

**Table 1 – Methods of community involvement in the production of a Local Plan**

Stage	Method of community involvement
<p><b>Initial Consultation</b> (Regulation 18)</p>	<p> Notification letters / emails to registered contacts and statutory consultees</p> <p> Neighbour notification letters / emails for site specific development proposals only</p> <p> One or more: walk in event/s, workshop/s, online workshop/s, web-based interactive ‘portal’, and targeted consultation for specific groups including those with special needs</p> <p> Consultation questionnaires, use of social media</p> <p> Publication of all documents (including evidence studies) on the Council website</p> <p> All documents to be available for inspection at a principal office</p> <p> Provision of copies of documents by email or by post</p> <p> Telephone number for enquiries about the documents</p>
<p><b>Proposed Submission Draft</b> (Regulation 19)</p>	<p> Notification letters / emails to statutory consultees and previous respondents Neighbour notification letters / emails for site specific development proposals only</p> <p> Deposit of proposed submission draft and other background documents including reports of previous consultation at a principal office</p> <p> Consultation questionnaires, use of social media</p> <p> Publication of all documents (including evidence studies) on the Council website</p>

Stage	Method of community involvement
<p><b>Proposed Submission Draft</b> (Regulation 19) <i>Continued</i></p>	<p> Provision of copies of documents by email or by post</p> <p> Telephone number for enquiries about the documents</p>
<p><b>Submission</b> (Regulation 22)</p>	<p> Notification letters / emails to statutory consultees and those who have requested to be notified</p> <p> Deposit of draft Plan and other background documents including reports of previous consultation at a principal office</p> <p> Publication of all documents on the Council website</p> <p> Provision of copies of documents by email or post</p> <p> Telephone number for enquiries about the documents</p>
<p><b>Public Examination</b> (Regulation 24)</p>	<p> Notification letters / emails by the Programme Officer to those who have made representations on the Regulation 19 document.</p> <p> Publication of all documents on the Council website and via the Programme Officer's Examination website</p> <p> The name of the Inspector and Programme Officer will be made available on the Local Plan Examination web pages. The Programme Officer's contact details will also be provided as the contact for the Inspector.</p>
<p><b>Inspectors Report</b> (Regulation 25)</p>	<p> Publication on the Council website</p> <p> To be available for inspection at a principal office</p>

Stage	Method of community involvement
<b>Adoption</b> (Regulation 26)	<div data-bbox="630 293 715 376">  </div> <p data-bbox="767 293 1437 365">Notification letters / emails to statutory consultees and those who have requested to be notified</p> <div data-bbox="630 405 715 488">  </div> <p data-bbox="767 416 1390 450">Deposit of the adopted Plan at a principal office</p> <div data-bbox="630 506 715 566">  </div> <p data-bbox="767 506 1398 577">Publication of adopted Local Plan on the Council website</p> <div data-bbox="630 595 715 678">  </div> <p data-bbox="767 613 1422 647">Provision of copies of documents by email or post</p> <div data-bbox="630 696 715 757">  </div> <p data-bbox="767 685 1326 757">Telephone number for enquiries about the documents</p>
<b>Monitoring</b> (Regulation 34)	<div data-bbox="630 819 715 880">  </div> <p data-bbox="767 801 1398 873">Publication of monitoring reports on the Council website</p> <div data-bbox="630 909 715 992">  </div> <p data-bbox="791 909 1430 981">Monitoring reports to be available for inspection at a principal Office</p>