purpose of the request was to meet a cashflow matter caused by lack of trading. It was for money expended by our managing agent, Lambert Smith Hampton, who deals with the service charge for a property lease by the Council to The Vice Cinema. Maintenance works had to continue to be made, even though the money wasn't being received through the normal Service Charge route.   | Regeneration and Place | Modernisation and Support   | Steve McMoran          | Jeanette Royle (HR)    | David Dixon       | Tony Birkett         |
| 65        | New Brighton Masterplan  | 31/07/2020 | 30/07/2021 | Wirral Council is seeking to appoint an aspirational and experienced multi-disciplinary team including a recognised Community Architect/ masterplan specialist to develop and produce an innovative, integrated community masterplan and implementation strategy for New Brighton   | BDP                                    | £82,500.00     | £7,940.57         | £90,440.57    | Capital       | To enable BDP to carry out more extensive stakeholder engagement that originally specified for.   | It was considered that the contract variation would support a more inclusive stakeholder engagement process  | Regeneration and Place | Regeneration and Inward Investment                                      | Hannah Austin          | Sally Shah             | David Dixon       | Tony Birkett         |
| 66        | Birkenhead Green Corridor  | 10/07/2020 | 29/01/2021 | Study to examine the potential economic, environmental and market impacts of creation of a new linear park and mass transit route by filling the disused Birkenhead Dock railway cutting to ground level. Study is to inform funding bids   | Autson Young ERM Ltd                   | £83,568.00     | £12,000.00        | £95,568.00    | Capital       |   |  | Regeneration and Place | Regeneration and Place  | Keith Keeley           | Sally Shah             | David Dixon       | Tony Birkett         |
| 67        | Leisure Management System  | 09/02/2020 | 02/02/2025 | Upgrade leisure IT systems to include (but not exhaustive) hosted front of house leisure IT provision, back office systems (reporting, KPI, analysis), marketing support, social media and APP, join at home function, access control, kiosks, training support, SMT already completed  | in Leisure systems Ltd                 | £455,494.00    | £82,614.00        | £538,108.00   | Grant Income  | To allow for additional siting of Leisure Centre Reception areas, an additional electronic booking system is to be added to Leisure Centre Reception Areas. To integrate with the new Leisure Management System the electronic booking system needs to be purchased from the same supplier. So this is an application to add the £82,614 COVID funding to the £455,494 (2020/21) contract.  | Additional Budget. An extra £82,614 was approved from COVID Fund 19.5-2021.  | Resources              | Digital and Improvement   | Martin Deahirst        | Simon Bellamy          | Patrick McAfee    | Keith Patterson      |
| 68        | Wirral Ways to Work Worklessness Support Service   | 13/08/2019 | 26/05/2021 | Delivery of the Wirral Ways to Work Worklessness Support Service. Providing bespoke employment support to unemployed and inactive Wirral residents in order to support them in gaining sustainable employment.  | Involve Northwest                      | £3,004,000.00  | £240,000.00       | £3,244,000.00 | Grant Income  | Further funds received through a successful bid process for £12 funds for extension of the service which provides employment support to unemployed residents in Wirral.   | It was subject to additional ECF funding confirmed by LCR Combined Authorities. This extension covers a 4 month period - but we do have the option to extend for a further 12 months.  | Regeneration and Place | Regeneration and Inward Investment                                      | Sarah Dodd             | Sally Shah             | David Dixon       | Keith Patterson      |
| 69        | PROVISION OF PARKING MACHINES  | 28/08/2017 | 31/03/2021 | The contract is to supply the machines identified within the specification in section 2.1. This is linked to a budget decision and therefore it is anticipated the contract will be awarded from the 7th March 2021. However, if Council do not approve the proposals then this contract may not go ahead as full.  | International Parking Systems (UK) Ltd | £370,250.00    | £8,000.00         | £378,250.00   | Revenue       | This was required to replace vandalised equipment urgently as part of the spare parts element on the contract.  | As part of the original contract we requested supplying a system including spare parts for the parking machines. In addition we requested a data management system and priced accordingly with the tender. Whilst the spare parts were able to purchase them within the split of the tender the 'data management system' was not deemed to have an end date. This element will need to be resolved in the near future.   | Neighbourhoods         | Car Parking - Assistant Technical Officer                               | Phil Ashton            | Steve Atkins           | Simon Fox         | Simon Birch          |
