



**TOURISM, COMMUNITIES, CULTURE AND LEISURE COMMITTEE
WORK PROGRAMME 2024/25**

Contact Officer: Daphne Courtenage

24 July 2024 Agenda

Item	Key Decision	Lead Officer
2025-26 Budget and Budget Monitoring Processes	No	Carla Wright/ Julie Frowe/ Mark Goulding
Q4 finance Outturn report and Q1 24/25 Budget Monitoring Report	No	Carla Wright/Julie Frowe
Member Champion for Heritage and Birkenhead Park Management Advisory Committee appointments	No	Anna Perret
Borough of Culture update	No	Jane Morgan/ Becky Lowry
Tourism, Communities, Culture and Leisure Committee Performance Report	No	Andy McCartan/ Nancy Clarkson
Work Programme	No	Anna Perret

UPCOMING KEY DECISIONS – WAITING TO BE SCHEDULED

Item	Lead Departmental Officer	Wirral Plan Priority
Facilities Investment Strategy (following workshop)	Andy McCartan	Healthy and Active lives
Birkenhead Park Heritage Status	Rob Belcher	

ADDITIONAL AGENDA ITEMS

Item	Approximate timescale	Lead Officer
Leisure, Libraries and Museums Dashboard		Andy McCartan/ Nancy Clarkson
Trading Standards update	September 2024	Gill Vicary

Floral Consultation outcomes.	September 2024	Andy McCartan
Heritage Strategy including Battle of Brunanburh	October 2024	Jane Morgan/ Becky Lowry
Liverpool Visitor Economy Partnership update	November 2024	Jane Morgan/ Becky Lowry

STANDING ITEMS AND MONITORING REPORTS

Item	Reporting Frequency	Lead Departmental Officer
Financial Monitoring	Quarterly – Next due October 2024	Carla Wright/Julie Frowe
Performance reports (Community Safety)	Annually – next January 2025	Mark Camborne/ Nancy Clarkson
Customer Experience Strategy update	Annual – next March 2025	Fergus Adams
Performance reports (Leisure/Libraries/Museums)	Annually – next July 2025	Andy McCartan
Annual Air Quality (ASR) update	Annual - TBC	Deeta Cooper/ Jennifer McKeown
Third Sector Report	Annual - Last November 2023	TBC

WORK PROGRAMME ACTIVITIES OUTSIDE COMMITTEE

Item	Format	Timescale	Lead Officer	Progress
Spotlight sessions / workshops				
Budget Monitoring	Workshop	2024	Carla Wright/ Julie Frowe/ Matt Bennett	
Community Asset Transfers (process with complexities and delays, inc experience of groups who have recently taken over assets)	Workshop	September /October 2024	David Ball	
Community Asset Transfers (to focus on latest library CATs, include update on Hoylake Golf Course and impact of Open Golf Championship)	Briefing Note	September /October 2024	David Ball/ Mark Camborne	
Facilities Investment	Workshop	TBC	Andy	

Strategy - to present outcomes of consultant exercise			McCartan	
Playing Pitch update strategy (to go to ERH as responsible Committee, with comments from ECET and TCCL. Briefing note being drafted to outline process)	Briefing note	TBC	David Ball/ Andrew Fraser	
Communications effectiveness	Briefing note	TBC	Gail Mooney, Nancy Clarkson	
Consultations	Briefing note	TBC	Gail Mooney, Nancy Clarkson	
Air Quality Strategy	Briefing note	TBC	Victoria Chadderton (Health Protection)	
Corporate scrutiny / Other				
Risk (at request of Audit Committee)	Workshop	Early in Municipal Year	TBC	

Schedule of meetings:

19 September 2024

17 October 2024

28 November 2024

23 January 2025

6 March 2025