



**TOURISM, COMMUNITIES, CULTURE AND LEISURE COMMITTEE
WORK PROGRAMME 2024/25**

Contact Officer: Daphne Courtenage

DECISIONS TO BE TAKEN BETWEEN NOVEMBER 2024 TO MARCH 2025

Item	Key Decision	Date	Lead Officer
23 rd January 2025			
Performance reports (Community Safety)	No	January 2025	Assistant Director – Neighbourhood Safety and Transport
Community Safety Annual Report	No	January 2025	Assistant Director – Neighbourhood Safety and Transport
Leisure Services Transformation Update	Yes	January 2025	Assistant Director – Leisure, Libraries and Community Engagement
Public Conveniences and Changing Places Update	No	January 2025	Interim Director of Regeneration and Place
Exploring community managed libraries models	No	January 2025	Mr Paul Kelly
Report on the Proposed Confirmation of the New Borough Wide Smoke Control Area'	Yes	January 2025	Air Quality Manager / Senior Manager Environmental Health
Update on Review of Communal Graves in the Wirral	No	January 2025	Head of Parks and Countryside
Budget Report	No	January 2025	Head of Finance (Place)
6 th March 2025			
Floral Pavilion Future Operational Model	Yes	March 2025	Assistant Director – Leisure, Libraries and

			Community Engagement
Wirral Culture and Heritage Strategy	No	March 2025	Chief Regeneration Officer / Head of Place, Culture and Visitor Economy
Destination Marketing and Visit Wirral	No	March 2025	Chief Regeneration Officer / Head of Place, Culture and Visitor Economy
Financial Monitoring Quarter 3	No	March 2025	Head of Finance - Place
Customer Experience Strategy update	No	March 2025	Senior Manager Neighbourhood Engagement
Annual Air Quality (ASR) update and Air Quality Strategy	No	March 2025	Air Quality Manager / Senior Manager Environmental Health
Third Sector Commissioning and Community, Voluntary and Faith Sector (CVF) Summary Update	No	March 2025	Director of Public Health
Council Plan Performance Report Q3	No	March 2025	Director of Neighbourhoods

ADDITIONAL AGENDA ITEMS – WAITING TO BE SCHEDULED

Item	Brief description	Approximate timescale	Lead Officer
Community Asset Transfers – Performance Management	A briefing will be scheduled in the New Year for Chair, Spokes and Officers to discuss request.	March 2025	

STANDING ITEMS AND MONITORING REPORTS

Item	Reporting Frequency	Lead Departmental Officer
Financial Monitoring	Quarterly	Head of Finance - Place

Performance reports (Community Safety)	Annually	Assistant Director – Neighbourhood Safety and Transport
Customer Experience Strategy update	Annually	Senior Manager Neighbourhood Engagement
Performance reports (Leisure/Libraries/Museums)	Annually	Assistant Director – Leisure, Libraries and Community Engagement
Annual Air Quality (ASR) update and Air Quality Strategy	Annually – move to November	Air Quality Manager / Senior Manager Environmental Health
Third Sector Report	Annual	Director of Public Health
Heritage Champion – Update Report	Every meeting	Member Champion for Heritage

WORK PROGRAMME ACTIVITIES OUTSIDE COMMITTEE

Item	Format	Timescale	Lead Officer	Progress
Spotlight sessions / workshops				
Budget Monitoring	Workshop	2024	Head of Finance – Place, Director of Finance	Combined with the Budget Oversight Panel, December 2024
Budget Oversight Panel	Workshop	Bi-monthly	Head of Finance – Place	Next date to be agreed.
Leisure Estate - Facilities Investment Strategy	Workshop	January 2025	Assistant Director – Leisure, Libraries and Community Engagement	Workshop held with members
Briefing notes				
Playing Pitch update strategy	Briefing note	TBC	Forward Planning Manager /	

			Assistant Director – Chief Planner	
Corporate scrutiny / Other				
Risk (at request of Audit Committee)	Workshop	December 2024	Risk Continuity and Compliance Manager	Held in December 2024.

Schedule of meetings:

- 19 September 2024
- 17 October 2024
- 28 November 2024
- 23 January 2025
- 6 March 2025