| 70        | Allygate installation maintenance and key/barrel provision   | 28/06/2021 | 31/03/2022 | Additional installations in Safer Streets 2 area  | Chapelite                              | £268,000.00    | £153,000.00       | £421,000.00   | Grant Income  | To deliver the Safer Streets 2 allygate installation project before March 2022.   | Home office Safer Streets 2 funding which is additional funding.   | Neighbourhoods         | Neighbourhood & Engagement - Constituency Manager                       | Joanna Burrell         | Lara Newman            | Carole Williams   | Keith Patterson      |
| 71        | Purchase of DBS & Broker Service   | 02/12/2021 | 01/12/2022 | Third party supplier of online a Broker DBS application service.  | MG Care Executive Trading as Ucheck    | £150,000.00    | £20,000.00        | £170,000.00   | Revenue       | The number of DBS checks has increased. Providing a DBS service to Knowsley Council since April 2020.   | From existing budget there is no allocation for DBS. HR pay both DBS and ucheck on account and recharge the service, recovering costs. Some income is now generated for Wirral Council handling charges for the DBS Umbrella Service and for Knowsley Council and some smaller partner organisations. The contract has been extended for another year.   | Resources              | Recruitment and Resourcing - Senior HR Officer Team Leader              | Andrea Morrell-Faulkes | Tony Williams          | Natalie Davenport | Donna Long           |
| 72        | Strategic Transport Contract   | 08/07/2021 | 07/07/2022 | Technical support will be required to support studies and projects to develop transport infrastructure to support investment and growth in Wirral. Examples of services which may include, but not limited to:<br>*Feasibility studies<br>*Options appraisal<br>*Urban design<br>*Transport Modelling (including Wirral's SATURN Traffic Model)<br>*Funding applications<br>*Business cases<br>*Data collection - site and desk studies<br>*General transport planning resources to support existing in house team<br>*Consultations  | Mott MacDonald Ltd                     | £1,375,000.00  | £375,000.00       | £2,250,000.00 | Capital       | Variation request was submitted in order to secure additional resource to support development of transport infrastructure schemes and programmes in order to support business case submissions to Central Government and the Combined Authority via programmes such as Leveling Up and Future High Street and to support ongoing programme development and project design support across the Birkenhead 2040 Programme. Timelines for submission of information and funding applications mean that we need to have support in place to be able to respond in a timely manner. The previous headcount on the contract was insufficient given the recent funding which has been secured however it was considered the consultant was performing well and had the skills and capacity to provide further support.  | Both - additional pro-development funding has been secured from the LCRCA for transport projects which enable our regeneration programme on top of existing grant and capital funding which had been approved for infrastructure projects. The contract was extended in order to ensure a resource was in place immediately and to provide continuity to the development of the infrastructure programme. In parallel discussions are ongoing with the Procurement team to establish a wider multi-disciplinary framework to support the Regeneration Directorate going forward.   | Regeneration and Place | Strat Transport Infrastructure - Lead Commissioner - Transport and Tech | Julie Barnes           | N/A                    | Dave Dixon        | Keith Patterson      |
| 73        | PROVISION OF PARKING MACHINES INCLUDING INSTALLATION AND A WEB BASED REPORTING SYSTEM AND A CASHLESS | 28/08/2017 | 31/03/2021 | Service to provide Parking Fee and Display equipment (Lot 1) & Cashless Parking Solution (Lot 2) and Installation of Machines (Lot 3)   | International Parking Systems (UK) Ltd | £370,250.00    | £20,000.00        | £390,250.00   | Revenue       | This was required to replace vandalised equipment urgently as part of the spare parts element on the contract.  | As part of the original contract we requested supplying a system including spare parts for the parking machines. In addition we requested a data management system and priced accordingly with the tender. Whilst the spare parts were able to purchase them within the split of the tender the 'data management system' was not deemed to have an end date. This element will need to be resolved in the near future.   | Neighbourhoods         | Car Parking - Assistant Technical Officer                               | Phil Ashton            | Steve Atkins           | Sarah Cox         | Donna Long           |
