

# POLICY AND RESOURCES COMMITTEE

## WORK PROGRAMME 2024/25

### DECISIONS TO BE TAKEN BETWEEN OCTOBER 2024 TO FEBRUARY 2025

Title	Key/ Non-Key	Date	Director/Lead officer
<b>June 2025</b>			
Town Hall Update	Key	June 2025	Interim Director of Regeneration and Place
Capital Outturn Report 2024-25	Key	June 2025	Director of Finance
Budget Monitoring/Capital Monitoring for Quarter 4	Key	June 2025	Director of Finance
Treasury Management Outturn Report 2024/25	Non-Key	June 2025	Director of Finance
Change Portfolio Update	Non-Key	June 2025	Director of Law and Corporate Services
Invoice Payments Assurance Report (following motion at Dec 24 Full Council)	Non-Key	June 2025	Director of Finance
Appointment of Sub Committees and Working Parties	Non-Key	June 2025	Director of Law and Corporate Services

### ADDITIONAL AGENDA ITEMS – WAITING TO BE SCHEDULED

Item	Brief Description	Approx. timescale	Lead Officer

### STANDING ITEMS AND MONITORING REPORTS

Item	Reporting Frequency	Lead Officer
Performance Monitoring	Quarterly	Director of Finance
Corporate Risk Register	Quarterly	Director of Finance
Financial Monitoring	Quarterly	Director of Finance
Work Programme Update	Every Meeting	Director of Law and Corporate Services

## WORK PROGRAMME ACTIVITIES OUTSIDE COMMITTEE

Item	Format	Requested	Timescale	Lead Officer
<b>Working Groups/ Sub Committees</b>				
Finance Working Group	Working Group		Monthly	Director of Finance
<b>Task and Finish work</b>				
<b>Spotlight sessions / workshops</b>				
Borough of Sanctuary	Workshop	January 2023	April 2025	Cross Directorate
<b>Briefing Notes</b>				
The Freeport and Wirral Waters Investment Fund	Workshop – Proposal	February 2024	2025/2026 Municipal year	Interim Director of Regeneration and Place