

OFFICER DECISION FORM

DECISION TO BE TAKEN BY: Director of Neighbourhood Services

KEY DECISION: NO

DIRECTORATE: Neighbourhoods

WARDS AFFECTED: All

SUBJECT: TICKETING SOFTWARE FOR FLORAL PAVILION THEATRE

1.0 DECISION

- 1.1 The Director of Neighbourhood Services has agreed to approve the award of the Floral Pavilion Ticketing Cloud-based Software contract for a three-year term to Spektrix Ltd with effect from 1st June 2023 with a one-year option to extend.

2.0 REASONS FOR THE DECISION

- 2.1 The Floral Pavilion theatre requires a ticketing software provider to remain operational. No further extension periods were available on the existing contract as the current supplier is leaving the UK market. Therefore, an award needed to be made. G-Cloud 13 has been used to save valuable resources and find a supplier which offers value for money on a sliding scale.

3.0 STATEMENT OF COMPLIANCE

- 3.1 The recommendations are made further to legal advice from the Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation and an equality analysis and impact assessment has been completed. The recommendations reflect the core principles of good governance set out in the Council's Code of Corporate Governance.

4.0 DECLARATION OF INTEREST

- 4.1 The officers involved in the commissioning and procurement of this contract have no interests to declare.
- 4.2 Director of Neighbourhood Services as the nominated officer for this decision has no interest to declare.

Signed:

Officer: Nicola Butterworth

Title: Director of Neighbourhood Services

Date: 15/03/2023

A list of background papers on this issue is held with:

Contact Officer: Justin McFerran

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