| 74        | Royal Mail Postal Service  | 01/04/2021 | 31/03/2022 | Postage charges for Franking Machine and Business Mail Advance (online postage for outgoing mail)   | Pitney Bowes Limited, Royal Mail       | £152,300.00    | £31,600.00        | £203,900.00   | Revenue       | Additional mail costs resulting from a non centralised mailing service. This is not a contract as Royal Mail are the only provider of this service.   | Part of the overall Mail costs are centralised and the existing budget only relates these centralised costs. Additional outstanding amounts are then subsequently recharged to the departments (it is not centralised) to the central budget is topped up again.   | Resources              | Distribution Services - Senior Business Support Officer                 | Gaynor Williamson      | Simon Curdren          | Natalie Davenport | Keith Patterson      |
| 75        | Community Connectors Service   | 01/02/2020 | 31/01/2023 | Wirral Council is seeking proposals from suitably qualified and experienced providers for the provision of a Community Connectors Service. The service provider will establish a network of community connectors within Wirral communities to tackle the issue of social isolation and promote active inclusion to support resident mental health and wellbeing.  | Involve Northwest                      | £2,775,482.00  | £59,790.44        | £2,835,272.44 | Grant Income  | The variation was required to fund extra capacity within the service to support with outreach testing for COVID-19.   | Additional Budget: Infection Control Discretionary Grant Fund. This was a time limited variation to bolster existing provision. The grant was time limited and had to be spent or given back to central government   | Adult Care and Health  | Commissioning - Commissioning & Contracting Manager                     | Hayley Clifton         | Jayne Marshall         | Natasha Brown     | Keith Patterson      |
| 76        | Integrated Infection Prevention and Control Services to support Public Health and Primary Care       | 01/04/2021 | 31/07/2021 | Wirral Borough Council is seeking to commission effective Infection Prevention and Control Services which prevent infections by the provision of comprehensive, high quality, evidence based infection control support in the health economy. Aims: "To reduce the burden of infection within the health economy" "To engage staff at all levels, through effective leadership, in order to develop and embed a culture that supports infection prevention and control and helps minimise and mitigate against the threat posed by infective agents within the community and across the health economy"   | Wirral Community NHS Trust             | £1,596,300.00  | £147,460.00       | £1,743,760.00 | Grant Income  | The variation was for additional funding for the Infection, Prevention and Control Service to provide enhanced infection prevention and control (IPC) support for care homes and community settings (as a result of COVID-19 pandemic). The funding increased the capacity of the community IPC Service resourcing additional posts to support care homes in improving infection prevention and control (IPC) standards and respond to outbreaks of COVID-19.   | Funded through Covid Outbreak Management Fund (COMF). The purpose of the COMF grant is to provide support to local authorities in England towards expenditure locally incurred or to be incurred in relation to the mitigation against and management of local outbreaks of COVID-19. This fits with this contract variation to enhance IPC support for care home settings.  | Adult Care and Health  | Commissioning - Commissioning & Contracting Manager                     | Hayley Clifton         | Elizabeth Anwar        | Angie Byrne       | Keith Patterson      |
| 77        | Information and Advice Services  | 01/04/2017 | 31/03/2022 | Wirral Borough Council is seeking to commission an information, advice and signposting service as part of its transformation of the way local people get access to information or advice relating to the care and support they need. The Information Advice Service will co-ordinate and deliver wide ranging information and advice services across wellbeing, care and support. The Service will provide integrated information and advice and include support at tribunals for Wirral residents. The Information and Advice Service will contribute towards maximising people's independence, helping to prevent reliance and dependency on more intensive care and support. | Wirral CAB                             | £413,900.00    | £14,000.00        | £427,900.00   | Revenue       | The variation was requested as commissioners felt there was a need for additional information and advice support to parents and carers on issues such as benefits, housing, debt, employment, practical impacts of relationship breakdown. There are no issues that have emerged during the pandemic. The current provider is well established in Wirral and was able to meet the additional service requirements. The value of the variation at only £14,000 was deemed to be the most cost efficient option, with the intention of including this additional requirement in the service specification when recommissioned.  | The Current Information and Advice Service is currently going through a tender exercise. This additional requirement/ investment has been included in the tender. A new service will be in place on the 1 April 2022.  | Adult Care and Health  | Commissioning - Commissioning & Contracting Manager                     | Hayley Clifton         | Carol Fenlon           | Christine Thomson | Keith Patterson      |
| 78        | Northbank West SIF Footway and Cycleway Scheme   | 17/08/2020 | 29/01/2021 | Construction of a series of high quality public realm and landscaping improvements to the A5139 Dock Road between East Point Apartments and Duke Street, providing increased accessibility for pedestrians and cyclists to the Wirral Waters West Point development and increased attractiveness of the area for businesses and other investors in the area   | Eric Wright Civil Engineering Ltd      | £272,373.35    | £274,422.34       | £546,795.69   | Grant Income  | The budget relates to a major highway improvement scheme named Northbank West (NSF) that has been undertaken as part of the Wirral Waters development. Improvements were made to the existing environment along Dock Road - new footways, new trees, new cycle links, new lamp columns, new underground service ducts, new fencing, improvements to existing bus stops, wider footways etc. Unforeseen works were required during the project that contributed to the scheme costing more than was originally anticipated in the contractor priced tender. In addition to this, an additional project (Duke Street SIF scheme) was tagged on to this work. A business case for this was submitted and approved. The Duke Street SIF scheme, which was originally intended to be done separately, therefore then became part of the Northbank West Project (tagged in order to attached business case). The result was that a variation request had to be submitted to reflect the increased overall budget total (i.e. the cost of NBW + Duke Street + unforeseen works). | The variation request was for an increase to the Grant budget.   | Neighbourhoods         | Design and Commissioning - Commercial Projects Manager                  | Lee Bailey             | Graham Roe             | Carole Williams   | Keith Patterson      |
| 80        | Step up to Social Work   | 20/12/2016 | 31/03/2021 | The programme is "Step up to Social Work - A Practice Led Programme for Professionals", which includes the delivery of a Postgraduate Diploma in Social Work in fourteen months commencing in January 2018 and completing in March 2019.  | Edge Hill University                   | £331,000.00    | £9,000.00         | £340,000.00   | Grant Income  | Edgehill University has managed the assessment centre on behalf of the partnership due to COVID.  | The variation is to be paid from grant funding from DfE. The DfE provide a set up fee for partnerships of £48,000 which can be applied for prior to the programme commencing in January 2022. This variation will be paid for by this funding.   | Childrens              | Practice Improvement - Senior OD Officer                                | Jo Williams            | N/A                    | Stuart Harvey     | Keith Salles         |
| 81        | A41 Carlisle Park  | 04/11/2020 | 31/03/2021 | Installation of improved cycle and pedestrian facilities along A41 from its junction with M53 to its northern junction with Eastham Village Road. The scheme involves improvements to 2km of footway  | Cambrian Way Ltd                       | £386,511.00    | £110,000.00       | £496,511.00   | Grant Income  | The variation request was a result of the scheme coming in slightly over budget to cover the final payment of £13,328.00 - of which we are processing a refund of £5318.48 from the contractor. The rest is the retention fee held by us for 12 months to be paid back to the contractor after the retention period.  | The variation was covered by Grant Income and existing service budgets for the scheme.   | Neighbourhoods         | Highways & Infrastructure - Programme Manager (Highways&Infrastructure) | Amanda Keenan          | Simon Fox              | Carole Williams   | Keith Patterson      |
