

WIRRAL PLACE BASED PARTNERSHIP BOARD

Thursday, 8 December 2022

REPORT TITLE:	WIRRAL PLACE BASED PARTNERSHIP BOARD SUPPORTING GROUPS TERMS OF REFERENCE
REPORT OF:	PLACE DIRECTOR (WIRRAL), NHS CHESHIRE AND MERSEYSIDE

REPORT SUMMARY

NHS Cheshire and Merseyside is working with each of the nine places in the Cheshire and Merseyside Integrated Care System (ICS) to establish robust governance and assurance mechanisms through strong partnership arrangements. The Wirral Place Based Partnership Board (WPBPB) is the forum where NHS Cheshire and Merseyside will conduct business pertaining to the Borough transparently in the public domain and in collaboration with system partners. These arrangements will also support further delegation of decision making and resources to each Borough.

This paper sets out the four key governance and assurance groups that NHS Cheshire and Merseyside has established with partners in Wirral to support the WPBPB and prepare for additional responsibilities through delegation.

This matter affects all Wards within the Borough.

RECOMMENDATION/S

The Wirral Place Based Partnership is recommended to:

1. Note the work to establish the supporting governance and assurance mechanisms to support the work of NHS Cheshire and Merseyside and the WPBPB in the Borough
2. Note and endorse the Terms of Reference for the four supporting groups referenced in this report.

SUPPORTING INFORMATION

1.0 REASON/S FOR RECOMMENDATION/S

- 1.1 The four governance and assurance groups referenced in the report are necessary to support the Wirral Place Based Partnership Board and NHS Cheshire and Merseyside in the effective conduct of business in the Borough. The groups will also support collaboration across the Borough on health and care matters and lay the foundations for further delegation of decision making and resources from NHS Cheshire and Merseyside to Wirral.

2.0 OTHER OPTIONS CONSIDERED

- 2.1 No other options were considered as these groups are either required or recommended by NHS Cheshire and Merseyside to support governance and assurance in each place. There is an expectation that there is an alignment of NHS Cheshire and Merseyside governance arrangements in each place.

3.0 BACKGROUND INFORMATION

- 3.1 NHS Cheshire and Merseyside is working with each of the nine places in the Cheshire and Merseyside Integrated Care System (ICS) to establish robust governance and assurance mechanisms through strong partnership arrangements. The Wirral Place Based Partnership Board (WPBPB) is the forum where NHS Cheshire and Merseyside will conduct business pertaining to the Borough transparently in the public domain and in collaboration with system partners. These arrangements will also support further delegation of decision making and resources to each borough.
- 3.2 The four groups proposed in this paper mirror committees established in NHS Cheshire and Merseyside at an ICS level and groups established in the other eight places in Cheshire and Merseyside. Appendix 1 demonstrates how these groups will fit into Wirral system governance. Each of these groups will provide reports to the WPBPB. The four groups are:

Finance, Investment and Resources Group – this will support the development and delivery of our Wirral place financial strategy, oversee financial delivery, and provide assurance on the arrangements in place for financial control and value for money across the system. The group will also take a Wirral system view on use of resources in areas such as digital, estates, sustainability, and workforce.

Quality and Performance Group – this will provide the Place Based Partnership Board, and NHS Cheshire and Merseyside (via the Quality and Performance Committee), with assurance that health and care partners have insight and understanding of quality and performance issues at place level and confidence about maintaining and continually improving against each of the performance dimensions of quality of (safe, effective, person-centred, well-led, sustainable, and equitable) of their services. This set out in the Shared Commitment to Quality and enshrined in the Health and Care Act 2022. This includes reducing inequalities in the quality of care, coupled with a focus on performance.

As a subgroup of the Cheshire and Merseyside Quality and Performance Committee, the Quality and Performance Group Terms of Reference are consistent across all nine places. The membership and agendas will be different due to local circumstances.

The Quality and Performance Group held a workshop event on 18th August 2022. During this event the terms of reference were reviewed with members and discussion took place regarding the function of the group. A follow up meeting took place on 13th October 2022. This was to “test” the Terms of Reference against a live system issue. Following this approach terms of reference have been clarified and membership has been amended to reflect this.

