

POLICY AND RESOURCES COMMITTEE

WORK PROGRAMME 2023/24

DECISIONS TO BE TAKEN BETWEEN DECEMBER 2023 AND MARCH 2024

Item	Brief Description	Committee Meeting	Lead Departmental Officer
17th JANUARY			
Council Tax Base Calculations		17 th January 2024	Director of Finance
Council Tax 2024/25 Local Council Tax Reduction Scheme, Discounts and Exemptions		17 th January 2024	Director of Finance
Capital Programme Re-Profiling		17 th January 2024	Director of Finance
2024/25 Budget Update		17 th January 2024	Director of Finance
15th FEBRUARY			
Budget and MTFS 2024/25		15 th February	Director of Finance
Revenue Budget Monitoring Q3		15 th February	Director of Finance
Capital Monitoring Q3		15 th February	Director of Finance
Capital Programme 2024-2029		15 th February	Director of Finance
Capital Financing Strategy 2024/25		15 th February	Director of Finance
Treasury Management Strategy 2024/25		15 th February	Director of Finance
Investment Strategy 2024/25		15 th February	Director of Finance
Procedure for Budget Decision Meeting for Council		15 th February	Director of Law and Governance

ADDITIONAL AGENDA ITEMS – WAITING TO BE SCHEDULED

Item	Brief Description	Date Requested	Approx. timescale	Lead Officer

--	--	--	--	--

STANDING ITEMS AND MONITORING REPORTS

Item	Reporting Frequency	Lead Officer
Performance Monitoring	As required	Director of Finance
Financial Monitoring	Quarterly	Director of Finance
Work Programme Update	Every Meeting	Director of Law and Governance

WORK PROGRAMME ACTIVITIES OUTSIDE COMMITTEE

Item	Format	Requested	Timescale	Lead Officer
Working Groups/ Sub Committees				
Task and Finish work				
Spotlight sessions / workshops				
Governance of Council Companies	Workshop	12 July 2023	12 th December	Director of Finance/ Director of Law and Governance
Briefing Notes				