

**Systems Update/Timeline on progress to implementing the Social Charging Reforms:**

Liquidlogic is the Adult Social Care IT Case Record system. It is the case management system where Social Care staff record assessments, support plans and professional interventions with people supported by the Council’s Adult Social Care and Health directorate. ContrOCC is the financial IT system that links to Liquidlogic and which supports care provider payments for services provided.

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| <p><b>Autumn 2022</b></p> <ul style="list-style-type: none"> <li>• Upgrade Liquidlogic test system to v11 and upgrade ContrOCC Financial System to v13.600             <ul style="list-style-type: none"> <li>○ Complete user acceptance testing for both applications</li> </ul> </li> <li>• Portals may require upgrades to ensure in line with system releases             <ul style="list-style-type: none"> <li>○ Queried with Liquidlogic (also effects Childrens Liquidlogic)</li> </ul> </li> <li>• Care Cap functionality not fully released in these versions therefore, no new/additional functionality released for Charging reform but required to have systems as up to date as possible prior to v12/v14 for charging reform functionality implementation</li> <li>• Continue to attend system supplier webinars when scheduled to understand system changes</li> <li>• Discussions to take place with relevant people to start planning for how pathways/processes may want to be implemented to support with charging reform with existing functionality in the systems             <ul style="list-style-type: none"> <li>○ A lot of the charging reform functionality in v12/13.600 is around supporting workers to ‘auto’ process information reducing system inputting burdens on staff</li> <li>○ Additional information to be captured – consider how to do in line with existing processes</li> <li>○ Review self-assessment forms and add in the</li> <li>○ Reviewing of ContrOCC functionality – additional functionality required to start the metering towards care cap</li> <li>○ Understanding how to ‘split’ costings of services e.g. Care Home cost of £600 per week – how much is accommodation costs and how much is care costs</li> <li>○ Capturing self-funders – how is this going to be done (via online form)</li> </ul> </li> <li>• Plan for dates to upgrade live systems</li> </ul> |
| <p><b>January 2023</b></p> <ul style="list-style-type: none"> <li>• Upgrade live Liquidlogic and ContrOCC to v11 and v13.600</li> <li>• Possible upgrade to portals</li> <li>• Continue with discussions around pathways/processes</li> </ul>  |
| <p><b>Spring 2023</b></p> <ul style="list-style-type: none"> <li>• Upgrade Liquidlogic and ContrOCC test systems to v12/v14             <ul style="list-style-type: none"> <li>○ This will include any charging reform functionality which is at no additional cost</li> <li>○ Review whether want the additional functionality which is chargeable</li> </ul> </li> <li>• Portals may require upgrading also             <ul style="list-style-type: none"> <li>○ To query with Liquidlogic (also effects Childrens Liquidlogic)</li> </ul> </li> </ul>   |

## Appendix 1

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| <ul style="list-style-type: none"><li>• Complete user acceptance testing</li></ul>  |
| <b>Spring cont./Summer 2023</b>   |
| <ul style="list-style-type: none"><li>• Review pathways/processes and build/configure these in test system ready for roll out in live systems</li><li>• Upgrade live systems as soon as possible after user acceptance testing to include new functionality</li><li>• Training sessions to be planned with teams on ContrOCC (as may need to start using ContrOCC web)</li><li>• Start collating self-funder details/capturing those coming through front door pathways to 'start' their care accounts</li><li>• Training sessions for staff on any new processes/pathways for care account recording in the system</li></ul> |
| <b>September 2023</b>   |
| <ul style="list-style-type: none"><li>• All pathways/processes implemented in the system and ready to go live October 2023</li></ul>  |