



LOCAL PENSIONS BOARD

Wednesday, 31 March 2021

REPORT TITLE:	ADMIN KPI REPORT
REPORT OF:	DIRECTOR OF PENSIONS

REPORT SUMMARY

The report provides the Pension Board with monitoring information on the key performance indicators in respect of work undertaken by the administration team during the period **1 October 2020 to 31 December 2020**.

This report contains exempt information. This by virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972, i.e. information relating to the financial or business affairs of any person, including the authority holding that information.

RECOMMENDATION/S

That Board members note the report.

SUPPORTING INFORMATION

1.0 REASON/S FOR RECOMMENDATION

1.1 The TPR Code of Practice requires the Pension Board to be supplied with a schedule of relevant KPIs to monitor the effectiveness and efficiency of the Fund's administration and internal controls.

2.0 OTHER OPTIONS CONSIDERED

2.1 Not relevant for this report

3.0 BACKGROUND INFORMATION

3.1 MPF provides a pension administration service to its active, deferred and pensioner membership base in conjunction with its constituent employers. The Administration team comprises three distinct service areas namely Employer Compliance & Membership, Benefits & Payroll and Operations. The functions of each team are measured against performance standards documented within the Pension Administration Strategy.

4.0 FINANCIAL IMPLICATIONS

4.1 There are none arising directly from this report.

5.0 LEGAL IMPLICATIONS

5.1 There are none arising from this report.

6.0 RESOURCE IMPLICATIONS: STAFFING; ICT AND ASSETS

6.1 There are none arising directly from this report.

7.0 RELEVANT RISKS

7.1 There are none arising from this report.

8.0 ENGAGEMENT/CONSULTATION

8.1 There has been no consultation planned or undertaken for this report. There are no implications for partner organisations arising from this report.

9.0 EQUALITY IMPLICATIONS

9.1 There is no relevance to equality.

10.0 ENVIRONMENT AND CLIMATE IMPLICATIONS

10.1 There are none arising from this report.

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APPENDICES

Appendix 1

BACKGROUND PAPERS

None.

SUBJECT HISTORY (last 3 years)

Council Meeting	Date