Primary Care Group - to oversee exercise of the NHS Cheshire and Merseyside’s statutory powers in place relating to the provision of GP primary medical services under the NHS Act 2006, as amended by the Health and Care Act 2022, and other primary care services as delegated in future.

Strategy and Transformation Group – this Group will develop and review Wirral place strategic and operational plans to deliver national, Cheshire and Merseyside and local priorities. The Group will ensure that these plans secure continuous improvement, with a focus on health inequalities, and are delivered within financial allocations. The Group will receive assurance on the delivery of strategic and operational plans and associated work programmes.

- 3.3 The draft Terms of Reference for each of these groups are contained in the appendices to this report. The WPBPB is asked to note that further work is needed on the Terms of Reference for the four supporting groups referenced in this report. In doing so the Board recognises that this work will include (i) finalising the membership of these groups and (ii) understanding how Wirral Provider Partnership’s governance arrangements will support operational delivery and transformation.
- 3.4 If Wirral as a place receives further delegated authority from NHS Cheshire and Merseyside, these groups could become sub-committees of the WPBPB.

4.0 FINANCIAL IMPLICATIONS

- 4.1 There are no direct financial implications arising from this report.

5.0 LEGAL IMPLICATIONS

- 5.1 Place-based partnerships are collaborative arrangements formed by the organisations responsible for arranging and delivering health and care services in a locality or community.
- 5.2 There is a requirement for governance arrangements to support collective accountability between partner organisations for whole-system delivery and performance, underpinned by the statutory and contractual accountabilities of individual organisations. This report sets out the proposed governance arrangements.

6.0 RESOURCE IMPLICATIONS: STAFFING, ICT AND ASSETS

6.1 Wirral Council are supporting the Wirral Place Based Partnership Board and, when required, the Joint Strategic Commissioning Committee. NHS Cheshire and Merseyside will support the remaining governance and assurance infrastructure.

7.0 RELEVANT RISKS

7.1 NHS Cheshire and Merseyside are developing a risk management and assurance framework, which will include place. This will enable the WPBPB to manage risks identified in their work directly or through the four groups referenced in this report.

8.0 ENGAGEMENT/CONSULTATION

8.1 Engagement with system partners has taken place in the development of the Terms of Reference for these groups. As stated, these groups are either required by or recommended by NHS Cheshire and Merseyside for each place. It is intended that each group will have a membership that includes Healthwatch Wirral and representation from the voluntary, community, faith, and social enterprise (VCFSE) sector.

9.0 EQUALITY IMPLICATIONS

9.1 Wirral Council and NHS Cheshire and Merseyside have a legal requirement to make sure their policies, and the way they carry out their work, do not discriminate against anyone. The business of these groups will be conducted with an awareness of the general duty requirements and place equality considerations. No Equality Impact Assessment is required for this report.

10.0 ENVIRONMENT AND CLIMATE IMPLICATIONS

10.1 Wirral Council and NHS Cheshire and Merseyside are committed to carrying out their work in an environmentally responsible manner, these principles will be followed by these groups.

11.0 COMMUNITY WEALTH IMPLICATIONS

11.1 Community Wealth Building in Wirral focusses on partnerships and collaboration. These partnerships are led by Wirral Council with external partners and stakeholders, including residents. NHS Cheshire and Merseyside will support the Council in community wealth building by ensuring health and care organisations in the borough have a focus on reducing health inequalities and contribute to the development of a resilient and inclusive economy for Wirral. The groups referred to in this report will take account of this in their work.

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APPENDICES

Appendix 1	Wirral System Governance Map
Appendix 2	Draft Finance, Investment and Resources Group Terms of Reference
Appendix 3	Draft Quality and Performance Group Terms of Reference
Appendix 4	Draft Primary Care Group Terms of Reference
Appendix 5	Draft Strategy and Transformation Group Terms of Reference

BACKGROUND PAPERS

NHS Cheshire and Merseyside Board Meeting, 1st July 2022, accessed at: [220701-icb-papers.pdf \(cheshireandmerseyside.nhs.uk\)](#)

SUBJECT HISTORY (last 3 years)

Council Meeting	Date
Wirral Place Based Partnership Board	13 th October 2022