| 82        | A41 Eastham STEP Footway/Cycleway Scheme   | 04/11/2020 | 31/03/2021 | Installation of improved cycle and pedestrian facilities along A41 from its junction with M53 to its northern junction with Eastham Village Road. The scheme involves improvements to 2km of footway  | Cambrian Way Ltd                       | £386,511.00    | £173,469.00       | £560,000.00   | Grant Income  | The variation request was a result of the scheme coming in higher than expected due to additional works being required over and above the original specification. A number of compensation events were submitted by the contractor which were approved in order to complete the necessary works.  | The variation was covered by Grant Income and existing service budgets for the scheme.   | Neighbourhoods         | Design and Commissioning - Commercial Projects Manager                  | Suzanne Dawber         | Simon Fox              | Carole Williams   | Keith Patterson      |

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| 83        | Neighbourhood Learning LDC (learning initiatives) - (Building Futures course provision only) | 01/09/2020 | 31/08/2022 | Wirral Borough Council's Lifelong and Family Learning Service has been allocated funding from the Liverpool City Region for revenue projects for Neighbourhood Learning, for which the Council would like to contract providers to design and deliver innovative adult learning courses for the academic year 2020 - 2021.   | Amber Bolton, BeWirral CIC, Reholders Centre, Building Learning, Coaching Centers, Earth Moves Cooperative Limited, Ferries Family Group Ltd, Future First CIC, Health Junction CIC, Next Chapter (NW) CIC, The (NW) Ltd (The Arch Initiative, Trueme Rivers in the Community, Wirral Environment Network, Youth Federation. | £200,000.00    | £1,000.00         | £206,000.00 | Grant Income  | Curriculum manager identified the need to extend services from Building Futures (training provider) linked to local and ongoing skills shortages in construction. Curriculum manager approached procurement to extend the contract for this provider but the contract has just ceased / gone beyond the end of academic year. | Existing external grant funding. Full competitive procurement exercise now complete for Neighbourhood Learning in Deprived Communities 2021/22 academic year.  | Childrens   | 14-19 Strategy - Head of Service                                | Paul Smith          | N/A                    | Christina Thomson | Keith Salles         |
| 84        | Preventative and Early Intervention School Based Counselling Service for Young People        | 01/09/2021 | 31/08/2022 | The service will provide a prevention and early intervention focused counselling service for young people who are experiencing mild to moderate emotional wellbeing problems. Young people will access the service via school referral, and will be assessed for mental health and wellbeing needs on initial access. Schools will determine which pupils are referred. Time limited counselling on a one to one basis will be provided. | Action for Childrens Services Ltd  | £279,626.00    | £50,000.00        | £323,626.00 | Grant Income  | The request has been made in response to the need to increase mental health support for children returning to school in September. Our present provider has demonstrated effective and strong evidence based programmes that are able to support the expected increase in demand on services in the forthcoming 12 months.    | Funded from Public Health Contain Outbreak Management Fund. The funding allowed an expansion of service to meet pressing school demand for mental health services. The variation is for 12 months and the provider has put forward an exit strategy that would be applied when the funding draws to a close.   | Adults      | Health & Care Commissioning - Commissioning and Finance Manager | Barry Graham        | Jane Harvey            | Angie Byrne       | Keith Patterson      |
| 85        | Royal Mail Postal Service  | 01/04/2021 | 31/03/2022 | Postage charges for Franking Machine and Business Mail Advance (online postage for outgoing mail)  | Pitney Bowes Ltd, Royal Mail Group Ltd   | £202,300.00    | £50,000.00        | £252,300.00 | Revenue       | Without full centralisation of Mail cost, this will continue to happen and is the only way the Royal Mail bills can be paid to allow for post going out.  | This is because only part of the overall Mail costs are centralised and accordingly a request can only be raised to the value of the amount contained within the Dept budget. The outstanding amount is then subsequently recharged to the depots (where it is not centralised) on the central budget it topped up again. Then a new request is submitted. Centralise all costs. | Resources   | Distribution Services - Senior Business Support Officer         | Gaynor Williamson   | Simon Cunden           | Natalie Downport  | Keith Patterson      |