

Implementation Plan

Project Milestone - Phase 1	Date	Owner
Soft market test to identify accredited providers interested in providing a PA Finder Service supporting families, carers, and people	Completed	BH/CJ
Project milestone - Phase 2		
Implement phase 2 of the market testing exercise (CHEST) (costing exercise)	March 31st-14th of April	BH/CJ
Soft market testing providers meeting	April 28th	CJ/BH/KS
Closed tender exercise	19th May – 6th of June	CJ/KS
Evaluation panel	June 8th	BH/CJ/JW/rep from project group
Committee	June 15th 2023	BH
Award contract	June	CJ
Service mobilisation (1 year) or until we are able to make a recommendation re phase 3)	Mid-August – early September 2023	Provider/s
Project milestone – Phase 3		
Ongoing project evaluation of PA Finder service and recommendations made	August 1st, 2023,	BH/KS/CJ/JW/project group rep
Ongoing monitoring	August onwards	BH/CJ/JW
Add commissioning intentions to the forward plan	Jan 2024	Commissioning Team
Consultation with children and families services	Ongoing	
Consultation with ICB re PHBs/Becky Mellor	Ongoing	
Consultation and coproduction re service spec for phase 3	January 2024	Providers and DP project group (inc children and families services)
Complete scoping exercise	January onwards 2024	DP project group and system groups
Report to Committee for approval and a delegated decision	March Committee 2024	BH
Tendering process starts	To be determined by the above	CJ/BH/rep from project group
Service operational (1 year+1)	To be determined	Provider/s
Project Milestone – Phase 4		
Identify key partners to develop a training framework. Ongoing engagement with ICB to promote Personal health Budgets	July 31st 2023	BH/project group
Scoping meeting	August 31st 2023	BH/project group
Training Framework developed	February 28th 2023	BH/project group/key partners