

WIRRAL PLACE BASED PARTNERSHIP BOARD**9th March 2023**

REPORT TITLE:	WIRRAL PLACE BASED PARTNERSHIP BOARD TERMS OF REFERENCE REVIEW
REPORT OF:	PLACE DIRECTOR. NHS CHESHIRE AND MERSEYSIDE

REPORT SUMMARY

The meeting of the Place Based Partnership Board on 8th December 2022 reviewed the draft Terms of Reference (V6) for the Board. Following this, the Place Governance Group were asked to consider some further points raised by the Board in relation to current version (V6) and update the Board at its meeting scheduled for 9th March 2023.

This report summarises the action taken to progress these points and changes are reflected in the revised Terms of Reference (V6) which is attached (appendix 1) for approval.

RECOMMENDATION/S

It is recommended that the Wirral Place Based Partnership Board notes the work to progress the actions detailed above. In addition, the Board is asked to review and approve the revised Terms of Reference (V6) (appendix 1).

SUPPORTING INFORMATION

1.0 REASON/S FOR RECOMMENDATION/S

- 1.1 The Place Governance Group, following the meeting of the Wirral Place Based Partnership Board on 8/12/22 has conducted a further review of the draft Terms of Reference (TOR) and these are reflected in the revised Terms of Reference (V6) (appendix 1). A summary of the changes is detailed in Section 2 of this report

2.0 SUMMARY OF ACTIONS

2.1 Authority and status

Reflecting the prospect of future delegations to Wirral from NHS Cheshire & Merseyside, an additional paragraph has been added in Section 3 to reflect that the status of the Board may change subject to any delegations.

2.2 Development of a process for election of Chair and Vice-Chair

Further discussion has taken place in relation to the scheduling of the Chair and Vice Chair position with no agreed consensus and following discussion with the Place Director the Board is recommended to adopt the scheduling proposed in the Terms of Reference as follows:

Municipal Year	Chair	Vice Chair
2022/23	Place Director	NHS Trust
2023/24 (Apr – Sept)	NHS Trust	VCSFE
2023/24 (Oct – Mar)	VCSFE	Local Authority
2024/25 (Apr – Sept)	Local Authority	Primary Care
2024/25 (Oct – Mar)	Primary Care	NHS Trust

If this scheduling is adopted then the organisations occupying the Chair and Vice Chair positions in 2023/24 will be required to progress nominations for the new municipal year in time for the first meeting of the Place Based Partnership Board in June 2023.

2.3 Clarity on the role of the Board in the Care Home Market

Changes have been made to Section 4 of the Terms of Reference to reflect that the Board will work to ensure there is an effective and sustainable care home market in Wirral.

2.4 Review the quoracy of the Board to include minimum representation from each sector

Changes have been made to Section 5 of the TOR to specify that the minimum representation from NHS Trusts is the Chief Executive Officer or an Executive Director of the same organisation.

2.5 Voting by the Place Based Partnership Board

Section 10 of the Terms of Reference when reviewed by the Board on 8/12/22 makes it clear that voting will not be used by the Place Based Partnership Board with the aim to reach consensus between partners. All members of the Place Based Partnership Board are members and non-voting. This may change in any future

review of the Terms of Reference in response to any change in the status and authority of the Board.

The version of the Terms of Reference reviewed on 8/12/22 stated that the Place Director and Local Councillors were Place Members and also Joint Strategic Commissioning Board (JSCB) voting members. The reference to being a JCSB voting member has been removed as that Board has its own Terms of Reference which have been reviewed and approved.

2.6 Terms of Reference - Supporting Groups

The Terms of References for the four supporting groups have been refined to ensure consistency in how the Voluntary, Community, Faith and Social Enterprise Sector is referenced.

3.0 BACKGROUND INFORMATION

3.1 NHS Cheshire and Merseyside is working with each of the nine places in the Cheshire and Merseyside Integrated Care System (ICS) to establish robust governance and assurance mechanisms through strong partnership arrangements. The Wirral Place Based Partnership Board (WPBPB) is the forum where NHS Cheshire and Merseyside will conduct business pertaining to the Borough transparently in the public domain and in collaboration with system partners. These arrangements will also support further delegation of decision making and resources to each borough.

4.0 FINANCIAL IMPLICATIONS

4.1 There are no direct financial implications arising from this report.

5.0 LEGAL IMPLICATIONS

5.1 There are no direct legal implications arising from this report.

6.0 RESOURCE IMPLICATIONS: STAFFING, ICT AND ASSETS

6.1 Wirral Council are supporting the Wirral Place Based Partnership Board and, when required, the Joint Strategic Commissioning Board Sub-Committee. NHS Cheshire and Merseyside will support the remaining governance and assurance infrastructure.

7.0 RELEVANT RISKS

7.1 NHS Cheshire and Merseyside are developing a risk management and assurance framework, which will include place.

8.0 ENGAGEMENT/CONSULTATION

8.1 Engagement with system partners has taken place in the development of the Terms of Reference.

9.0 EQUALITY IMPLICATIONS

9.1 Wirral Council and NHS Cheshire and Merseyside have a legal requirement to make sure their policies, and the way they carry out their work, do not discriminate against anyone. The business of these groups will be conducted with an awareness of the general duty requirements and place equality considerations. No Equality Impact Assessment is required for this report.

10.0 ENVIRONMENT AND CLIMATE IMPLICATIONS

10.1 Wirral Council and NHS Cheshire and Merseyside are committed to carrying out their work in an environmentally responsible manner, these principles will be followed by these groups.

11.0 COMMUNITY WEALTH IMPLICATIONS

11.1 Community Wealth Building in Wirral focusses on partnerships and collaboration. These partnerships are led by Wirral Council with external partners and stakeholders, including residents. NHS Cheshire and Merseyside will support the Council in community wealth building by ensuring health and care organisations in the borough have a focus on reducing health inequalities and contribute to the development of a resilient and inclusive economy for Wirral. The groups referred to in this report will take account of this in their work.

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APPENDICES

Appendix 1 Wirral Place Based Partnership Board – Terms of Refence V6

SUBJECT HISTORY (last 3 years)

Council Meeting	Date
Place Based Partnership Board	13/9/22
Place Based Partnership Board	08/12/22